



**MINUTES**  
**PLANNING & ECONOMIC DEVELOPMENT COMMITTEE**  
**Tuesday, May 11, 2021 – to follow Public Works**  
**Live stream Link – <https://youtu.be/p-B-ISSWVz4>**

**CALL TO ORDER:** Hon. Paul Pinckney, Chair opened the meeting at 6:30 p.m.

**MEMBERS:** Legislators – Keith Batman, Andy Dennison, Michael Didio, Tricia Kerr

**EXCUSED:** Legislators Timothy Lattimore and Christopher Petrus

**OTHERS:** Legislators Ben Vitale, Chair Aileen McNabb-Coleman, Hans Pecher, Elane Daly, Tucker Whitman, Assistant County Attorney Brittany Massi, County Attorney Administrative Assistant, Lacey Bailey, Economic Development Director, Tracy Verrier, Employment and Training Director Kelly King, Cayuga Cooperative Extension Associate Director Dan Welch, Tourism Director, Karen Kuhl, Planning and Economic Development, Administrative Assistant Suzanne Gauthier

**MINUTES TO APPROVE:** April 13, 2021

Andy Dennison motioned to approve the minutes of April 13, 2021, 2<sup>nd</sup> by Trish Kerr. All members present voted in favor, passed.

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Steve Lynch (Planning & Economic Development)**

- 1) **Town of Ira Zoning Ordinance:** We are pleased to report that staff has completed our work updating and expanding the Town of Ira's Zoning Ordinance. The final Town Board adopted the completed Zoning Ordinance on April 14th.
- 2) **Town of Moravia & Village of Moravia Comprehensive Plans.** Staff met with the Project Steering Committee on April 13<sup>th</sup> for the Town Plan and will be meeting with the Village Steering Committee in May. Staff is finalizing municipal energy use analysis for both Plans, which will be reviewed by NYSDEC (grant representative). Staff will continue working with the Town and Village Steering Committees in May and June to finalize the recommendations for both Comprehensive Plans.
- 3) **Town of Cato Zoning Ordinance Update.** Staff has been engaged by the Town of Cato for a comprehensive update to the town's Zoning Ordinance. Working closely with Senior Planner Kari Terwilliger, new Planner Greg Diebold has taken on this project and will host a project kick-off meeting with the Town Steering Committee on Wednesday, May 12 at 7:00 PM at the Cato Town Offices. In addition to project orientation, the Steering Committee will begin review of the first four chapters of the Zoning Ordinance.
- 4) **Town of Throop Planning Services.** The Town of Throop has approached the Planning Department seeking assistance with updates to the Town's Comprehensive Plan and Zoning Ordinance. Staff is preparing a scope of work and services proposal focused on both elements of land use.
- 5) **Sterling Nature Center Facility & Trail Restoration Project.** The NYS REDI Commission approved the County's amendment request on April 12 and we expect to execute the final grant disbursement agreements with the State for access to the project construction funding in May. With approvals and contract executions in place, groundbreaking events will be targeted for June 2021 with completion of the project in the fall of 2022. The Planning Department would like to explore opportunities to incorporate Electric Vehicle Charging Stations, available to both County staff and the general public, at the site and incorporate these clean energy services into the project. Grant subsidies from a number of state and federal resources are in place that could reduce county capital costs for planning and installing the charging stations.
- 6) **Erie Canal Re-watering Project with Town of Brutus.** *RECAP: The Flood Study will determine if an approximate 11,450 LF section of the Erie Canal (the "prism" section) between Schasel Park in Port Byron and Aqueduct Park in Brutus/Weedsport can be "re-watered" for recreational use (canoe/kayak) during high- and low-water conditions without increasing the likelihood of flooding in the surrounding floodplain and investigate the opportunity of using the re-watering improvements to even mitigate some of the current flood conditions. The Flood Study is a critical Go/No-Go threshold for the project.* Consulting engineers from Bergman Associates PC have completed the Phase I Flood Study. The study has been transmitted to project grant representatives at NYS Parks to review and confirm that the next phase of the planning project can move forward. The Flood Study concludes that the re-watering of the canal sections for recreational use can be accomplished using a combination of infrastructure improvements without increasing flood conditions in areas in and

