



County of Cayuga Health Insurance Consortium

Board of Directors

Meeting Minutes of May 26, 2022

Hybrid-Based Meeting

Members Present: Eric Zizza, Marie Nellenback, Bob Gauthier, Sean Corcoran, Lynn Marinelli, Elane Daly, Eva Champion, and Lisa Miller

Other Present: Greg McLaughlin (USI), Deb Dobroski (USI), Zachary Zuckerman (USI), Wanda Jakaub, Pam Landon, Jodie Fish, Diann Ferris, Kristy Capone, Cortney Haberlau, Nicole Sedorus and Tim Hagen (EFPG)

Meeting called to order at 10:40 a.m.

- ***Motion to approve consent agenda and previous minutes by B. Gauthier and seconded by E. Daly. Motion carried.***

- ***Audit Presentation*** – Audit for December 31, 2021 was presented by Tim Hagen of EFPR Group
 - Report to Board summarizes audit

 - The Consortium's net position increased (increased) by \$1,307,190 at December 31, 2021 respectively. The increases (decreases) in net position are attributable to the excess (deficit) of premiums contributed and other revenue compared to premiums and claims paid and other operating expenses.

 - **Management Letter - Recommendations Made**
 - A Dependent Eligibility Audit
 - A Medical Claims AuditAudits can be performed by independent firms for individual entities

 - **Questions asked:**
 - Is the cash cap of \$921,000 listed as part of the liability? Tim will check on that and let us know.
 - What do the liabilities consist of? 2020 Money (adm. fees) owed to County, etc.

Motion made to approve the audit for December 31, 2021 as presented by Tim Hagen of EFPR Group pending clarification of whether or not to add the retiree lawsuit in the footnotes by G. Gauthier and seconded by E. Champion. Motion Carried.

- **USI** –
 - **Executive Summary** - A financial update was presented by Greg McLaughlin of USI - *Notes attached. – Presentation attached*
 - Reviewed Executive Summary and had remainder of presentation as backup for all the data.
 - Reviewed underwriting review and forecast for 2023
 - Current rate projection for 2023 at the end of 1st quarter mark would be at 3.6 % to 5.2%.
 - **Financial Review – Medical Claims** - A financial update was presented by Greg McLaughlin of USI - *Notes attached. – Presentation attached*
 - April ran a bit over projections
 - Overall good start to the year with a surplus of \$612,144 thru April 2022.
 - Cash Cap Deficit lowered to \$680,000 so far in 2022
 - No large claimants for 2022 not even at the half-way mark.
 - **Dental Claim Update** – A financial update was presented by Greg McLaughlin of USI - *Notes attached. – Presentation attached*
 - Dental Plan is doing well.
 - No rate increase recommendations for 2023 at this point.
 - **Vision RFP** -
 - Davis Vision was acquired by Metlife for Vision coverage.
 - USI will send out an RFP to search out plans and prices.
 - **2023 Projections** -
 - Would like to finalize rates in August of 2022 to vote on for 2023.
 - Stop loss projection shows a 15% increase for 2023, but hopefully amount comes in lower.
- **Old Business** –
 - **Municipal Cooperative Agreement Update** -
 - ***Review of “Work Group” meeting on 5/10***
 - Lawyers have not had much time to work on things
 - Discuss timeline a little bit
 - Review that meeting mostly was based on clarification of wording regarding the withdrawal of an entity and termination clause or dissolution of the Consortium
 - Still need to finalize clarification of terminology an hope to attract new members.
 - The sign on for new contract was believed to be agreed upon for 3 years.
 - Follow-up meeting for BOD regarding Work Group scheduled for
June 14th from 12:30 to 1:30 pm.

- New Business –
- Future Agenda Items/Board Member Concern –
- Adjournment
 - *Motion to adjourn at 11:44 a.m. by B. Gauthier and seconded by E. Champion.
Motion carried.*

Submitted by Lisa Miller

**Next meeting scheduled for Thursday, June 23, 2022 at 10:30 am
via a
hybrid-based meeting**

Cayuga County Healthcare Consortium
Board of Directors Monthly Meeting – USI Meeting Minutes
Submitted by Greg McLaughlin
Thursday May 26th, 2022

Attendees: Greg McLaughlin (USI), Deb Dobroski (USI), Zachary Zuckerman (USI), Wanda Jakaub, Pam Landon, Jodie Fish, Diann Ferris, Kristy Capone, and Tim Hagen (EFPG), Eric Zizza, Marie Nellenback, Bob Gauthier, Sean Corcoran, Lynn Marinelli, Elane Daly, Eva Champion, Lisa Miller, Nicole Sedorus, Cortney Haberlau

Financial / Utilization Review Notes:

I. Financial Audit Presented by EFPR Group

- Summary of change in Assets, Liabilities, and overall net position between year-end 2020 and 2021.
- Total net position increased from \$7,598,650 to \$8,905,840.
- Management Letter recommendation to pursue a dependent eligibility and medical claims audit.
 - Onus may mainly fall on entities to conduct the dependent audit.
 - EFPR referenced “Verified One” as a firm they have worked with in past.

II. Plan Experience through April 2022:

- Claims for month of April ran at 111% of projected
- Surplus of \$612,144 when comparing Year to Date medical claims and administrative fees against budgeted amounts.
- When annualizing year to date claims vs. prior year, claims are running at a 2.5% **decrease** overall and a 2.7% **decrease** per contract per year.
- No large claimants have breached 50% of stop loss deductible mark (\$187K) in claims

Cash-Cap Deficit / Liability from Prior Plan Year:

- Deficit as of 12/31/21 was \$925,451
- Current deficit figure sits at \$680,928 (up from \$390,378 from prior month)

III. Dental Plan Utilization through April 2022:

- Dental plan expenses year to date are running at 100.1% of projected, per contract costs.
- Surplus of \$7,748 when comparing to budgeted amount prior to 2022.

IV. 2023 Renewal Projections

- Based on Rolling 12 Months of Claims
- Currently, a minimum rate adjustment of +3.6% would be required to cover forecasted expenses on medical plan.
- No increase would be required to the dental plan rates at this time.

Required Follow-Up Items:

Item	Assigned To:
Question on Financial Audit: Was the Cash Cap Liability included in the illustration of the 2021 balance?	EFPR: Tim Hagen
Signature will be required on Audit Management Letter in order to finalize	EFPR / Board Chair
Vision RFP – issues with current administration through Davis (who have now been purchased my MetLife). USI to issue a RFP for vision insurance quotes.	
USI to aid in collateral development to inform other potentially interested municipal corporations and for all current entities engaged in Muni Coop. agreement renewal. Timing should coincide with the new version of the agreement that entities will be asked to review / sign.	USI
USI to present Renewal Projection in August 2022.	USI