

CCWSA BOARD MEETING  
**MINUTES JUNE 17, 2020 at 1:00pm**  
7413 County House Road, Auburn, NY

**Board of Directors**

Present: Paul Dudley- Chair, Mike Quill Vice-Chair (arrived at 2:00), Christie Waters - Treas., Francis Mitchell (virtual), Herbert Marshall (excused at 1:45), Peter Adams, Charles Ripley (arrived at 1:12)

**Administration & Advisors**

Jeanine Wilson- Director, Pat Baum-Senior Acct Clerk, Doug Selby- Advisor (virtual), Jay Sawyer- CSD2 contractor (virtual)

**Approval of Agenda**

*Herbert Marshall requested the addition of board membership due to vacancy and then made the motion to approve the agenda for June 17, 2020. Christine Waters 2nd the motion. The motion was unanimously approved and carried.*

**Approval of Minutes May 20, 2020**

*Fran Mitchell made the motion to approve the minutes from May 20, 2020. Herbert Marshall 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.*

**Reports**

**Water Operations** (Rindfleisch/Carson)

- We purchased a pump that puts out 125 pounds with a 2.5 inch stream, which would be necessary to do a better job up in Fair Haven. It is hard to overcome the elevations in some spots up there.
- We purchased Biox Solvent at about 30% of the cost that it normally would cost us. Jay ended up with 1300 gallons and the Town of Springport ended up with 850 gallons. The deal came through contacts at the Town of Springport so we felt obligated to give them a portion of the material.
- We have two new connections made on South Street Road in the 38/31 district and a new connection on Bluefield Road which is residential.
- We have replaced 4 curb stop and one mainline valve box in the 38/31 district. We did some top soil and restorations in Union Springs and we will work on some curbs to be repaired and then some blacktop restoration work. We will match the existing work. We will make it wheelchair accessible and chambered poured concrete. We have been spending time with Jay working on the flushing issues in Fair Haven. There is a good heavy usage this time of year so it is a good time to see if it is working.
- Joe is keeping up with the weed eating.
- We purchased the ford backhoe and it is down to our shop and we are hoping to get bigger projects to get more use out of it. We got a great deal, it is in pristine condition and the backhoe came with new tires, plenty of filters and a full tank of gas.

**County Sewer District 2** (Sawyer)

- Jay stated that the flushing went well and the system is working great. Lake Ontario is behaving itself as far as water levels only slightly over 246'' and it could stay there nicely.
- Wildwood Campground is connected to the sewer system now and that is going well.

- Karl, Joe and Jay cleaned the 6 Force Main Air Release valves. Joe and I did some work and now at Pump Station #2 and we are pumping around 25 gallons a minute more a on both machines which is a lot better.
- Charcoal on all 4 pump stations has been changed. This keeps the odor down so it's good to go for this summer.

#### **County Infrastructure Report/Master Plan** (Selby)

- Doug spent most of his time finalizing and submitting the grant applications to the Northern Border Regional Commission for the two water line projects ahead of schedule. It will probably be 3 months to hear anything. The grant applications are for the West Genesee pipeline from Auburn to Experimental Road and the North Street pipeline from Quarry Road to Turnpike Road. If the grants are successful we will need to determine the funding match of \$1,080,000 for North Street and \$208,810 for West Genesee.
- Doug assisted Jeanine in preparing a list of shovel ready projects to respond to a request from the Cayuga Economic Development Agency.

#### **Current Activities/Project Updates** (Wilson, Director)

- CEDA is the Cayuga Economic Development Agency getting them information for ESD which is Empire State Development and in your packet is what I sent to them. This will give you an idea of the project which is the Seneca Road and also the treatment plants in Aurora. The two Honoco Road projects for Water and Sewer, the West Genesee connection and the North Street and Turnpike and that area. CEDA was getting a list together for the county.
- We received information from Legislator Keith Batman regarding a meeting at 10:00 on Friday with Assemblyman Finch and Senator Helming. The link will be forwarded to everyone so they can hear the presentation. They are aware of the Master Plan which will be part of the conversation. They are particularly concerned about the Wells College treatment plant and the supply to the Village of Aurora. We will be discussing a new water treatment plant.
- Herb stated that the IDA Board had a public hearing yesterday on in Addition to the \$25,000,000 which was approved at the last meeting. (Charley Ripley stated that the Secretary to the Clerk's Reports says \$23,000,000, Herb stands corrected.) They are only going to add one person but the upgrade is going to increase the output of the Milk Plant. Herbs concern is that CMI will get the tax break but then adding only one person. There will be a big expansion in less than 2 years they will add more employees at this location if we get the sewer straightened out. If the sewer is not straightened out they are considering doing the expansion to Pennsylvania. The Milk Plant has contacted the DEC and the DEC has told them that they would have the results within two weeks on whether we have permission to do the sewer or not. Herb stated that he would like to see a meeting with Paul, Mike, Doug, Jeanine, Karl and myself to make sure we can make this work this out together.
- Herb stated that he drove on the two roads south of Aurora and agreed it's more efficient to work on water and sewer projects at same time. We can't give them clean water just to take the chance that they are dumping their sewage upstream back into the lake. Herb stated that he would like to have Doug work on this project for one. We need DEC's approval on this sewer line and funding for the pump station at Cayuga Lake. Mike and Doug could help getting things moving with their connections. We also need Doug to work on facilitating our arrangement with CMI for the sewer to the city. We also need to be sure to move forward on a new waterline to our waterline at Experimental Rd, Aurelius. Herb also suggested that he would like to help Paul, Mike, Jeanine, Doug and Karl write a proposal for Doug to work part time until the end of the year to get these projects moving along. Discussion to be continued. He stated that this should be done in a way that Jeanine is comfortable and things should go through Jeanine. Jeanine was

