



**MINUTES**  
**WAYS & MEANS COMMITTEE**  
**Tuesday, June 15, 2021, 5:30PM**  
**Live Link:** <https://youtu.be/7Nrbecodnd0>

**CALL TO ORDER:** By Hon. Keith Batman, Chair called to order at 5:32PM

**MEMBERS:** Legislators Elane Daly, Ryan Foley, Christopher Petrus, Paul Pinckney, Ben Vitale, and Tucker Whitman

**MINUTES TO APPROVE:** May 18, 2021, Motion by Daly, 2<sup>nd</sup> by Petrus, all in favor.

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

- **Kelly Anderson (Real Property) –**
  - Village tax bills and rolls processed
  - Tentative Rolls and change notices processed
  - Exemption Impact Reports for all School Districts
  - BAR Training completed for all Towns
  - Board of Assessment Review hearings held in 4 assessment towns
  - BAR changes in all towns have been coming in to be processed before Final Roll
  - Updating 911 address assignment process
  - Large lot line adjustments for tax maps in Sterling
  - Additional work for the Environment Health Department’s Septic Locator
  - Assisting the Town of Aurelius with the River Road subdivision and pending sale of sub divided parcels; working through short and long range challenges
  - Terminated Assessment Services for Town of Owasco
  - Made an offer of employment to a candidate to fill department vacancy that was accepted
  
- **Jim Orman (Treasurer) –**
  - We are conducting our annual review of installment agreements for delinquent taxpayers. These are agreements with people with taxes in arrears. We have processed thousands of these agreements over the years. This has assisted greatly in keeping the number of foreclosures down during that time period.
  - There was a mis-communication between CCC and their retirees resulting in the retirees being enrolled into the Medicare Advantage plan for their health insurance. This resulted in conflicts over coverage. Cortney Haberland did an amazing job sorting all of this and hopefully correcting the situation. She worked hand in hand with Excellus and CCC in processing through this. She is to be commended for her extra efforts.

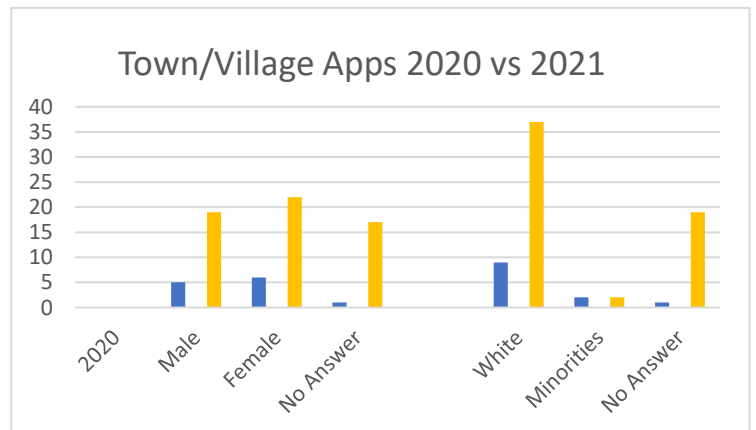
- **Lisa Lippoldt (Human Resources/Civil Service) –**

**YEAR-TO-DATE COMBINED TRANSACTIONS:**

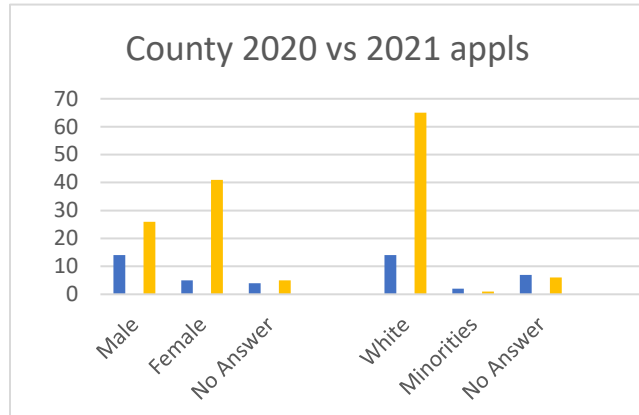
**County departments: 508 Total Transactions 1,367**  
**Schools, Towns, Villages, BOCES & Special Districts:**

