



MINUTES
CAYUGA COUNTY LEGISLATURE
Tuesday, March 24, 2020, Chambers – 6:00PM

CALL TO ORDER: Hon. Aileen McNabb-Coleman, Chair called the meeting to order at 6:08PM

ROLL CALL: Sheila Smith, Clerk of the Legislature all legislators present except Hans Pecher

PLEDGE OF ALLEGIANCE:

MOMENT OF PRAYER:

DEATHS: Our sincere condolences to the families and friends of:

PROCLAMATIONS: None

PRIVILEGE OF THE FLOOR: None

MINUTES TO APPROVE: February 25, 2020, **Motion by Dennison, 2nd by Petrus, all in favor.**

APPOINTMENTS AND RE-APPOINTMENTS: None

COMMUNICATIONS AND ANNOUNCEMENTS:

- Confirmation from NYSAC, received copy of Resolution 45-20

CCC REPORT: Dr. Durant – Attached

COMMITTEE REPORTS & INDIVIDUAL LEGISLATORS' REPORTS: None

CHAIRMAN'S REPORT: Aileen McNabb-Coleman

McNabb-Coleman says the elected leaders and public health officials are working around the clock to slow the spread of the virus and provide care for those in need. She says it is important to remember that we need to be prepared and not scared. She says to heed the advice of public health experts who agree that the most effective way to flatten the curve or slow the spread of the virus is to practice social distancing. She says while it is normal to feel anxious there are ways to control the situation and be prepared. She urges people to take the following precautions to keep our community safe: wash hands often and for at least 20 seconds, avoid touching eyes, nose, and mouth, avoid physical contact like handshakes and hugs, stay home if you feel sick, and avoid large crowds and unnecessary travel. She explains the difference between safer at home and social distancing. She says safer at home is a stricter form of social distancing. She explains there are differences, safer at home means to stay home, stay unexposed, do not expose others, and only go out for essential services. She says to stay 6 feet or more away from others and do not gather in groups. It is important during this national emergency that we unite as a community, follow the advice of the experts, and take responsibility of our own actions. She appreciates everyone for tuning in to this meeting on YouTube live and for our legislators hooking up to the new technology that we have on boarded here at the county.

**CAYUGA COUNTY LEGISLATURE
RESOLUTIONS 3-24-20**

RESOLUTION NO. 106-20 3/24/20 COA Kohls Illinois Article 7 Settlement 2020 REV
Authorizing the Settlement of the Matter of Kohls Illinois Inc. vs. the Assessor for the Town of Aurelius; the Board of Assessment Review of the Town of Aurelius; and the Town of Aurelius, County of Cayuga, State of New York (Index No. E2019-0828) and the Execution of a Stipulation of Settlement

By: Hon. Christopher Petrus Chair Ways & Means Committee

WHEREAS, Petitioner Kohls Illinois Inc., commenced tax certiorari proceedings under New York State Real Property Tax Law, Article 7, for the 2019 assessment year, challenging the assessment on property it owns in the Town of Aurelius within Cayuga County, located at 1628 Clark St Rd, known as Tax Map No. 115.00-1-31.5, and

WHEREAS, the Town, County and School District duly and timely appeared in these proceedings; and

WHEREAS, the parties have since engaged in settlement discussions and have fully agreed to resolve their differences without further litigation as proposed and outlined in a Stipulation of Settlement, which the County's Special Counsel, the County Attorney and attorneys for the Town and School District believe is preferable to the risk and expense of a trial in this instance; and

WHEREAS, the parties have agreed to discontinue the proceedings, reduce the assessment to a value of \$4,059,688 beginning in 2020, without refunds due for 2019;

WHEREAS, Real Property Tax Law Section 727 shall apply to this settlement, as well as the exceptions contained therein; and

Original Assessment	Reduced Assessment	Difference	Assessment/Tax Years
\$4,600,000	\$4,059,688	\$540,312	2020/2021, 2021/2022, 2022/2023

WHEREAS, the Town and School Attorneys have advised that the proposed settlement is acceptable to the respective boards, now therefore be it

RESOLVED by the Legislature as follows:

Section 1. The Cayuga County Legislature authorizes its Special Counsel to settle the tax assessment review proceeding.

Section 2. The Cayuga County Treasurer and Director of Real Property Tax Services shall cause the necessary entries to be made to tax and assessment records required to implement the intent of the Stipulation of Settlement once fully executed.

Section 3. This resolution shall take effect immediately.

Motion by Petrus, 2nd by Batman, all in favor except Lattimore.

RESOLUTION NO. 107-20 3/24/2020 COA Chemung Canal Article 7 Settlement 2020
Authorizing the Settlement of the Matter of Chemung Canal Trust Company vs. the Assessor for the City of Auburn, New York; and the City of Auburn (Index Nos. 115764-2017, 118618-2018, 125114-2019) and the Execution of a Stipulation of Settlement

By: Hon. Christopher Petrus Chair Ways & Means Committee

WHEREAS, Petitioner Chemung Canal Trust Company, commenced tax certiorari proceedings under New York State Real Property Tax Law, Article 7, for the 2017, 2018 and 2019 assessment years, challenging the assessment on property it owns in the City of Auburn within Cayuga County, located at 185 Grant Avenue, known as Tax Map No. 109.72-1-4, and

WHEREAS, the City, County and School District duly and timely appeared in these proceedings; and

WHEREAS, the parties have since engaged in settlement discussions and have fully agreed to resolve their differences without further litigation as proposed and outlined in a Stipulation of Settlement, which the County's Special Counsel, the County Attorney and attorneys for the City and School District believe is preferable to the risk and expense of a trial in this instance; and

WHEREAS, the parties have agreed to discontinue the proceedings, reduce the assessment to a value of 675,000 beginning in 2020, without refunds due for 2017, 2018 and 2019; and

WHEREAS, Real Property Tax Law Section 727 shall apply to this settlement, as well as the exceptions contained therein; and

Original Assessment	Reduced Assessment	Difference	Assessment/Tax Years
\$935,000	\$675,000	\$260,000	2020/2021, 2021/2022, 2022/2023

WHEREAS, the City and School Attorneys have advised that the proposed settlement is acceptable to the City Council and Board of Education, respectively, and

NOW, THEREFORE, BE IT RESOLVED by the Legislature as follows:

Section 1. The Cayuga County Legislature authorizes its Special Counsel to settle these tax assessment review proceedings.

Section 2. The Cayuga County Treasurer and Director of Real Property Tax Services shall cause the necessary entries to be made to tax and assessment records required to implement the intent of the Stipulation of Settlement once fully executed.

Section 3. This resolution shall take effect immediately.

Motion by Petrus, 2nd by Batman, all in favor except Lattimore.

RESOLUTION NO. 108-20**3/24/20****AUD Audit March****Approving claims of the Clerk of the Legislature Office and authorizing the County Treasurer to pay**

BY: Christopher Petrus, Chair, and Ways and Means Committee

WHEREAS, The Clerk of the Legislature has the following claims that must be approved by the Cayuga County Legislature

Legal Ads

Wayuga Newspapers - \$149.47

Community Newspapers - \$211.52

Citizen - \$295.49

Office Supplies

W.B. Mason - \$81.65

RESOLVED, that the Legislature has reviewed said claims and found the same to be lawful county charges; now therefore be it RESOLVED, that the County Treasurer is hereby authorized and directed to pay the above claims and charge the amounts to the Clerk of the Legislature budgeted accounts.

