



MINUTES
PUBLIC WORKS COMMITTEE
Tuesday, March 8, 2022 at 5:30PM
Live Stream Link: <https://youtu.be/4C64tCC-nFY>

CALL TO ORDER: By Hon. Michael Didio (Vice Chair) at **5:30 PM**

MEMBERS: Legislators James Basile, Christina Calarco, Tricia Kerr, Brian Muldrow and Hans Pecher

ABSENT: Legislator Andy Dennison (Chair)

OTHERS: Brian Soper, Jeanine Wilson, Kyle Laukaitis, Doug Dello Stritto, Gary Duckett, Karen Kuhl, Brittany Massi, Chris Palermo, Max Pinchak

MINUTES TO APPROVE: February 8, 2022 **Motion by Kerr, 2nd by Basile. All in favor.**

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

Jeanine Wilson (CCWSA) –

Kyle Laukaitis (Weights and Measures) –

Computing Scales

I tested the 20 scales at New Hope Mills, including a 2500 lb scale. 19 scales passed and one failed and required adjustment. It was intolerance when finished.

WalMart - I tested all computing scales, prepack scales and misc. scales. 51 scales tested, all passed.

Pharmacy Scales

Kinney Drugs – Moravia, 1 scale, 2 weight sets, all passed.

Kinney Drugs – Owasco, 1 scale, 2 weight sets, all passed.

Walgreens – Grant Ave, 1 scale, 1 weight set, passed.

Herbst Pharmacy – Port Byron, 1 scale failed initial test, required adjustment, passed when finished. 1 weight set, passed.

WalMart Pharmacy, 1 scale, passed.

Truck Scales

Hanson Aggregates – Protech Scales, Scales capacity increased from 120,000 lbs to 140,000 lbs. Passed

Dumond Scale #1 – Rochester Scales, 140,000 lbs, adjusted, passed. Customer noticed and called for repair.

Dumond Scale #2 – Rochester Scales, 140,000 lbs, passed.

Dumond Scale #3 – Rochester Scales, 140,000 lbs, passed

Petroleum Quality Sampling

This month I collected and sent 12 gas samples from 5 stations in February.

Pit Stop – Port Byron 2 gas, both passed

Pit Stop North Victory 2 gas, 1 diesel, all passed

Bayside Grocery – Fair Haven 2 gas, both passed

NYS Thruway – Port Byron 2 gas, both passed

Speedway – State St 2 gas, 1 diesel, all passed

Bulk Milk Tanks

Jason Sensenig , Broadway Road, Cato, NY – New 1500-gallon tank installed in new barn with 68 milking stalls. Performed full calibration, tank passed. Plans to begin milking March 1st.

Maintenance/Equipment

Turned in 10 Gallon Slicker for Bulk Milk Tanks to Albany standards lab for calibration.

Borrowed NYS F2 Weight Kit to perform calibrations on higher accuracy Pharmacy scales. Not economical for county to purchase our own kit.

Gary Duckett (Buildings and Grounds/Parks and Trails) –

BUILDINGS AND GROUNDS ADMINISTRATION: Crew Gary Duckett and Donna Blumrick:

1. Barton & Loguidice (B&L) has started to do the analysis of the County Office Building so they can make a recommendation on the building, renovate, add-on, or build new. A kick-off meeting was held on 2/10/22. Chairman Gould asked Lynn Marinelli and I to serve as primary contacts. Lynn will assist B&L with getting required information from Department Heads. I will provide them with required information on the buildings. Following the kickoff meeting I

provided B&L with building drawings, conditions, and capital needs. Four people from B&L toured the County Office Building with Ed Eberhardt and I on 2/18/22. Ed knows the building inside and out and worked with the two people interested in the mechanicals. I worked with the two people doing building layouts and organization.

2. In October I provided a list of projects to be considered for American Rescue Funds. If these projects are not funded by the American Rescue Funds we will need to find another way to fund them such as the budget or as part of our capital plan. Buildings provided a prioritized list as requested by the Chair.
3. Purchasing issued RFP 2022-03 for an architect to provide specifications for the Hardenberg Roof project and the PSB roof project. Both of these were funded in the 2022 budgets for the respective buildings. The architect will also be needed for some of the other projects listed on the Buildings and Grounds request for Rescue Funds and Capital Plan. The bids are due 3/10/22.
4. We are working on the Court Tenant work as follows:
 - The construction of the wall was awarded to Bellows Construction out of Syracuse, they provided the lowest quote for the project. Work is scheduled to begin on 3/14/22.
 - Tile and Carpet was low bidder on the carpeting which will be installed on 3/28/22.
 - Lowes was low bidder on the blinds. They are scheduled to be at Lowes on 3/14/22 and need to be installed before 3/31/22.
 - Ed's crew is working on the painting as time permits.
5. We are reviewing application for the Part Time Building Maintenance Mechanic position authorized by Resolution 74-22.
6. Ed's downtown crew and Mitch's PSB crew have both been short staffed in February.
7. As we discussed last month we already have an abundance of old office furniture including desks, chairs and filing cabinets that are in storage. The next step in the process to dispose of these items per policy 60a "Fixed Asset Policy" is to offer them to County Departments. I will do this as soon as Ed's crew is back to full staff. Items remaining after the County Department have made their choices will be offered to County Town and Villages per policy followed by disposal by Public Auction. The Court System has "surplused" some additional furniture. I have been able to distribute that furniture to county departments and agencies rather than add it to storage.

DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Jeff King:

1. In addition to routine maintenance, preventive maintenance and the day to day efforts for snow and ice removal Ed and his team responded to over 147 maintenance requests so far in February. This time of year, there are multiple requests for minor renovations moving desks and records.
2. As stated above Ed's crew has been short staffed in February and will continue to be going into March.
3. Ed and his team continue work on the painting portion of the Court Tenant Work. They will also replace a small piece of linoleum that was requested.
4. Ed has an idea that will significantly save money on the replacement for the failed HVAC equipment in the Historic Post Office. He will be working on this as time permits. Note it needs to be done before the summer cooling season.
5. Jon Borsa (Parks) continues to provide snow removal at Mental Health on a regular basis. He and Mitch Brown have been assisting with other snow removal downtown as well.

COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons and Greg Purcell:

1. In addition to routine maintenance and the day to day efforts for snow and ice removal Mitch and his team responded to over 165 maintenance requests so far in February.
2. They continue to perform extra sanitizing efforts due to COVID.
3. As stated above Mitch's crew has also been short staffed in February and will be well into March.
4. Working on converting the PSB back to NYSEG. (Resolution 197-21). NYSEG has installed the new pole required for the project and they have a transformer for the project. We have an agreement with O'Connell Electric to install the line. NYSEG noted some additional work that will need to be done by O'Connell Electric or some other electrician. Gary has requested quotes for this work.
5. The Solar Project was scheduled to start in January but as of 2/26/2022 nothing has started.
6. Working on Camera upgrades and change out of the old cameras.
7. Mitch is working on getting a HVAC maintenance contract to keep up with heating and cooling of the buildings
8. Working on upgrading fixtures in the kitchen including faucets and drains.
9. We have a motor on order for the sewer grinder. It needs to be replaced because the bearings are failing. We will rebuild old one for a spare.

New Business?

Any Questions?

Doug Dello Stritto (Parks) –

Parks Department Updates:

1. The Parks Department continues to work with IT and Civic Plus to migrate the reservation system to the county website. Testing and launch is scheduled this month.
2. The Parks Department has completed 50% of logo and rebranding process to create consistent communications, signage and markings for all department functions and facilities.

Area Updates:

Emerson Park:

1. The Parks Department has requested phasing documentation for the Deauville Island redevelopment plan and is working with the Planning Department on deployment of designated county match funds.
2. Friends of Emerson Park hosted a can drive on February 19th resulting in \$363 in donations. A donations account will remain open with Bag O' Nickels Redemption Center.
3. The Friends of Emerson Park will host an Easter Egg Hunt on April 16th at Emerson Park.
4. The Friends of Emerson Park have registered Emerson Park as a clean-up site for the I Love My Park Day on May 7, 2022 and will host a spring clean up that day.
5. Summer Programming: The Parks Department is designing a free summer music and outdoor movie series on Deauville Island with the help of the Friends of Emerson Park.
6. Cayuga County Soil and Water has begun work on both the forebay project and the Deauville Island seawall reconstruction.
7. Parks & Trails staff installed a boat cleaning station intended for use in removing invasive species. This project was funded by a grant secured by the Planning Department.
8. Emerson Park has been awarded a \$30,000 grant from MVP Healthcare for a Fitness Court project on Deauville Island additional matching funds will be required to complete this project

Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):

2022 Highlights:

1. Coordination for the installation of the 2 donated shelters at the museum is underway.
2. Planning continues with Cornell Cooperative Extension for the 4H animal shows in July.

Sterling Nature Center (Jim D'Angelo Director):

1. Site work has begun on the new Sterling Nature Center Facility. The Nature Center will remain open and programming will continue during the 15 month construction project.
2. Jim D'Angelo, Sterling Nature Center Director is the Cayuga County representative to CLEAR (Coastal Lakeshore Economy and Resiliency initiative) representing the Nature Center's ideas and insights regarding the strategies they are proposing.
3. In-person programing and Facebook Live events continue to be highly attended as the Nature Center usage exceeds pre-pandemic levels.

Trail Update:

The Cato-Brutus Trail: Parks & Trails is awaiting approval of bid package for Bridge A construction bids.

Brian Soper (Highway) –

- As the weather allows we are hauling stone and replacing culverts in preparation for upcoming seasons paving.
- We will be opening bids on the March 7th at 12pm for our commodity bid that needed to be rebid for 2022. There will be resolution this month to accept the result.
- Nothing new to report on Snow& Ice contracts. We have a meeting on the 10th for the full group hopefully we can get a date at that meeting to meet with the committee to keep things moving forward.

RESOLUTIONS:

BUILDINGS:

3-22-PW-1 Amending Resolutions 197-21 and 256-21 to authorize additional funds for the electrical work at the PSB and to authorize the Purchasing Director and the Superintendent of Buildings and Grounds to award the work (2/3 required). **Motion by Pecher, 2nd by Kerr. All in favor.**

HIGHWAY: Motion to bundle PW-2, 4 and 5 by Pecher, 2nd by Kerr. All in favor.

3-22-PW-2 Authorization to hire summer help employees in the Highway Department

3-22-PW-4 **(Added 3/8/22)** Authorization to fill Motor Equipment Operator Medium position in the County Highway Department

3-22-PW-5 **(Added 3/8/22)** Authorization for Chair of the Legislature to award material bids

PARKS:

3-22-PW-3 Authorize the Director of Parks & Trails to create and fill the Deputy Director Position and abolish the Assistant Parks Maintenance Supervisor Position within the Cayuga County Parks & Trails Department. **Motion by Pecher, 2nd by Basile. All in favor.**

ADJOURNMENT: Motion to adjourn by Basile at 6:04 PM, 2nd by Kerr. All in favor.