



**MINUTES**  
**WAYS & MEANS COMMITTEE**  
**Tuesday, March 16, 2021, 5:30PM**  
**Live Link: <https://youtu.be/t-4vLq81AXQ>**

**CALL TO ORDER:** By Hon. Keith Batman, Chair called to order at 5:33PM

**MEMBERS:** Legislators Elane Daly, Ryan Foley, Christopher Petrus, Paul Pinckney, Ben Vitale, and Tucker Whitman

**EXCUSED:** Tucker Whitman

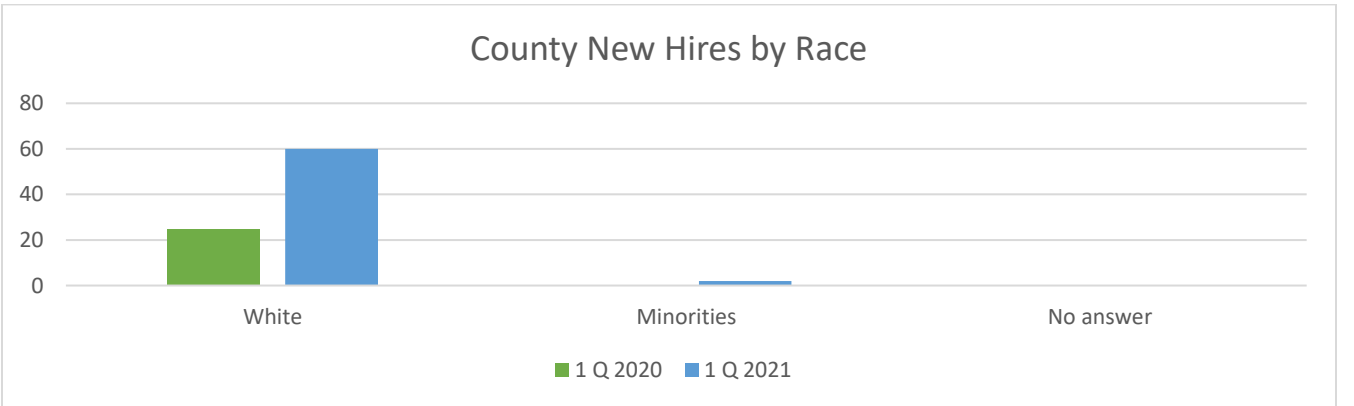
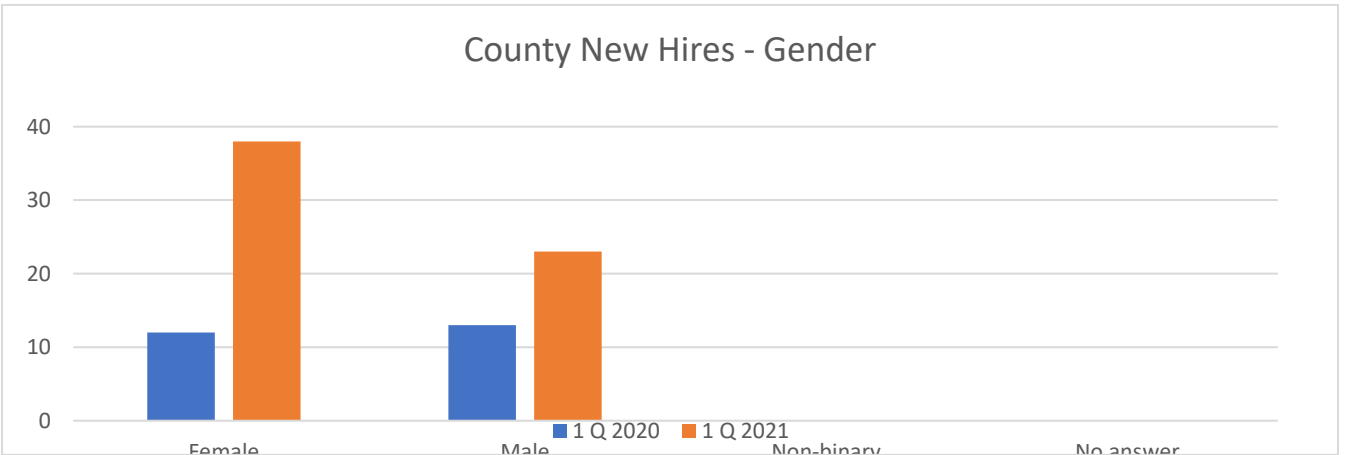
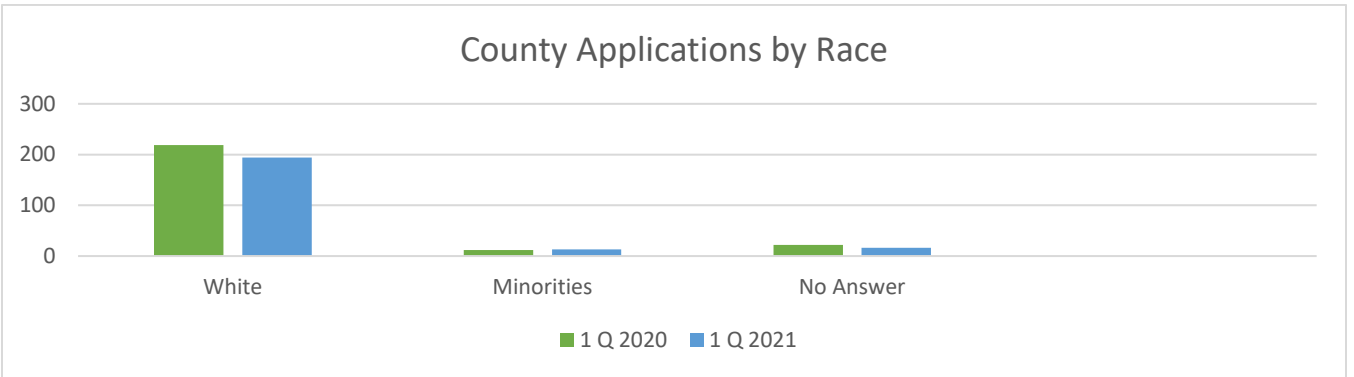
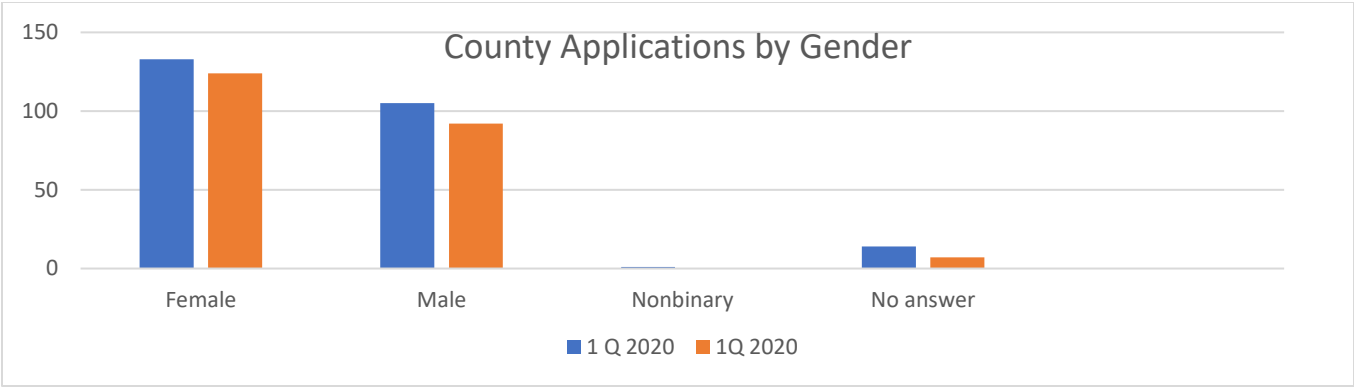
**OTHERS:** Chair Aileen McNabb-Coleman, Legislators Tricia Kerr, Mark Strong, Heidi Nightengale, Hans Pecher, County Attorney Chris Palermo, Chief Assistant County Attorney Rich Graham, Assistant County Attorney Brittany Massi, HR Director Lisa Lippoldt, Real Property Director Kelly Anderson, Budget Director Lynn Marinelli, County Clerk Sue Dwyer, Health Department Director Kathleen Cuddy, Highway Supervisor Brian Soper, 911 Administrator Denise Spingler, Senior Computer Systems Technician Jodie Nickerson, Detective Lieutenant Fred Cornelius, Purchasing Director Don Carr, Superintendent of Buildings and Grounds Gary Duckett, Park Maintenance Supervisor Doug Dello Stritto, Sheriff Brian Schenck, County Treasurer Jim Orman, and Deputy Clerk of the Legislature Amanda Morgan