Motion by Petrus, 2nd by Batman, all in favor except Lattimore.**RESOLUTION NO. 109-20****3.24.20****COA SalesTaxExt.2020****RESOLUTION REQUESTING STATE HOME RULE LEGISLATION FOR EXTENSION OF ADDITIONAL 1% SALES TAX TO NOVEMBER 30, 2023.**

BY: Hon. Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, the County of Cayuga presently has authority to collect an additional 1% sales tax, but said authority expires as of November 30, 2020; and

WHEREAS, without said additional 1% sales tax, real estate taxes would be further burdened and would be significantly increased; now, therefore, be it

RESOLVED, that this Cayuga County Legislature hereby requests our State Legislators, Senator Pamela Helming, Senator James L. Seward, Assemblyman Gary Finch, and Assemblyman Brian Manktelow, to prepare a Home Rule Statute giving the County of Cayuga authority to extend the additional 1% sales tax from December 1, 2020 to November 30, 2023.

Motion by Petrus, 2nd by Batman, all in favor except Lattimore.**RESOLUTION NO. 110-20****March 24, 2020****PED Complete Count****AUTHORIZING CAYUGA COUNTY TO SUBMIT AN APPLICATION FOR NEW YORK STATE CENSUS 2020****COMPLETE COUNT OUTREACH GRANT FUNDS, ACCEPT AND DISBURSE GRANT FUNDS TO CERTAIN NOT-FOR-PROFIT AGENCIES PRE-QUALIFIED BY NEW YORK STATE FOR CAYUGA COUNTY CENSUS OUTREACH EFFORTS**

BY: Hon. Christopher Petrus, Chair, Ways & Means

WHEREAS, New York State has launched a Census 2020 Complete Count Outreach Grant Program (Complete Count Grant) that allocates state grant funds directly to Counties who will, in turn, work with certain pre-qualified not-for-profit organizations ("Qualified NFPs") to advance outreach plans for hard-to-reach populations in the county ("Complete Count Outreach"); and WHEREAS, Cayuga County is eligible to apply to the State for \$122,000.00 in Complete Count Grant funding of which a minimum of seventy-five percent (75%) must be allocated to one or more Qualified NFPs to undertake Complete Count Outreach in Cayuga County; and

WHEREAS, The Cayuga County Legislature supports efforts to ensure all residents of Cayuga County are counted in the 2020 Census; now, therefore, be it

RESOLVED, by the Cayuga County Legislature, as follows:

1. The Chair of the Legislature is hereby authorized to execute all documents necessary to prepare and submit a Cayuga County Grant Application for \$122,000.00 in New York State Census 2020 Complete Count Outreach Grant Funds;
2. The Chair of the Legislature is authorized to execute all documents necessary to enter into a grantee contract with New York State to accept, receive and disburse such funds under the guidelines established by the State for the Complete Count Grant Program;
3. The Chair of the Legislature is authorized to execute all documents necessary to enter into Memorandums of Agreement ("MOAs") with one or more pre-qualified not-for-profit organizations approved by New York State under the Census 2020 Complete Count Outreach Grant Program guidelines for Complete Count Outreach work within Cayuga County, subject to:
 - a. Review and approval of such MOAs by the Cayuga County Attorney as to appropriate form and content;
 - b. Provided that the total amount of Cayuga County Complete Count Outreach Grant Funds collectively allocated to one or more Qualified NFPs under the MOAs does not exceed one-hundred percent of the New York State Census 2020 Complete Count Outreach Grant Funds allocated to Cayuga County;
4. The Treasurer's Office is hereby authorized and directed to establish such journal entries and accounts necessary to accept, receive and disburse the Complete Count Outreach Grant Funds; and, be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion by Petrus, 2nd by Batman, all in favor except Lattimore.

OPPOSING FY 2021 NYS EXECUTIVE BUDGET REVENUE ARTICLE VII LEGISLATION, PART 0, DISALLOWING STAR BENEFITS TO TAX DELINQUENT PROPERTY OWNERS

By: Hon. Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, the County of Cayuga, New York (the "County") enforces real property taxes pursuant to Article 11 of the New York State Real Property Tax Law ("Article 11"); and

WHEREAS, under Article 11, the County is responsible for enforcing school, village, town and County taxes on all parcels outside of the City of Auburn, as well as responsible for guaranteeing or "making whole" the towns, school districts and villages on those taxes.

WHEREAS, Executive Budget Revenue Bill (the "Bill"), contains a component, Part O, proposing to disallow STAR benefits to tax delinquent property owners; and

WHEREAS, the Bill proposes a property owner whose primary residence is subject to past-due property taxes shall not be allowed to receive a STAR credit or STAR exemption, which would have a detrimental impact on both tax payers and tax enforcing municipalities like the County; and

WHEREAS, the Bill would place additional financial burden on already struggling tax payers and likely increase the number of tax foreclosures on primary residences; and

WHEREAS, the removal of STAR exemptions will increase the total unpaid school tax, an amount which the County is responsible to make whole for each school district, increasing the financial burden to the County; and

WHEREAS, the Bill would further result in the County expending additional resources to meet reporting requirements set forth in the proposed legislation; and

WHEREAS, Additional strain will be placed on County Real Property staff and local Assessors to remove STAR exemptions; and

WHEREAS, the Ways and Means Committee recommends adoption of this resolution; now, therefore, be it

RESOLVED, that the Cayuga County Legislature opposes the Execution Budget Revenue Bill component to deny STAR benefits to tax delinquent property owners; and be it further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to Governor Andrew Cuomo, Senate Majority Leader Andrea Stewart-Cousins, Assembly Speaker Carl Heastie, Assembly Minority Leader William Barclay, Senator James Seward, Senator Pam Helming, Assemblyman Gary Finch, Assemblyman Brian Manktelow, County Town Supervisors, County School Superintendents, County Village Mayors and the New York State Association of Counties.

Motion by Petrus, 2nd by Batman, all in favor except Lattimore.

RESOLUTION NO. 112-20**03/24/2020****RPS 2020 Foreclosure Process****Authorizing the County Treasurer to Accepts Funds in Escrow on Properties Subject to 2019 Tax Foreclosure Proceedings (Index No. 2019-1301)**

By: Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, in light of the emergency circumstances caused by the COVID-19 outbreak in New York State and the nation, and pursuant to the Administrative Order (AO-78-2020) of the Chief Administrative Judge of the Courts and in keeping with the Governor of New York's recent executive order suspending statutes of limitation in legal matters, no papers shall be accepted for filing by a county clerk or a court in any matter of a type not included on the list of essential proceedings provided by the Courts; and

WHEREAS, the County Treasurer commenced a tax foreclosure proceeding on November 4, 2019 by filing a Petition and Notice of Foreclosure pursuant to the procedures set forth in Article 11 of NYS Real Property Tax Law, for which the last day for redemption was Friday, March 6, 2020 and

WHEREAS, on March 12, 2020, the County filed an application for foreclosure judgment with the New York State Supreme Court (Index No. 2019-1301), however at this time all foreclosure proceedings are stayed and no foreclosure auctions shall be scheduled; and

WHEREAS, the Director of Real Property Tax Services and the County Treasurer have received requests to repurchase property included in the current tax foreclosure proceedings but the County does not have a mechanism to either accept the payment of tax liens, or to sell back property that it does not yet have title to; and

WHEREAS, it is the intent of the County to allow tax delinquent owners to repurchase property by satisfying the conditions set forth in County Policy 80 which includes paying the full amount of tax liens, and related foreclosure fees, prior to the sale of tax foreclosed property at auction; and

WHEREAS, to facilitate this process under these unusual emergency circumstances, the County Treasurer will work in collaboration with the Real Property Director to assess and determine which parties are eligible to place funds in escrow with the County Treasurer until such time that the foreclosure process is complete; and

WHEREAS, the total repurchase amount will be determined by the date that the payment is made, and will be verified by the County Treasurer's office to ensure the proper interest and penalty has been applied, and

NOW, THEREFORE BE IT,

RESOLVED, that the County Legislature hereby approves the recommendations as set forth above and directs the Director of Real Property Tax Services and the County Treasurer to take whatever steps necessary to execute this process; and be it further

RESOLVED, no property shall be transferred without the authorization of the County Legislature, at which time, the procedures outlined in County Policy 80 shall be followed.

