



MINUTES
PUBLIC WORKS COMMITTEE
Tuesday, April 14, 2020 at 5:30PM
Live Stream Link: <https://youtu.be/xGPUg7oHP-0>

CALL TO ORDER: By Hon. Tucker Whitman called the meeting to order at 5:30PM

MEMBERS: Legislators Andy Dennison, Ryan Foley, Timothy Lattimore, Hans Pecher, Paul Pinckney, and Ben Vitale

OTHERS: Chair Aileen McNabb-Coleman, Legislators Elane Daly, Heidi Nightengale, Tricia Kerr, County Attorney Chris Palermo, Assistant County Attorney Brittany Massi, Buildings and Grounds Superintendent Gary Duckett, and Deputy Clerk of Legislature Amanda Morgan

MINUTES TO APPROVE: March 10, 2020 – Motion by Dennison, 2nd by Vitale, all in favor.

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

- **Jeanine Wilson (CCWSA) – No updates**

- **Larry Roser (Weights and Measures) -**
 - In March we tested 12 Gas samples
 - 3 from Byrne Dairy on Grant,
 - 3 from NYS Thruway in Port Byron,
 - 2 from Pit Stop in N. Victory,
 - 2 from Bayside Grocery in Fair Haven,
 - 2 from The West End (Crawford's) in Fair Haven.
 - 10 samples were gasoline and 2 were diesel, they all passed.

The 89 octane only from the Pit Stop in Weedsport that failed last month 88.1 octane was retested (from the original sample) and came in at 88.0 octane, still a failure.

On the retest they also tested the ethanol content. These are mixing gas pumps, to get 89 octane you need 2 parts 90 octane and 1 part 87 octane. The 90 octane has no ethanol and the 87 octane has 10 % ethanol. This mixture should yield around 3.33% ethanol. However the retest yielded an ethanol content of 7.10% indicating an incorrect mixture of 2 parts 87 octane and 1 part 90 octane.

This would also give you a mixed octane of 88 not 89.

The station had the mixed ratios tested and found some were incorrect and they have been reset. In my April samples I will take new samples of the 89 and 90 octane to verify the pumps are now correct.

This Month we rechecked 2 Milk Tanks, both were within tolerance.
Sidney Peters & Sons Farm in Scipio has a 7,000 gal. tank. It Passed.
Badman Farm in Niles has a small 900 gal. tank. It Passed.

B.J.'s got its second new scale on a new wrapping machine. It has been tested and passes. The meat cutter is pleased with how the new wrapper operates.

TOP's had a self-checkout scale recalibrated. It failed -.03 @ 20 lbs. and -.05 @ 30 lbs. Both to the customers favor OK to use.

Saroodis Ag. Service in Aurelius had its 3 bin rotating scale tested to 700 lbs. on each bin and it passed -.5 lbs. on each.

We tested the pumps at Byrne Dairy on Grant Ave. Of the 26 pumps 25 passed and 1 was +8 cubic inches in 5 gal. Allowance is 6 cubic inches, so the pump is to the customers favor OK to use. They offer free air. While checking the 6 seals I checked the 12 credit card readers for skimming devices and saw none.

I also adjusted the pumps at the Town Of Springport. When tested both were at +5 cubic inches, close to giving away at tolerance of 6 cubic inches. Therefore we adjusted both down to +0 cubic inches.

- **Gary Duckett (Buildings and Grounds/Parks and Trails) –**

BUILDINGS AND GROUNDS: Crew Gary Duckett and Donna Blumrick:

1. The future of the County Office Building (COB) has been under consideration for over 10 years. The Public Works Committee and ultimately the full legislature needs to make a decision on how to proceed. In 2016 the County hired Wendel (Architecture, Engineering, Planning, Energy Services and Construction Management) to provide us with a Comprehensive Energy Audit. That Final Report was received on April 19, 2017. While creating that report Wendel personnel became very familiar with the County Office Building. I asked them to provide (at no charge) an estimated cost to renovate our current building and for a new facility. That report is attached, please note the following:
 - a. Option 1 - Existing COB Renovation Cost Estimate \$10,000,000-\$14,000,000
 - b. Option 2 – New Facility Cost Estimate \$22,000,000-\$26,000,000My humble recommendation is to renovate the existing building and save the taxpayers a significant amount of money. Discussion.
2. Buildings and Grounds has been supporting the COVID-19 efforts as follows:
 - Emerson Park has been receiving emergency supplies for EMO.
 - Buildings and Grounds has been working on getting the Nursing Home ready for possible use. (See report below).
 - Enhanced cleaning in all County Buildings.
 - In an effort to reduce exposure we have been keeping the three crews; downtown, PSB and Parks separate as much as possible. Two of our team members have been tested with one testing negative and the other test pending. Team members are staying home with sick and in one case when they had been exposed to someone who was tested.