**EOC Reports for 2020-2021**

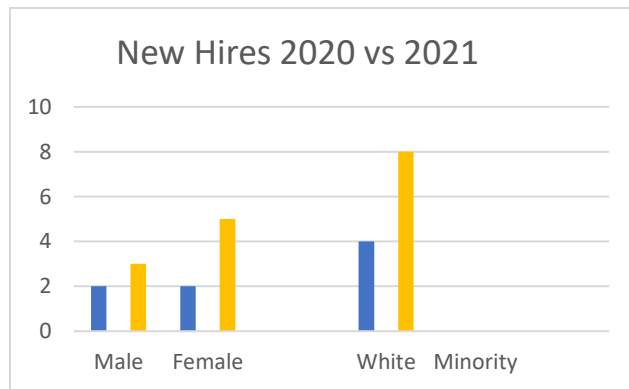
Towns/Villages Applications		Towns/Villages Applications 2021	
	2020	Male	19
Male	5	Female	22
Female	6	No Answer	17
No Answer	1		
		White	37
White	9	Minorities	2
Minorities	2	No Answer	19
No Answer	1		



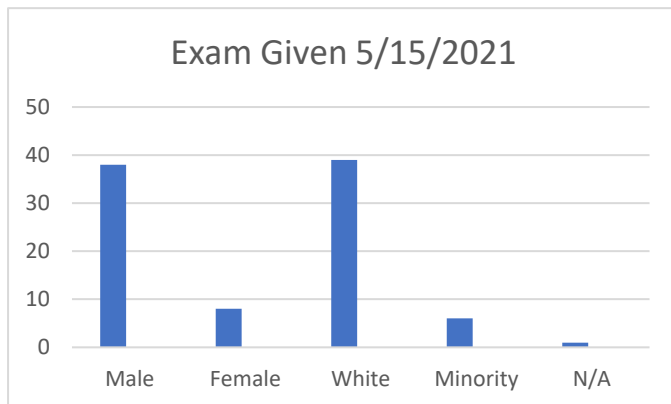
County Applications 2020		County Applications 2021	
Male	14	Male	26
Female	5	Female	41
No Answer	4	No Answer	5
White	14	White	65
Minorities	2	Minorities	1
No Answer	7	No Answer	6



New Hires 2020		New Hires 2021	
Male	2	Male	3
Female	2	Female	5
White	4	White	8
Minority	0	Minority	0



Exam Given 2021	Police Exam
Male	38
Female	8
White	39
Minority	6
N/A	1



- Continue CIO interview process to find final candidate
- Continue Comp planning data and processes with workgroup
- Training of Deputy staff member
- Working on several legal items with outside counsel
- Starting the changes necessary for legalized marijuana; procedural and looking at training
- Staff completing NYSAC Salary Survey

## RESOLUTIONS:

**Motion by Petrus to bundle WM 1 & 2, 2<sup>nd</sup> by Pinckney, all in favor.**

### WAYS & MEANS:

- 6-21-WM-1 Adopting Local Law No. \_\_\_\_\_ for the year 2021, "A Local Law establishing the Office of the Cayuga County Finance Director."
- 6-21-WM-2 Resolution authorizing the cancellation of penalty and partial interest of \$224.55 on tax map numbers 242.00-1-14.1 and 242.00-1-15 in the Town of Summerhill

**Motion by Pinckney to bundle HH 1-10, 2<sup>nd</sup> by Vitale, all in favor.**

### HEALTH & HUMAN SERVICES:

- 6-21-HH-1 Authorization to accept additional funding from the NYS Office for Aging (NYSOFA) through the Corona Aid, Relief and Economic Security (CARES) Act
- 6-21-HH-2 Authorization to create and fill one (1) full-time Aging Services Specialist to provide additional services through CARES Act revenue
- 6-21-HH-3 Authorization to abolish a senior typist position and create and fill one (1) full-time Aging Services Assistant position in the Office for Aging
- 6-21-HH-4 Authorization to accept additional funding from the NYS Office for Aging (NYSOFA) for Expanding Access to COVID-19 Vaccines via the Aging Network (VAC5)
- 6-21-HH-5 Authorizing the Director of Community Services to fill 2 FT Caseworker Positions in the Child Welfare Services Units of the Department of Social Services.
- 6-21-HH-6 Authorizing the Director of Community Services to Fill a Principal Social Welfare Examiner Position in the Department of Social Services
- 6-21-HH-7 Authorizing the Director of Community Services to Fill a Sr. Account Clerk position in the Child Support Services Unit
- 6-21-HH-8 Amending the Mental Health 2021 Budget to adjust State Aid funding for Contract Agencies
- 6-21-HH-9 Authorizing the Chair of the Cayuga County Legislature and the Director of Community Services to accept a grant from the New York State Office of Mental Health
- 6-21-HH-10 Authorize the creation and filling of one (1) full-time staff Social Worker (CMH) position at the Community Mental Health Center of Cayuga County and unfunding one (1) full-time Health Home Care Manager

**Motion by Petrus to bundle GO 1 & 2, 2<sup>nd</sup> by Daly, all in favor.**

### GOVERNMENT OPERATIONS:

- 6-21-GO-1 Amending Cayuga County Policy No. 065, Pre-Employment Drug Testing
- 6-21-GO-2 Adopting Local Law No. \_\_\_\_ for the year 2021, "A Local Law Establishing the Cayuga County Ethics Code and Board of Ethics for the County of Cayuga."

