

CCWSA BOARD MEETING
MINUTES – April 19, 2023 at 1:00 pm
7413 County House Road, Auburn, NY

Board of Directors

Brian Dahl, Acting Chair Christie Waters, Treas. Herbert Marshall
Andrew Rindfleisch Robert Shea Donald Slocum Don Oltz Jeff Dygert

Administration & Advisors & Misc.

K. Rindfleisch, Dir; S. Phillips Admin. Assistant; P. Schoonmaker, Sr. Clerk; Riccardo Galbato, Attorney; Doug Selby, Advisor; Mark Colopy, Financial Adv. (absent) Tim Carpenter, MRB Engineering

Approval of agenda- A motion was made by Andrew Rindfleisch to approve the agenda. Herbert Marshall 2nd the motion. The motion was unanimously approved and carried.

Approval of minutes-March 22, 2023, March 29, 2023 and April 5, 2023- A motion was made by Donald Slocum to approve the minutes from March 22, 2023, March 29, 2023 and April 5, 2023. Robert Shea 2nd the motion. The motion was unanimously approved and carried.

Financial- Christie Waters (Treasurer)

A motion was made by Christie Waters to pay the bills including two additions of \$1685.00 from Siewert Equipment and \$92.67 from Raby's Home Center. Andrew Rindfleisch 2nd the motion. The Motion was unanimously approved and carried.

A motion was made by Christie Waters to approve the reconciliations of checking accounts for March 31, 2023. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Director's report (Dir-Karl Rindfleisch)

Karl Rindfleisch- We are moving forward with moving the Biox station in Fair Haven. The guys are up there today. As soon as that is completed, we will get Tim Carpenter to work on a flushing device. We received approval for the site plan and review for the building on 2-4 Commerce Way.

Short discussion about working with accountants.

A motion was made by Andrew Rindfleisch to continue to send out monthly financial reports to the BOD. Donald Slocum 2nd the motion. The motion was unanimously approved and carried.

Water operations & County Sewer District 2, Operations

Discussed in Director's Report

County Infrastructure Report/ Master Plan- (Tim Carpenter, MRB; Mark Colopy, FA)

Tim Carpenter- We have described the additional phase to the Rt. 90 spine. We are currently waiting for possible ways to fund the project.

Karl Rindfleisch- We asked the Town of Aurelius to pass a resolution to let CCWSA take the Milk Plant over as a water customer and the Town of Aurelius did not pass that resolution. We need to figure out a solution.

Short discussion on next steps for Milk Plant expansion.

Christie Waters- To sum things up Karl Rindfleisch is going to reach out to Ed Ide and another member of the Aurelius BOD, Riccardo Galbato and others are to see exactly what the IDA has as far as authority in the Milk Plant expansion situation and someone is going to reach out to either the Milk Plant or the IDA about requesting engineering information on whether or not they can meet the pressure and flow requirements from their current system.

Cayuga Lake Protection Plan (Honoco Rd)-

Tim Carpenter- I finished up the revised preliminary engineering report and I am ready to share that with the Village of Aurora. There are about 450 residences along the lake, that would lead to the Village Aurora Wastewater Treatment Plant, which would need some upgrading. The details of what needs to be upgraded would have to be determined during the detailed design phase of this project.

Short discussion on possible grant funding.

Riccardo Galbato- There was an agreement with the Village of Aurora that was approved by this BOD that called for reimbursement up to 50% with pursuing grant funding. I recommend that we modify the agreement to specify who is responsible for what costs.

Genesee Street Project-

Karl Rindfleisch- Doug Selby is working on the Northern Border grant application. I think that it is worth pushing this through to get this grant.

North St. Connection-

Karl Rindfleisch- Mark Colopy is working on some grant funding to make this viable for us.

Finance/Project Mgmt. Committee Report (Herbert Marshall, Chair)

Herbert Marshall- We have some recommended committee assignments.

Brian Dahl- Chair of BOD

Andrew Rindfleisch Vice Chair of BOD and Chair of Audit Committee

Herbert Marshall- Stay the same for Chair of Finance/Project Management, Personnel committee, and Governance Committee

Robert Shea- Governance, Audit and Finance/Project Management Committees

Christie Waters- Chair of Personnel Committee, Finance/Project Management and Audit committee

Jeff Dygert- Finance/Project Management Committee

Donald Slocum- Audit Committee and Personnel Committee

Donald Oltz- Finance/Project Management and Governance Committee

A motion was made by Christie Waters to approve all the committee assignments. Donald Slocum 2nd the motion. The motion was unanimously approved and carried.

Legal- Attorney Riccardo Galbato, Galbato Law Firm- Updates
Discussed above.

Personnel Committee Report-
Nothing discussed.

New Business/Old Business Updates
Discussed above.

A motion was made by Herbert Marshall to adjourn the meeting. Andrew Rindfleisch 2nd the motion. The motion was unanimously approved and carried.

Next Meeting- May 3, 2023, at 1:00 pm, 7413 County House Road
Respectfully Submitted:

Susan Phillips, Administrative Assistant/Secretary