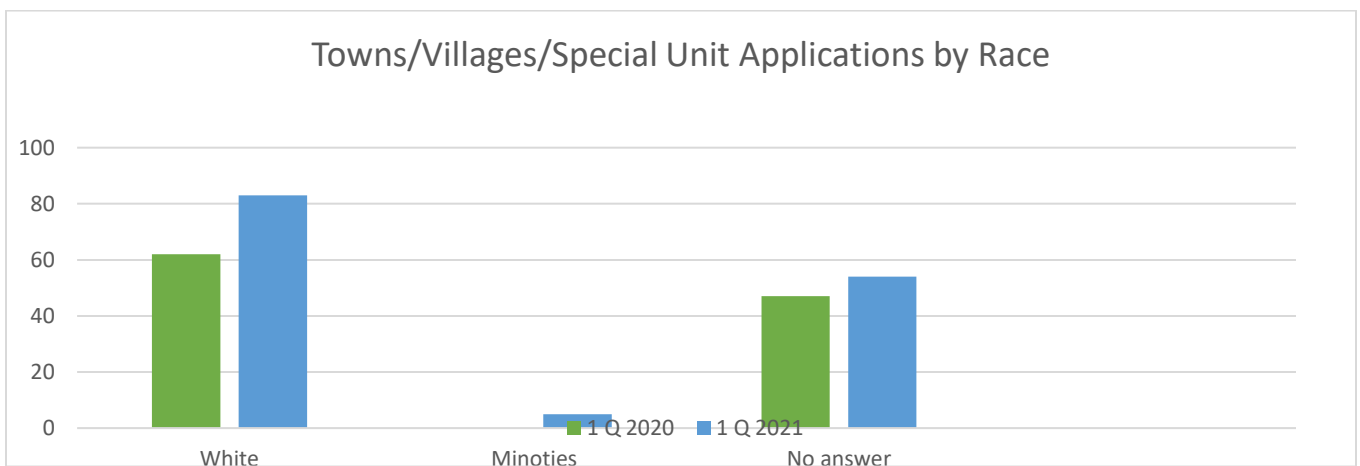
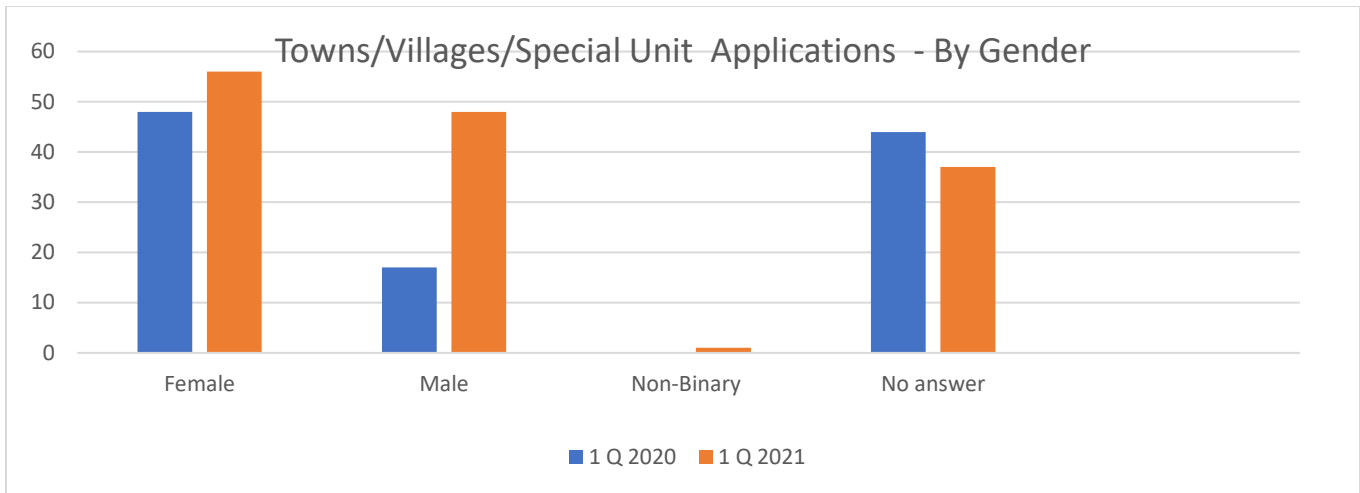
**MINUTES TO APPROVE: February 16, 2021, Motion by Petrus, 2<sup>nd</sup> by Foley, all in favor.**

