

CAYUGA COUNTY LEGISLATIVE COMMITTEE MINUTES



PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

DATE: APRIL 10, 2019, CAYUGA COUNTY SOIL AND WATER, COUNTY HOUSE ROAD – 5:30 PM

COMMITTEE MEMBERS:

<i>Paul Pinckney</i>	<i>Legislator, District 5, Chair</i>
<i>Keith Batman</i>	<i>Legislator District 7</i>
<i>Andy Dennison</i>	<i>Legislator District 2</i>
<i>Patrick Mahunik</i>	<i>Legislator District 12</i>
<i>Aileen McNabb-Coleman</i>	<i>Legislator District 6</i>
<i>Charlie Ripley</i>	<i>Legislator District 9, Vice Chair</i>
<i>Ben Vitale</i>	<i>Legislator, District 3</i>

OTHERS: Chairman Tucker Whitman, Legislator Christopher Petrus, Legislator Joseph DeForest, Legislator Joseph Bennett, Legislator Elane Daly, Legislator Timothy Lattimore, Legislator Michael Didio, Legislator Ryan Foley, County Administrator J. Justin Woods, County Attorney Christopher Palermo, CEDA Executive Director, Tracy Verrier, Soil and Water Director, Doug Kierst, Employment and Training Director, Ann Kubarek, (-1-1 Director Denise Spingler, Sheriff Brian Schenk, Michael Wellauer, Mark Fritz, Sharon Lilla, Jim Hotaling, Jessica Soule, Teresa Spain, Planning and Economic Development Director, Stephen Lynch, Director, Administrative Assistant, Suzanne Gauthier, Ryan Franklin, the Citizen

CALL TO ORDER: By Hon. Paul Pinckney, Chair

EXCUSED: PATRICK MAHUNIK

MINUTES TO APPROVE: Charlie Ripley motioned to approve minutes of March 13, 2019, 2nd by Andy Dennison. All members present voted in favor, passed.

APPOINTMENTS & RESOLUTIONS: Discussed with each committee report

STAFF:

<i>Justin Woods</i>	<i>County Administrator</i>
<i>Sheila Smith</i>	<i>Clerk of the Legislature</i>
<i>Amanda Morgan</i>	<i>Deputy Clerk of the Legislature</i>

REPORTING DEPARTMENTS & AGENCIES:

- Cayuga County Office of Planning & Economic Development
 - Employment & Training | Cayuga Works Career Center
 - Cayuga Economic Development Agency – CEDA
 - Soil & Water Conservation District – CCSWCD
 - Cornell Cooperative Extension of Cayuga County
 - Cayuga County Office of Tourism
- Stephen F. Lynch, AICP, Director
Ann Kubarek, Director
Tracy Verrier, Executive Director
Doug Kierst, Executive Director
Catherine Moran, Interim Executive Director
Karen Kuhl, Executive Director

CORNELL COOPERATIVE EXTENSION OF CAYUGA COUNTY - CCE

THERESA SPAIN, INTERIM 4-H ANIMAL SCIENCE EDUCATOR

JESSICA SOULE, EXECUTIVE DIRECTOR CAYUGA COMMUNITY HEALTH NETWORK, CCE BOARD MEMBER

ROUTINE RESOLUTIONS

- Nothing received

RESOLUTIONS WITH BACKGROUND

- Nothing received

APPOINTMENTS

- Nothing received

CCE POLICY MATTERS FOR COMMITTEE

- Jessica Soule stated the CCE board has begun the strategic planning process which will help in determining how CCE can add value as an association to the community. The planning process will assist in clarifying ways the agency can expand and grow. The search for an Executive Director is under way.

CAYUGA COUNTY EMPLOYMENT & TRAINING | CAYUGA WORKS CAREER CENTER

ANN KUBAREK, DIRECTOR

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

POLICY MATTERS FOR COMMITTEE:

- Ann Kubarek announced her plans to retire at the end of June 2019. The position is fully federally funded and will be looking to fill the position in the coming months.
- The Employment and Training unit is coordinating with CEDA, the Workforce Development Board, BOCES, and NYS Department of Labor to hold a panel discussion titled "Workforce Development 101 for Employers", to be held on May 21st at 8:00 a.m. in the Student Lounge at the College.

County Administrator has spoken with Ann Kubarek regarding her retirement and asked whether the committee would move forward with the presentation of a resolution to fill the Executive Director position at the next Ways and Means Committee.

Paul Pinckney motioned to bring a resolution to fill the Executive Director of the Cayuga County Employment and Training Department to the April Ways and Means Committee, 2nd by Charlie Ripley.

All members present voted in favor, passed.

APPOINTMENTS

- Cayuga-Cortland Workforce Development Board
 - Valerie England, 19 E. Genesee St. Apt .2, Auburn, NY 13021 Term: 1/1/19 -12/31/21
 - Steven Woodard, 108 W. Main St., Cortland, NY 13045 Term: 1/ 1/ 19 -12/31/21
 - Tracy Verrier, 16 Havens Ave., Auburn, NY 13021 Term: 4/1 /19 -12/31 /21

Keith Batman motioned to move the appointments and present to the Legislature for approval, 2nd by Andy Dennison. All members present voted in favor of resolution, passed.