Motion by Petrus, 2nd by Batman, all in favor except Lattimore.

RESOLUTION NO. 113-20

3-24-20

AUD Appoint Auditor

APPOINTING JOHN CHOMYK TO THE OFFICE OF COUNTY AUDITOR

By: Hon. Christopher Petrus Chair Ways and Means Committee

WHEREAS, the Cayuga County Legislature adopted Local Law No 2 of 2019, amending Local Law 2 of 2009 – Establishing the Office of County Auditor for Cayuga County; and

WHEREAS, the County Auditor is statutorily authorized to audit claims against the county and to prepare and submit warrants to the County Treasurer for payment; and

WHEREAS, pursuant to N.Y. County Law, the term of the Office of County Auditor shall be the same as the current County Legislature, January 1, 2020 through December 31, 2021; and

WHEREAS, the Office of County Auditor is vacant for purposes of appointment; and

RESOLVED, that the Cayuga County Legislature hereby appoints John Chomyk to the Office of County Auditor (06895-SYS), for the remainder of the January 1, 2020 through December 31, 2021 term, and be it further

RESOLVED, that the salary for the Office shall be set at \$30.00 per hour, and that the Cayuga County Compensation Plan be amended to reflect the same; and be it further

RESOLVED, the County Auditor is hereby authorized, pursuant to County Law § 600 to audit all claims against the county, except those claims that are the result of expenditures by the Office of the County Auditor; and be it further

RESOLVED, that the appointment be made in accordance with Civil Service Rules and Regulation.

Motion by Vitale, 2nd by Petrus, all in favor except Whitman.

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RESOLUTION NO. 114-20 3/24/20 OFA create and fill PT Ag Serv Asst

Authorization to create and fill Part-time Aging Services Assistant in the Office for the Aging requiring two-thirds vote

BY: Elane Daly, Chair, Health & Human Services Committee, and

Christopher Petrus, Chair, Ways and Means Committee.

WHEREAS, NYSOFA has provided funding for the NY Connects program for the past 8 years, and this funding is expected to continue annually; this funding is only available to CCOFA if applicable expenditures are made during the fiscal year to claim the funding and;

WHEREAS, when the 2020 budget was initially presented it included accepting the NY Connects funding and having those funds 100% support a new Civil Service Commission approved P/T job title of Aging Services Assistant;

WHEREAS, this position was removed from the final budget, but the funding remained; such funding cannot be claimed without the expense of this position for 2020;

WHEREAS, the significant increase in demand for NY Connects long term care options counseling and benefits eligibility assistance in Cayuga County necessitates adding an Aging Services Assistant to fully meet the deliverables required by this funding;

WHEREAS, if funding is discontinued at some point in the future, the position will be abolished; now therefore be it

RESOLVED that the Director of the Office for the Aging be hereby authorized to create and fill a Part-time Aging Services Assistant effective 4/1/20 at an rate of \$22.21 per hour probationary rate (\$22.40 per hour Step 1) in accordance with the Civil Service Rules and Regulations and the policies of the County of Cayuga, and be it further

RESOLVED that the Treasurer’s Office be authorized to make the following transfers:

Increase P/T Salaries	A67721 51002	\$15,000
Increase Social Security	A67721 58001	\$1,147
Decrease Contingency	A10164 54000	\$16,147

Motion by Daly to table, 2nd by Foley, all in favor.

RESOLUTION NO. 121-20 3/24/20 OFA VNA contract 2020

Authorizing the Chair of the Legislature and the Director of the Office for the Aging to sign agreement with VNA Homecare Options, LLC for meal service

BY: Elane Daly, Chair, Health & Human Services Committee, and
Christopher Petrus, Chair, Ways and Means Committee.

WHEREAS, the Office for the Aging provides home delivered and congregate meals to the seniors of Cayuga County; and
WHEREAS, VNA Homecare Options, a Medicaid managed-care company, is required to provide meals for clients in their plan and wishes to provide those meals through the Office for the Aging Senior Nutrition program; and
WHEREAS, VNA Homecare Options will pay \$10.00 per meal to the Office for the Aging; now therefore be it
RESOLVED, that the Chairman of the Legislature and the Director of the Office for the Aging are hereby authorized to sign an agreement with VNA Homecare Options, LLC for meals through the Senior Nutrition Program at a reimbursement rate of \$10.00 per meal for the period March 1, 2020 through December 31, 2021.

Motion by Dennison, 2nd by Ripley, all in favor.

RESOLUTION NO. 122-20 3/24/20 OFA iCircle contract

Authorizing the Chair of the Legislature and the Director of the Office for the Aging to sign agreement with iCircle Services of the Finger Lakes, Inc. for meal service through the Cayuga County Office for Aging Senior Nutrition Program

BY: Elane Daly, Chair, Health & Human Services Committee, and
Christopher Petrus, Chair, Ways and Means Committee.

WHEREAS, the Office for the Aging provides home delivered and congregate meals to the seniors of Cayuga County; and
WHEREAS, iCircle Services of the Finger Lakes, Inc., a Medicaid managed-care company, is required to provide meals for clients in their plan and wishes to provide those meals to those aged 60 and over through the Office for the Aging Senior Nutrition program; and
WHEREAS, iCircle will pay up to \$10.00 per meal to the Office for the Aging for Home Delivered meals effective 4/1/2020; now therefore be it
RESOLVED, that the Chairman of the Legislature is hereby authorized to sign an agreement with iCircle for meals through the Senior Nutrition Program at a reimbursement rate of up to \$10.00 per meal for the period April 1, 2020 through December 31, 2021.

Motion by Dennison, 2nd by Ripley, all in favor.

RESOLUTION NO. 123-20 3/24/20 HD Purchase Vehicle

Authorizing the Public Health Director to Purchase Vehicle for the Health Department

BY: Elane Daly, Chairman of the Health & Human Service Committee
Christopher Petrus, Chairman of the Ways & Means Committee

WHEREAS, the Health Department is in need of a new vehicle due to the age of the existing fleet; and
WHEREAS, these vehicles are used on a daily basis to make community based visits, environmental field visits, Early Intervention visits and other department business; and
WHEREAS, Cayuga County will request bids for the vehicle through a bid process with NYS; and
WHEREAS, funds are available within the 2020 Health Department budget in order to make this purchase; NOW, THEREFORE, BE IT
RESOLVED, that the Public Health Director be authorized to purchase one vehicle per the County Purchasing Policy utilizing funds from account A40102 52001 .