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

- **Kelly Anderson (Real Property) –**
  - Finished preliminary valuation of all parcels in Town of Springport for 2021 Reval.
  - Sent Assessment Disclosure notices for Springport and Conquest reassessment projects.
  - Collected building permit data for new inventory to be added to Assessment rolls in the 4 towns the County Assesses.
  - Processed Splits/Merges of parcels from the prior year.
  - Performed annual RPS database maintenance.
  - Ongoing reconciliation of mismatched 911 addressing points
  - Sent final request for updated Board of Assessment Review information from Towns.
  - Continued review of exemption applications received for Assessment Towns.
  - Provided Villages with current year taxable values needed for upcoming tax roll and bill processing.
  - Reviewed status of several ongoing assessment challenge cases in City of Auburn.
  
- **Jim Orman (Treasurer) –**
  - In recent months an unemployment scam has occurred across NY State and beyond. Over 450,000 have been and continue to fall prey to this. In Cayuga County over 40 employees have been affected. Since its first discovery our Payroll Supervisor, Pam London, has been on top of this. She and Rob Franklin (Sheriff Detective) are working closely to educate and act on behalf of any employee that have been affected. Every employee has been informed of what to do and who to contact if they should receive notice of an unemployment claim that they did not initiate and file. We will keep you advised on this matter.
  - Mary Beth, Lynn and I met with Vanesky & Co. to begin the process of compiling the annual Cost Allocation Plan. This basically tells us what the cost of doing business as a county involves. The most critical part of this is we are informed of what is available to claim for re-imbursements for DSS and other areas. We will also keep you informed as we proceed.
  - We conducted the first meeting of the new County Finance Committee. The committee includes Aileen McNabb-Coleman, Ryan Foley, Keith Batman, Paul Pinckney and Jim Orman. We mainly discussed an outline of the areas to address. These included the new role of the Treasurer, long range goals of a finance department, space for finance department, job descriptions for new Finance Director and shared tasks for new department. We will be going into depth for each of these areas as we proceed and keep you advised.
  
- **Lisa Lippoldt (Human Resources/Civil Service) –**  
**First Quarter Analysis of Gender/Race for County**





- **YEAR-TO-DATE COMBINED TRANSACTIONS: 675**
- Pandemic Plan has been completed and ready to send to the Governor ahead of schedule after feedback from unions
- Mandatory Annual Training for 2020 – 99.99%– 1 person left
- Annual Report to Civil Service Commission sent to NY State ahead of schedule
- Taking Applications for CIO position. Ready to be reviewed by hiring committee
- Participating in Virtual Job Fair @ Cayuga College and helping with Sheriff recruitment later in the month. Completed 1 agility testing for the Sheriff dept. 1 more to go. Exams continuing with COVID precautions
- Interview proceedings taking place for Deputy HR position currently
- Kudos to the staff continuing to do terrific work while working 50% of the time remotely