Legislator Lattimore inquired about the Plastics training program through the College. Ann Kubarek explained the Employment and Training unit continues to work with CEDA and the school districts to keep the students in the County aware of the employment and job training and manufacturing opportunities which are available in the Community.

CAYUGA ECONOMIC DEVELOPMENT AGENCY - CEDA

TRACY VERRIER, AGENCY EXECUTIVE DIRECTOR

APPOINTMENTS

- None

ED POLICY MATTERS FOR COMMITTEE

- Student Career Fair was held in March. The employers' feedback from those in attendance was positive and would be interested in returning next year.
- Coordination with Employment and Training and the County school districts to share training and employment opportunities for the students in the County.
- Regional Economic Development Council (REDC).-The Consolidated Funding Application (CFA) Resource Guides will be distributed shortly. The applications generally open in May and are due generally in July.
- Downtown Revitalization Initiative (DRI) awards are anticipated to be announced from the State in June.

CAYUGA COUNTY SOIL & WATER CONSERVATION DISTRICT - CCSWCD

DOUG KIERST, AGENCY EXECUTIVE DIRECTOR

ROUTINE RESOLUTIONS

- None

RESOLUTIONS WITH BACKGROUND

- None

APPOINTMENTS

- None

SWCD POLICY MATTERS FOR COMMITTEE

- Doug Kierst distributed the 2018 Annual Report for review. Doug had given a tour of the digester facility prior to the start of the Planning Committee meeting.
- Legislator Foley inquired about the additional County funded in the 2019 Budget. Doug Kierst explained those funds were used in coordination with additional grant funding to hire an employee for the Nutrient Management Planning program. The new employee is currently is testing for certifications needed for the position.
- Legislator Lattimore inquired about the Watershed Rules and Regulations. Doug Kierst explained Lakeshore and Agricultural stakeholders meetings were held this past week for discussion and comments on the draft document. Public meetings will be held in May, one in Moravia and one at the BOCES. Doug Kierst further described the proposed streambank erosion projects.
- Aileen McNabb- Coleman explained a meeting with the DEC and other stakeholders to review options for different funding opportunities for the Owasco Lake Watershed.
- Doug Kierst stated the board has approved the next scheduled payment on the bridge loan to the County and will be paid next week.
- Soil and Water Tree and Shrub Sale, along with the Fish sale for the stocking of ponds is being promoted this month.
- Legislator Lattimore inquired about the District's Tub Grinder. Doug explained the current fix for the grinder would be over \$100,000 for repairs. Soil and Water has continued to apply for funding opportunities to purchase a new grinder. Administrator Woods stated would pursue shared services opportunities with surrounding municipalities.

CAYUGA COUNTY PLANNING & ECONOMIC DEVELOPMENT

STEPHEN F. LYNCH, AICP, DIRECTOR

ROUTINE RESOLUTIONS

- 4-19-PL- 1 Authorizing submittal of a grant application and funding request to the New York State Department of

State Local Waterfront Revitalization Program (LWRP) by the Cayuga County Department of Planning and Economic Development on behalf of the Town of Sterling and the Village of Fair Haven to prepare a joint Local Waterfront Revitalization Program .

Steve Lynch explained this resolution allows the Planning staff to apply on behalf of the Town of Sterling and Village of Fair Haven.

Charlie Ripley motioned to approve and move resolution 4-19-PL-1, 2nd by Keith Batman.

All members present voted in favor of resolution, passed.

- 4-19-PL-2 Authorizing Cayuga County to accept Lead Applicant responsibilities for Erie Canal Re-Watering and Trail Grant.

Andy Dennison motioned to approve and move resolution 4-19-PL-2, 2nd by Paul Pinckney.

Discussion: Sharon Lilla explained the Village of Port Byron has backed out of their commitment for this re-watering project; as such, the project will need another sponsor to move forward. A flood study will need to be completed for determination whether the project could move forward or not. The project will provide potential flood assistance and economic development within the designated area. The committee continued discussion on the costs of the project and the support allocations from the municipalities involved and the County. All members present voted in favor of resolution, passed.

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE

- Watershed Rules and Regulations Public Meetings. The Public Meetings, where the general public will have an opportunity to attend, learn about the proposed watershed rules and provide feedback are scheduled for May 15 at BOCES and May 16 at the Moravia HS Auditorium with both meetings starting at 6:30 pm as well. Legislators are encouraged to attend one or more of the public meetings.

CAYUGA COUNTY OFFICE OF TOURISM

KAREN KUHL, EXECUTIVE DIRECTOR

ROUTINE RESOLUTIONS

- None

RESOLUTIONS WITH BACKGROUND

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE

- None

LEGISLATURE

RESOLUTIONS:

4-19-LEG-1 Authorizing the County Administrator to fill New Purchasing Director Position

No motion.

ADJOURNMENT: MAY 8, 2019

Andy Dennison motioned to adjourn at 6:25 p.m. 2nd by Ben Vitale. All members present voted in favor, passed.

Next Planning & Economic Development Committee Meeting is scheduled for May 8, 2019 at the Cayuga County Office Building, 6th Floor, Cayuga County Chambers, at 5:30 p.m.

Respectfully submitted,
Suzanne Gauthier, Administrative Assistant
Cayuga County Department of Planning and Economic Development