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## CCPUSA MEETING MINUTES

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**A meeting of the Board of Directors of the Cayuga County Public Utility Services Agency (“CCPUSA”) was held on Tuesday May 14, 2019; in the Caucus Room #1, Sixth Floor Conference Room, Cayuga County Office Building, 160 Genesee Street, Auburn, NY, 13021, at 9:00 a.m. The following individuals were in attendance:**

**BOARD MEMBERS:** Tim Lattimore, John Montone, Bud Shattuck, Denny Zach, Mike Long, Cal Sheckler

**EXCUSED:** Paul Pinckney

**STAFF:** Stephen Lynch, Director, CC Planning and ED  
Suzanne Gauthier, Administrative Assistant, CC Planning and ED

**INVITED GUESTS:** Charlie Ripley, County Legislator  
Maureen Riester, Cayuga Economic Development Agency

John Montone opened the meeting at at 9:10 a.m.

### MINUTES

Mike Long motioned to approve the minutes of April 11, 2019, 2<sup>nd</sup> by Bud Shattuck. All members present voted in favor, passed.

### UNFINISHED BUSINESS

- Methane BioGas Project: Request for CCPUSA participation

John Montone stated meetings with Global Common were held, as Global Common has requested CCPUSA work with the company on securing Right of Way permissions and possible assistance with acquiring New York State Green Bond financing. John described the draft letter of intent (LOI) which will confirm CCPUSA’s intent to lease a right of way to Global Common for the purpose of installing a biogas pipeline along certain roadways within the County. The pipeline will be used to transport biogas from local on-farm anerobic digesters to a centralized bio-gas processing facility where the gas will be processed to meet pipeline standards, upgraded to natural gas and injected into the natural gas pipeline owned by NYSEG.

John further explained elements within the project. Under this plan, Global Common could provide the dairy farms with upfront payments and ongoing royalties and carbon credits. CCPUSA’s involvement initially will be to assist in finalizing the LOI and possible grant opportunities. Discussion held on possible revenue for CCPUSA and how the revenue would be structured and built into a subsequent agreement with Global Common.

Board discussion continued on legal representation, physical attributes of the system, line sizes and materials to be used, the collection systems, mechanics of the right of way, and reporting systems. The LOI will be distributed to the board for further review and comments.

- PON 3770 now PON 4074 – High Performing Grid

John Montone looking to reinstate CCPUSA participation in PON 4074 from the original PON 3770 (from the initial PON 3397) on the development of a CoGen demonstration project. PON 4074 is a continuous submission; therefore the board will develop a CCPUSA resolution to provide support of PON 4074.

- Clean Energy Community Grant Update
  - CCPUSA Strategic Plan/Rate Making – Steve Lynch stated two responses from consultants were received from the distributed RFQ. The committee to review the proposals consisted of three (3) CCPUSA board members and other County representatives. After meeting with the two consultants, a follow-up request for fee proposals was submitted with a return response date of June 12<sup>th</sup>. Committee will review the fee proposals and forward to NYSERDA for approval. Upon NYSERDA's approval, a County resolution will be drafted in support of the proposed firm.
  - EV Vehicles and EV Charging Stations  
The vehicles have been delivered and the dual port charging stations have been ordered and will be installed this month. One charging will be installed here at the County office building and the other will be installed in Union Springs.
  - LED lighting upgrades at the Public Safety complex. Wendell Energy has provided a more detailed scope of work which has which has been submitted to NYSERDA for approval.
  
- Abundant Solar project on County House Road  
Steve Lynch stated Abundant Solar is in the final stages of review with the Town of Sennett. Abundant is working on the completion of the solar permit. Union Springs as well is looking for Labella to perform a walk through for their solar project.
  
- USDA meeting – ReConnect Program - Broadband discussion  
Board discussed the new federal program designed to create high-speed internet e-connectivity in rural areas that currently have insufficient broadband service. USDA is offering \$600 M in loans and grants to help build broadband infrastructure in rural America.
  
- CSX Railroad project  
John Montone stated CSX representatives are very interested in a Select Site designation in Cayuga County. The board is looking for Cayuga County and Regional State support of the project. Discussion continued on proposed funding opportunities for the project.

**ADJOURNMENT:**

Mike Long motioned to adjourn the meeting at 10:20 a.m., 2<sup>nd</sup> by Denny Zach. All members present voted in favor, passed.

- **The next regularly scheduled CCPUSA meeting will be the held on June 11, 2019, at the Cayuga County Office Building, 6<sup>th</sup> Floor Caucus Room #1, at 9 a.m.**

Respectfully submitted,  
Suzanne Gauthier, Administrative Assistant  
Cayuga County Department of Planning and Economic Development

**Bud Shattuck motioned to approve the meeting minutes of May 14, 2019, 2<sup>nd</sup> by Tim Lattimore, All members present voted in favor, passed. July 9, 2019.**