



**MINUTES**  
**JUDICIAL & PUBLIC SAFETY COMMITTEE**  
**Tuesday, August 8, 2023 to follow Public Works**  
**Live Stream Link: [https://www.youtube.com/watch?v=60ri5\\_yVscw](https://www.youtube.com/watch?v=60ri5_yVscw)**

**CALL TO ORDER:** By Hon. Mark Strong, Chair at **5:47 PM**

**MEMBERS:** Legislators Elane Daly, Andy Dennison, Michael Didio, Aileen McNabb-Coleman, Heidi Nightengale, and Chris Petrus

**EXCUSED:** Legislators Heidi Nightengale and Chris Petrus

**OTHERS:** Legislators Hans Pecher, Jim Basile, Christina Calarco, Tricia Kerr, Brian Muldrow, and Bob Shea, District Attorney Brittany Antonacci, 911 Administrator Denise Spingler, Assigned Counsel Director Lloyd Hoskins, Probation Director Jay DeWispelaere, Sheriff Brian Schenck, EMO Director Riley Shurtleff, Budget Director Lynn Marinelli, County Attorney Chris Palermo, Assistant County Attorney Rich Graham, and Secretary to the Chairperson Sarah Blowers

**MINUTES TO APPROVE: July 11, 2023**

**Motion by McNabb-Coleman, 2<sup>nd</sup> by Dennison, all in favor.**

**APPOINTMENTS:**

**Fire Advisory Board**

David Perkins, 96 Cayuga Street, Union Springs, NY 13160, Term 1/1/23 to 12/31/23

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Denise Spingler (911) –**

- **Policy Matters for Committee**
  - **Staffing update**
    - 2 dispatcher vacancies
      - Background checks in progress
    - 1 Supervisor vacancy
- **Emergency Communications System**
  - **Motorola system refresh**
    - Begins 8/21

**Lloyd Hoskins (Assigned Counsel) –**

- There were **90** arraignments at the Centralized Arraignment Program for the month of July. These 90 arraignments represent the highest number of CAP arraignments since the program started in February of 2020. The Assigned Counsel office calendared twelve attorneys to cover the 7am and 7pm arraignments. The attorney cost associated with CAP for July was \$11,730.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.* Of the 90 arraignments, **38** (42%) were for town/village courts, **48** (53%) for Auburn City Court and **4** (4%) for Family Court. **49** (54%) defendants were released (ROR), and **41** (46%) defendants were held on bail or held for other reasons. Of the 90 arraignments, 42 (47%) were brought in on arrest/bench warrants. 21 Orders of Protection were issued.
- There were **47** Counsel at First Appearance for Auburn City Court and **10** Counsel at First Appearance in town/village courts. The Assigned Counsel office calendared thirteen attorneys to cover the “on-call” arraignments. The attorney cost associated with Counsel at First Appearance for July was \$8,000.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.*
- The Assigned Counsel office made attorney assignments to **74** defendants in Auburn City Court and **38** defendants in justice courts for July. A total of **65** assignments were made in Family Court.
- Legal Counsel Expenses:
  - January - \$82,694.92 + CAP/CAFA - \$19,130.00 = \$101,824.92
  - February - \$88,744.96 + CAP/CAFA - \$16,770.00 = \$105,514.96
  - March - \$92,850.30 + CAP/CAFA - \$19,440.00 = \$112,290.30
  - April - \$101,443.08 + CAP/CAFA - \$18,480.00 = \$119,923.08

- May - \$179,928.82 + CAP/CAFA - \$19,300.00 = \$199,228.82
- June - \$153,671.85 + CAP/CAFA - \$20,820.00 = \$174,491.85
- July - \$134,570.10 + CAP/CAFA - \$19,730.00 = \$154,300.10
- Legal Counsel Revenues:
  - 1st quarter 2023 - \$137,753.82
  - 2nd quarter 2023 - \$205,493.27

**Dr. Adam Duckett (Coroner) – No updates**

**Brittany Antonacci (District Attorney) –**

- Grand Jury Indictments for month of July: 28

**Riley Shurtleff (Emergency Services) –**

1. PUBLIC SAFETY TRAINING CENTER IMPROVEMENTS – Discussion continued with Bergmann related to final points on the site on 7/13. A previously unidentified City service line was marked which would limit the vehicle storage building from 8 bays down to 3.5. Discussions are ongoing related to possible relocation of equipment storage.
2. On 7/27 the Director and Fire Coordinator attended the NY State First Responder’s Summit hosted by Sen. Gillibrand in Washington DC. Contact was made with area Congress Representatives. Discussions were had with Congresswoman Claudia Tenney related to the Fire Tower, State Public Safety Training requirements, national standards and other issues pertaining to the Fire/EMS/Law fields within Cayuga County and the State.
3. The Rehab Vehicle that has been on order is delayed due to manufacturer construction of the chassis. Matthews Specialty Vehicles is waiting on the specced Ford chassis to begin final measurements and construction.
4. The County Emergency Action Plan for facilities has been undergoing its first revision since 2008 and is in the final steps. This will be for County facilities and employees related to various emergencies that might occur.
5. The Great Race is scheduled for August 13<sup>th</sup> at Emerson Park.