DOWNTOWN: Crew Ed Eberhardt, Jeff King, Paul France and Al Raymond:

1. In addition to routine maintenance and the day to day efforts to keep the snow and ice under control Ed and his team responded to over 90 maintenance requests in March.
2. Thyssenkrupp Elevator is making repairs to the South Elevator of the County Office Building authorized by Resolution 253-19, PO#1141.
3. Daiken will be making repairs to the Chiller in the County Office Building approved by Resolution 93-20, PO#528.
4. One member of the team has been tested for the virus and we are waiting for the results.

COUNTY HOUSE ROAD: Crew Mitch Brown, Ben McIntyre, Bruce Simmons and Greg Purcell:

1. In addition to routine maintenance and the day to day efforts to keep the snow and ice under control Mitch and his team responded to over 100 maintenance requests.
2. Mitch is assisted with a project on the fourth floor of the COB. Some walls, doors and windows need to be carefully moved.
3. Gary and Mitch are working with Wendell to finish the specifications for the replacement generator at the PSB.
4. Purchasing reissued the ITB's to replace some Exterior and some Interior LED Lighting at the PSB. The funding is from a NYMIR Grant obtained by Planning. The opening date was extended because of the virus but so far there has been no interest in this project.
5. Mitch, Ben and Bruce have been giving technical support in the effort to get the Nursing Home opened up.
6. One member of the team was tested for the virus with a negative result.

Nursing Home Update:

- A. Mitch and Crew have been doing a great job keeping the building heated and monitoring it for problems. Because of their efforts when the Health Department called me to use the building we were able to accommodate them the same day. Especially since they only needed a limited area of the building at that time.
- B. As the requested areas of the building increased so did the challenges associated with a building that has been idle for five years. Here are the highlights of what we have done:
 - Got the sprinkler system annual inspection done.
 - Got six of the buildings exit lights so they function.
 - Turn on the hot water for the building.
 - Got a Certificate of Occupancy for the building.
 - Got the space cleaned so it could be usable.
 - Checked and repaired lighting and toilets in patient rooms. (One light and one toilet not currently functional, these rooms are not needed at this time).
 - Turned on and checked the heating and cooling units in all rooms that were requested.
 - Replaced an outside spicket needed for a hose to service the test area.
 - Removing trash and cleaning the space until the inside is used by patients. Once patients are in the building the space will be cleaned by others.

PARKS AND TRAILS Crew Doug Dello Stritto, Mike Dagnesi and Jon Borsa.

Emerson Park:

2. Onboarding of seasonal staff has begun.

3. VIP structures is planning an April mobilization for the Pavilion Porch repair if allowed by the state.
4. Bid opening for the Emerson Park sewer station is scheduled for 4/7, a resolution for this project has been circulated for the April cycle. If the remaining pump fails, this will become an emergency resolution.
5. Parks staff are working with the Town of Fleming to remedy water meter issues.
6. We are working with our annual events to postpone or cancel due to the expected COVID 19 impacts on public gatherings.
7. Deauville Island construction is tentatively scheduled to resume on or after May 1 to complete the paving, grading and planting to close the project.
8. Parks continues to support the COVID 19 logistics effort as required.
9. We are upgrading to LED streetlights at the park. Payback is 1.3 years.
10. We interviewed for the Assistant Park Maintenance Supervisor position the week of March 9th. We have selected a candidate but are holding off filling the position for now.
11. Jon Borsa has been assisting Gary getting the Nursing Home opened up.

Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):

- A. The Museum is currently closed with maintenance continuing.

