



**MINUTES
WAYS & MEANS COMMITTEE
Tuesday, June 18, 2019, Chambers – 5:30PM**

CALL TO ORDER: By Hon. Patrick Mahunik called the meeting to order at 5:37PM

MEMBERS: Legislators Joseph Bennett (Vice Chair), Elane Daly, Joseph DeForest, Ryan Foley, Christopher Petrus, and Paul Pinckney

OTHERS: Chair Tucker Whitman, Legislators Aileen McNabb-Coleman, Charlie Ripley, Tim Lattimore, Ben Vitale, Keith Batman, County Attorney Chris Palermo, Chief Assistant County Attorney Richard Graham, Planning Director Steve Lynch, Public Health Director Kathleen Cuddy, Sheriff Brian Schenck, Youth Bureau Director Lloyd Hoskins, 911 Administrator Denise Spingler, Budget Director Lynn Marinelli, Director of Community Services Ray Bizzari, Real Property Director Kelly Anderson, Office for the Aging Director Brenda Wiemann, Buildings and Grounds Superintendent Gary Duckett, Probation Director Jay DeWispelaere, Director of Public Works Dave Gardner, County Treasurer Jim Orman, Junior Accountant Crystal Gibson, Junior Accountant Rachel Bailey, HR Administrator Michael Russell, Civil Service Commissioner Bruce Sherman, Citizen Reporter Ryan Franklin, and Deputy Clerk of the Legislature Amanda Morgan

MINUTES TO APPROVE: May 21, 2019, Motion by Petrus, 2nd by Foley, all in favor.

APPOINTMENTS: None

PRESENTATION: Lynn Marinelli – Budget overview

DEPARTMENT UPDATES FOR COMMITTEE:

6-19-WM-3 Adopting resolution to contract with ABS to provide professional services for Real Property tax bill processing. **Motion by Bennett, 2nd by Petrus, all in favor.**

• **Kelly Anderson (Real Property) – No updates**

Assessment & Tax Preparation

- Tentative Assessment Rolls generated and published for May 1.
- Tax bills/rolls processed and printed for 8 Villages levying \$2.34 Million
- Board of Assessment Review training held for all members
- Grievance hearings for Niles & Moravia

Foreclosure & Auction

- 31 parcels approved for sale by the Legislature totaling \$225,795
- 45 county parcels sold at auction for a total of \$895,925
- Net proceeds to be reported by County Treasurer over \$500k
- Transfer documents and deeds prepared for foreclosure parcels

Sales & Tax Map Maintenance

- 123 tax map updates
- 150 transfers processed including 170 parcels
- 41 address change requests received and entered

GIS & Website Development/Maintenance

- Prototype created for Election District Locator web app
- Routine maintenance for septic locator, TMO & Flex view web apps
- Research for GIS Portal security and implementation

Custom Projects, Training & Events

- Village of Aurora, research right of way and easement locations for project
- City of Auburn, created zoning maps for city use
- Webinar on New Datums 2022, the National Geodetic Survey will replace NAD 83 with a new geometric reference frame and geopotential datum
- ACES pilot work session in Albany
- Eagleview/Pictometry presentation on oblique imagery

Tax & Assessment Roll Corrections							Total Credit/Refund	
Date	SWIS	Tax Map	Form	Muni	School	Description	County Town	School
5/1/2019	55200	102.03-1-17	RP-556	Sennett	Weedsport	Lower AV	(1,152.32)	(2,684.20)
5/2/2019	55200	95.00-1-49.52	RP-556	Sennett	Weedsport	E STAR & Aged Ex	(756.30)	(3,367.02)
5/2/2019	52800	130.00-1-14.321	RP-556	Fleming	Auburn	Water unit chg	(434.82)	
5/2/2019	52800	130.00-1-14.321	RP-556	Fleming	Auburn	Water unit chg	(404.53)	
5/2/2019	52800	130.00-1-14.321	RP-556	Fleming	Auburn	Water unit chg	(397.19)	
5/30/2019	52089	114.00-2-29.12	RP-556	Aurelius	Union springs	Remove Sewer OM	(177.12)	