adjacent to the project site and, that installation of the recommended infrastructure, could provide mitigation measures that could alleviate future flooding to some extent. The engineering recommendations include design and construction of a regulated dam at the east end of the canal prism and installation of supporting infrastructure and dredging. Pending approval of the flood study and engineering recommendations by NYS Parks, staff will work with Bergman and project partners to define work scopes for the balance of the planning grant and negotiate fees under the current prime contract with the County. The staff and project team, which includes representatives with the Town of Brutus and Village of Port Byron, will then inform and update all stakeholders on the next steps.

- 7) **Owasco Flats Phase II Wetland Basin Construction.** The project contractor has been on site during the last two weeks of April addressing construction ‘punch list’ items. Significant involvement and support from the County Soil & Water Conservation District have helped the County see the project to its conclusion while helping staff reach the County’s “in-kind” funding match mandated by the grant. Thanks to CCSWCD Director Doug Kierst and his staff for continued assistance. Associate Planner Michele Wunderlich has assumed responsibility for project and grant close-out following the 2020 retirement of County Engineer Bruce Natale and will continue working with project maintenance and monitoring, items that are mandated under the state construction permitting and/or grant agreement.
- 8) **Cayuga County Broadband Study – CNYRPDB.** New Cayuga County Planner Greg Diebold has worked closely with CNYRPDB project staff on the release and roll-out of the public survey component of the countywide broadband study. County GIS staff have also been providing mapping data sets as the consulting team from ECC Technologies (Rochester NY) analyses the field mapping and gap analysis of broadband services in the entire county. The community survey is a critical component of the broadband study and we are encouraging everyone to spend five minutes taking the survey, which can be accessed here: [www.cnyinternet.com](http://www.cnyinternet.com). There are other facets to the survey outreach in addition to the online component that County Planning will be assisting with as the survey rolls out between now and July.
- 9) **Planning Department Work with Health Department Planning:** Associate Planner Michele Wunderlich continues to provide technical planning assistance year-over-year to the Health Department (averaging about 25% of her staff time).
- 10) **All of the remaining Planning Department Projects are being advanced by staff:**
  - a) Local Waterfront Revitalization Plans for Fair Haven/Sterling and Village of Cayuga. Both projects are on schedule and moving forward working with the respective Steering Committees. Senior Planner Kari Terwilliger is leading the Fair Have-Sterling Plan and Senior Planner/GIS Analyst Greg Colucci is leading the Village of Cayuga LWRP. Both LWRP Plans will include participation from SUNY ESF Landscape Architecture Program students, adding value to the project while providing real world learning opportunities within the ESF program. Please refer to the May resolution which will authorize working with the interns using Department of State grant funds.
  - b) Emerson Park-Deauville Island Destination Playground & Concert/Event Stage Design. The Landscape Architect Team has prepared the final concept plans and presentation drawings and have submitted macro-level cost estimates based on final concepts and components. Staff from Planning and Parks have been working on a roll-out and project phasing plan for this transformational project. Public presentations of the concept master plan and project phasing for the full legislature and the public have been scheduled for Wednesday, May 19<sup>th</sup> and will be held at the Emerson Park Pavilion. Details are being finalized for the presentations and will be fully circulated to the legislature and public shortly. We encourage all legislators to attend the legislator preview and public presentation meetings on the 19<sup>th</sup> of May.
  - c) Owasco Lake Watershed Rules & Regulations. The draft WSRR have been with the New York State Health Department, Bureau of Public Water Supply Protection since late December 2020. The State has confirmed receipt and initiated review but has cautioned that timing may be impacted by the State Health Department’s need to focus on the pandemic. At the same time, project partners at OWLA and the OLWMC are working on advocacy for the draft regulations while under review.
  - d) Town of Victory Ag Plan. Phase I of the Project, including assessment of agricultural resources and constraints in the Town is complete. Town leadership recently added Town Planning Board members to the Ag Plan Steering Committee. Senior Planner David Nelson is leading this project and is meeting with the expanded committee on May 13 to prioritize local Ag Protection Plan Goals and an Implementation Strategy.
  - e) Finalizing 2020 Household Hazardous Waste Events and Close-Out. The department confirmed dates for this year’s HHW schedule:
    - i) The Tire Recycling Event has been scheduled for Saturday, June 12 and County Soil & Water Conservation District staff are taking the lead coordinating this annual event with Cornell Cooperative Extension and Planning as partners.
    - ii) Our fall 2021 Household Electronics Waste (E-Waste) Collection will take place on Saturday, September 25, 2021 at BOCES; and
    - iii) Our fall 2021 Household Hazardous Waste (HHW) Collection Event will take place on Saturday, October 16 at the Soil & Water Conservation District Center on County House Road.