### PLANNING:

- 6-21-PL-1 Authorizing filling of Full-Time Administrative Assistant within the Department of Planning and Economic Development due to a pending retirement. **Motion by Petrus, 2<sup>nd</sup> by Pinckney.**

### Discussion:

**Batman says he does not think we have a resignation for this position and it is in anticipation of a resignation. He thinks it is a risky thing to do to begin to fill a position that is not actually vacant regardless of intent. He says until someone says exactly when they are retiring or resigning then we can fill. He says his second concern is that this is a minimum of a four to five month transition and is a long time for any position. He says the resolution references that there is a plan. He asks if the plan could be distributed. Pinckney says that Lynch went in length to discuss the plan at the Planning Meeting. Petrus thinks that it is prudent to have a training period and the intellectual capacity transferred on. He does think that the retirement date should be discussed. Batman says that he will follow up with Lynch. He says he cannot vote on this until there is a resignation. Lattimore thinks in regards to planning we have a great opportunity with the infrastructure money coming in. He thinks we should have more resources in that department especially now. Petrus also adds it is his understanding that due to unfilled positions there will not be any financial impact. Whitman says he understands what Batman is saying about there is no position to fill unless there is an empty position, but on the flip side it sounds like Planning is planning ahead. He says to wait**

for the position to become open and then have the conversation to fill it would be a mistake. Daly agrees that to start looking and giving a three month transition period, but thinks five months seems like a long time. She says it is unknown at this point if the incumbent plans to stay until the end of the year or not. Whitman says that it may take five months to find a candidate by the way things have been going for us trying to fill positions. Vitale says we should have a letter of retirement in hand before we even talk about how long we will have someone shadow. He also agrees with Lattimore that we need to look at the Planning department and take advantage of the grants that are out there right now. He thinks he could support the resolution of there was an adjustment and a firm retirement date. Foley says from what he is hearing maybe a policy that needs to happen on having a transition period overall for all of the positions in the county. He says maybe standardizing the process and that policy would be beneficial. He says in regard to this particular fill the department head Lynch has always been rock solid. He supports the plan that Lynch has laid out.

**All in favor of the resolution except Daly, Batman, and Vitale**

6-21-PL-2 Adopting Local Law No. \_\_\_ for the Year 2021, A Local Law authorizing 12 and 13 years old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter pursuant to Environmental Conservation Law Section 11-0935. **Motion by Vitale, 2<sup>nd</sup> by Pinckney, all in favor.**

**PUBLIC WORKS:**

**Motion by Pinckney to bundle PW 1 &2, 2<sup>nd</sup> by Daly, all in favor.**

6-21-PW-1 Authorizing the restoration of the North Parapet Masonry at the Historic Post Office Building (2/3 Required)

6-21-PW-2 Authorization for the Highway to purchase highway equipment

**End of bundle**

6-21-PW-3 Authorizing contract with O'Connell Electric Co. to install electric cable and equipment to convert electric service for the PSB and related buildings to NYSEG. **Motion by Petrus, 2<sup>nd</sup> by Vitale, all in favor except Pinckney and Whitman abstains.**

**JUDICIAL & PUBLIC SAFETY:**

**Motion by Daly to bundle JP 1-4, 2<sup>nd</sup> by Pinckney, all in favor.**

6-21-JP-1 Authorizing the creation and filling of the position of Deputy Chief Assistant District Attorney

6-21-JP-2 Authorize the Cayuga County Sheriff to charge a rate of \$80.00 an hour for Deputy Sheriffs working pursuant to agreements entered into with municipalities, fire departments, school districts, organizations and other entities

6-21-JP-3 Authorize the Sheriff to fill five (5) vacant Sheriff Custody Officer Positions in the Custody Division of the Cayuga County Sheriff's Office

6-21-JP-4 Authorize the Sheriff to fill one (1) vacant Registered Professional Nurse position in the Custody Division of the Cayuga County Sheriff's Office

**Motion by Foley to go into executive session at 6:18PM, 2<sup>nd</sup> by Petrus, all in favor.**

**EXECUTIVE SESSION:** re: Contracts

**Motion by Vitale to come back into session at 6:36PM, 2<sup>nd</sup> by Foley, all in favor.**

**Motion by Petrus to adjourn at 6:40PM, 2<sup>nd</sup> by Daly, all in favor.**