- **Jim Orman (Treasurer) –**
 - As you know the County has an agreement with Bank of America to receive credit card rebates through the County's use of credit cards. The budget for this revenue is \$100,000. Our new employees, Crystal Gibson and Rachel Bailey, are very involved in this process. I am pleased to report the year-to-date revenue is almost \$111,000 before the year for this process is closed out. At the end of June.
 - Our office assisted the Office of Real Property with the annual tax foreclosure auction. This year we saw a record of attendees and monies received for our properties. The County received \$895,925 in bids for properties. This was processed by Jen Indelicato, Stacy Morehouse and Lori Thurston and reconciled to the penny at the auction. The County's profit was \$534,056 after factoring the total taxes owed on these properties.
- **Michael Russell/Lisa Lippoldt (Human Resources/Civil Service) –**
 - Administrator transition activities continued
 - HR Administrator candidate introduction visit
 - Facilitated/participated in EMO candidate interviews
 - Website training sessions for dept. heads and jurisdiction representatives held
 - Arbitration preparations performed, arbitration hearing held
 - Met with DA regarding staff medical leave
 - Facilitated/participated in Director of Purchasing interview
 - Collaborated with Budget Director to review possible labor cost software solution
 - Attended Legislative meeting
 - Administered background check, provided new employee orientation for HR Administrator

RESOLUTIONS:

Motion by Bennett, 2nd by Pinckney, all in favor.

REGULAR MONTHLY RESOLUTIONS:

- 1A. Authorizing the County Treasurer to Pay May 11 through May 24, 2019 Audit of Claims
 1B. Authorizing the County Treasurer to Pay May 25 through June 7, 2019 Audit of Claims

WAYS & MEANS:

6-19-WM-1 Authorizing the Chair of the Legislature to enter into an agreement with Government Payment Services Inc., a credit card processor, on behalf of the County Treasurer, County Clerk, Mental Health Department, and Civil Service Department. **Motion by Foley, 2nd by DeForest, all in favor.**

6-19-WM-2 Reappointing Kelly A. Anderson to 6-year term as County Director of Real Property Tax Services II. **Motion by Bennett, 2nd by Pinckney.**

Motion by Foley to go into executive session at 5:57PM in regards to the employment history of a particular person, 2nd by Bennett, all in favor.

Motion by Bennett to come out of executive session at 6:23PM, 2nd by Foley, all in favor.

Motion by Foley to amend WM-2 the first Resolved to strike the salary amount and read, "at current salary with intention of future adjustments being made in accordance with non-bargaining adjustments during the term", 2nd by Petrus, all in favor except Bennett.

Motion by Mahunik on resolution as amended, all in favor.

6-19-WM-4 Authorizing the Chair of the Legislature to negotiate and execute a Purchase, Sales and Rehabilitation Agreement with DePaul Acquisitions, LLC for a tax delinquent parcel. **Motion by Bennett, 2nd by Foley, all in favor.**

HEALTH & HUMAN SERVICES:

6-19-HH-6 **(Revised)** Appointing the Director of Community Services and setting the salary.

Motion by Pinckney to amend HH-6 the first Resolved to read, at a current salary of \$127,211.00 with the intention of future adjustments being made in accordance with the non-bargaining adjustments during the term”, 2nd by Petrus, all in favor.

Motion by Mahunik on resolution as amended, all in favor.

Motion by Pinckney to bundle HH 1-5 & 7-15, 2nd by Petrus, all in favor.

6-19-HH-1 Authorizing the Chairman of the Legislature and the Public Health Director to enter into a contract with Durham Transportation Services and with Red Creek School District for transportation of preschool children living in the northern area of the County

6-19-HH-2 Authorizing the Chairman of the Legislature and the Public Health Director to enter into a contract with Boyle and Anderson Law Firm to assist with legal issues

6-19-HH-3 Authorizing the Public Health Director to carry out a budget modification in the WIC program budget to cover costs for at state mandated WIC meeting

6-19-HH-4 Authorizing the Chairman of the Legislature and the Public Health Department to request NYS to postpone the changes to proposed lead level regulations

6-19-HH-5 **(Revised)** Authorizing the creation of a temporary leave bank for a Cayuga County Health Department Employee

6-19-HH-7 Authorizing the Director of Community Services to fill a Caseworker vacancy in Child Protective Services Unit

6-19-HH-8 Authorizing the Director of Community Services to fill part-time Transportation Aide position in the services unit of Social Services

6-19-HH-9 Authorizing the County Legislature and the Director of Community Services to create and fill 2 Case Supervisor Grade B positions and abolish 2 Sr. Caseworker positions in the Children & Family Services Unit

6-19-HH-10 Authorizing the Director of Community Services to fill an Audit Clerk position in the Intake Unit of Department of Social Services

6-19-HH-11 Authorizing the Director of Community Services to fill a Caseworker vacancy in Child Welfare Unit

