

CAYUGA COUNTY LEGISLATIVE COMMITTEE MINUTES



WAYS & MEANS COMMITTEE

DATE: FEBRUARY 19, 2019, CHAMBERS – TO FOLLOW GOV'T OP'S

COMMITTEE MEMBERS:

<i>Patrick Mahunik</i>	<i>Legislator, District 12, Chair</i>
<i>Joseph Bennett</i>	<i>Legislator, District 10, Vice-Chair</i>
<i>Elane Daly</i>	<i>Legislator, District 11</i>
<i>Joseph DeForest</i>	<i>Legislator, District 8</i>
<i>Ryan Foley</i>	<i>Legislator, District 15</i>
<i>Christopher Petrus</i>	<i>Legislator, District 4</i>
<i>Paul Pinckney</i>	<i>Legislator, District 5</i>

CALL TO ORDER: By Hon. Joseph Bennett, Chair called the meeting to order at 7:15PM

MINUTES TO APPROVE: JANUARY 15TH, 2019, Motion by Petrus, 2nd by DeForest, all in favor.

EXCUSED: Patrick Mahunik

OTHERS: Legislators Charlie Ripley, County Attorney Chris Palermo, County Administrator Justin Woods, Sheriff Brian Schenck, Treasurer Jim Orman, Human Resources Director Michael Russell, Planning Director Steve Lynch, Real Property Director Kelly Anderson, IT Senior Technician Bryan Lamb, Probation Director Jay DeWispelaere, BOE Deputy Commissioner Roberta Massarini, Civil Service Commissioner Bruce Sherman, Citizen Reporter Ryan Franklin, and Deputy Clerk of the Legislature Amanda Morgan

APPOINTMENTS & RESOLUTIONS: Discussed with each committee report

CAYUGA COUNTY LEGISLATURE (WAYS & MEANS RESOLUTION)

ROUTINE RESOLUTIONS

- 2-19-WM-1 Resolution authorizing the cancellation of penalty and interest of \$119.59 on Tax Map Number 137.00-1-16 in the Town of Fleming. **Motion by Foley, 2nd by DeForest, all in favor of WM-1.**
- 2-19-WM-3 Resolution authorizing the cancellation and refund of penalty and interest of \$1,544.87 on Tax Map Number 115.13-1-1 in the Town of Aurelius. **Motion by Petrus, 2nd by DeForest.**

Discussion:

Foley does not think we should be in the business of subsidizing them and they are their own entity. He says he spoke with Orman and Anderson and neither could member when we did this for a business.

All in favor of WM-3 except Foley and Daly.

- 2-19-WM-2 Resolution authorizing the cancellation of interest of \$1,927.37 on Tax Map Number 89.00-1-31.47 in the Town of Brutus. **Motion by DeForest, 2nd by Pinckney, all in favor.**

CAYUGA COUNTY TREASURER'S OFFICE

JAMES H. ORMAN, CAYUGA COUNTY TREASURER

ROUTINE RESOLUTIONS

- None

RESOLUTIONS WITH BACKGROUND

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE

- This is a very busy time for Melinda Kostreva in our financial unit. She is coordinating tax payments with the town tax collectors as they collect them.
- In December I reported that Mary Beth Leeson (Deputy Treasurer) would be involved in reaching out to departments during the first quarter to provide any accounting assistance. I am pleased to report that Mary Beth has been able to provide some assistance to the Sheriffs Civil Division She coordinated with Sheriff Schenck on his objectives. She then worked closely with Kelley and Sue (in the division). She then reported her recommendations to Sheriff Schenck (report attached). The Civil Division will be implementing these recommendations. This is a prime example of Mary Beth being able provide assistance from an audit perspective. We will continue to reach out to other departments for this kind of mutual cooperation.

CAYUGA COUNTY REAL PROPERTY TAX SERVICES

KELLY ANDERSON, DIRECTOR

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- None

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

None

CAYUGA COUNTY HUMAN RESOURCES

MICHAEL T. RUSSELL, CAYUGA COUNTY HUMAN RESOURCES ADMINISTRATOR

ROUTINE RESOLUTIONS:

- None

RESOLUTIONS WITH BACKGROUND:

- 2-19-WM-4 Authorizing the Cayuga County Civil Service Commission to recruit and interview for the Human Resources Administrator position due to a retirement. **Motion by DeForest, 2nd by Petrus.**

Discussion:

Motion by Foley to put \$59,229.00 and put the up to 10%. No 2nd

All in favor of WM-4 except Foley.

- 2-19-WM-5 Authorizing the Human Resources Administrator to fill a Sr. Human Associate position within the HR/CS Department. **Motion by Daly, 2nd by Pinckney.**

Discussion:

All in favor of WM-5 except Foley.

APPOINTMENTS

- None

POLICY MATTERS FOR COMMITTEE:

None

CAYUGA COUNTY ADMINISTRATOR

J. JUSTIN WOODS, CAYUGA COUNTY ADMINISTRATOR

RESOLUTIONS:

- 2-19-WM-6 Authorizing the Chairman of the Legislature to enter into a Member Participation Agreement with the New York State Municipal Worker's Compensation Alliance. **Motion by DeForest, 2nd by Pinckney, all in favor.**

REGULAR MONTHLY RESOLUTIONS:

Motion by Pinckney to approve 1A & 1B, 2nd by DeForest, all in favor.