- iv) Details for all events will be circulated as they are finalized. Pre-registration will be required and the events will be open to all county residents. We are working with our partners at SWCD and CCE on program logistics.
- v) Our newest Planner, Ms. Jenna DeRario, will begin with the Department at the end of June and will play a lead role in the programming and administration of the entire county recycling program and the planned update to the County Local Solid Waste Management Plan.

**PLANNING RESOLUTION:**

5-21-PL-1 Authorizing the execution of documents to establish two summer LWRP Internships through SUNY ESF Landscape Architecture Program, Via the SUNY ESF Office of Research Programs and allocating a total of \$6,000.00 out of two Planning Department LWRP Grant Accounts to fund the seasonal intern stipends

Trish Kerr motioned to approve and move resolution 5-21-PL-1, 2<sup>nd</sup> by Michael Didio. No discussion. All members present voted in favor, passed.

**Doug Kierst (Soil & Water Conservation District)**

- The Natural Resources Center continues to be closed to public visitors.

AGRICULTURAL TECHNICAL ASSISTANCE:

- Cayuga SWCD Staff continues to work on the completion of farm plans for local agricultural producers. As the plans are completed, we will continue to move down our list of farms in need of a plan that have requested our assistance. Applications are being submitted through various funding opportunities to assist with the costs associated with the planning efforts.
- Cayuga SWCD Staff continues to provide on-farm planning assistance for the upcoming implementation season. Several BMP implementation projects are being coordinated with the landowners and contractors. Sourcing of materials required for the projects' implementation has been a challenge due to the limited availability of the products.
- SWCD Staff has been involved with providing technical knowledge and participated in a follow up visit with the NYSDEC Staff with regards to a water quality complaint that occurred in the Cayuga Lake Watershed.
- Cayuga SWCD Staff participated in zoom and/or in-person meetings with NYS Dept. of Ag & Markets, NYS Soil and Water Conservation Committee, NYSDEC Division of Water, Partners for Healthy Watersheds, NYS Dept. of State (Coastal Lakeshore Economy and Resiliency), Owasco Lake Watershed Management Council/Inspection Division, Cayuga Lake Watershed Intergovernmental Organization, Our Owasco Committee (Evidn) and Skaneateles Lake Watershed Agricultural Program Review Committee to discuss local natural resource needs and concerns.

