



MINUTES
PLANNING & ECONOMIC DEVELOPMENT COMMITTEE
Tuesday, September 13, 2022 – to follow Public Works
Live stream Link - <https://youtu.be/-4MWG6hAHmM>

CALL TO ORDER: By Hon. Brian Muldrow, Vice Chair called the meeting to order at 6:16 PM

MEMBERS: Legislators – James Basile, Christina Calarco, Vice Chair Brian Muldrow, Lydia Patti Ruffini, Robert Shea and Mark Strong

OTHERS: Chair of the Legislature David Gould, Legislator Hans Pecher, Tricia Kerr, Heidi Nightengale, Elane Daly, Michael Didio; Steve Lynch, Doug Kierst, Michael Miller, Maureen Riester, Kelly King, Shereen Androsko, Brittany Massi, and Secretary to the Chair Sarah Blowers.

MINUTES TO APPROVE: August 9, 2022, **Motion by Calarco, 2nd by Basile, all in favor.**

APPOINTMENTS: none

DEPARTMENT UPDATES FOR COMMITTEE:

Steve Lynch (Planning & Economic Development)

• **OWASCO LAKE WATERSHED RULES AND REGULATIONS UPDATE:**

- Staff continues to participate in the NYS Inter-Agency Working Group Meetings, reviewing the proposed WSRR chapter by chapter to resolve outstanding issues and reach consensus on updated WSRRs. There have been five (5) working meetings to date and the next meeting is Wednesday, October the 5th.
- As a reminder, the Process Timeline proposed by the State Agencies still stands:
 - ~ 6-8 Work Sessions between June and October 2022;
 - DOH publishes proposed WSRR amendments in November 2022;
 - Three-Month public comment period extends through February 2023;
 - DOH submission of response to comments in March 2023; and
 - DOH publishing amendments to WSRRs in May or June 2023.

- **OWASCO LAKE NINE-ELEMENT PLAN:** The Final Draft 9-E Plan has been approved by the NYS Departments of Health and DEC. There will be a formal Press Release from the State in the next few weeks. The Owasco Lake 9E is the first to be approved in New York State.

- **Cayuga County COVID-19 Small Business Economic Development Grant Program** – Planning continues to work with a five-member work group appointed by the Chair to establish and roll-out the County ED Grant Program for Small Businesses that suffered negative economic impacts from the pandemic. The work group has been meeting regularly to define the program, prepare a clear and simple application form and establish an equitable review and grant award process. Although program details are being finalized, the tentative schedule for circulating a request for small business applications is mid-October with award and distribution of grant funds in the first quarter of 2023.

• **OTHER ONGOING DEPARTMENT WORK:**

- **Village of Weedsport Zoning Ordinance Update** –Planner Greg Diebold continues to manage this project, working with the Steering Committee appointed by the Village Board. The tentative schedule for monthly meetings is the 1st Tuesday of the month and the kick0off meeting with the Steering Committee meeting was held on Tuesday, August 2nd. The next regularly scheduled Tuesday evening meetings September 6 and October 4th respectively.
- **Town of Throop Zoning Ordinance Update** – Staff met with the Steering Committee on August 22nd. The next SC Meeting is scheduled for Monday, September 26th.
- **Town of Conquest Comprehensive Plan** – The monthly Steering Committee meeting was held on Thursday, August 18 and the next SC meeting is Thursday, September 15.
- **Village of Cayuga LWRP** – The final draft of the Village of Cayuga Local Waterfront Revitalization Plan remains with the NYS Department of State for a required “consistency review” relative to NYS LWRP policies; the planning process in on pause until after the state agency completes the review.

