

CCWSA BOARD MEETING
MINUTES
May 19, 2021 at 1:00 pm
7413 County House Road, Auburn, NY

Board of Directors

Paul Dudley, Chair Mike Quill, Vice-Chair-Absent Christie Waters, Treas. John Miller-Virtual
Francis Mitchell Herbert Marshall Peter Adams-Absent Andrew Rindfleisch Ben Vitale

Administration & Advisors

Jeanine Wilson, Dir.; Patty Schoonmaker, Sr. Clerk; Pat Baum, Sr. Acct. Clerk; Karl Rindfleisch, Wtr/Swr Ops; Joe Carson, Wtr. Maint. Person; Rick Galbato, Attorney; Doug Selby, Advisor; Jay Sawyer, CSD2 Contractor-Virtual; Mark Colopy, Financial Advisor-Virtual; George Kalkowsky, MRB Engineering; Seth Jensen, Dir. of Municipal Utilities (Auburn)-Virtual

Approval of Agenda

Fran Mitchell made the motion to accept the agenda as presented. Ben Vitale seconded the motion. The motion was unanimously approved and carried.

Approval of Minutes, April 21, 2021

Ben Vitale made the motion to accept the minutes for April 21, 2021 as presented. Fran Mitchell seconded the motion. The motion was unanimously approved and carried.

Reports

Water Operations (Rindfleisch/Carson)

Karl Rindfleisch reported that the meeting with Town of Throop for the Centerport Road project went well and we are waiting for the final approval from the Health Department. The pipe has been delivered. Notices will be sent to property owners once the timeline is established. There should be no disruption in their water service but as a courtesy we will let them know what is going on. Joe Carson reported that he and Karl have been working in Fair Haven with Jay getting set up for more flushing on low pressure lines.

County Sewer District 2 (Sawyer)

Jay Sawyer reported that the lake levels are low which is better for us. The West Bay Road project had some electrical damage which is all repaired now. Over-all they did a lot of digging over our infrastructure and only four items were damaged which Jay noted was particularly good. All the major paving is done. Jay also noted that he has been very busy doing the spring maintenance with Joe and working on the release valves.

County Infrastructure Report/Master Plan (Selby & Carpenter, MRB)

IDA, Aurelius low pressure sewer project (Doug Selby) –

Doug Selby reported that he has been working on the IDA Industrial Park Sewer Project. Doug noted that Rick Galbato has been working on finalizing the agreement between CCWSA and CCIDA for the project. Mark Colopy discussed the OneRD Federal Guarantee program on the financing. We are not at the point where we can submit the application to One RD in Syracuse. Mark asked Rick if he has a description of the project for the engineer's office to see. Rick stated that Doug put together a good description and asked Doug to send it to Mark. He noted that it is a great starting point. Herb Marshall reported that the IDA will start the first phase of the project as soon as they get permission from Aurelius to hook into their line.

Wells College Water Treatment Plant (Doug Selby)

Doug updated the Board on the Wells College water treatment plant's remote meeting with the college and village officials. He noted that if Honoco Road moves forward with another water supply ahead of the Regional Master Plan we will need to talk to Wells College about possibilities for the future. A lengthy discussion was held concerning Wells College water and Aurora water, options will be reviewed by committee.

County Water District Project (Selby & Wilson)

Doug reported that work on the formation of the proposed new Regional Water District is continuing.

Jeanine reported that both herself and Doug have had discussions with Tim Carpenter on the map plan and report. She

noted that we need a combination of Board, committees and steering committee looking at district formation before we make the final draft. The Board needs to make key policy decisions for Map Plan to show cost of project and how it affects towns and customers.

Doug noted that the three aspects of the draft report that the board needs to discuss are phasing of the project, acquisition of the pipeline and governance. As far as governance of this district, if CCWSA governs it, it does not give towns and municipalities any rights. It might be better set up a committee of all towns and villages to be the governing board, so CCWSA does not have full control or full blame for expenditures or water cost going up. Andy Rindfleisch noted that maybe we could get people of towns or supervisors to join our board and not have a separate committee. Some towns will agree to sell the pipeline and others will want to have long term contracts on the pipeline. He said we should meet with each town separately to see if they want to have a lease, purchase, or combination of the two. It is recommended by the board members that Doug come up with choices and go to towns and see which option they like best.