NON-AGRICULTURAL & MUNICIPAL TECHNICAL ASSISTANCE:

- Cayuga SWCD Staff continues to complete the SWPPP inspection on the Owasco Flats Project to ensure site compliance with the NYS SPDES Program regulations.
- Cayuga SWCD Staff taught one (1) NYS DEC endorsed 4 hour training for contractors, municipal officials, engineers and other groups that may be interested in learning about erosion and sediment control methods. The participants in attendance were employees from the City of Auburn.
- Cayuga SWCD Staff stabilized 110 feet of streambank and road shoulder along a Firelane in the Owasco Lake Watershed (Town of Venice). Medium stone fill was utilized to slow down water velocities and to stabilize the road shoulder. Additionally, 60 feet of culvert pipe was installed to address road safety concerns where adequate side slopes could not be achieved. The Firelane community residents provided 25% matching funds towards the total project cost.
- Cayuga SWCD Staff stabilized 250 feet of streambank on Lake Road in the Cayuga Lake Watershed (Town of Ledyard). The stream channel was reconstructed to allow for better flow and sediment transport through the stream corridor. The Town of Ledyard and the two landowners will be providing the 25% matching funds towards the total project cost.
- Cayuga SWCD Staff continues to meet with Highway Superintendents regarding potential upcoming culvert replacement and stabilization projects.
- Cayuga SWCD Staff continue to assist the County Parks and Trails Department with site prep work on the Cato-Brutus Trail.
- Cayuga SWCD Staff continue to assist the Town of Montezuma with site planning on the Heritage Park Improvement Project. **GRANT FUNDING AWARDED TO THE CAYUGA SWCD:**
- The Cayuga SWCD was awarded two micro grants, totaling \$9,300, under American Farmland Trust and Chobani's Dairy Forward program. The District will be working with two Dairy farms, one in the Lake Ontario Watershed and

one in the Seneca River Watershed. The grants will provide financial assistance to develop farm specific plans focused on the adoption of regenerative farming practices.

**OTHER SWCD NEWS, WORKSHOPS & TRAININGS:**

- Cayuga SWCD Staff have attended the NYS mandated trainings including PESH (Workplace Violence, Blood Borne Pathogens & Right to Know – Chemical Safety) Harassment and Discrimination Training.
- A huge **THANK YOU** to everyone that helped make the Cayuga SWCD’s 50th Annual Spring Tree Seedling and Groundcover Sale a success! Whether you purchased trees, shrubs, bird houses or barley rolls for yourself or another, we appreciate your business. The order pickup will be Friday, May 7, 2021, with left over trees/shrubs available on Monday (5/10). Call the office or check out our social media/web sites for available leftover stock.
- The Cayuga SWCDs 2021 Spring Fish Sale for Stocking Ponds is ongoing. A variety of species of fish are available including largemouth bass, yellow perch, bluegill, black crappie and minnows. Deadline to order fish is Tuesday, May 11, 2021 and the pickup date is Monday, May 17<sup>th</sup>, 2021 @ 11AM at the Cayuga SWCD Office. Order forms and on-line ordering are also available at our website: <http://www.cayugaswcd.org>. If you miss this one, don’t worry, there will be another one in the Fall.

**Dan Welch (Director Cornell Cooperative Extension)**

- o CCE Cayuga’s Master Gardener volunteers are available every Monday, Wednesday, and Friday from 9am to 12pm to answer questions and provide advice on home gardens, lawns, trees and shrubs, and home pest control.
- o 12 4-H youth participated in county Public Presentations and Horse Communications events in April.
- o CCE Cayuga is planning for the 4-H Youth Fair at Emerson Park on July 29-31<sup>st</sup>.
- o In late April, Governor Cuomo announced that the NYS State Fair will take place in 2021 with several modifications due to COVID-19. Due to some of those restrictions, NYS 4-H Program Leadership is still evaluating the feasibility of 4-H taking part in the state fair.
- o The CCE Cayuga SNAP-Ed Nutrition Educator led after school programs at Genesee Elementary and Casey Park Elementary in Auburn. At Casey Park, the students have been learning through the Coordinated Approach to Child Health (CATCH) curriculum.
- o Despite recent rains, much of Cayuga County remains Abnormally Dry (USDA/NOAA designation before drought conditions) as of April 29<sup>th</sup> drought monitor release.
- o CCE Cayuga is one of two counties in NYS to participate in the Extension Collaborative on Immunization Teaching and Engagement (EXCITE). EXCITE is a new partnership between the CDC and the nationwide Cooperative Extension System to increase vaccine education for adults in rural and hard-to-reach communities. CCE Cayuga will partner with the County Health Department to conduct a community assessment identifying ways to overcome vaccine hesitancy.

