



**MINUTES**  
**WAYS & MEANS COMMITTEE**  
**Tuesday, July 20, 2021, 5:30PM**  
**Live Link: <https://youtu.be/ujb3Jd-TbEc>**

**CALL TO ORDER:** By Hon. Keith Batman, Chair called the meeting to order at 5:36PM

**MEMBERS:** Legislators Elane Daly, Ryan Foley, Christopher Petrus, Paul Pinckney, Ben Vitale, and Tucker Whitman

**EXCUSED:** Tucker Whitman

**OTHERS:** Chair Aileen McNabb-Coleman, Legislators Tricia Kerr, Mark Strong, Timothy Lattimore, County Attorney Chris Palermo, HR Director Lisa Lippoldt, Highway Supervisor Brian Soper, Chief Assistant County Attorney Rich Graham, CCC President Dr. Durant, Senior Computer Systems Technician Jodie Nickerson, Deputy County Treasurer Mary Beth Leeson, Information Technology Technician Dan Lovell, Director Parks & Trails Doug Dello Stritto, Deputy HR Administrator Colleen Lombardi, Superintendent of Buildings and Grounds Gary Duckett, County Treasurer Jim Orman, and Deputy Clerk of the Legislature Amanda Morgan

**MINUTES TO APPROVE:** June 15, 2021, Motion by Foley, 2<sup>nd</sup> by Petrus, all in favor.

**APPOINTMENTS:** None

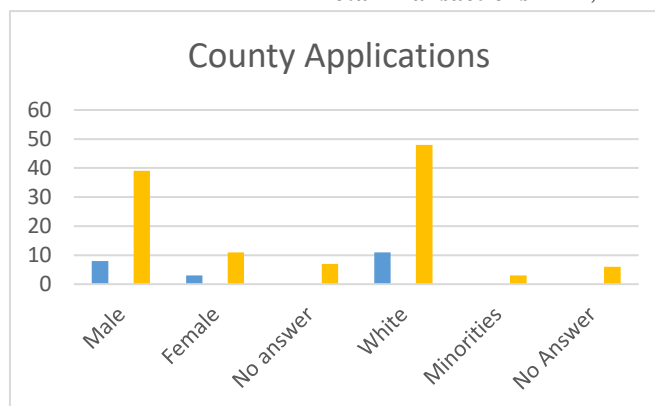
**DEPARTMENT UPDATES FOR COMMITTEE:**

- **Kelly Anderson (Real Property) –**
  - Final assessment rolls completed, printed and distributed to towns, as well as published on Real Property website.
  - Annual Assessor’s Reports balanced and sent to NYS Tax & Finance
  - Final Assessment Roll for the County filed with NYS
  - Completed changes to STAR exemptions recommended by NYS for all towns
  - School taxable values provided to districts in preparation for August tax roll and bill processing
  - Data collection resumed in the Town of Moravia
  - Resumed regular office hours in Moravia, Niles, and Springport
  - Continued working with the Attorney for Aurelius on the process for River Road subdivision and sale of 80 lots.
  - Onboarding and training new Real Property employee is going very well.
- **Jim Orman (Treasurer) –**
  - We are in the midst of collecting the second installments of county and town taxes. This is the busiest time of year for tax collection in our office.
  - The Finance Committee recommended and the Legislature approved a resolution creating the Office of Cayuga County Finance Director. This is a large step forward for the future of County Government and all are to commended for their involvement and support.
- **Lisa Lippoldt (Human Resources/Civil Service) –**

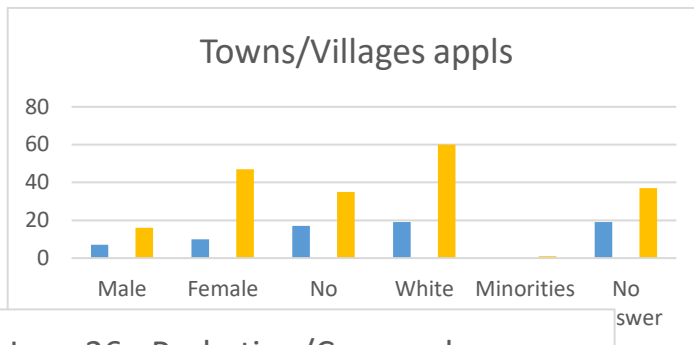
**YEAR-TO-DATE COMBINED TRANSACTIONS:**

**County departments: 659 Total Transactions 1,706**

County Apps 2020		County Apps 2021	
Male	8	Male	39
Female	3	Female	11
No answer	0	No answer	7
White	11	White	48
Minorities	0	Minorities	3
No Answer	0	No Answer	6