- **Town of Sterling/Village of Fair Haven LWRP** – The final draft of the Town of Sterling/Village of Fair Haven LWRP was presented at a public meeting on Wednesday, August 24th at the Fair Haven Fire Hall and community questions were welcomed and responded to with a summary prepared by Senior Planner Kari Terwilliger and shared with Village and Town stakeholders. As with Cayuga, the final draft is now in the hands of the NYSDOS for a consistency review.
- **City of Auburn Drinking Water Source Protection Plan Steering Committee** – In late August, Planning Staff participated in the remaining Steering Committee work sessions with the state consultants to finalize the draft Plan and conclude the final City Plan.
- **Cayuga County Water Quality Management Agency (WQMA)** - Associate Planner Michele Wunderlich continues to provide all administrative and coordinating support for the WQMA. The Agency continues to meet regularly on the first Thursday each month at 10AM.
- **Local Solid Waste Management Plan Update** – The Plan Update is on track and on schedule with new staff Planner Evan Tuthill managing this complex project. A significant component of the Plan is the solid waste inventory and assessment section and this should be completed in early October.
- **HHW & Electronics Recycling Events** - The Planning Department is working with partners at SWCD and CCE to plan and implement the 2022 Household Hazardous Waste & Recycling Programs this fall.
 - Required Work Plans for all fall events were submitted to the NYSDEC on August 23rd.
 - The fall Electronics Recycling Event (2nd event this year) is scheduled for Saturday, October 1st from 8:30 AM to 12:30 PM. Final details are being worked out this week and notices/flyers will be distributed shortly with registration information.
 - The fall Household Hazardous Waste (HHW) Collection Event is scheduled for Saturday, October 29th from 9:00 AM to 12:30 PM.
- **Erie Canal Rewatering Project** – Port Byron Schasel Park to Town of Brutus Aqueduct Park. This project is moving forward with design and engineering, including a new vehicular bridge at Centerport Road that will accommodate pedestrian pathways and expand the size of the culvert under the bridge to allow future paddling access beneath the new bridge. Staff has submitted a request for a one-year time extension (to December 2023). When the county agreed to take over this grant from the Town of Mentz and Village of Port Byron, nearly two years of the grant term was already expended without any of the actual work of the grant being started.

**Kelly King (Employment & Training) –
Career Center and E&T updates:**

- Budget update- County budget entries have been entered into MUNIS for the County budget and budget meeting is scheduled for 9/12 with Lynn Marinelli. WIOA final budget was submitted to WDB for approval- Next WDB meeting is scheduled for 9/21 at Cayuga Works. Voting on final budget will take place at this meeting.
- Career Center new updates-
 - ✓ In person workshops are back- provided by DOL EC- Resume Writing; Effective Interviewing; Using Age to Your Advantage; and the Civil Service Workshop. All workshops are 2 hours.
 - ✓ NYS DOL DVOP staff person is back in the Career Center 1x week.
 - ✓ Career Center hours have returned to 8:30-4:30 as summer hours of 8:00-4:00 has concluded. Walk ins are welcomed!
 - ✓ E&T staff provided in person workshops on the following topics- Leadership Skills; Budgeting; Customer Service; and Goal Setting.
 - ✓ Marketing materials have been updated for program promotion- OJT flyer updated and promoted on social media and through partner agencies and email blasts to businesses.
- Additional updates-
 - ✓ September is Workforce Development Professionals Month- Purpose is to raise awareness about the importance of our industry. We as Workforce Development Professionals provide the critical link in the community between businesses looking to hire a pool of job seekers, and education, training, and support resources. To highlight and support Workforce Development Professionals Month- E&T staff are planning a meet and greet event that will take place in October. I want to thank my staff for the work they do daily. Please stay tuned to Facebook where we will highlight the efforts of Workforce Development Professionals.
 - ✓ Coming soon- E&T/Cayuga Works Career Center MEET and GREET Event!
- Program updates-
 - ✓ SYEP is wrapping up and funds need to be spent out by 9/30. Employed 53 seasonal youth this summer throughout the County.
 - ✓ AD/DW- Adults funded in training-12 (LPN, RN, CSAC)
 - ✓ Youth Year Round PWE- 2 with 19 served this month and 10 applications pending.
 - ✓ \$4,400 in incentives to be given out in the form of gift cards at SYEP conclusion.

Michael Miller (CEDA) – no updates

**Doug Kierst (Soil & Water Conservation District)
AGRICULTURAL TECHNICAL ASSISTANCE:**

- Cayuga SWCD Staff continue to work with farms on project planning and construction oversight on multiple Best Management Practice (BMP) implementation projects funded through the Agricultural Nonpoint Source Abatement and Control Program, Climate Resilient Farming Grant Program and the CAFO Waste Storage Program.
- Cayuga SWCD Staff completed a Tier 3A grazing plan for an agricultural operation in the Cayuga Lake Watershed. The plan resulted in the identification of appropriate BMPs, which will be implemented with funding received through the Agricultural Environmental Management (AEM) Program.
- Cayuga SWCD Staff continue to complete weekly construction site inspections on one SPDES permitted construction site at an agricultural operation in the Cayuga Lake Watershed.
- Cayuga SWCD Staff continue to participate in the 9 Element plan development process for the Skaneateles Lake Watershed.
- Cayuga SWCD Staff continue to participate in meetings involving the review of the comments and possible revisions associated with the 2020 draft revision of the Owasco Lake Watershed Rules and Regulations.