Motion by Dennison, 2nd by Ripley, all in favor.

RESOLUTION NO. 124-20 3/24/2020 HD Birnie Bus Transportation MOU

Authorizing the Chairman of the Legislature and the Public Health Director to enter into a MOU with Birnie Bus for transportation of Preschool Child.

BY: Elane Daly, Chairman of the Health & Human Service Committee
Christopher Petrus, Chairman of the Ways & Means Committee

WHEREAS, the Cayuga County Health Department ("Health Department") is responsible for obtaining appropriate transportation services for children in the Preschool Special Education Program; and
WHEREAS, the Health Department has heretofore advertised for transportation services; and
WHEREAS, Health Department needs to provide transportation services in addition to the primary bus provider in order to transport children outside the primary bus routes established by the bid contract to their preschool programming that is typically outside of Cayuga County; and
WHEREAS, the Health Department has determined that Birnie Bus is the only transportation company available to provide this individualized route; NOW, THEREFORE, BE IT

RESOLVED, that the Chairman of the Legislature and the Public Health Director are hereby authorized to enter into an MOU with Birnie Bus at a rate of \$68 per hour per round trip for transportation of 1 pre-school student for the term of 2/24/2020-8/31/2020 and upon such forms as may be approved by the County Attorney:

RESOLVED, that the contracts shall be subject to renewal annually with appropriate rate adjustments as approved by the Public Health Director.

Motion by Dennison, 2nd by Ripley, all in favor.

RESOLUTION NO. 125-20 3/24/20 HS Accept Child Support Services Funding
Amending the Social Services 2020 Budget to accept funds from the Office of Temporary and Disability Assistance in the form of a Noncustodial Parent Employment Program Award

BY: Elane Daly, Chairman of the Health & Human Service Committee
 Christopher Petrus, Chairman of the Ways & Means Committee

WHEREAS, the Social Services Department has received funding in the form of a Noncustodial Parent Employment Program Award, and of this funding \$65,941 will be used to address underemployment and unemployment among noncustodial parents, promote timely and consistent payment of child support, and improve the financial stability of families to support better outcomes for their children; and

WHEREAS, it is necessary to amend the 2020 Social Services Budget in order to accept this funding; NOW, THEREFORE BE IT RESOLVED, that the Cayuga County Treasurer be authorized and directed to amend the Social Services Department's 2020 Budget in the following manner, and make the necessary journal and accounting entries to accept these funds:

Increase Acct. #A60104 54265.....	\$65,941
Increase Acct. #A60100 44610	\$65,941

and be it further

RESOLVED, that the Chairman of the Legislature and the Director of Community Services be authorized to enter into any subcontracts that are necessary to implement this grant.

Motion by Dennison, 2nd by Ripley, all in favor.

RESOLUTION NO. 126-20 3/24/20 HS Purchase Vehicles
Authorizing the Director of Community Services to Purchase Four Vehicles for Department of Social Services

BY: Elane Daly, Chairman of the Health & Human Service Committee
 Christopher Petrus, Chairman of the Ways & Means Committee

WHEREAS, the Department of Social Services is in need of replacing four vehicles due to the age of the existing fleet; and

WHEREAS, these vehicles are used on a daily basis to transport children, make home visits for preventive services and foster care cases, investigate child protective cases and other department business; and

WHEREAS, Cayuga County will request bids for the vehicles through a mini bid process with NYS; and

WHEREAS, funds are available within the 2020 Department of Social Services budget to make this purchase; NOW, THEREFORE, BE IT

RESOLVED, that the Director of Community Services be authorized to purchase four vehicles per the County Purchasing Policy utilizing the budgeted funds of \$80,000 in account A60102 52001, and further authorized to transfer up to \$5,000.00 within department contractual accounts if additional funding is needed.

Motion by Dennison, 2nd by Ripley, all in favor.

RESOLUTION NO. 127-20 3/24/20 HS Q-matic Software Maintenance
Authorizing the Director of Community Services to enter into a Support and Maintenance Agreement with Q-matic Corporation for maintenance of software installed in Intake Unit of Department of Social Services

BY: Elane Daly, Chairman of the Health & Human Service Committee
 Christopher Petrus, Chairman of the Ways & Means Committee

WHEREAS, Department of Social Services purchased Q-matic software and system for use on 3rd floor in the intake area; and

WHEREAS, use of Q-matic software has been very beneficial in managing clients who come in for services in the intake area by improving customer service, expediting wait time, improving confidentiality and safety; and

WHEREAS, the Department of Social Services desires to continue using this software and system in the intake area to assist the clients coming in for services; NOW, THEREFORE, BE IT

RESOLVED, that the Director of Community Services be authorized to enter into a Support and Maintenance Agreement with Q-matic Corporation for maintenance of the software and system used in the intake area, for the period of February 1, 2020 to January 31, 2021 in the amount of \$1,207.39; and be it further

RESOLVED, that this agreement for services be paid from the Department of Social Services' 2020 Budget.

Motion by Dennison, 2nd by Ripley, all in favor.

RESOLUTION NO. 128-20 3/24/20 MH HEALING CONTRACTS
AUTHORIZING THE CHAIR OF THE CAYUGA COUNTY LEGISLATURE AND THE DIRECTOR OF COMMUNITY SERVICES TO CONTRACT WITH AGENCIES FOR THE HEALING COMMUNITIES STUDY

By: Elane Daly, Chair, Health and Human Services Committee, and
 Christopher Petrus, Chair, Ways and Means Committee.

WHEREAS, Cayuga County was one of 16 counties selected to participate in the NYS HEALing Communities Study (HCS) Grant due to the high percentage rate of opioid overdose deaths in our County; and

WHEREAS, the NYS HEALing Communities Study may have to contract with several agencies to accomplish tasks associated with this study; now, therefore be it

RESOLVED, that the Director of Community Services and the Chair of the Cayuga County Legislature be authorized to enter into contracts with suitable agencies until the grant expires on March 31, 2023, within the budget limits of the grant; and be it further

RESOLVED, that payment for these services will be charged to account A43604 54000.

Motion by Dennison, 2nd by Ripley, all in favor.

RESOLUTION NO. 136-20

3/24/20

IT Auth Contract FirstLight

AUTHORIZING THE CHAIR OF THE CAYUGA COUNTY LEGISLATURE TO ENTER INTO AN AGREEMENT WITH FIRSTLIGHT FOR THE PROCURMENT OF INTERNET SERVICES FOR CAYUGA COUNTY

BY: Hon. Ryan Foley, Chair, Government Operations

Hon. Christopher Petrus, Chair, Ways & Means

WHEREAS, the county's current internet from FirstLight at the public safety building is currently subscribed at 100mbps synchronous fiber, for \$700 per month, this works in parallel with the internet service at the county office building to provide both capacity and resiliency; and

WHEREAS, with increased remote access to county network resources and increased use of cloud services, this connection routinely experiences high utilization during typical office hours each weekday; and

WHEREAS, IT plans for increased utilization of the internet this year and in future years to provide the county with the ability to support a more agile and responsive county leveraging 8x8 services; cloud based applications and data storage systems; and

WHEREAS, FIRSTLIGHT services are available on State Bid; and there are sufficient monies available in the Internet Services line of the 2020 IT budget to support the purchase; and

WHEREAS, the monthly cost of a 36-month contract with FIRSTLIGHT for 300mbps synchronous fiber internet services with /26 IP address block is \$950; therefore be it

RESOLVED, that the Chair of the Cayuga County Legislature is hereby authorized to enter into a 36-month contract with FIRSTLIGHT at an annual cost not to exceed \$12,000.00.