Sterling Nature Center (Jim D'Angelo Director PT):

1. Sterling Nature Center: Parks and Planning staff continue to work with NYS, REDI Commission, Beardsley Design and the Town of Sterling to plan the execution of the REDI projects including all site work and construction of the new Sterling Nature Center

Trail Update:

1. We are continuing to support the snowmobile clubs with materials for trail maintenance projects tentatively scheduled for summer.
2. Parks have requested assistance from the Highway Department to replace failing culverts on the Hojack Trail.

Owasco Flats:

Nothing new to report.

Any Questions?

Discussion:

Duckett says they did receive communication from Soules and Dunn and they do not require the extra parking spaces as long as this current business climate exists, so he does think they are planning to pay us for this month. He did not know if anyone wanted question that or not and no one has anything to say. The pavilion caterer has canceled all events for April and May and they ended up losing three events, but were successful in moving the other ones out further in the year. The merry go round theatre is not sure what they will be doing at this point and is waiting on guidance from the federal and state authorities. He says right now hiring on all of the buildings and grounds position they currently have on hold. The assistant park maintenance supervisor (fulltime), building maintenance mechanic (part-time), and museum assistant (part-time) on hold. They were all approved by resolution, but they are on hold for now. He says the two part-time positions would not cost anything because they would only bring them in if they were needed. He would like some consideration of taking those off hold at some point. He is not sure if anyone has any input on that.

Whitman asks what part of that would not cost anything because if we use them it would cost. Duckett says that we would not use them unless we need them. He says right now he could get them hired and we would only use them if needed. Whitman says the conversations he has had is to wait if we can. He says otherwise if it is necessity and need it to function then we could talk about it. Dennison asks if there are people already in line for those positions. Duckett says the building maintenance mechanic he would have to go to civil service and look for a person. The museum assistant they do have someone in line for that position. He says they would only use them if needed and it would be nice to fill that one if we could. He says that they can hold off on them though.

Duckett discusses the seasonal staff and that they will need to start to do some raking, mowing, and so on. He says some can be done by the people they have right now, but they will never keep up. They will not have the luxury of the inmates right now and they usually help with the start up. He would like to get a few of the seasonal leader type people in, so they can start getting stuff ready. He says we need to maintain the park grounds even if we do not have events. Whitman asks how many people. Duckett responds that he would like to hire five people. Whitman asks if it is a necessity for this month or something we could consider next month. Duckett says honestly they need to get people in there because for example where snow plowing has been done they need to get the stone off the lawn before the lawn is six inches tall. He says there are some things that really need to get going. He has always started hiring and mowing lawns at the end of April and beginning of May at the latest. He says they cannot wait until the end of May to start mowing grass. Dennison asks if some of the highway people who are on two off two on shifts help with that kind of thing. Duckett says they could take any help they could get as far as that goes and they would interested. He says he would like to see at least a couple of his lead people come back because people who are not experienced up here they will spend most of their time pulling people out of wet holes. He says as far as raking anyone could do that. Vitale says the Chairwoman and himself already have a plan for some of the highway men to go up there and help with the grass and those types of things. He has talked with one supervisor and talking with the other tomorrow to at least

maintain the park. He says there is a difference in maintain and plating flowers and all of that stuff. He thinks right now we need to maintain and get grass mowed until we know what the future is for the summer. Whitman asks if this is something that can be discussed with Duckett between now and Ways and Means, so we have an idea if it will be a plan that will work. Vitale says yes, that was the plan was to put something in place next week. McNabb-Coleman says there is a plan and she did email Duckett a short while ago, but he might not have seen it yet. She says there are some things in the works that they can talk more about offline to make sure he gets what he needs up there. Duckett says that sounds good.

Duckett adds that the hospital did open up using the nursing home on April 8th and they are open Monday-Friday from 8:00am-5:00pm. Pinckney asks about an update with the hospital on the nursing home. Palermo says the only thing he can offer is that they did execute a license agreement with the hospital allowing them to take over the facility. The hospital submitted an application to the department of health. The department of health gave them article 28 authority to operate a respiratory clinic at that facility. He says aside from how it is going on out there he is not sure. The hospital is currently operating under a two month license agreement with the county and will be renewed if it needs to be renewed on a monthly basis, up to six months. Pinckney says and when its done then we would be back to negotiating and Palermo says correct.