**RESOLUTIONS:**

**WAYS & MEANS:**

- 3-21-WM-1 Provide additional funds to Emergency Response Account (2/3 vote required). **Motion by Pinckney, 2<sup>nd</sup> by Foley, all in favor.**
- 3-21-WM-2 Authorize Chair of the Legislature to enter into Pilot Agreement with EF NY CDG 011, LLC for a 5MW AC Solar Array Located at 40 Spring Street Road, Springport, in the Town of Springport. **Motion by Pinckney, 2<sup>nd</sup> by Foley, all in favor.**
- 3-21-WM-3 Authorizing Memorandum of Understanding with Cayuga County Soil & Water Conservation District to Purchase Electric Services While Regional Digester is Under Construction. **Motion by Vitale, 2<sup>nd</sup> by Petrus, all in favor.**

## **HEALTH & HUMAN SERVICES:**

### **Motion by Daly to bundle HH 1-8, 2<sup>nd</sup> by Petrus, all in favor.**

- 3-21-HH-1 Authorizing the Chair of the County Legislature and the Director of the Office for the Aging to sign a contract with Cayuga Community Health Network for NYConnects information and assistance.
- 3-21-HH-2 Authorizing the Cayuga County Legislature and the Public Health Director to create & fill a Supervisor of Services for Children with Special Health Care Needs position
- 3-21-HH-3 Authorizing the Public Health Director to Purchase Vehicle for the Health Department
- 3-21-HH-4 Amending the Social Services 2021 Budget to accept funds from the Office of Temporary and Disability Assistance in the form of a Noncustodial Parent Employment Program Award
- 3-21-HH-5 Authorizing the Chairman of the Legislature and the Director of Community Services to Enter into Contracts with Cayuga County Employment & Training Department for Provision of Services
- 3-21-HH-6 Authorizing the Director of Community Services to Purchase Three Vehicles for Department of Social Services
- 3-21-HH-7 **(Amended 3/9/21)** Authorize the Chair of the Cayuga County Legislature and the Director of Community Services to enter into a contract with Cayuga County Mental Health for the provision of preventive services.
- 3-21-HH-8 Authorize the filling of one vacant full-time Health Home Care Manager Position at the Mental Health Center due to an upcoming resignation

## **GOVERNMENT OPERATIONS:**

- 3-21-GO-1 Authorizes Cayuga County Clerk to fill a full-time and a part-time Cashier Position in the Motor Vehicle Department. (2/3 vote required). **Motion by Petrus, 2<sup>nd</sup> by Kerr, all in favor except Batman.**

## **PLANNING:**

- 3-21-PL-1 Authorizing (MOU) Memorandum of Understanding between the Local Workforce Development Board and One-Stop partners in Cayuga County. **Motion by Foley, 2<sup>nd</sup> by Kerr, all in favor.**

## **PUBLIC WORKS:**

### **Motion by Foley to bundle PW1-12, 2<sup>nd</sup> by Daly, all in favor.**

- 3-21-PW-1 Authorization to enter into a Service Agreement with LINSTAR for Security Equipment including printers, cameras, controllers, card readers and other related equipment
- 3-21-PW-2 Authorization to enter into a 24 Hour Temperature Control Service Agreement with Upstate Temperature Control Inc. for the controls of the Johnson Controls pneumatic temperature controls for the HVAC equipment in the Historic Post Office
- 3-21-PW-3 Authorizing the hiring of seasonal staff for the Parks & Trails Department for the 2021 season
- 3-21-PW-4 Authorization for Chair of the Legislature to award material bids
- 3-21-PW-5 Authorization to approve 2021 paving list
- 3-21-PW-6 Authorization for the Highway to purchase highway equipment
- 3-21-PW-7 Authorizing the Highway Department to hire 10 seasonal laborers
- 3-21-PW-8 Authorization to approve 2021 surface treatment list
- 3-21-PW-9 Authorizing the Highway Superintendent and Chairperson of the Legislature to terminate an agreement with Evolution Consulting LLC and enter an agreement with Lakeshore Employee Testing Services.
- 3-21-PW-10 Authorizing the Chair of the Legislature and Highway Superintendent to enter into an agreement with towns mowing on county roads