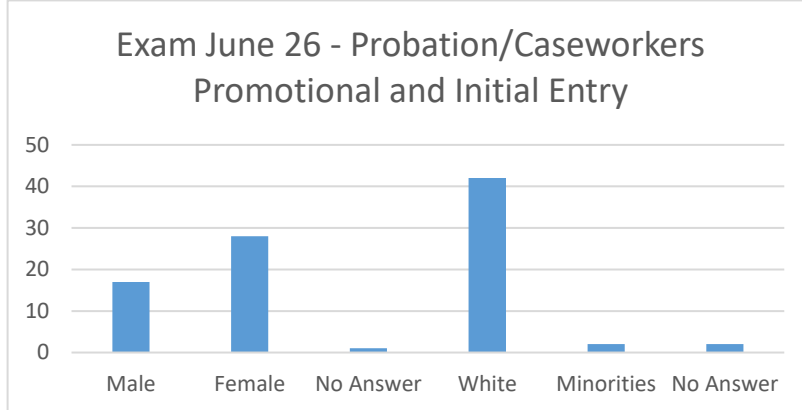
Town/Village Appls 2020		Town/Village Appls 2021	
Male	7	Male	16
Female	10	Female	47
No Answer	17	No Answer	35
White	19	White	60
Minorities	0	Minorities	1
No Answer	19	No Answer	37



Exam June 26 - Probation/Caseworkers

Promotional and Initial Entry

Male	17
Female	28
No Answer	1
White	42
Minorities	2
No Answer	2



- Continuing training of Deputy
- Working on Section 75s with different departments
- Starting the process with the new steering committee on the Director of Weights and Measures position
- Reviewing the applicant pool of the Director of Veterans Services Position with Steering committee
- Investigation in process
- Consulting with several department heads regarding disciplinary issues and educational performance plans with their employees
- Preparing for the reopening of the buildings – employees @100%, back in buildings, public allowed back in masked
- Staff worked on researching information for the County Attorney’s office that was in depth and completed. They did a wonderful job.

**RESOLUTIONS:**

**WAYS & MEANS: NONE**

**Motion by Daly to bundle HH 1-10, 2<sup>nd</sup> by Foley, all in favor.**

**HEALTH & HUMAN SERVICES:**

- 7-21-HH-1 Authorizing the Cayuga County Legislature and the Public Health Director to accept funding for the ELC grant
- 7-21-HH-2 **(AMENDED @ HHS)** Authorizing the Cayuga County Legislature and the Public Health Director to fill an F/T E-I Service Coordinator Position
- 7-21-HH-3 Authorizing the Public Health Director to fill a Principal Typist position within the Health Department
- 7-21-HH-4 Authorizing the Chair of the Legislature and the Director of Community Services to Accept \$25,000 Funding from NYS OTDA and Enter Into a Contract with CAP
- 7-21-HH-5 Authorizing the Chair of the Legislature and the Director of Community Services to Enter into a Contract with Booker T. Washington Community Center Inc.
- 7-21-HH-6 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into a Contract with Cayuga Centers for additional services for the provision of Family Preservation Services, Enhanced Foster Care Support Services and Restorative Case Management
- 7-21-HH-7 Authorizing the Chair of the Legislature and the Director of Community Services to Contract with Community Action Programs Cayuga/Seneca (CAP) for Rapid Re-housing Case Management Services

- 7-21-HH-8 Authorizing the Director of Community Services to fill 4 Clerk (Seasonal) Positions in the HEAP Unit of the Department of Social Services.
- 7-21-HH-9 Authorizing the Chairman of the Legislature and the Director of Community Services to enter into a contract with Community Action Programs Cayuga/Seneca (CAP) to perform any outreach activities for this State Mandated HEAP Program (100% Federally Funded), for the period of October 1, 2021 through April 30, 2022
- 7-21-HH-10 Authorize the filling of a vacant Account Clerk Typist position at the Cayuga County Mental Health Center due to a resignation

**End of bundle**

**GOVERNMENT OPERATIONS:**

**Motion by Petrus to bundle GO 1-4, 2<sup>nd</sup> by Daly, all in favor.**

- 7-21-GO-1 Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Election to receive the Early Voting Aid to Localities Grant Program which has been extended until January 2022 with a balance of \$527.00 funds for the Board of Elections expenses incurred in establishing Early Voting.
- 7-21-GO-2 Amending Resolution No. 148-21 “BOE NYS Poll Worker Grant”
- 7-21-GO-3 Update the Cayuga County Records Management Policies and Procedures Manual Section 10
- 7-21-GO-4 Amending the Cayuga County Fixed Asset Policy Section 6

**End of bundle**

**Motion by Vitale to bundle GO 6 & 7, 2<sup>nd</sup> by Daly, all in favor.**

- 7-21-GO-6 **(Added 7-20-21)** Approving the 2021-2022 Cayuga Community College Budget.
- 7-21-GO-7 **(Added 7-20-21)** Approving the Collective Bargaining Agreement between the Cayuga Community College Council 66 of the American Federation of State, County, and Municipal Employees, Local 932-C, AFL-CIO and the Cayuga Community College for the Period September 1, 2021 Through August 31, 2023

**End of bundle**

- 7-21-GO-5 **(PULLED)** Setting Compensatory Time Policy for Non-Bargaining employees determined exempt and not covered by the requirements of the Fair Labor Standards Act.

