

CAYUGA COUNTY WATER AND SEWER AUTHORITY
Board of Directors Meeting
7413 County House Road, Hoteling Conference Room
August 28, 2019

Board of Directors: Paul Dudley, Francis Mitchell, Herbert Marshall (excused), Mike Quill, John Miller, Robert Reohr, Charlie Ripley, Robert Cerza, Christie Waters.

Non-Members Attending: Jeanine Wilson (Director), Rick Galbato (Attorney), Pat Baum (Senior Account Clerk), Karl Rindfleisch (CCWSA), Joe Carson (CCWSA), Jay Sawyer (Fair Haven - CSD2)

Paul Dudley called the meeting to order at 2:00 pm.

A motion was made by Christie Waters to approve the agenda as presented. Seconded by Mike Quill. Unanimously approved. Carried.

A motion was made by Fran Mitchell to approve the July 17, 2019 Meeting Minutes as presented. Seconded by Christie Waters. Unanimously approved. Carried.

Welcome – Chairman Dudley stated that he was happy to welcome the Director, Jeanine, at the meeting due to recent events that may have kept her away. Jeanine thanked the board for their support.

Privilege of the floor - None

Water Operation and Maintenance – Karl Rindfleisch/Joe Carson

- Karl stated that he and Joe completed 24 insertion valves in the Village of Union Springs. Three of the valves were changed from a 6” to an 8” size which will result in an additional charge to the Village of Union Springs for this upgrade. Hydrants have been ordered from Martisco and should be in next week. Martisco was the only bidder. Installation will begin the following week at a rate of two hydrants installed per week. The installation should be complete by the end of October/November. Should CCWSA do the pavement restoration work or should we bid it out? Additional research will be reviewed to determine.
- Karl stated there was a water break on State Street in Auburn at the first part of August. CCWSA had just purchased a repair valve and this was used for this repair. We ordered another one for inventory.
- Karl stated there are no sewer issues in Springport. Heavier flushing will begin as the seasonal population will be leaving soon.

County Sewer District 2 – Jay Sawyer

Jay state the water levels in Fair Haven are going down. There have been no major issues to report.

Advisor (Regional Master Plan) - Doug Selby

Doug stated he and Jeanine met with the DEC regarding the application for water withdrawal and the intake at Cayuga Lake. There needs to be a completion of a design for an intake and a treatment plant before CCWSA can prepare an application. Ahead of the application, CCWSA can meet with the Army Corp of Engineers and the State Health Department for approvals. There is a possibility that there are aquifers that have not been fully evaluated and investigations are still being done. Their location is between Cayuga and Owasco Lake and east of Owasco Lake. A cost analysis could be done to help determine the use of aquifers vs. treatment plant at Cayuga Lake. Testing can be done in a timely manner. Doug stated this information is new and was not incorporated into the Master Plan. Discussion continued with board members and Doug Selby regarding the aquifers and wells vs. treatment plant and intake.

A motion was made by Robert Reohr to give Jeanine the authority to spend up to \$10,000 for testing of the wells and aquifers based on Doug Selby’s recommendation. Seconded by Charlie Ripley. Unanimously approved. Carried.

Doug stated Honoco Road residents are very happy to see forward progress on CCWSA applying for a grant to have water and sewer installed in that area. Doug and Jeanine are working on the necessary process to obtain a preliminary engineering report and possible grant.

Doug stated Cayuga County Legislature has adopted a resolution approving the Master Plan. And the Legislature also supports CCWSA being the entity to facilitate implementing the regional approach to water and sewer. Future meetings will be scheduled with the Department of State to discuss Municipal Restructuring Grants.

Directors Report: Jeanine Wilson

- Jeanine stated this month that she and Karl attended Springport's scheduled meeting, Aug 12. Doug Selby also attended and to answer questions regarding the Master Plan, which was very helpful.
- Doug, Karl and Jeanine attended the meeting with DEC in Syracuse regarding a water intake at Cayuga Lake, Aug 8.
- A Fleming/Springport budget meeting was attended by Karl and Jeanine and the district's Committee, Aug 13.
- The County Public Work Committee approved the resolution for county acceptance, support and commitment of the final report of the ***Regional Master Plan for the Efficient Delivery of Water and Sewer Services to Cayuga County***.
- Bid opening for hydrants for the Union Springs project was August 16. One bid was received- Martisco Corp.
- Joe Carson is celebrating 4 years with CCWSA, Aug 24.
- Janice Sarnicola will be returning on September 3. Thank you to Pat Baum for helping out during Janice's absence.

Financial Treasurer

The accounts payable report for CCWSA Operations and Capital was presented by Pat Baum for payment.

A motion by Christie Waters to authorize and approve payments of the Accounts Payable report as presented. Second by Charlie Ripley. Unanimously approved. Carried.

Audit Chairman - Fran Mitchell

Fran reviewed the bank reconciliation for July 31, 2019 with a minor discrepancy that was resolved with Pat Baum's assistance. Fran stated if anyone has any questions to please address him directly.

A motion by Fran Mitchell was made to accept and approve the reconciliation reports as presented for July 31, 2019. Seconded by Mike Quill. Unanimously approved. Carried.

Fran stated the report that was presented at the July meeting on the through the 30th of June, 2019 has been revised and at this time Fran is requesting approval for this 6 month report based on the revised report presented today.

A motion by Fran Mitchell to accept the Second Quarter Actual vs. Budget report as presented today. Seconded by Christie Waters. Unanimously approved. Carried.

Attorney – Rick Galbato

Rick stated he worked with Jeanine on the advertisement bids for the 15 fire hydrants. The ad was posted in the paper and CCWSA hired Martisco.

Rick stated the board received a revised Whistleblower Policy that we are asking the board to adopt today.

A motion by Charlie Ripley to accept and approve the current revised Whistleblower Policy presented today. Seconded by Mike Quill. Unanimously approved. Carried.

New Business:

Fran Mitchell presented the tentative budget for 2020 advising the board to review for discussion and approval at the board meeting in September. Fran stated there will be a Finance Committee meeting in 2 weeks at which time a thorough review will be completed. If anyone has any questions regarding the tentative budget for 2020, please contact Fran Mitchell. Rick stated after the budget is approved, a public hearing can be held to set water and sewer rates.

Paul Dudley states that there are 3 people whose terms as board members will be expiring December 31, 2019. The members are Robert Cerza, Herb Marshall and John Miller. Herb Marshall has indicated that he would like to continue as a CCWSA board member. Robert Cerza does not wish to continue another term as board member. John Miller stated he would need to think about this and he would let the board know. Jeanine stated CCWSA can give recommendations to the County Legislature. Ultimately, the Legislature appoints board members. Paul Dudley stated that a list of candidates would be presented to the Legislature for their approval that would take effect January 1, 2020.

A motion by Mike Quill to adjourn at 3:30pm. Seconded by Bob Reohr. Unanimously approved. Carried.

The next scheduled meeting will be held on Wednesday, September 25, 2019 at 1:00pm in the Hotaling Room.

Respectfully submitted,

**Janice Sarnicola
Senior Clerk**