- Operations

1. County Coordinators: Responded 13 times to assist Incident Command on Emergency scenes.
2. Fire Investigators: Responded 4 times to assist Incident Command with Cause and Origin of Fires.
3. Rehab: Responded 3 times at fire scenes to assist in scene support efforts
4. Special Operations – Dispatched 2 times. 1 call for Rope Rescue at Filmore Glen State Park. 1 call for Collapse Trailer to a possible person trapped in a house after a tree fell on it.

- Training

1. Surface Water Rescue is scheduled for August 19<sup>th</sup> and 20<sup>th</sup> in Owasco.
2. Live Fire Training is scheduled for August 7<sup>th</sup> in Fleming.
3. Fire Investigation for the Line Officer (Web-based) will be scheduled for an offering in September.
4. Interior Firefighting Operations (IFO) is scheduled to begin on August 29<sup>th</sup> in Sennett.
5. A Basic Wildland Search Skills Training is scheduled in Scipio on September 18<sup>th</sup>.

- Personnel

1. Sam Giannettino, the current County EMS Course Sponsor, was offered and accepted the position of Assistant Director of Emergency Medical and Training Services. Sam will begin on August 7<sup>th</sup>.
2. Two Part Time Deputy Fire Coordinator and One Part Time Deputy Fire-EMS Coordinator vacancies were posted on August 2<sup>nd</sup>. Opening will close on September 2<sup>nd</sup> with interviews to follow.
3. The Office has posted a vacancy for a volunteer Intelligence Liaison Officer. This position and incorporated training is sponsored through the NY Department of Homeland Security and works to train first responders in identifying domestic and international terrorist threats on emergency scenes.

In addition to the above, numerous calls and meetings with the State of New York OEM, OFPC, County Coordinators, County Agencies and other organizations were attended.

Please do not hesitate to contact me with questions or to discuss any of the above in further detail.

**Jay DeWispelaere (Probation) –**

- **Alternatives to Incarceration Board;**

- No update at this time.

- **Vehicles**

- The department is currently using a 2011 Dodge Durango transferred from the Sheriff’s Office. It was anticipated that it would be declared surplus when Probation took possession of the new Chevrolet Equinox (AARPA funded). However, adopting the GIVE program, it is anticipated that creation of a high risk caseload will put a burden on the two vehicles the department now operates (2013 Ford Explorer; 2023 Chevy Equinox). Retaining the Durango is being considered as a dedicated vehicle for the GIVE caseload. However, motor pool has advised the Durango will require \$5000.00 in repairs. The Sheriff’s Office may

have another used vehicle that can be transferred to Probation. That vehicle may potentially need work before it can be put back into service. As part of the 2024 budget process, consideration should be given to the best solution to the department's vehicle needs; repairing used vs. buying new.

- **Trunk radios;** EMO made two trunk radios available for installation into Probation vehicles. Funds will be requested for 2024 for this purpose. These radios will allow for strong signals and therefore make officers safer. Funds for a third radio may also be requested.
- **Department Space Needs**
  - Current situation; Probation is currently split between space on the first and third floors in the Court House. At this time these spaces are beyond capacity. There is no available work space for the requested GIVE Probation Officer. Partner agencies (DA, APD) will be requested to provide workspace.
  - Current department spacing lacks;
    - Secure, separate staff entrance
    - Appropriate staff rest rooms; current rest rooms are outside of the secure staff area in the public waiting area
    - Locker/shower facilities; Probation Officers are exposed to urine, blood, feces, drugs, alcohol and other contaminants. Staff do not have access to showers or to space for changing out of contaminated clothing.
    - Secure storage for evidence and contraband. Appropriate storage for certain types of contraband, specifically pornography and electronics.
    - Secure storage for department weapons and training equipment.
    - Sterile environment for conducting urine screens and for securing samples.
    - Space for staff meetings and training.
    - Confidential interview area.
    - Secure area for searching offenders or for holding probationers who have been arrested or detained.
    - Dedicated space for department Accounts Clerk, financial functions and records.
    - Separate waiting areas for juveniles and adults.