Motion by Whitman, 2nd by Daly, all in favor.

RESOLUTION NO. 137-20

3/24/20

IT Budget Adjustments rev

AUTHORIZING THE CAYUGA COUNTY LEGISLATURE TO AMEND THE INFORMATION TECHNOLOGY 2020 BUDGET

WHEREAS, the approved Information Technology 2020 budget included amounts for training it was not sufficient to cover the cost of Munis training package which would enable the county to more fully utilize that critical application; and

WHEREAS, to support an increased need for more agile, flexible and remote work efforts, the county will move to implement a greater percentage of notebook computers; and

WHEREAS, this has created the necessity for the Information Technology to make budget adjustments; now therefore, be it

RESOLVED, that the Cayuga County Legislature hereby amends the Information Technology 2020 budget by:

Increasing Account No. A16102 52003 (Computers) \$ 130,000

Decreasing Account No. A16104 54018 (Software) \$ 130,000

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to make the journal and accounting entries required to implement the intent of this resolution.

Motion by Whitman, 2nd by Daly, all in favor.

RESOLUTION NO. 138-20 3/24/20 PB Emerson Park Arch Services Award 2020 rev
AUTHORIZING CAYUGA COUNTY TO AWARD A PROFESSIONAL SERVICES CONTRACT AMENDMENT FOR
DETAIL DESIGN AND COST ESTIMATES FOR CERTAIN DEAUVILLE ISLAND CAPITAL IMPROVEMENTS AT
EMERSON PARK

By: Hon. Keith Batman, Chair, Planning & Economic Development Committee
 Hon. Tucker Whitman, Chair, Public Works Committee
 Hon. Christopher Petrus, Chair, Ways and Means Committee

WHEREAS, The Emerson Park Master Plan adopted by Legislature Resolution 138-15 in April 2015 (“Master Plan”) and the Emerson Park Programming Plan completed in December 2019 (“Programming Plan”) call for the design and development of a Regional Destination Playground and design and development of a multi-purpose, Arts and Entertainment Concert Venue on Deauville Island (the “Project”); and

WHEREAS, Cayuga County staff solicited a professional services fee proposal from Trowbridge Wolf Michaels Landscape Architects (“TWMLA”), a firm selected through a competitive RFQ process in 2015 and established as the architects of record for Emerson Park by the Legislature with adoption of Resolution 338-15 in October of 2015; and

WHEREAS, the TWMLA Proposal, with a total fee of \$62,370.00, includes the landscape architecture and site development expertise of TWMLA, the architecture and engineering services of Beardsley Architects and Engineers of Auburn, NY, and the professional concert promotion, programming and facility operations expertise of Dan Smalls Productions (the “TWMLA Proposal”, attached hereto and made a part of this resolution); and

WHEREAS, preparation of detailed site and facility designs with associated construction cost estimates will provide County staff with the information and materials necessary to solicit and secure Project support and funding from public and private partners at the local, state and federal levels and advance the Project from concept to construction; now

THEREFORE BE IT RESOLVED, by the Cayuga County Legislature as follows:

1. Cayuga County hereby authorizes and directs the Chairman of the Legislature to execute a contract for professional services to Trowbridge Wolf Michaels Landscape Architecture for a fee not-to-exceed Sixty-Three Thousand Dollars (\$63,000.00) for completion of the work described in the TWMLA Proposal; and
2. Funding for the professional services under the TWMLA Proposal will be transferred from the County Economic Development Reserve, to the Planning and Economic Development account A80204 54059, Professional Services ; and
3. The County Treasurer is hereby authorized to make the journal and accounting entries necessary to accomplish the same; and
4. That this resolution shall take effect immediately.

Motion by Batman, 2nd by Petrus, all in favor.

RESOLUTION NO. 139-20 3/24/20 BLD Parking Soules & Dunn Associates Rev2
AUTHORIZING THE CHAIR OF THE CAYUGA COUNTY LEGISLATURE TO SIGN THE ANNUAL LEASE
AGREEMENT WITH SOULES & DUNN ASSOCIATES FOR 10 PARKING SPACES IN THE COUNTY PARKING LOT
AT 172 GENESEE STREET, PARCEL ID NUMBER 115.60-1-36

BY: Tucker Whitman, Chair, Public Works Committee
 Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, last year Soules & Dunn Associates leased 10 parking spaces in the county parking lot located at 172 Genesee Street, Auburn, NY, Parcel ID number 115.60-1-36 at a cost of \$350.00 per space as was authorized by Resolution 177-19; and

WHEREAS, Soules & Dunn has stated they would like to lease 10 spaces for another year, and

WHEREAS, the agreed to annual lease amount is \$350/parking space for a total of \$3,500.00/year; now therefore be it RESOLVED, that Soules and Dunn will lease the 10 spaces at \$350.00 each for a total of \$3,500.00 for a 1 year period starting in July 1, 2020 and ending June 30, 2021 with the understanding that the lease can be revoked with a 30 day notice; and be it further

RESOLVED, that the Buildings and Grounds Department is authorized and directed to provide the Cayuga County Attorney with all necessary documents to update and carry out the intent of this resolution; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature is authorized and directed to sign all necessary documents to carry out the intent of this resolution; and be it further

RESOLVED, that the funds from the lease will be deposited in the Buildings Unclassified Revenue Account A16200-42770; and be it further

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to make the journal and accounting entries required to implement the intent of this resolution.

Motion by Vitale, 2nd by Ripley, all in favor.

RESOLUTION NO. 140-20 3/24/2020 BLD Linstar Security Equip Service Agreement REV
AUTHORIZATION TO ENTER INTO A SERVICE AGREEMENT WITH LINSTAR FOR SECURITY EQUIPMENT INCLUDING PRINTERS, CAMERAS, CONTROLLERS, CARD READERS AND OTHER RELATED EQUIPMENT

BY: Hon. Tucker Whitman, Chair, Public Works Committee
 Hon. Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, the service agreement that covers much of the County Security System is with LINSTAR, a sole source provider, and expires on April 23, 2020; and

WHEREAS, LINSTAR has provided a renewal agreement for services within the Hardenburgh Building, Sheriff's Department and County Office Building for the period of April 24, 2020 through April 23, 2021 at cost of \$12,329.38; and

WHEREAS, the Health Department has historically been able to contribute grant funding to offset the costs of this contract, and application has been made for the funding to continue; and

WHEREAS, funding for the agreement is available in the 2020 budget in the following accounts:

IT Machine Maintenance	A16104-54045 not to exceed	\$1,100.45
COB Building Maintenance	A16204-54012 not to exceed	\$6,293.86
Harden. Building Maintenance	A16224-54012 not to exceed	\$4,935.12

Now, therefore, be it

RESOLVED, that the Chair of the Cayuga County Legislature is authorized and directed to sign all necessary documents to continue services with LINSTAR for the next year; and be it further

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to make the journal and accounting entries required to implement the intent of this resolution; and be it further

RESOLVED, in the event the Health Department receives grant funding to cover costs associated with this agreement, the Treasurer is authorized to make further necessary adjustments to allocate the additional revenue.

Motion by Dennison, 2nd by Daly, all in favor.

