

CAYUGA COUNTY LEGISLATIVE COMMITTEE MINUTES



JUDICIAL & PUBLIC SAFETY COMMITTEE

DATE: APRIL 10, 2019, SOIL AND WATER DISTRICT, COUNTY HOUSE ROAD – FOLLOW PLANNING

COMMITTEE MEMBERS:

<i>Christopher Petrus</i>	<i>Legislator, District 4, Chair</i>
<i>Keith Batman</i>	<i>Legislator, District 7</i>
<i>Joseph Bennett</i>	<i>Legislator, District 10</i>
<i>Michael Didio</i>	<i>Legislator, District 14</i>
<i>Timothy Lattimore</i>	<i>Legislator, District 13</i>
<i>Paul Pinckney</i>	<i>Legislator, District 5</i>
<i>Ben Vitale</i>	<i>Legislator, District 3</i>

OTHERS: Chairman Tucker Whitman, Legislator Andrew Dennison, Legislator Charlie Ripley, Legislator Elane Daly, Legislator Ryan Foley, County Administrator Justin J. Woods, County Attorney Christopher Palermo, Cayuga County 9-1-1 Administrator Denise Spingler, District Attorney Jon Budelmann, Sheriff Brian Schenck, Planning and Economic Development Director Stephen Lynch, Director, Administrative Assistant, Suzanne Gauthier, Ed Darrow, District 10, Auburn, Mark Strong, Moravia Fire Department, Renee Strong, Locke Fire Department, Mario Campanello, Michael Marshfield and Tara Spenser, Enterprise Rent-A-Car, Ryan Franklin, The Citizen

CALL TO ORDER: By Hon. Christopher Petrus, Chair at 6:32 p.m.

MINUTES TO APPROVE: Paul Pinckney motioned to approve minutes of March 13, 2019, 2nd by Joseph Bennett. All members present voted in favor, passed.

APPOINTMENTS & RESOLUTIONS: Discussed with each committee report

STAFF:

<i>J. Justin Woods</i>	<i>County Administrator</i>
<i>Sheila Smith</i>	<i>Clerk of the Legislature</i>
<i>Amanda Morgan</i>	<i>Deputy Clerk of the Legislature</i>

REPORTING DEPARTMENTS:

- Assigned Counsel | STOP DWI | Youth Bureau Lloyd E. Hoskins, Director
- Cayuga County E-911 Denise Spingler, Director
- Cayuga County District Attorney Jon E. Budelmann, Cayuga County DA
- Cayuga County Sheriff | Cayuga County Jail Brian Schenck, Cayuga County Sheriff
- Cayuga County Emergency Management Office
- Cayuga County Coroner Dr. Adam Duckett, MD, Cayuga County Coroner
- Cayuga County Probation Department Jay DeWispelaere, Director

LLOYD E. HOSKINS, DIRECTOR

ROUTINE RESOLUTIONS

- None

RESOLUTIONS WITH BACKGROUND

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE

- None

CAYUGA COUNTY EMERGENCY- 911 CENTER

DENISE SPINGLER, DIRECTOR

RESOLUTIONS WITH BACKGROUND:

4-19-JP-1 Authorization to fill one vacant Emergency Services Dispatcher position due to a vacancy.

Ben Vitale motioned to approve and move resolution 4-19-JP-1, 2nd by Keith Batman. All members present voted in favor, passed.

4-19-JP-2 Authorizing the Chairperson of the Legislature to sign a two year renewal with Penn Power Systems for the Maintenance of the generators at all of the tower sites maintaining the Cayuga County Emergency Communications System.

Legislator Bennett inquired whether this renewal had gone out to bid. Denise Spingler stated the costs with the vendor have stayed consistent through the years and additional services were added to the renewal. The department will be reviewing all the generators at various County sites to evaluate what is needed. Committee continued on discussion on purchasing requirements and bids.

Keith Batman motioned to approve and move resolution 4-19-JP-1, 2nd by Paul Pinckney. All members present voted in favor, passed.