- 3-21-PW-11 Authorization to fill Sign Maintenance Person position in the County Highway Department due to the resignation of a former employee
- 3-21-PW-12 Authorizing the Chair of the Cayuga County Legislature to accept the grant funds from the New York State Office of Parks, Recreation and Historic Preservation Recreational Trails Program for the Cato – Brutus Trail Bridge “A” project

**JUDICIAL & PUBLIC SAFETY:**

**Motion by Daly to bundle JP 1-3, 5-7, & 11-13, 2<sup>nd</sup> by Foley, all in favor**

- 3-21-JP-1 Authorizing the Chairperson of the Legislature to sign a three year contract with Eaton Corporation for maintenance of the Uninterruptible Power Supply (UPS) in the 911 Center.
- 3-21-JP-2 Authorization to sign a contract with IK Systems to manage and maintain the security cameras at all Cayuga County tower sites as part of the new emergency communications system.
- 3-21-JP-3 Authorization the Chairperson of the Legislature to sign a two year renewal with Penn Power Systems for the maintenance of the generators at all of the tower sites maintaining the Cayuga County Emergency Communications System.
- 3-21-JP-5 Authorizing Chairperson of Cayuga County Legislature & Emergency Management Office to accept funds from US Homeland Security, Federal Emergency Management Agency (FEMA) & NY State Division of Homeland Services (DHSES) FY20 Emergency Management Performance Grant (EMPG) and the Treasurer’s Department to amend the 2021 EMO Budget
- 3-21-JP-6 Authorizing Chairperson of Cayuga County Legislature & Emergency Management Office to accept Supplemental funds from US Homeland Security, Federal Emergency Management Agency (FEMA) & NY State Division of Homeland Services (DHSES) FY20 Emergency Management Performance Grant Supplement (EMPG) to assist in paying for Personal Protective Equipment (PPE) and mortuary storage for COVID 19 response and the Treasurer’s Department to amend the 2021 EMO Budget
- 3-21-JP-7 Authorizing to fill Fire Investigator position due to vacancy
- 3-21-JP-11 Authorize the Sheriff to fill two (2) vacant Deputy Sheriff Positions in the Law Enforcement Division of the Cayuga County Sheriff’s Office
- 3-21-JP-12 Authorize the Sheriff of Cayuga County to fill seasonal personnel positions for the Marine Patrol Unit
- 3-21-JP-13 Authorizing the Sheriff’s Office to accept funding through the 2020 SLETPP (State Law Enforcement Terrorism Prevention Program) Grant from the Division of Homeland Security and Emergency Services to support prevention and preparedness efforts and amend the 2021 Sheriff’s grants budget to accept the 2020 funding.

**Motion by Daly to bundle JP 8-10, 2<sup>nd</sup> by Kerr, all in favor except Petrus and Foley abstain.**

- 3-21-JP-8 Authorizing the Chair of the Cayuga County Legislature to enter into an agreement with Cayuga Counseling for the alternative sentencing program for the term July 1, 2020 through June 30, 2022
- 3-21-JP-9 Authorizing the Chair of the Cayuga County Legislature to enter into an agreement with Cayuga Counseling for pretrial diversion services for the term July 1, 2020 through June 30, 2022
- 3-21-JP-10 Authorizing the Probation Department to enter into a contract with Cayuga Counseling to provide pretrial release services.

**End of bundle**

- 3-21-JP-4 **(NO MOTION @ Judicial)** Authorization to create and fill full-time Deputy Chief Assistant District Attorney Position in District Attorney’s Office and set salary

**Motion by Foley to go into executive session at 6:28PM, 2<sup>nd</sup> by Kerr, all in favor.**

**EXECUTIVE SESSION: Pending litigation regarding Property tax matters  
Contract negotiations**

**Motion by Foley to come out of executive session at 7:02PM, 2<sup>nd</sup> by Pinckney, all in favor.**

**Motion by Foley to adjourn at 7:03PM, 2<sup>nd</sup> by Pinckney, all in favor.**