RESOLUTION NO. 141-20 3/24/20 PT ATV Trail Agreement 3 2020
AUTHORIZING RENEWAL OF THE AGREEMENT WITH THE OSWEGO VALLEY ATV CLUB TO ALLOW ACCESS TO THE HOJACK TRAIL FROM OSWEGO COUNTY WEST TO THE CATO/FAIR HAVEN TRAIL AND FOR THE ENTIRE LENGTH OF THE CATO/FAIR HAVEN TRAIL FOR THE 2020, 2021 AND 2022 SEASONS

By: Hon. Tucker Whitman, Chairperson, Public Works Committee

By: Hon. Christopher Petrus, Chairperson, Ways & Means Committee

WHEREAS, for the past several years the Cayuga County Legislature has passed resolutions allowing an agreement with the Oswego Valley ATV Club to allow ATV use on specific sections of the county trail; and

WHEREAS, the Oswego Valley ATV Club has agreed to install and maintain proper signage on the trail and to assist with the maintenance of the trail before and during the period and to provide insurance acceptable to the County; and

WHEREAS, for 2020, 2021 and 2022 the Oswego Valley ATV Club has again requested permission to use the Hojack Trail from Oswego County west to the Cato/Fair Haven Trail and for the entire length of the Cato/Fair Haven Trail; and

WHEREAS, the Oswego Valley ATV Club has completed three (3), 3 year contracts of using and assisting with the maintenance of the trails; and

WHEREAS, the definition of an ATV is a 4 wheeled vehicle that travels on low pressure tires, with a seat that is straddled by the operator, and with handlebars for steering control. Riders are permitted but must maintain a safe position behind the driver. Vehicles such as LUV (Light Utility Vehicles) or UV (Utility Vehicles) which typically have side by side seats and a steering wheel, are not considered ATV's UNLESS THEY MEET THE NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES DEFINITION OF AN ATV AND ARE LICENSED AND REGISTERED AS AN ATV and will not be allowed to use the trail except for situations in which the club would need this type of vehicle for use in maintenance or repair of trails. ATV's must have stock, unmodified, factory installed exhaust systems with spark arresters. Motorcycles or any other 2 or 3 wheeled vehicles are not considered ATV's and therefore will not be allowed on trails. No homemade ATV will be considered an approved ATV by definition; and

WHEREAS, the proposed agreement is supported by the Parks and Trails Commission; now, therefore be it

RESOLVED, that the Chairman of the Cayuga County Legislature is hereby authorized and directed to sign an agreement with The Oswego Valley ATV Club to allow ATV use on the Cayuga County Hojack Trail from Oswego County west to the Cato/Fair Haven Trail and the entire Cato/Fair Haven Trail for the 2020 season (from April 15, 2020 to the opening day of deer season 2020), the 2021 season (from April 15, 2021 to the opening day of deer season 2021) and the 2022 season (from April 15, 2022 to the opening day of deer season 2022); and be it further

RESOLVED, that the Parks and Trails Department is authorized and directed to review the trail with The Oswego Valley ATV Club before it is opened to ATV use, during the season and after the season to verify that the agreement has been complied with.

Motion by Dennison, 2nd by Ripley, all in favor.

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RESOLUTION NO. 142-20

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3/24/20

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HWY summer help 20

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AUTHORIZING THE HIGHWAY DEPARTMENT TO HIRE 10 SEASONAL LABORERS

BY: Hon. Tucker Whitman, Public Works Committee
Hon. Christopher Petrus, Ways and Means Committee

WHEREAS, many of the Highway Department tasks are seasonal in nature commencing from May to the end of September; and
WHEREAS, Seasonal workers play a critical role in accomplishing such tasks as brush removal, flagging, general laborer, sign work, road and culvert maintenance ; and

WHEREAS, funding is allocated in Account D51101 51005 of the 2020 highway budget for the hiring of 10 seasonal workers for an 18 week period; now therefore be it

RESOLVED, that the County Highway Superintendent be hereby authorized to hire 10 seasonal laborers for the period of May, 2020 through no later than September, 2020 and not to exceed 18 weeks, to accomplish the added seasonal tasks required by the highway department; and be it further

RESOLVED, that the seasonal laborers be paid at an hourly rate of \$13.00, without fringe benefits except those that are required by law; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga.

Motion by Dennison to table, 2nd by Foley, passed by majority vote; Ayes – Dennison, Vitale, Petrus, Pinckney, Batman, Nightengale, Daly, Kerr, Foley, and McNabb-Coleman; Noes – Whitman, Ripley, Lattimore, and Didio; Excused – Pecher; 606, 216, 61.

RESOLUTION NO. 143-20

3/24/20

HWY CR43 Eng. Supp Agree 2 rev

AUTHORIZATION TO SIGN SUPPLEMENTAL AGREEMENT No 2 WITH FISHER ASSOCIATES FOR COUNTY RTE 43C OVER OWASCO OUTLET BRIDGE REPLACEMENT PROJECT

By: Hon. Tucker Whitman, Chairman Public Works Committee
Hon. Christopher Petrus, Chairman Way and Means Committee

WHEREAS, Resolution No.156-12 authorized the implementation and funding in the first instance 100% of the federal-aid and state Marchiselli program-aid eligible cost for CR 43C Long Hill over Owasco Inlet Bridge Replacement, BIN 3311680, (PIN 375475, D034208) project; and

WHEREAS, Resolution No. 175-18 authorized the total costs of the project to be \$2,006,000 and authorized the transfer of \$96,770 from the general fund (A) for the local portion of funds; and

WHEREAS, an Architectural/Engineering Consulting Contract with Fisher Associates to provide those services for this project at a cost not to exceed \$160,000 was signed by the Chair of the Cayuga County Legislature on September 24, 2015; and

WHEREAS, Resolution No. 222-17 authorized Supplemental Agreement #1 with NYS DOT which increased allocations by \$35,000 for the project; and

WHEREAS, Resolution No. 133-18 authorized Supplemental Agreement #2 with NYS DOT which increased allocations by \$90,000 for the project and;

WHEREAS, Resolution No. 325-18 authorized Supplemental Agreement #3 with NYS DOT which included construction, construction inspection and construction support in amount not to exceed \$2,006,000; and

WHEREAS, the scope of the project has changed since Supplemental Agreement No. 1 with Fisher dated April 14, 2017 and it is necessary to proceed with a full bridge replacement; and

WHEREAS, Fisher Associates has prepared Consultant Supplemental Agreement No. 2 in an amount not to exceed \$256,000 to cover the field office, steel testing and engineering oversight necessary to complete the bridge replacement; and

WHEREAS, the funds are within the NYS DOT Supplemental Agreement #3 amount not to exceed of \$2,006,000; now therefore be it

RESOLVED, that the Chairperson of the Cayuga County Legislature is hereby authorized and directed to sign Consultant Supplemental Agreement No. 2 in an amount not to exceed \$256,000.00 and any and all other necessary contract documents needed to execute the intent of this resolution; and be it further

RESOLVED, the County Attorney will review all agreements before signing.

Motion by Dennison, 2nd by Ripley, all in favor.

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RESOLUTION NO. 150-20 **3/24/20** **911 Fulltime fill**
AUTHORIZATION TO FILL ONE VACANT EMERGENCY SERVICES DISPATCHER POSITION DUE TO A RESIGNATION.