POLICY MATTERS FOR COMMITTEE:

- Training class postponed due to last minute declination, moved to end of June
- Working on quarterly EMO/911 Grant reporting
- Met with Deputy Superintendent Corey @ ACF w/ Sheriff Schenck to review escape planning
- New EMO grant application
- FY18 Hazmat Targeted Grant – due May 29
- Attended the NYS Interoperable Communication Symposium – Saratoga, NY
- Core / Master site upgrade April 15-26 – Motorola will be on site

CAYUGA COUNTY DISTRICT ATTORNEY

JON E. BUDELMANN, CAYUGA COUNTY DA

ROUTINE RESOLUTION

4-19-JP-7 Authorizing the Cayuga County District Attorney to transfer funds due to a long term vacancy.

Keith Batman motioned to approve and move resolution 4-19-JP-7, 2nd by Joseph Bennett. All members present voted in favor, passed.

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

- None

CAYUGA COUNTY SHERIFF'S DEPARTMENT AND CAYUGA COUNTY JAIL

BRIAN SCHENCK, CAYUGA COUNTY SHERIFF

ROUTINE RESOLUTIONS:

4-19-JP-3 Authorizing the Sheriff to fill three vacant Sheriff Custody Officer Positions in the Custody Division of the Cayuga County Sheriff's Office

Joseph Bennett motioned to approve and move resolution 4-19-JP-3, 2nd by Paul Pinckney. All members present voted in favor, passed.

4-19-JP-4 Authorizing the Chairman of the Cayuga County Legislature and the Sheriff of Cayuga County to enter into an agreement with Schuyler County and the Schuyler County Sheriff's Office permitting the Cayuga County Sheriff's Office to respond to mutual aid requests made by Schuyler County.

Paul Pinckney motioned to approve and move resolution 4-19-JP-4, 2nd by Joseph Bennett. All members present voted in favor, passed.

4-19-JP-5 Authorizing and supporting the adoption of a Centralized Off-Hour Arraignment Plan (CAP) to provide for arraignment of defendants at a centralized location outside normal court hours, to provide legal counsel to defendants after hours, on weekends, and on holidays as well as a provision for an on-call Judge to be available for all arraignments.

Ben Vitale motioned to approve and move resolution 4-19-JP-5, 2nd by Joseph Bennett. All members present voted in favor, passed.

4-19-JP-8 Authorize the Sheriff to fill one vacant Deputy Sheriff Position in the Law Enforcement Division of the Cayuga County Sheriff's Office

Sheriff Schenck explained the office is looking to fill the vacancy due to a recently submitted retirement. By filling the position at the end of April, the candidate will be able to attend the Syracuse Police Academy at the end of May.

Paul Pinckney motioned to approve and move resolution 4-19-JP-8, 2nd by Joseph Bennett. All members present voted in favor, passed.

The committee briefly discussed the difficulty in maintaining lists of qualified candidates in the region. Legislator Vitale started the discussion on the possibility of forming a group to review elements needed for the County to assist the local school districts in a providing SRO or Special Patrol Officer in the schools.

- **ENTERPRISE SHERIFF FLEET UPDATE**

Sheriff Schenck stated the fleet vehicles were delivered in January and February, however are still waiting on getting the vehicles outfitted with the needed equipment to be able to place the vehicles in service. The current vendor did not order the needed equipment in a well-timed manner. Enterprise will be working with a different vendor to get the vehicles outfitted as soon as possible. Discussion continued on the capabilities of the local vendor not being unable to provide the needed equipment and installation in a timely manner. The outside vendor will be able to have the fleet equipment installed and put into service much sooner.

POLICY MATTERS FOR COMMITTEE:

1. Update on Enterprise Lease – All purchase orders for after-market equipment were sent to Finger Lakes in November and December. Enterprise delivered 18 interceptors (1/31-2/21) and 2 Tahoes to Finger Lakes Communications. There appears to have been delays in the ordering of aftermarket by Finger Lakes, who are also reporting delays in receiving after-market equipment. We are working on an updated timeline for vehicle delivery. Also, it is important to note that our lease payments do not start until we take delivery of the vehicles.
2. Inmate Pharmaceuticals – We are working with MedWorld Acquisition to transfer prescription medication services in our Custody Division to Omnicare as authorized by resolution last month. Once Omnicare has all of the required documentation and approvals, we will give our current supplier, Health Direct, a thirty day notice of termination as required by contract.
3. Substance Use Disorder Treatment – We continue to work with Cayuga County Mental Health and Confidential Help for Alcohol and Drugs (CHAD) to begin providing additional addiction treatment and peer support in the jail utilizing state funding.
4. Union Springs High School – The Sheriff continues to discuss and research possible options to aid the Union Springs School District in adding a student resource officer in the school. Discussions include researching the option of adding a Special Patrol Officer authorized by the General Municipal Law on a part time basis. The Cayuga County Deputy Sheriff's Police Association (patrol union) has been included in the discussion as there may be potential union implications.

Thank you to all of the members of the Legislator that have joined our Patrol Division for a ride-along during a patrol shift.

CAYUGA COUNTY EMERGENCY MANAGEMENT SERVICES- EMO

ROUTINE RESOLUTION:

4-19-JP-6 Authorization to fill two vacant Deputy County Fire Coordinator positions to provide administrative and technical support in the Cayuga County Emergency Management Office due to vacancies in the department.

Paul Pinckney motioned to approve and move resolution 4-19-JP-6, 2nd by Michael Didio.

Legislator Bennett inquired why we are attempting to fill the positions before the appointment of the Director whom would be able to make the decisions on the filling of the EMO staff. Discussion continued on the duties of the part-time Deputy Coordinators and their ability to assist in upcoming grant opportunities due in May and how the coordinators are currently assisting in keeping the office.

Members Vitale, Petrus, Pinckney, Batman, Lattimore and Didio voted in favor, Joseph Bennett opposed, motion passed.

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

- Applications for the Director of EMO are being screened by Civil Service/HR; a short list of qualified candidates is being prepared. Next step is the scheduling of candidate interviews with the Search Committee.
- A Conditions Assessment of the Fire Training Tower has been made. A priority list of repairs/upgrades and associated costs is being finalized along with a review of potential funding resources.

- E-911 Director Denise Spingler is working closely with ES Coordinators on the management, administration and implementation of current EMO grant awards consisting of approximately eight (8) open grants.
- Annual Grant Funding Rounds have just been announced with a May 29 deadline for applications. There are at least three (3) potential grants to be addressed. Staff will be working with ES Coordinators to assess application preparation and submission.
- County EMO routinely provides “fit testing” for Fire Department members using a fit testing unit. The old unit is failing and needs replacement. Existing EMO grant funds have been identified to fund the replacement which is being ordered immediately.
- The EMO State Fire Instructors met the week of 3/10 and established a procedure for reviewing and scheduling training classes during the EMO staff transition. All course requests submitted by Fire Departments have been received and reviewed and instructors have been assigned to classes. Instructors will be reaching out to the Departments to schedule classes.
- The Part-Time EMO ES Coordinators continue to take shifts in the EMO office to provide administrative and operational assistance.
- Niel Rivenburgh resigned effective April 6, 2019

DR. ADAM DUCKETT, MD, CAYUGA COUNTY CORONER

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

- None

CAYUGA COUNTY PROBATION DEPARTMENT

JAY DEWISPELAERE, DIRECTOR

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

Director DeWispelaere reported the two new officers have completed their initial training and have been placed in service. The Raise the Age plan has been resubmitted and are waiting on reviews from the State.

LEGISLATURE

RESOLUTION:

4-19-LEG-1 Authorizing the County Administrator to fill New Purchasing Director Position

Paul Pinckney motioned to approve and move resolution 4-19-LEG-1, No second.

ADJOURNMENT: MAY 13, 2019

Ben Vitale motioned to adjourn the Judicial and Public Safety Committee meeting at 7:32 p.m., 2nd by Paul Pinckney. All members present voted in favor of the motion, passed.

Next Judicial and Public Safety Committee Meeting is scheduled for May 13, 2019 at the Cayuga County Office Building, Sixth Floor County Chambers, 160 Genesee Street, Auburn, New York 13021

Respectfully submitted,

Suzanne Gauthier, Administrative Assistant

Cayuga County Department of Planning and Economic Development