**Additional Updates/Highlights:**

- Director Welch reported that 4-H Statewide will not be participating at the State Fair. Will be moving forward for County Youth Fair and the end of July.
- Working on a new partnership with the Health Department at the federal Level Center of disease control and Prevention to increase vaccine participation in rural communities.

Legislator Kerr inquired about the vaccine outreach program. Director Welch explained EXCITE is a brand new project due to COVID 19, CDC is providing funding to land grants throughout the Country. CCE is one of only two Counties participating and staff has recently submitted the application for funding.

**Karen Kuhl (Tourism)**

	Occ %			ADR			RevPAR		
	2021	2020	2019	2021	2020	2019	2021	2020	2019
<b>Current Month - March 2021 vs March 2020</b>	53.4	30.8	39.2	81.02	79.94	91.85	43.25	24.59	36.02
<b>Year to Date - March 2021 vs March 2020</b>	46.7	34.7	35.7	78.56	84.94	93.35	36.65	29.50	33.30

- o eCommunications
  - 4/1: Spring E-Blast with 26% open rate and 12% CTR
  - 4/22: Chamber Q & A event with 24% open rate and 8% CTR
  - 4/22: Pro Tip Series: Integrating Media Types with 21% open rate and 13% CTR
  - 4/28: Pro Tip Series: Building your Social Media Strategy with 15% open rate & 10% CTR

- Public Relations
  - April 15<sup>th</sup> – Claire Dunlap - Monthly WAUB Tourism Thursday
- Groups
  - Marketing Manager – Claire Dunlap participated in TAP Group Conference receiving good reception from potential regional tours.
  - Continued partnering with Tompkins and Steuben Counties to survey group tour operators’ needs.
  - New potential with international group tour aggregator.
- Sweet Treat Trail launched with great success on May 1<sup>st</sup> with a Facebook live event at XL Cookie Company in Auburn.
- National Travel and Tourism Week
  - Tourism Ambassadors Presentation- Cayuga County Tourism Ambassadors were celebrated at a presentation with Legislature Chair Aileen McNabb-Coleman at Emerson Park’s Pavilion on May 3<sup>rd</sup>.
  - Proclamation from Cayuga County Legislature – Aileen McNabb Coleman presented TourCayuga a proclamation in honor of National Travel and Tourism Week.
  - Proclamation from the City of Auburn – Mayor Quill to present a proclamation to TourCayuga at the May 6<sup>th</sup> City Council meeting.
  - US Travel Association – Coordinated social media messaging.
- Marketing Campaigns
  - Brave Women FLX Winter has transitioned to Brave Women FLX for a three-season social media presence. This will be a very low profile presence to keep the campaign in the minds of travelers for another launch for winter 2022.
  - Earth Day – A strong social media presence highlighting some of the wonderful sustainable efforts in the county.
- Cultural Tourism Public Relations – LaLew Public Relations and Break The Ice Media will be presenting the strategic plan for the communications plan end of May. An ad-hoc committee has been created to ensure authentic messaging and coordination with PR agencies. The first meeting was held on April 29<sup>th</sup>.
- Annual Meeting – Our meeting will be held on June 1<sup>st</sup> at Quarry Ridge Winery, the newest winery in the county, at 3:00pm. The annual meeting is an opportunity to acknowledge the tourism industry. We will hold an awards celebration to acknowledge several tourism partners who have demonstrated not only perseverance but also growth during the pandemic.
- Upcoming work
  - Updating collateral, including Cayuga County Fishing & Birding Guides.
  - Finalizing Cayuga County Travel Guide.
  - Work with BTI & LaLew in communications plan for cultural tourism campaign focused on Harriet Tubman and Equal Rights.
  - Spring Video highlighting the east side of Cayuga Lake.
  - Website redesign – an approximate six month process to update the website design
  - Participation in ROAM the Empire, a statewide marketing effort coordinated by the New York State Travel Industry Alliance (NYSTIA)