BY: Mr. Andrew Dennison, Chairperson, Judicial and Public Safety Committee
Mr. Chris Petrus, Chairperson, Ways & Means Committee

WHEREAS, the Cayuga County 911 Center currently has one vacant Full-Time Emergency Services Dispatcher position due to a resignation; and

WHEREAS, it is necessary to fill the Emergency Services Dispatcher positions for continuity of services; and

WHEREAS, there is money in the 911 budget account A30201 51001 to fund position; now therefore be it

RESOLVED, that position (#1875) be filled, and that the 911 Administrator be hereby authorized to fill the vacant Emergency Services Dispatcher position from the existing Civil Service list; and be it further

RESOLVED, that the position be filled in accordance to the Cayuga County Civil Service Rules and Regulations and the Policies of the County of Cayuga.

Motion by Whitman to table, 2nd by Vitale, all in favor except Lattimore and Pinckney.

TABLED **TABLED** **TABLED** **TABLED**
RESOLUTION NO. 151-20 **3/31/20** **911 Fulltime fill**
AUTHORIZATION TO FILL ONE VACANT EMERGENCY SERVICES DISPATCHER POSITION DUE TO A RESIGNATION.

BY: Mr. Andrew Dennison, Chairperson, Judicial and Public Safety Committee
Mr. Christopher Petrus, Chairperson, Ways & Means Committee

WHEREAS, the Cayuga County 911 Center currently has one vacant Full-Time Emergency Services Dispatcher position due to a resignation; and

WHEREAS, it is necessary to fill the Emergency Services Dispatcher positions for continuity of services; and

WHEREAS, there is money in the 911 budget account A30201 51001 to fund position; now therefore be it

RESOLVED, that position (#4401) be filled, and that the 911 Administrator be hereby authorized to fill the vacant Emergency Services Dispatcher position from the existing Civil Service list; and be it further

RESOLVED, that the position be filled in accordance to the Cayuga County Civil Service Rules and Regulations and the Policies of the County of Cayuga.

Motion by Whitman to table, 2nd by Vitale, all in favor except Lattimore and Pinckney.

RESOLUTION NO. 152-20 **3/24/20** **911 contract colas**
AUTHORIZING THE CHAIR OF THE LEGISLATURE TO ENTER INTO AN AGREEMENT WITH NICK COLAS FOR GIS MANAGEMENT AND SERVICES FOR THE CAYUGA COUNTY E-911 CENTER.

BY: Mr. Andrew Dennison, Chairperson, Judicial and Public Safety Committee
Mr. Chris Petrus, Chairperson, Ways & Means Committee

WHEREAS, over the years the Planning staff has partnered with 911 to manage the GIS components and associated software for the Cayuga County E-911 Center; and

WHEREAS, it is critical that the GIS data be maintained and updated consistently and efficiently; it is also important that the GIS data is managed for our CAD and telephone systems in the 911 Center; and

WHEREAS, the individual who manages all aspects of this information is retiring effective March 31, 2020 and is willing to contract with Cayuga County for the purpose of 911 GIS maintenance and services until another employee is cross-trained; and

WHEREAS, the requested contract rate is \$75.00/hr, not to exceed \$15,000 annually and monies are available in the departments full-time salary line; now, therefore be it

RESOLVED, that the Chairman of the Legislature is hereby authorized to sign a contract with Nick Colas for services related to GIS maintenance at the rate of \$75.00 / hour, not to exceed \$15,000.00 for the period of April 1, 2020 through December 31, 2020; and be it further

RESOLVED, that the Cayuga County Treasurer's Office Treasurer is directed to make the following transfers:

	Decrease	Increase
A 30201 51001 – Full Time Salaries	\$15,000.00	
A 30204 54059 – Professional Services		\$15,000.00

Motion by Whitman, 2nd by Petrus, all in favor.

RESOLUTION NO. 155-20

3/24/20

SHR Buy Chevy Pickup Cust

AUTHORIZE THE SHERIFF TO PURCHASE A NEW CHEVROLET PICKUP TRUCK TO REPLACE AN EXISTING 2011 CHEVROLET PICKUP TRUCK TO BE UTILIZED BY THE INMATE WORK CREW

By: Mr. Andrew Dennison, Chair, Judicial & Public Safety Committee
Mr. Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, the Cayuga County Sheriff's Office, Custody Division, presently has a 2011 Chevrolet Pickup Truck, VIN 1GC1KVCG7BF137439, used for the Community Services Inmate Work Crew that has accumulated mileage exceeding 91,227; and WHEREAS, Joe Basil Chevrolet, Inc., Depew, New York, pursuant to DCMO BOCES vehicle bid# 2019-121, can provide a new Chevrolet Pickup Truck for a cost not to exceed \$41,000.00, which price includes detailing, light bar, strobe lighting and outfitting of necessary radio equipment; and

WHEREAS, this vehicle will be purchased with monies from the Inmate Commissary Fund, which is established for the benefit and welfare of the inmates; and

WHEREAS, the existing 2011 Chevrolet Pickup Truck, VIN 1GC1KVCG7BF137439, will be delivered to the Superintendent of Buildings and Grounds of Cayuga County for use in maintaining the county's parks, trails, buildings, and grounds; now therefore be it RESOLVED, that the Cayuga County Sheriff is authorized to purchase a new Chevrolet Pickup Truck from Joe Basil Chevrolet, Depew, New York, for a cost not to exceed \$41,000.00; and be it further

RESOLVED, that the purchase of the new vehicle will be made in accordance with the existing purchasing policies of Cayuga County.

Motion by Whitman, 2nd by Vitale, all in favor.

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RESOLUTION NO. 156-20

3-31-20 DA Confidential Investigator

AUTHORIZING DISTRICT ATTORNEY TO FILL CONFIDENTIAL INVESTIGATOR VACANCY IN OFFICE

BY: Hon. Andrew Dennison, Chairman, Judicial & Public Safety; and
Hon. Christopher Petrus, Chairman, Ways and Means

WHEREAS, the District Attorney will have a vacancy in the position of the Confidential Investigator in his office effective March 20, 2020; and

WHEREAS, the Confidential Investigator position is a critical position in the District Attorney's office responsible for confidential investigations, security of the office, chain of custody of evidence and extradition of defendants; and

WHEREAS, the Legislature is desirous about continuing this important investigative position in the District Attorney's Office; and

WHEREAS, this position has been budgeted for the entire year; now therefore be it

RESOLVED, that the District Attorney is authorized to fill the full-time position of Confidential Investigator at a minimum salary of \$50,313.00; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga.

Motion by Dennison, 2nd by Lattimore. Motion by Whitman to table, 2nd by Vitale, all in favor except Lattimore, Dennison, and Pinckney.

RESOLUTION NO. 157-20

3/24/20

911 Finger Lakes Communications

AUTHORIZING THE CHAIRPERSON OF THE LEGISLATURE TO SIGN A ONE YEAR CONTRACT RENEWAL WITH FINGER LAKES COMMUNICATIONS FOR THE MICROWAVE MAINTENANCE.

