

CCWSA BOARD MEETING  
**MINUTES**  
**February 16, 2022 at 1:00 pm**  
7413 County House Road, Auburn, NY

**Board of Director**

Ben Vitale, Chair-Remote      David Schenck, Vice-Chair      Christie Waters, Treas.      John Miller  
Francis Mitchell      Herbert Marshall      Andrew Rindfleisch

**Administration & Advisors, Misc.**

Jeanine Wilson, Dir.; Patty Schoonmaker, Sr. Clerk; Susan Phillips, Admin. Assistant; Karl Rindfleisch, Wtr/Swr Ops; Joe Carson, Wtr. Maint. Person; Aaron Wilde, Wtr. Maint. Person; Doug Selby, Advisor; Mark Colopy, Financial Advisor-Remote; Tim Carpenter, MRB Engineering; Riccardo Galbato, Attorney; Aileen McNabb-Coleman, Legislator-Remote; Eric Ridley, Town of Throop Supervisor-Remote; Brian Dahl, Robert Shea, Legislator.

David Schenck (Vice Chair) ran the meeting today due to Chairman Ben Vitale's in-person absence. He introduced the next two new members of the board - Bob Shea (CC Legislator) and Brian Dahl. Appointments will be made by the County Legislature.

**Approval of Agenda**

**A motion was made by Andrew Rindfleisch to approve the agenda, Herbert Marshall 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

**Approval of Minutes, January 19, 2022**

**A motion was made by Andrew Rindfleisch to accept the minutes for January 19<sup>th</sup>, 2022, Herbert Marshall 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

**Financial-** Christie Waters (Treasurer) & Francis Mitchell (Audit Cmte. Chair)

Christie Waters presented the February 16, 2022 Accounts payable reports and preapproved report for approval, including four additional bill payments received today. These additional payments are- NY Rural Water Assoc. for licensing of employees for (W) \$610.00, Doug Selby for (W) \$120.00, AT&T for (W) \$122.28 & (S) \$122.28 and NAPA \$35.56.

**A motion was made by Christie Waters to approve the invoices for payment as presented February 16, 2022 including the additional invoices received for processing. Herbert Marshall 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

**Francis Mitchell, Audit Chairman**

All checking accounts were reconciled January 31<sup>st</sup> 2022 with no exceptions noted. Francis Mitchell asked for approval.

**A motion was made by Herbert Marshall to approve the financials; Andrew Rindfleisch 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

**Reports—Current Activities/Project Updates**

**Finance/Project Mgmt. Committee Report (Herbert Marshall, Chair)**

Throop Waterline Project (Centerport, Sine, Reyer Rds.)

Tim Carpenter stated that the Town of Throop has the documents in hand. All further actions will be done by the town of Throop. The SEQR documents will be voted on by the town trustees at their meeting tonight (Feb. 16)

Draft- Agreement re: construction services-

Riccardo Galbato stated that Jeanine Wilson has made progress with Wayne County Sewer Authority in regard to the work being done by an authority for funds from USDA RD for water or sewer projects. Rick prepared a draft letter agreement. Rick stated that it is too early for the board to sign it because it doesn't have a price. It is something that could be submitted by the grant writer. In regard to the town and the Authority in the letter agreement to do the installation and construction of the water facilities. It won't be signed at this point because we don't have prices or construction drawings, but it could be a part of the package presented.

Eric Ridley, Supervisor, town of Throop stated that the town received the SEQR documents on February 3, 2022 and the board has it as it is being reviewed tonight, I don't anticipate any issues accepting the SEQR documents. He reported that they are presenting the Centerport/Sine/Reyer Rds. map plan and report to the legislature in February and he feels that they are in good shape to continue the process.

W. Genesee St. waterline connection- Tim Carpenter stated that he met with Karl, Joe, and Aaron at the site yesterday and we took a look at the hot box that is out there and all the work that would need to be completed. Tim presented a list of items and estimated cost of the project to install the waterline by CCWSA workforce. The estimate of probable cost: \$524,000.

Karl Rindfleisch- Presently the Town of Aurelius operates and maintains that piece of pipe that supplies us water. So, we don't have control of that pipe if there is a problem. It also limits our potential growth. Anything to the south would go through that 8" pipe. Aurelius has expressed some concerns about the condition of that pipe and the vulnerability of it, and more flow that they are not comfortable handling. One of the things we have to think about is at some point Aurelius is going to need to replace that pipe, and we are one of the primary users. We are moving close to 2.5-3 million gallons of water a month through that pipe. So they may ask us to cost share a pipe that we still don't own. So, this might be an opportunity to get a head of that curve a little bit.