#### **Additional Updates /Highlights:**

- Director Kuhl highlighted the Hotel Occupancy chart from March 2021 vs 2020 and 2019. Year 2021 is currently showing an increase and looking forward to implementing programs which had been on hold.
- Sweet Treats Trail has opened up.
- National Tourism Week was last week. Did a presentation with tourism ambassadors
- June 1<sup>st</sup> will be holding Tourism Annual Meeting.
- Initial outlook was to have travel rates to return to 2019 levels in 2023; however trends are currently state may be earlier into 2022.

#### **Tracy Verrier (CEDA)**

- Metric Snapshot through April 21, 2021:
  - Existing businesses assisted: 67
  - Entrepreneurs assisted: 22
  - See supplemental document for additional metrics and economic indicators.
- The Auburn place brand commissioned by AIDA was launched officially on April 27. Visit and explore [www.takerootinauburn.org](http://www.takerootinauburn.org), also on Facebook, Twitter, and LinkedIn.
- CCIDA approved sales tax incentives for Global Common Energy to construct and operate a system at Spruce Haven Farm to capture methane and convert it to Renewable Natural Gas, which will be collected into a NYSEG pipeline.

- CEDA and Chamber held a virtual Q&A session on May 3 with Dan Rickman from the SBA to answer questions from restaurants about the new Restaurant Revitalization Fund.
- The Auburn Microenterprise program wrapped up sessions on April 13. Six entrepreneurs completed the program and paperwork is being processed to confirm eligibility and award grants.
- We received the findings of the initial phase of the supply chain analysis. This phase took a broad look at data for all industries in Cayuga County to identify where we might have a competitive advantage from a supply chain perspective. Next, there will be a deep dive into 6 sectors that show a high potential for supply chain attraction.
- We've launched Round 2 of applications for the DRI Small Project Grant Fund: [www.cayugaeda.org/drigrantfund](http://www.cayugaeda.org/drigrantfund). We are seeking projects in the DRI boundary that are planning to start in fall 2021 or spring 2022.
- CEDA staff met with FuzeHub to better understand the services and funding opportunities they provide for manufacturers.
- Economic Development Week is May 9-15.

#### **Additional Updates/Highlights**

- Economic Development Week- Presented an investor profile - for Colloca Estate Winery. Chris Colloca describes why he located in Cayuga County and the benefits of doing business in Cayuga County.
- CFA funding has launched with a new resource guide. Empire State Development Grant application are due July 30<sup>th</sup>; however may have additional funding opportunities throughout the year.
- DRI Small Grant funds are opened as well

#### **Kelly King (Employment & Training)**

##### **JOBS Program-**

- 213 total participants served this month
- 23 additional participants served this month compared to last
- 48 new referrals from DSS

##### **NCP Program-**

- 7 participants

##### **TANF SYEP Program-**

- Applications are out to all schools in Cayuga County- located in guidance offices
- Applications to be delivered to BTW, DSS, Probation, and Foster Care Units
- Discussions have happened with Cato, Moravia, Port Byron, Union Springs, Red Creek, Southern Cayuga, and Weedsport regarding SY Program and recruitment
- Applications can be picked up in person at the Career Center by appointment
- Program was featured in the AHS Newsletter for promotion
- Applications can be found on the Cayuga Works Website
- Email blasts by the schools and school morning announcements to promote
- Phone calls have been made to all 2020 participants for recruitment
- Staff attended AHS Health Fair on 4/26 to present on youth programs and hand out applications

