

**CAYUGA COUNTY CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES
April 28, 2023
Civil Service Commission
8:00 a.m. Business Meeting**

PRESENT: Bruce D. Sherman, Chairman, Cayuga County Civil Service Commission
Ryan M. Foley, Commissioner
Diann Ferris, Human Resources Administrator
Denise M. Prieto, Deputy Human Resources Administrator

GUESTS: Shereen Androsko, Operations Officer
Lynn Marinelli, Budget Director

EXCUSED: Timothy C. Lattimore, Commissioner

1. **ROLL CALL & OPENING OF SPECIAL MEETING:**

Motion was made by Chairman Sherman and seconded by Commissioner Foley to open the Special Commission Meeting at 8:05 a.m. **MOTION APPROVED**

2. **AMENDMENT OF CLASS SPECIFICATION:**

A. County Auditor – Legislative Board – (U)

Motion was made by Chairman Sherman and seconded by Commissioner Foley to AMEND the Job Specification as indicated above and directed staff to notify the appointing authority. All in favor, none opposed. **MOTION APPROVED**

3. **ADJOURNMENT:**

Motion was made by Chairman Sherman and seconded by Commissioner Foley to adjourn the Civil Service Commission meeting at 8:14 a.m. **MOTION APPROVED**

ATTEST: Denise M. Prieto

Denise M. Prieto _____
Deputy Human Resources Administrator