surprised at how things were handled previously. Doug would continue to report to the board. Honoco Road has 250 homes that are right on top of the road and the lake. There is a great demand for public sewer. If we are going to proceed with this (Master Plan) then the City of Auburn needs to be engaged. Engineers are on board and working on this. We need to move forward instead of talking about it. Aurora, College, water, sewer, Honoco Road - we need to own a waterline on Genesee Street. Project Management meeting to be held with Herb, Jeanine, Karl, Paul, Mike and Doug after 1:00 Monday 6/22 at CCWSA. Peter Adams invited to join.

#### **Board Membership - recommendations**

- We have one position open for a board member and Herb Marshall recommended Andy Rindfleisch. If any motions have to do with Karl Rindfleisch or the Town of Springport Andy Rindfleisch understands he will have to abstain from voting. Herb thinks that Andy would be very good addition to the board. Paul Dudley recommended Mike Chapman to be our new board member to fill the current vacancy.

***Herbert Marshall made the motion to send two options as recommendations -Andy Rindfleisch and Mike Chapman - to the Cayuga County Legislature as possible new board members to fill the current vacancy. The County Legislators will decide. Second by Fran Mitchell. Unanimously approved. Carried.***

- Peter Adams asked if we have CCWSA priorities set up yet on a spreadsheet. Christie Waters created a spreadsheet (draft) of priorities. Jeanine stated that her belief is that it is the consensus of the board that the West Genesee Street line, and definitely the North Street line which are the connections to the city, are our top priorities. Map Plan and Report, Honoco Road Funding you have a few local shares set up time management to follow and help with the focus on what needs to happen now. The Honoco Road Projects are for preliminary engineering reports, first step to full reports necessary before funding and construction tasks.

(1:45 Herbert Marshall was excused)

**Financial** – Christie Waters (Treasurer); Fran Mitchell (Audit Cte Chair)

***Christie Waters made a motion to approve paying the bills and Charlie Ripley 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.***

***Fran Mitchell, Audit Chairman said that the bank statements reconciled with the checking accounts for May 31, 2020 and he made the motion to approve the reconciliations. Charlie Ripley 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.***

**Legal** – Attorney Riccardo Galbato, Galbato Law Firm – Updates

- Rick spoke to Jeanine and then prepared an agreement to update Jay Sawyers contract with CCWSA. We can go into executive session if you like but Jay is a private contractor not an employee.

***Christie Waters made a motion to accept the new agreement between Jay Sawyer and CCWSA which would be in effect on June 1<sup>st</sup>, 2020. Charlie Ripley 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.***

#### **New Business/Old Business Updates**

- NYS Retirement – Section 41j and Section 341j (unused sick leave toward credit at retirement) this discussion will be held at the next meeting so Mike and Charlie have more time to gather their information. Jeanine will send out a reminder since life has been so chaotic these past few months and the quote was made available a couple of months ago, may be different.
- Bob Cerza – The Board wanted to recognize how much Bob Cerza did for the board. John Miller went to the private services today and spoke. We would like to send a card and maybe in lieu of flowers send a donation to the Pathway Homes of the Finger Lakes in which is a hospice in Seneca Falls. Being that we are a municipality we are not allowed to donate public funds so each member agreed to get their donations to Christie Waters who would send the family a card and let them know of a donation of \$100 in Bob's name.

#### **Next Meeting**

**Fran asked that we move our next meeting from July 15<sup>th</sup> to July 22<sup>nd</sup> everyone agreed.**

- **July 22, 2020, 1:00p.m.** in the Hotaling Conference room at 7413 County House Road

#### **Adjourn**

Respectfully submitted,  
Patricia Baum  
Senior Account Clerk