BY: Mr. Andrew Dennison, Chairperson, Judicial and Public Safety Committee
Mr. Chris Petrus, Chairperson, Ways & Means Committee

WHEREAS, the Cayuga County 911 Center utilizes Finger Lakes Communications to maintain the microwave infrastructure; and WHEREAS, it is critical that all of these components function properly twenty-four hours per day, seven days per week without interruption; and

WHEREAS, Finger Lakes has submitted a renewal contract for the microwave maintenance in the amount of \$63,000 annually; and WHEREAS, there is money in the 911 Communication System Budget Account Number A30204 54063 specifically for this purpose; and

RESOLVED, that the Chairman of the Legislature is hereby authorized to sign the annual contract renewal for a one year period with Finger Lakes Communications for the amount of \$63,000 or \$5250.00 monthly for the period of April 1, 2020 through March 31, 2021; and be it further

RESOLVED, that the Cayuga County Treasurer make all the necessary journal and accounting entries to accomplish the foregoing.

Motion by Dennison, 2nd by Ripley, all in favor.

Motion by Ripley, 2nd by Lattimore.

Motion by Dennison to table, 2nd by Didio, defeated by majority vote; Noes – Whitman, Vitale, Petrus, Pinckney, Batman, Ripley, Nightengale, Daly, Kerr, Lattimore, Foley, and McNabb-Coleman; Ayes – Dennison and Didio; Excused – Pecher; 699, 123, 61.

Motion by Vitale to amend, 2nd by Foley, that the Chair of the Legislature is authorized to enter into a contract with United Way, subject to the approval of the Majority and Minority Leaders and the approval of the County Attorney as to form, all in favor, except Dennison opposed. All in favor resolution as amended.

RESOLUTION NO. 158-20 3-24-20 LEG Auth COVID19 Task Force

AUTHORIZING THE CHAIR OF THE CAYUGA COUNTY LEGISLATURE TO CONTRACT WITH THE UNITED WAY TO ESTABLISH AND ADVANCE THE CAYUGA COUNTY COVID-19 COMMUNITY TASK FORCE

BY: Hon. Tricia Kerr, Legislator, District 12

WHEREAS, on January 30, 2020 the World Health Organization designated the novel coronavirus, COVID-19 outbreak as a Public Health Emergency of International Concern; and

WHEREAS, on January 31, 2020, the United States Health and Human Services Secretary Alex M. Azar II declared a public health emergency for the entire United States to aid the nation's healthcare community in responding to COVID-19; and

WHEREAS, on March 2, 2020, the Governor of the State of New York declared State of Emergency for all of New York State; and

WHEREAS, on March 14, 2020, Chairwoman Aileen McNabb-Coleman declared a State of Emergency in Cayuga County; and

WHEREAS, New York State has ordered increasingly restrictive mandates to control the spread of COVID-19 including 100% non-essential workplace reduction and closure of all non-essential businesses to the public statewide; and

WHEREAS, the Cayuga County United Way has submitted a proposal to establish the Cayuga County COVID-19 Community Task Force, which will work with key stakeholders and the public at large to identify and prioritize community needs as the COVID-19 pandemic continues to evolve; now, therefore, be it

RESOLVED, that the Cayuga County Legislature is committed to working with its partners to assess and respond to COVID-19 impacts on Cayuga County residents and businesses, and be it further

RESOLVED, that the Cayuga County Legislature will monitor and pursue appropriate resources as they become available to support social continuity and recovery through this state of emergency; and be it further

RESOLVED, that the Cayuga County Legislature calls on State and Federal partners to expedite delivery of temporary assistance and relief to residents and business impacted by COVID-19; and be it further

RESOLVED, that the Chair of the Legislature is authorized to enter into a contract with United Way, subject to the approval of the Majority and Minority Leaders and the approval of the County Attorney as to form

RESOLVED, that the Cayuga County Legislature hereby authorizes contracting with the Cayuga County United Way to establish and advance the Cayuga County COVID-19 Community Task Force and authorizes allocation of \$10,000 from A10104 54059, Professional Services, Legislative Budget, to support these efforts.

McNabb-Coleman says she would like to meet more regularly as a full legislature and suggests maybe once a week or once every other week.

Batman asks about majority and minority leaders. Batman is designated as the Minority leader by his party and Paul Pinckney is designated the Minority leader by his party.

Motion by Whitman to adjourn at 8:40PM, 2nd by Pinckney, all in favor.



President's Report March 23, 2020

The entire College community has been working tirelessly to ensure continuity of our operations and support for our students while working with local, state, and SUNY leaders and public health officials to take all necessary steps to ensure the well-being of everyone at Cayuga. Their patience and support has helped make these transitions possible during difficult times.

Frequent, clear, specific, and detailed communications have been the common thread as we work through these challenges. Below please find the most recent communications sent to employees and students.

COVID-19 (Novel Coronavirus) Press Release:

The following information was sent to the press on Friday afternoon, March 20, 2020:

In response to Gov. Andrew Cuomo's announcement that all non-essential employees must remain home, Cayuga Community College will close both campuses as of 5 p.m. today, March 20, 2020.

Campuses will remain restricted until further notice. To ensure the health and safety of Cayuga students and staff, college courses have transitioned to a distance learning format. Students will have remote access to support services such as tutoring, financial aid and advisement, as well as assistance from library and information technology personnel.

COVID-19 (Novel Coronavirus) Employee Information:

The following information was sent to all Cayuga employees on Friday, March 20, 2020 and was effective at 5:00 p.m. on **Friday, March 20, 2020.**

As you may be aware, today Gov. Andrew Cuomo announced that all non-essential employees must remain home. This executive order includes SUNY institutions.

Given this order, and our own continued focus on the health and safety of our students and staff, access to Cayuga facilities (Auburn, Fulton campuses) will be restricted until further notice as of 5 p.m. Friday, March 20, 2020.

Voluntarily working from either campus is not permissible. Only personnel whose responsibilities are essential to continuity of college operations, currently identified as certain personnel in the Business Office, Campus Services, Facilities and Maintenance and Human Resources, will be allowed access.

If you are unable to work remotely, please communicate this information to your area supervisor and area Vice President. They will provide additional guidance.

Faculty planning to teach from classrooms on either campus are no longer permitted to do so while this order is in effect. You are encouraged to work with your division chairs and Vice President of Academic Affairs Dr. Ron Cantor to resolve any concerns.

In the event that you need materials that are currently on campus:

- You must get permission from your area Vice President and Campus Public Safety Director Doug Kinney before arriving on campus.
- Visiting campus without permission will result in disciplinary action.
- We realize that for some employees to continue working remotely, they may need to retrieve materials that are currently on campus. From 8 a.m. to 4 p.m. Monday, March 23, and Tuesday, March 24, if you need to access materials on campus, you must first contact the Public Safety office at 315-246-4708 (Auburn) or 315-246-0116 (Fulton). Public Safety will relay the request to Doug Kinney, who will determine whether to allow access. You will be required to sign-in during this time to help college facilities and maintenance staff determine where to best focus cleaning efforts. All access must come through the main entrance.
- If you need to visit campus on March 23 or March 24, you must get permission from your area Vice President and Campus Safety Director Doug Kinney. Failure to do so will result in disciplinary action.

All student support services will be available remotely during regular business hours. We are shifting to an automated phone service to continue to help students reach remote services. Students will receive a communication from the college encouraging the use of remote services and to contact their professors with questions.

COVID-19 (Novel Coronavirus) Student Information:

In addition to direct email communications, the following information has been made available on our website and has been updated daily with new developments:

https://www.cayuga-cc.edu/coronavirus/#student_message_03_12

https://www.cayuga-cc.edu/coronavirus/#general_faq

https://www.cayuga-cc.edu/coronavirus/#health_resources