

CCWSA BOARD MEETING  
**MINUTES – May 17, 2023 at 1:00 pm**  
7413 County House Road, Auburn, NY

**Board of Directors**

Brian Dahl, Acting Chair- 1:20 PM     Christie Waters, Treas.     Herbert Marshall  
Andrew Rindfleisch     Robert Shea     Donald Slocum     Don Oltz     Jeff Dygert-Absent

**Administration & Advisors & Misc.**

K. Rindfleisch, Dir; S. Phillips, Admin. Assistant; P. Schoonmaker, Sr. Clerk; Riccardo Galbato, Attorney; Doug Selby, Advisor; Mark Colopy, Financial Advisor; George Kalkowsky, MRB Engineering

**Approval of agenda-** A motion was made by Herbert Marshall to approve the agenda. Donald Slocum 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.

**Approval of minutes-April 19, 2023, and May 3, 2023-** A motion was made by Donald Slocum to approve the minutes from April 19, 2023, and May 3, 2023. Christie Waters 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.

**Financial-** Christie Waters (Treasurer)

**A motion was made by Christie Waters to pay the bills including two additions of \$6,888.75 from WCWSA and \$3,460.00 from Mark Colopy. Herbert Marshall 2<sup>nd</sup> the motion. The Motion was unanimously approved and carried.**

**Director's report** (Dir-Karl Rindfleisch)

Karl Rindfleisch- We are looking for approval at the next meeting for the agreement for operations and maintenance with the Town of Sterling. We are also talking to the Village of Fair Haven because they are looking for some work to be done. We are starting in the next few days to put water mains in for the Town of Brutus that total about 3,000 ft. We have been flushing in Fair Haven. We moved the biox station and we are hoping to cut the biox use in half. We had a serious repair with the Town of Fleming that resulted in a boil water but was taken care of and things are back to normal. Day in and day out things are going well.

**Water operations & County Sewer District 2, Operations**

Discussed in Director's Report

**County Infrastructure Report/ Master Plan-** (Tim Carpenter, MRB; Mark Colopy, FA)

Karl Rindfleisch- We are working with Mark Colopy looking for financial assistance for this project.

Mark Colopy- I need to talk to Tim Carpenter about where we stand with the environment and what we have put together, so we can reach out for a commitment for a funding proposal from EFC and WIA.

**Cayuga Lake Protection Plan (Honoco Rd)-**

Karl Rindfleisch- short presentation through power point about the project.

Doug Selby- We met with Jim Orman to discuss the agreement and the wording regarding the reimbursement for funding. We also discussed the Aurora wastewater treatment plant and the possible responsibility of the cost of improvements to the plant.

### **Genesee Street Project-**

Karl Rindfleisch- short discussion on switching the meter pit to the south side of the road so it is a straight line down to Experimental Road and we won't be going under Genesee St. We are just waiting for Eileen O'Connor from the Health Department to sign off and send us an approval for the revision of the original plans we proposed.

Doug Selby- The Regional Border Commission has cleared us to submit a full grant application that is due June 2<sup>nd</sup>, 2023. Mark Colopy is going to work on getting letters of support from some of our congressional delegations. Rick Galbato has prepared a resolution naming Brian Dahl as the authorized official to sign the documents and applications for this application.

**A motion was made by Robert Shea to authorize the resolution naming Brian Dahl as the authorized signature for all documentation and application for the Regional Border Commission. Donald Slocum 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

### **North St. Connection-**

Mark Colopy- it is my understanding that we must submit an informal application for funding from the EPA office. I will follow up with their office to find out when we can expect the application and deadline.

### **Finance/Project Mgmt. Committee Report-** (Herbert Marshall, Chair)

Herbert Marshall- Discussed above.

### **Legal-** Attorney Riccardo Galbato, Galbato Law Firm- Updates

Riccardo Galbato- We passed a resolution for the Northern Border Commission which would be moot if we don't get permission from the Town of Aurelius to sell water to the existing customers. I have been working with Mark Colopy to help on the Town of Throop proposed water line. I have prepared the ENB SEQRA notice publication form. I spoke with the town attorney, hopefully Mark will have this form approved so he can file with the state. I have prepared an agreement for operation and maintenance between CCWSA and the Town of Sterling. If everyone can look it over for the next meeting.

### **Personnel Committee Report-**

Nothing to report.

### **New Business/Old Business Updates**

Doug Selby

- Conflict of Interest
- Conduct between BOD and CCWSA staff.

Doug Selby- I sent out these two policies to everyone. Conflict of interest and the conduct between CCWSA and BOD.

**A motion was made by Herbert Marshall to approve the conflict-of-interest policy. Andrew Rindfleisch 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

The approval of the conduct policy is tabled until the next meeting.

**A motion was made by Herbert Marshall to adjourn the meeting. Robert Shea 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

**Next Meeting- June 7, 2023, at 1:00 pm, 7413 County House Road**  
Respectfully Submitted:

Susan Phillips, Administrative Assistant/Secretary