**PLANNING:**

**Motion by Pinckney to bundle PL 1-4, 2<sup>nd</sup> by Foley, all in favor.**

- 7-21-PL-1 Authorizing the Cayuga County Employment & Training Department to create and fill summer and year-round youth employment positions.
- 7-21-PL-2 Authorizing Cayuga County submission of a 2021 CFA Grant Application for Emerson Park Priority Projects and authorizing acceptance of grant funds and project activities pending award of Ne York State CFA Grant Funds
- 7-21-PL-3 Authorizing the Chair of the Legislature to execute an agreement between the US Fish and Wildlife Service for implementation of a Habitat Restoration Project in Owasco Flats
- 7-21-PL-4 Authorizing establishment of a Cayuga County Capital-H Account to administer the Erie Canal Re-Watering and Trail Connections Project Grant award and matching funds

**End of bundle**

- 7-21-PL-5 **(Added @ Planning)** Authorizing the Chair and Highway Superintendent to enter into an agreement with the Veterans Memorial Park Association for assistance in implementing the Veterans Memorial Park Capital Improvement Plan and supporting the 2021 NYS CFA grant funding request. **Motion by Petrus, 2<sup>nd</sup> by Daly.**

**Discussion:**

**Batman says that we cannot legally take highway money and spend it on anything highway or right-of-way. He says we can find money in other sources in the county and apply that then reimburse the highway department, but as written this is an illegal amendment. He says at the very least we have to remove the resolved and figure out the support for this project. Palermo says it is typical with a lot of not-for-profit assistance we provide that the resolution was written as a**

**contract with the Veterans Memorial Association to provide the gravel in exchange for them conducting their services. He says he did not realize it had been approved as is by Planning.**

**Motion by Batman to remove the 2<sup>nd</sup> to last Resolved, 2<sup>nd</sup> by Foley, all in favor.**

**Palermo says the title will change back to the original title that was approved at Planning and the 2<sup>nd</sup> to last resolved will be removed.**

**All in favor of resolution as amended.**

**PUBLIC WORKS:**

**Motion by Foley to bundle PW 1-3, 5 & 6, 2<sup>nd</sup> by Pinckney, all in favor.**

7-21-PW-1 Authorizing the Chair of the Cayuga County Legislature to sign a one-year extension to the Agreement with American Commercial Cleaning for the cleaning of two county buildings: the Cayuga County Office Building and the Mental Health Building

7-21-PW-2 Authorizing the Chair of the Cayuga County Legislature to sign a one-year extension to the agreement with GDI for the cleaning of two county buildings: the Hardenberg Building and the Old Jail

7-21-PW-3 Resolution to fund the postponed Independence Day Celebration at Emerson Park

7-21-PW-5 Authorization to declare Highway equipment surplus equipment

7-21-PW-6 Authorization to Advertise and Recommend a Director of Weights & Measures

**End of bundle**

**7-21-PW-4 Authorization to replace a refrigeration unit at Emerson Park (2/3 Required). Motion by Pinckney, 2<sup>nd</sup> by Foley.**

**Discussion:**

**Vitale does not believe that it is an urgent that we can't have a public hearing and taken out of the parks reserve**

**Resolution defeated by show of hands.**

**JUDICIAL & PUBLIC SAFETY:**

**Motion by Daly to bundle JP 1-4, 2<sup>nd</sup> by Pinckney, all in favor.**

7-21-JP-1 Authorizing the Chairman of the Cayuga County Legislature and the Cayuga County 911 Administrator to accept a Public Safety Answering Point Grant awarded by the Office of Interoperable Communications (OIEC). The grant will be used to offset personnel expenses and operating costs associated with 911 Center.

7-21-JP-2 Authorizing the Chairperson of the Legislature to sign a one year contract with Eaton Corporation for the maintenance of the UPS at the E-911 backup center

7-21-JP-3 Authorizing the Sheriff to fill one vacancy Custody Officer Corporal Position in the Custody Division of the Cayuga County Sheriff's Office and resulting backfill position

7-21-JP-4 Authorizing changes to the 2021 Cayuga County Compensation Plan to reflect salary increases of certain non-bargaining positions in the Cayuga County Sheriff's Office

**End of bundle**

**Motion by Pinckney to adjourn at 6:22PM, 2<sup>nd</sup> by Foley, all in favor.**