##### **Trade Act Program-**

- BCS has an active Trade Act Petition- No change at this time
- Delayed closure to end of June and has issued new WARN notices- No change at this time

##### **WIOA Youth Program-**

- 3 participants enrolled in paid work experience and receiving mentoring, case management, and financial literacy. As well as assistance with enrolling in the High School Equivalency program through BOCES
- 25-30 additional worksites currently established
- WDB to determine 3<sup>rd</sup> party payroll service for youth programs- in progress

##### **WIOA Adult/DW Program-**

- 8 enrolled in CRT Program, up 2 from last month (LPNs, CNA, Welding, Electrical, CDL)

##### **Virtual Job Fair-**

- NYS DOL is putting on its first virtual job fair for Cayuga County in partnership with the Career Center
- Employment & Training to provide DOL with a list of employers who have been seeking assistance with filling positions
- Save the date coming soon (June 3<sup>rd</sup> tentatively)-more information to follow

##### **Business Outreach-**

- Page Trucking, StaffWorks, McLaughlins/Viking Carriers, Air and Water Source Group, Mirabeau, Mack Studios, Peregrine, and The Commons (Loretto) and others
- Services provided- job order listing/assistance, matching, Facebook postings, and services overview, OJT outreach, focus groups via zoom meetings

**America’s Job Exchange-**

- 248 New Job Orders listed this month, up 21 last month

**Center update-**

- Open by appointment for job search and career services

**Ongoing Projects-**

- Working with BOCES on youth training opportunities
- Developing a referral process between CCC and E&T for training participants and youth opportunities
- Participation in roundtable events regarding SUNY apprenticeship opportunities
- Participant and program outreach and recruitment
- New workshop development

**Additional Updates/Highlights**

- Summer Youth Program has been fully funded for 2021.
- Working on a first Virtual Career Fair- looking to provide training to business and marketing outreach. Employers will be able to interview prospective employees on the spot.
- Month of May will have the first one of Virtual Workshops – clients can sign up online and take online.

Legislator Kerr stated asked how the Virtual Career Fair will be marketed. The fair will be posted on the Department of Labor’s site as well as the Cayuga County Career Center website and Facebook page. The sites will explain on how to register and instructions on how to attend.

**RESOLUTIONS:**

**COUNTY ATTORNEY:**

**5-21-PL-2** Fixing Day and Notice of Public Hearing on a Local Law Authorizing 12 and 13 year old licensed hunters to hunt with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter pursuant to Environmental Conservation Law Section 11-0935

Keith Batman motioned to approve and move resolution 5-21-PL-2, 2<sup>nd</sup> by Trish Kerr. No discussion. All members present voted in favor, passed.

**5-21-PL-3** Adopting Local Law No. \_\_\_\_ for the year 2021, a local Law amending Local Law No. 2 for 2018, amending Local Law No. 1 for 2015, amending Local Law No.1, for 2012, amending Local Law No. 1 for 2009, amending Local Law No. 5 of 2007 and amending Local Law No. 3 of 1994, to continue the room tax for three years.

Trish Kerr motioned to approve and move resolution 5-21-PL-3, 2<sup>nd</sup> by Keith Batman. No discussion. All members present voted in favor, passed.

**ADJOURNMENT:**

Trish Kerr motioned to adjourn the Planning and Economic Development Meeting at 7:04 p.m., 2<sup>nd</sup> by Keith Batman. All members present voted in favor of the motion, passed.

Next Planning and Economic Development is scheduled for June 8, 2021, following the Public Works Committee to be live streamed at the Cayuga County Office Building, Sixth Floor County Chambers, 160 Genesee Street, Auburn, New York 13021, via remote access.

**Respectfully submitted,**  
**Suzanne Gauthier, Administrative Assistant**  
**Cayuga County Department of Planning and Economic Development**