NON-AGRICULTURAL & MUNICIPAL TECHNICAL ASSISTANCE:

- Cayuga SWCD Staff completed the installation of drainage measures on Oak Hill Road. The project was 1,200 feet in length and consisted of drainage measures including a rock outlet plunge pool, a sediment/debris basin, rock lined channel and 4 drop inlet structures, designed to further reduce the flooding potential in the immediate area.
- Cayuga SWCD Staff completed sanitary code inspections for county residents in the Towns of Conquest, Ledyard, Owasco and Scipio. Percolation tests and septic system designs were completed for residents in the Towns of Niles, Sempronius, Summerhill and Throop.
- Cayuga SWCD Staff completed the evaluation of culverts throughout the Skaneateles Lake Watershed (Towns of Niles, Sempronius) utilizing the North Atlantic Aquatic Connectivity Collaborative (NAACC) protocol. Similar inspections are continuing in the Lake Ontario/Little Sodus Bay and Cayuga Lake Watersheds.
- Cayuga SWCD Staff completed a streambank stabilization project in the Town of Montezuma along Crane Brook. The project utilized a combination of toewood, floodplain benches and bioengineered plantings to stabilize the streambank and enhance the floodplain area for storm flow management. The total length of the project was 280 feet of streambank and ~.75 acres of floodplain improvement.
- Cayuga SWCD Staff continue to complete weekly construction site inspections on one SPDES permitted construction site in the Owasco Lake Watershed and one in the Seneca River Watershed.
- Cayuga SWCD Staff continue with the 2022 nuisance aquatic vegetation season. To date, harvesting has occurred in Otter Lake (Town of Cato), Owasco Lake, and Little Sodus Bay (Town of Sterling). Mechanical issues with the weed cutting boat caused delays in the harvesting schedule. The needed repairs continue to be made as needed, and the operation is currently harvesting on Cayuga Lake.
- Cayuga SWCD Staff has completed the review of drainage and erosion issues/concerns on fire lanes throughout the Owasco Lake Watershed. Approximately 60% of the fire lanes have been evaluated.

OTHER SWCD NEWS, WORKSHOPS & TRAININGS:

- The Cayuga SWCD teamed up with NYS Department of Ag & Markets to educate and train other SWCD, State and Federal employees on various pieces of tillage equipment and their function in relation to soil erosion protection in agricultural fields.
- Cayuga SWCD Staff were asked by the NYS Conservation District Employees Association to participate as the host and lead for a training on manure management, water quality, green house gas, renewable natural gas and cover and flare system. Field visits to past and currently on-going projects within Cayuga County will be featured as part of the training.

Dan Welch (Director Cornell Cooperative Extension)

- o CCE Cayuga operated the Milk Bar at the NYS Fair this year at the request of Cornell Cooperative Extension administration and the NYS Department of Agriculture and Markets. CCE Cayuga's costs for running the milk bar will be paid for by the NYS Fair. Over the 13 days of the fair, fairgoers purchased 285,500 cups of milk.
- o Sara Wagner, our 4-H STEM educator, taught a workshop on the water cycle and watersheds for youth at 5 local libraries in August. This tied into the statewide library summer reading theme "Oceans of Possibility".
- o The South-Central New York Dairy and Field Crops Team held a workshop on August 23rd titled: "Growing Great People". The workshop was designed to improve farm managers' and supervisors' training skills. The program was offered simultaneously in English and Spanish, making it accessible to Spanish speakers, who made up about one third of the total audience.
- o CCE Cayuga's nutrition educator trained staff of the Auburn YMCA's afterschool programs in healthy eating and physical activities that they can use with the children in the program.

Karen Kuhl (Tourism) no updates

RESOLUTIONS:

CAYUGA COUNTY SOIL & WATER CONSERVATION DISTRICT:

9-22-PL-1 Authorize the use of additional ARPA Funds for the purchase of an Aquatic Weed Harvester at eh Cayuga County Soil & Water Conservation District. **Motion by Calarco, 2nd by Strong, all in favor.**

PLANNING:

9-22-PL-2 (Pulled will be sent to W&M's only) Authorizing the submittal of a grant application funding request to the New York State Department of State Empire Development Restore New York Communities Initiative ("Restore NY") and Fixing Day and Notice of Public Hearing"

Motion by Shea to adjourn at 7:05 PM, 2nd by Calarco, all in favor.

ADJOURNMENT: Tuesday, October 11, 2022 – to follow Public Works

If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.