The three points for consideration – 1/Phasing of project: considerations include: formation of district; elimination of “stacking”; capital investment, etc. 2/ Acquisition of “spine”: based on a formula to be transparent and fair (example: \$75’ x ft x capacity) 3/ Governance: Leadership representation from municipalities. Pro: review and recommend decisions for future extensions, phasing considerations/benefits, control guidance to regional project, etc. Con: 17 members will be complex; how would this board be supported with staffing; assurance of regional representatives necessary.

Discussion: possible rotation of members, must all areas agree to be included on governance board? The discussion is continuing.

Current Activities/Project Updates (Wilson, Director, Report submitted)

A copy of the proposal for the regional projects SEQRA from Tim that Board needs to approve before we can go forward. Tim will need to complete two separate environmental reviews/SEQRAs at same time.

Motion made by Andy Rindfleisch and amended by Herb Marshall to authorize Director to contract with the MRB Group engineers to proceed with SEQRA review proposed 11/16/20 for Map Planning Report for full district to include both water and sewer at the same price with the Honoco Road sanitary sewer project. This board will take care of allocation between both projects within its bookkeeping. Christie Waters 2nd the motion. The motion was unanimously approved and carried.

Peter Adams provided immediate resignation from the board citing personal reasons. Herb suggested that maybe a town leader from the regional project area would be willing to join the board. He suggested Dave Schenck, Springport Supervisor or Ed Wagner, Owasco Supervisor. Paul or Ben will talk to them.

Additional items addressed in Jeanine’s report presented prior to the meeting.

Financial – Christie Waters (Treasurer); Fran Mitchell (Audit Cmte. Chair)

Christie Waters presented the May 19, 2021 Accounts Payable reports and pre-approved report for approval.

Christie Waters made a motion to approve the invoices for payment and Ben Vitale seconded the motion. The motion was unanimously approved and carried.

Fran Mitchell presented the Reconciliation reports with no reservations.

Fran Mitchell made a motion to approve the Reconciliation reports for April 21, 2021 bank accounts and Ben Vitale seconded the motion. The motion was unanimously approved and carried.

Fran also reported on the Q1 FY21 Financials and Budget vs. Actual comparison reports presented for the first three months of this year and asked the board to vote to approve them.

Herb Marshall made a motion to approve Q1 FY21 Financials and Budget vs Actuals reports for the 1st three months of this year. Christie Waters seconded the motion. The motion was unanimously approved and carried.

Legal– Attorney Riccardo Galbato, Galbato Law Firm – Updates

Rick reported that we need to do a SEQRA Resolution for the replacement of water lines on Centerport Road. Rick noted that it is a Type #2 SEQRA when replacing sewer, water or electric lines that already exists which means no environmental review is needed.

Herb Marshall made a motion to approve Attorney Galbato's SEQRA Resolution as presented for Centerport Road Project upgrade project. Andy Rindfleisch seconded the motion. The motion was unanimously approved and carried.

New Business/Old Business Updates

Jeanine recommended that the Board approve engineering preliminary report for Honoco Road.

Herb Marshall made a motion to approve both water and sewer preliminary Engineering Reports for the Honoco Road Project. Andy Rindfleisch seconded the motion. The motion was unanimously approved and carried.

Paul Dudley requested the board go into executive session to discuss personnel issues at 2:10pm. Seconded by Fran Mitchell. Unanimously approved. Carried.

Returned to Regular Session at 3:05 pm. No decisions made during Executive Session.

Adjourned.

Next Meeting

June 16, 2021 at 1:00 pm, 7413 County House Road

Adjourn

Respectfully Submitted:

Elaine Bona,
Typist