BUILDINGS:

4-20-PW-1 (DRAFT) Authorizing the replacement of two 5-Ton Liebert Hvac Units serving the 911 Equipment Room at the Public Safety Building (2/3). Motion by Pinckney, 2nd by Dennison, all in favor.

PARKS:

4-20-PW-2 (DRAFT) Authorizing the replacement of the Main Sewer Pump Station at Emerson Park (2/3 Vote Required). Motion by Vitale to table, 2nd by Pinckney, all in favor.

4-20-PW-3 Waiving fees for Emerson Park. Motion by Dennison, 2nd by Vitale, all in favor.

- VACANT (Highway) – No updates

Discussion:

Vitale discusses a salt contract last year that Woods signed and agreed to for the to take a little over 13,000 tons and we purchased a little over 12,000 tons and so far right now we are short almost 800 tons of salt. He says the real problem comes when Woods worked the city and they agree to take 3,800 tons and they opted out at the last minute and Woods agreed that the county would take their 3,800 tons. He says right now the 800 tons that we are short is about \$44,000.00. He says the problem is if we get stuck with the 3,800 from the city there is actually another \$150,000 there. He says they are trying to figure out if they are really responsible for the cities or not. He says if we do have to take that then it is just under \$200,000.00 that we have to purchase in salt just before the season is over. He says we do have room to get our salt and store it, but not for the total amount with the cities. He says they are trying to find out the best scenario for the county, but it is unfortunate no matter what the cost. The next issue is the engine that is most of our county trucks and we have 6 trucks qualified for it. They have had a lot of recalls and issues with those engines. The company has given three options on how to resolve it. We can get cash not to exceed \$2,500 each or prepaid for \$10,000 each for our next purchase or accrue all expenses up to \$15,000 each. He says most of the work that was done on the six trucks were all done under warranty, so we could not go with the third option. He says the discussion right now is to look to get \$60,000 rebate for the next purchase. He says we have \$650,000 budgeted for trucks this year, but just because it is budgeted we do not necessarily need to spend it. He says right now he is looking to see what we would do and how it would work out if we would just get one truck. The next issue is the CHIP money and the state right now for 2020 we were budgeted 3.2 million dollars and we did not spend our money last year and just under a million that we did not spend, so basically just under 4.2 million in CHIP money coming to us this year. He says part of the problem is that he has a suspicion that the governor hasn't pulled nay of that money, but he has a lot of leverage to reduce some spending or the state will most of the time delay payments. He looks at it like the sooner we start spending money and getting reimbursed then the better off we would be. He would like to be in a position this year where we can spend the \$4.2 million and if the state does not reimburse us then we do have the \$2 million in reserve for the highways, so when we do get the money from the state we could put it back into reserves. He has been trying to identify what roads need to be done. He says Martel did leave a list, but when he dug into it he found it was a 2 year old list left from Bill Dashnaw. He says his preliminary list for roads to get done this year are Sterling Station Road, Old State, Upton, Sherwood Rd, North Rd, Glen Haven Rd., and Franklin Street. He says those have been identified as sure things for this summer and get them in a position to get contracted on as soon as possible. He will continue to identify the next ones. He says right now they have two roads that are ready to go, Sherwood Road and our potion of Franklin Street. He says we have bids ready for the roads and approved them at the February meeting. He says Sterling Station and Upton have a couple more cross culverts to do on those roads and

should be ready to do in about two weeks. Glen Haven Road is a long road and about three and a half mile portion that has not been done and they have a group of guys working on that road today. He says other roads of interest are Experimental Road was done two years ago in 2018 and the work was split up between two contractors in the county and the result was not good. He says there have been a lot of complaints on the road and he has looked at it and there are issues. The problem with it is that we cannot use CHIPs money for that for another 6 to 8 years, but in order to stabilize the road so it is not destroyed in 6 to 8 years we will problem have to spend some county money to make sure it will hold up. He discusses the current state of affairs with COVID-19. They have been on a two man, two day rotation with the guys and staff. He says 50% work for two days and two they are home on call and then vice versa. He says they are trying to maybe get some of the people who are on call to start working at Emerson Park on some general maintenance. He is not sure how long people being on call will last and does not think much longer. He says if we try to get most of the guys back to work and make sure they have the social distancing requirements they need to have and will have face masks.

Motion by Dennison to adjourn at 6:15PM, 2nd by Vitale, all in favor.