- 1A. Authorizing the County Treasurer to Pay January 15 through January 25, 2019 Audit of Claims
- 1B. Authorizing the County Treasurer to Pay January 6 through February 8, 2019 Audit if Claims

COMMITTEE RESOLUTIONS:

HEALTH & HUMAN SERVICES:

Motion by DeForest to bundle HH 1-14, 2nd by Pinckney, all in favor.

- 2-19-HH-1 Authorizing the Cayuga County Legislature and the Director of Community Services to create and fill a Sr. Account Clerk position in the Accounting Unit and abolish a Sr. Clerk position
- 2-19-HH-2 Authorize the creation and filling of a full time Supervising Psychiatric Nurse Practitioner Position at the Cayuga County Community Mental Health Center and abolishing a full time position of Psychiatric Nurse Practitioner
- 2-19-HH-3 Authorizing the Director of Community Services to purchase four vehicles for Department of Social Services
- 2-19-HH-4 Authorizing the County Administrator and the Director of Community Services to enter into a contract with Catholic Charities for provision of Homeless Coordinator Services
- 2-19-HH-5 Authorizing the County Administrator and the Director of Community Services to enter into a contract with Catholic Charities to provide SSI Maximization for Safety Net Assistance (SNA) and Temporary Assistance to Needy Families (TANF)
- 2-19-HH-6 Authorizing the County Administrator and the Director of Community Services to enter into a contract with Cayuga Centers for the Provision of Family Preservation Services, and Family Support
- 2-19-HH-7 Authorizing the County Administrator and the Director of Community Services to enter into a contract with Cayuga County Department of Mental Health for the Provision of Multi-Systemic Therapy (MST)
- 2-19-HH-8 Authorizing the County Administrator and the Director of Community Services to renew the contract with Cayuga/Seneca Community Action Agency, Inc. for the Provision of Non-Residential Domestic Violence Services
- 2-19-HH-9 Authorize the Chairman of the Cayuga County Legislature and the Director of Community Services to enter into 5-year agreements with Colleges or Universities for social work interns and/or medical students
- 2-19-HH-10 Authorizing the County Administrator and the Director of Community Services to enter into a contract with Cayuga Centers for provision of one respite bed
- 2-19-HH-11 Authorizing the Health Department to advertise for bid for providing transportation for preschool physically handicapped children and award the transportation contract to the lowest responsible bidder

- 2-19-HH-12 Authorizing the Public Health Director and the County Administrator to enter into a contract with RMS
- 2-19-HH-13 Authorizing the Public Health Director to fill the WIC Program Coordinator Position due to a vacancy
- 2-19-HH-14 Authorizing and directing the Cayuga County Administrator and the Director of the Office for the Aging to sign contracts with various subcontractors for Aging Services

End of bundle

GOVERNMENT OPERATIONS:

- 2-19-GO-1 Authorizing the Chairman to sign documents granting an easement to NYSEG for the installation of an overhead power line. **Motion by Pinckney, 2nd by Petrus, all in favor.**

PLANNING:

- 2-19-PL-1 Authorizing a contract execution with the Oswego County Soil and Water Conservation District for the transfer of NYSDEC funding for the Finger Lakes-Lake Ontario Watershed Protection Alliance to Cayuga County, State fiscal years 2018 – 2017 funding. **Motion by DeForest, 2nd by Petrus, all in favor.**

PUBLIC WORKS:

Motion by Pinckney to bundle PW 1-6, 2nd by Petrus, all in favor.

- 2-19-PW-1 Authorizing the hiring of seasonal staff for the Park & Trails Department for the 2019 Season
- 2-19-PW-2 Resolution to allow a one year extension of agreement to accept a donation from the Fred L. Emerson Foundation to assist with the cost of the annual fireworks display on July 3rd at Emerson Park and to pay for Symphoria to perform
- 2-19-PW-3 Resolution to allow a new one year License Agreement with the Owasco Paddles, LLC. Vendor renting kayaks, canoes, paddleboards and similar recreational equipment from Emerson Park Property
- 2-19-PW-4 Resolution to use other municipalities existing bid items or service contracts
- 2-19-PW-5 Resolution to extend certain material bid items
- 2-19-PW-6 **(Amended @ Public Works)** Authorizing the County Administrator's Office and the County Highway Superintendent to advertise and receive sealed bids for the purchase of machinery, materials, tools, and equipment.

JUDICIAL & PUBLIC SAFETY:

- 2-19-JP-2 Authorizing the Sheriff of Cayuga County to appoint a new Jail Administrator.

Motion by Petrus to amend the starting salary to \$60,047.90, 2nd by Foley, all in favor.

Motion by DeForest on JP-2 as amended, 2nd by Foley, all in favor.

Motion by DeForest to bundle JP 1 & 3, 2nd by Foley, all in favor.

2-19-JP-1 Authorizing the Sheriff of Cayuga County to employ seasonal personnel for the Marine Patrol Unit.

2-19-JP-3 Authorization to fill one (1) Probation Officer Title in the Cayuga County Probation Department
(2/3 vote required)

Motion by Foley to adjourn at 8:35PM, 2nd by Petrus, all in favor.