Herbert Marshall stated that he spoke with Karl about performing the work in-house; and with Fran Mitchell about funds for the project and said there are some funds available.

**A motion was made by Herbert Marshall to move forward with the line; to install a waterline for CCWSA at the connection to the City of Auburn (hotbox) to the connection at Experimental Road meter pit owned by CCWSA. The probable cost of the project (Feb. 16, 2022) is estimated to be \$524,000. Second by Andy Rindfleisch. Unanimously approved. Carried.**

IDA, Aurelius- low pressure sewer project-

Herbert Marshall- We had a meeting yesterday with the person that runs the milk plant, Kevin Ellis. They are working on \$143 million dollar project. They thought that the first expansion was going to hire 57 and they are up to approximately 90 more employees. This will end up being the largest milk plant in NYS.

Doug Selby asked if that all goes through does that mean CMI is the only customer in the industrial park on that sewer line? Herb stated that CMI and a Canadian customer (Grober, Inc.) are both on the sewer line and may be the only two on it. There was a discussion regarding the project produced at the milk plant.

Personnel Committee Report (Dave Schenck, Chair)

Herb stated that he thinks we made good progress this morning. Karl seems to have located extra business for us. We may need more personnel for training and work. The personnel committee and the director will look at job descriptions and narrow down where we are in the next 5 years and go from there.

**Legal-** Attorney Riccardo Galbato, Galbato Law Firm- Updates

Jeanine provided me this morning with draft resolution packet from the County Planning Board regarding property now owned by the County in the town of Brutus. If we don't want anything to do with it they will sell it. The person owns the farm around it, and they want to put in a solar field for personal use. Whatever the board wants to do.- Dave Schenck (Vice Chair) stated that it is on the agenda for a discussion later in the meeting.

**Water Operations & County Sewer District 2, Operations ( Jeanine Wilson, Karl Rindfleisch)**

Karl Rindfleisch- It's been a busy month. We have had some high usage in a few areas. We spent a lot of time tracking down where our water was going. Found a few small problems of homeowner's issues but nothing serious. So, things are going pretty well. Hopefully, the better weather will ease some of the strain there a little bit. Aaron and Joe have been taking care of the operations in Fair Haven and they have been doing well at that. We have been keeping up in Jays absence and also they have been repairing our grinder pumps.

Dave Schenck asked if we should be advertising for another person for the work. Karl Rindfleisch replied that it is preliminary right now and a couple of other things that would have to be added into that. It is something that we should start thinking about. We will know more in the next month or so. Herbert Marshall asked if the upcoming training sessions will cause a labor issue. Karl Rindfleisch- We are going to complete the educational component as

“home study” and will do it right here at the office to be sure we are available. Karl stated that we should give it one more month.

**County Infrastructure Report/Master Plan (Doug Selby, Tim Carpenter, MRB, Mark Colopy, FA)**

Tim Carpenter- We will be ready to go on March 16<sup>th</sup> with the SEQRA documents. Tim met with Ken from the Village of Aurora’s WWTP, and he will continue to complete the assessment for the use of the facilities for any transmission of sewer from the southern portion of the county (Honoco Rd, etc.)

**New Business/Old Business Updates**

Karl Rindfleisch- We have the old (2006) dump truck that is no longer useful to CCWSA. He stated that he talked to the auctioneer about it and suggested to wait until spring and the landscaping guys would be gearing up. We need to sell the old 2006 dump truck.

**A motion was made by Herbert Marshall to sell the 2006 dump truck and the small tamper through Auctions International. Andrew Rindfleisch 2<sup>nd</sup> the motion. The motion was unanimously approved and carried.**

Andrew Rindfleisch stated that he stopped by the CCWSA workshop (previously used as highway motor pool garage) where the Authority keeps operations materials and equipment. It needs work. The building needs a lot of repairs. We secured a five year lease which is ending this year. We should request a long term lease before making the needed repairs.

Strategic Planning (10-15 mins) – Tabled for February.

**A motion to adjourn was made by Herb Marshall. Second by Andy Rindfleisch. Unanimously approved. Carried.**

**Next Meeting**

**March 16, 2022 at 1:00 pm, 7413 County House Road**

Respectfully Submitted:  
Susan Phillips, Administrative Assistant