#### **Brian Schenck (Sheriff) –**

- The new security bag scanner has been delivered to the lobby in the County Office Building. We are still waiting for delivery of the metal detector. Once delivered, we will install the equipment and begin screening all visitors to the building.
- Our OffenderWatch sex offender management platform has been created and is fully operational. Our community currently has access to the free app and system to obtain information and notifications about sex offenders in our area. To access it, download the OffenderWatch app from your app store or visit our website and click on the “Sex Offenders” tab on our home page.
- At the time of this report, we have 35 incarcerated individuals in the Medication Assisted Treatment program.
- At the time of this report, we are holding 170 incarcerated individuals in the jail. This includes 22 Federal board ins, 1 Local board ins, 4 NY State Parolees detained for new charges and 6 Parolees detained for a violation of parole.
- The Undersheriff and staff are continuing to work on accreditation for our Road Patrol Division.
- Staffing in the jail as reported in previous months remains a challenge. We are recruiting and hiring; however, to date we have been unable to get to full staff. We remain down 8 full time positions. Staffing challenges, along with medical and juvenile transports is negatively impacting our overtime budget for 2023.

#### **RESOLUTIONS:**

- 911:**
- 8-23-JP-1 Authorization to fill one full-time vacant Supervising Emergency Services Dispatcher Positions due to a resignation and backfill the Emergency Services Dispatcher position vacant because of the promotion.  
**Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**
- 8-23-JP-2 Authorization to fill one vacant Part-time Emergency Services Dispatcher Position.  
**Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**
- 8-23-JP-16 Authorizing the Chairperson of the Legislature to sign a one year contract with Eaton Corporation for maintenance of the Uninterruptible Power Supply (UPS) in the backup 911 center.  
**Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor except Didio.**
- 8-23-JP-17 (TABELED)  
**Motion to table JP-17 by Dennison, 2<sup>nd</sup> by McNabb-Coleman.**

**DISTRICT ATTORNEY:**

8-23-JP-3 Authorizing the District Attorney to accept a grant from New York State Office of Victim Services to continue the “Victim/Witness Program” which is necessary to comply with legal requirements.  
**Motion by Daly, 2<sup>nd</sup> by Dennison, all in favor.**

**EMO:**

8-23-JP-4 Authorizing the Chair of the Cayuga County Legislature and Director of Emergency Services to enter into a contract with Tetra Tech Incorporated to provide mass casualty incident plan consulting.  
**Motion by McNabb-Coleman, 2<sup>nd</sup> by Dennison, all in favor.**

**PROBATION:**

8-23-JP-5 Authorization to fill one (1) Director of Probation A Title in the Cayuga County Probation Department.  
**Motion by Dennison, 2<sup>nd</sup> by Daly, all in favor.**

8-23-JP-6 Authorization to fill one (1) Probation Officer Title in the Cayuga County Probation Department.  
**Motion by Daly, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

8-23-JP-7 Authorization to fill one (1) Senior Typist Title in the Cayuga County Probation Department.  
**Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

8-23-JP-8 **(PULLED)** Authorization to create and fill one (1) Probation Officer I Title in the Cayuga County Probation Department.

**SHERIFF:**

8-23-JP-9 Authorization to create and fill up to three (3) Part Time Licensed Practical Nurse Positions to provide nursing care for incarcerated individuals at the Cayuga County Jail.  
**Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

8-23-JP-10 Authorize the Sheriff to fill up to two vacant Part Time Registered Nurse Positions within the Custody Division of the Cayuga County Sheriff’s Office.  
**Motion by Dennison, 2<sup>nd</sup> by Daly, all in favor.**

8-23-JP-11 Authorize the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Crouse Health of Syracuse to provide medication assisted treatment services and methadone for the incarcerated at the Cayuga County Jail.  
**Motion by Dennison to bundle JP 11 & 12, 2<sup>nd</sup> by Daly, all in favor.**

8-23-JP-12 Authorize the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Farnham Family Services of Oswego to provide medication assisted treatment services and methadone for the incarcerated at the Cayuga County Jail.

8-23-JP-13 Authorizing the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Saferwatch to provide a mobile information sharing platform to allow for real-time communication between our county departments and the public we serve.  
**Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

8-23-JP-14 Authorize a salary adjustment for the Special Patrol Officer (SPO) position within the Union Springs School District.  
**Motion by Daly, 2<sup>nd</sup> by Dennison, all in favor.**

8-23-JP-15 Authorizing the Sheriff’s Office to accept funding through the 2022 SLETPP (State Law Enforcement Terrorism Prevention Program) Grant from the Division of Homeland Security and Emergency Services to support prevention and preparedness efforts and amend the 2023 Sheriff’s grants budget to accept the 2022 funding.  
**Motion by Dennison, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**

**Motion by Dennison to adjourn at 6:53 PM, 2<sup>nd</sup> by McNabb-Coleman, all in favor.**