

Cayuga County Board of Health  
Tuesday, March 22, 2022  
In-person & Virtual @ 12:15pm

Members Present: Ms. Elane Daly  
Mr. Keith Batman  
Mr. Tim Fessenden  
Dr. Cassandra Archer- Virtual  
Dr. John Cosachov- Virtual

Members Excused: Dr. Brian Brundage  
Mr. Ralph Battista

Guests Present: Mr. David Gould, Chair County Legislature  
Mr. Robert Harding, Citizen Newspaper

Staff Present: Kathleen Cuddy, MPH  
Dr. Philip Gioia, Medical Director  
Nancy Purdy, RN, BSN  
Deanna Ryan, MCH  
Janine Clifford  
Ani Fish  
Megan Bell

Meeting was called to order at 12:25pm.

**Minutes of the February 22, 2022 Meeting & the Special March 8, 2022:**

With no questions or corrections, a motion to approve both sets of minutes was made by Mr. Tim Fessenden and seconded by Dr. John Cosachov with all other members in attendance in favor. The minutes of the February 22, 2022 Board of Health meeting and the March 8, 2022 special Board of Health meeting were approved as written.

**Director of Administrative Services: Janine Clifford**

Janine reviewed the claims with warrant dates of 02/10/2022 and 02/24/2022 and the credit card statements with dates of 01/29/2022 and 02/15/2022. With no questions or concerns regarding the claims a motion was made by Ms. Elane Daly and a second by Dr. Cassandra Archer with all other members in attendance in favor.

Janine presented the updated 2022 Fee Scale to the Board for their approval. The fee scale is used for processing out of pocket payments for people attending our immunization clinics. The rates charged by the Health Department cannot be less than the Medicaid reimbursement rate and we use the annually updated federal poverty guidelines. The administration fee is set by the Health Department and was calculated using annual cost reports that are inclusive of nursing time and supplies.

Elane asked about the COVID vaccination administration fee which is greater. Janine shared that was set by the State last year and is what insurance companies are reimbursing the County of administration of the COVID vaccinations. Kathleen shared that the Health Department has recouped almost \$200,000 in COVID administration fees in 2021. Janine also reminded everyone that the COVID vaccine itself is free and this is just an administrative cost that is billed to insurances there is no out of pocket cost to the individual and the Health Department does not seek payment from individuals.

With no further discussion around the fee scale a motion was made by Ms. Elane Daly and second by Mr. Tim Fessenden with all other members in attendance in favor. The Fee Scale was approved.

**Coordinator for WIC Program: Tania Young, DTR**

Tania could not be at today's meeting, so Nancy Purdy provided a brief program update on her behalf.

Nancy shared that currently there are a few staff vacancies in the WIC program and they are working to get them filled. They hope to have some new hires in the upcoming months.

The WIC program has also begun to collaborate with the PlaySpace on some new programs/initiatives targeting infants and families with young children.

**Supervising Public Health Administrator: Deanna Ryan, MCH**

The Health Department has transitioned case investigation to the State contact tracing center, but staff does still continue to answering phones calls and assist the public who may have questions regarding isolation/quarantine. The Health Department is also still accepting positive at-home COVID tests and reporting them to the contact tracing center, so that they will get a phone call. The Health Department has also reduced the frequency of the daily updates to just Monday, Wednesday and Fridays. Staff continue to be in constant communication with school staff, but have reduced their weekly meetings with school nurses to monthly.

Schools continue to get reimbursed for various costs/supplies surrounding COVID through our ELC schools grant.

Deanna shared that it is time again to complete the Community Health Assessment. The Health Department is required to complete the assessment every 3-4 years and previously we conducted our assessment in collaboration with Auburn Hospital. We will look to partner with the hospital again this year when completing the assessment. One of the main components last time was a community survey. We had set a goal of 500 community surveys and we were able to surpass that and collect 800. We used a consultant that helped to analyze the data collected from the survey and we are looking to contract with them again. It is will be interesting to see if priorities or concerns among the community have changed as a result of the pandemic.

**Public Health Director: Kathleen Cuddy, MPH**

Kathleen updated the Board regarding Locust Meadow Mobile Home Park. The park went to auction on March 10<sup>th</sup>. There were 13 bidders and the property was sold for \$160,000. The park was sold to an LLC and the Civil Division of the Sheriff's office did confirm that they had received full payment for the park. The deed is expected to go to the County Clerk's office for processing this week and checks are being processed to cover the liens associated with the

property. The new owners have reached out to the Environmental Health division and have prioritized the items in the park that need immediate repair.

**Director of Community Health Services: Nancy Purdy, RN, BSN**

Nancy shared that COVID vaccination clinics are going to go back to some of the schools who have requested another clinic. This week we are finishing up with Moravia and Auburn. Next, we plan to look at zip code data and try to provide clinics in those zip codes with lower vaccination rates. There is a clinic scheduled in Ira at the firehouse next week.

Nancy shared that we are currently working with the hospital and the WIC program to re-design our maternal child health program which is State required program for Health Departments.

**Director of Environmental Health: Eileen O'Connor, PE (In her absence: Ani Fish)**

Ani reviewed the consent orders:

Hua Mei Chinese Kitchen- Union Springs (V)

Auburn High School Cafeteria- Auburn (C)

Spring Garden- Auburn (C)

Gaetano's Pizzeria- Auburn (C)

Dunkin Donuts- Aurelius (T)

Daphine's Diner- Sterling (T)

Village of Cato Water System- Cato (T)

Cayuga Lake Estates Water System- Locke (T)

Speedway #9946- Moravia (T)

Conquest Municipal Center- Conquest (T)

Dollar General- All Cayuga County Locations

With no questions or concerns a motion to approve the consent orders was made by Dr. John Cosachov and seconded by Mr. Tim Fessenden. All other members in attendance in favor.

With nothing further to discuss a motion to adjourn the meeting was made by Mr. Tim Fessenden and seconded by Ms. Elane Daly with all other member in attendance in favor. The meeting was adjourned at 12:57pm.