6-19-HH-12 Authorizing the creation of temporary leave bank for a Cayuga County Department of Social Services Employee

6-19-HH-13 Amending the Mental Health 2019 Budget to adjust additional State Aid funding

6-19-HH-14 Authorizing the filling of one full-time Staff Social Worker position at the Community Mental Health Center of Cayuga County due to a retirement

6-19-HH-15 Authorize the creation and filling of a full-time Senior Clerk position at the Community Mental Health Center of Cayuga County

Daly introduces a resolution to authorize the transfer of funds from the contingency account to maintain the senior nutrition program in Cayuga County. Motion by Bennett, 2nd by Pinckney, all in favor

Motion by Pinckney to bundle GO 1-4, 2nd by Bennett, all in favor.

GOVERNMENT OPERATIONS:

- 6-19-GO-1 Resolution opposing recognition of the Cayuga Nation's Exercise of Police Powers.
- 6-19-GO-2 Authorizing the County Attorney to temporarily fill the position of Confidential Secretary.
- 6-19-GO-3 Authorizing the Chairman of the Cayuga County Legislature to enter into a contract with Lee Enterprises, Inc. to undertake a digital marketing campaign
- 6-19-GO-4 Amending Cayuga County Policy, Section 39, Naming of Co. Property Policy
- 6-19-GO-5 Designating the Public Safety Training Facility, 7445 County House Road, Auburn, NY as the "Charles 'Chuck' Jayne Training Center."

Motion by Bennett to bundle PL 1-3, 2nd by Foley, all in favor.

PLANNING:

- 6-19-PL-1 Authorizing Cayuga County submission of a 2019 CFA Grant Application for Phase II of Emerson Park priority projects and confirming Cayuga County's intent to allocate in-kind funding resources to the project pending award of New York State CFA Grant Funds
- 6-19-PL-2 Authorizing Cayuga County submission of a 2019 CFA Grant Application for the Development of Sterling Nature Center Interpretive Building Construction Documents and confirming Cayuga County's intent to allocate cash and in-kind funding resources to the project pending award of New York State CFA Grant Funds
- 6-19-PL-3 Authorizing the hiring of an Interim Employment and Training Director in the Cayuga County Employment and Training Department.

Motion by DeForest to bundle PW 1-8, 2nd Petrus, all in favor.

PUBLIC WORKS:

- 6-19-PW-1 Authorization to accept updated Schedule A for Turnpike Road Preservation Project.
- 6-19-PW-2 Authorization for Director of Public Works to award material bids
- 6-19-PW-3 Authorizing the Chairman of the Legislature and the Director of Public Works to accept State Funding to conduct inspections, screening tests & sample fuel stored at retail outlets
- 6-19-PW-4 Amending Resolution 366-16 establishing and funding Cap H 16-05 and Resolution 82-18 establishing and funding Cap H 18-03 to allow both projects to be completed
- 6-19-PW-5 Authorization for masonry repairs to the Historic Post Office.
- 6-19-PW-6 Authorization for roof repairs to the Historic Post Office.
- 6-19-PW-7 Authorizing the replacement of four rooftop air conditioning units at the Public Safety Building
- 6-19-PW-8 **(Added after PW- discussed @ PW)** Highway Administration Building Project

Motion by Bennett to bundle JP 1, 4, & 5, 2nd by Pinckney, all in favor.

JUDICIAL & PUBLIC SAFETY:

- 6-19-JP-1 Authorization the Cayuga County Legislature to support the H.R. 1629, '911 SAVES' Act and the senate companion bill
- 6-19-JP-4 Authorizing the Sheriff to fill one vacant Sheriff Custody Corporal Position in the Cayuga County Jail.
- 6-19-JP-5 To establish a contract with Paul Saltarello (Mr. Paul's Barber Shop) to provide inmates incarcerated at the Cayuga County Jail the services of haircuts and/or trimming of facial hair

End of bundle

- 6-19-JP-2 Authorization to transfer three (3) vehicles to the Cayuga County Probation Department. **Motion by Pinckney, 2nd by Bennett, all in favor.**

6-19-JP-3 Authorizing the District Attorney to fill FT ADA vacancy in the District Attorney's Office. **Motion by Bennett, 2nd by Pinckney, all in favor.**

LEGISLATURE:

6-19-LEG-1 Resolution in opposition to make New York State a Sanctuary State. **Motion by Mahunik, 2nd by Petrus, all in favor except DeForest, Daly and Foley.**

Motion by Pinckney to adjourn at 6:40PM, 2nd by Bennett, all in favor.