



MINUTES
WAYS & MEANS COMMITTEE
Wednesday, February 15, 2023, 5:30PM
Live Link: https://youtu.be/G_U9JIC54EA

CALL TO ORDER: By Hon. Hans Pecher, Chair called the meeting to order at 5:30

MEMBERS: Legislators James Basile, Elane Daly, Andy Dennison, Chris Petrus, Robert Shea and Mark Strong

OTHERS: Chair of the Legislature David Gould and Legislators Lydia Patti Ruffini and Christina Calarco, HR Administrator Diann Ferris, Real Property Director Jennifer Indelicato, County Treasurer David Dempsey, Assistant County Attorney Fred Westphal, Sheriff Brian Schenck, Mental Health Director Lauren Walsh, Finance Director Grace Blowers, Parks & Trails Director Doug Dello Stritto, Planning Director Steve Lynch, BOE Commissioner John Camardo, County Attorney Chris Palermo, Youth Bureau Director Debbie Dennis, County Clerk Sue Dwyer, Probation Director Jay DeWispelaere, Buildings and Grounds Supervisor Gary Duckett and Deputy Clerk of the Legislature Amanda Morgan

MINUTES TO APPROVE: January 18, 2023, Motion by Basile, 2nd by Shea, all in favor.

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

- **Jennifer Indelicato (Real Property) –**
 - Governor's budget proposes the return of real property foreclosure excess funds to property owners. If passed, this will have a negative impact on the County. Real Property will work in conjunction with the Treasurer's Office to bring a resolution to the Legislature in March to oppose this change.
 - City of Auburn County tax bills processed and mailed (9,106 parcels).
 - Processed Splits/Merges of parcels from the prior year so that apportioned tax bills could be issued to the new property owners.
 - Posted town/county tax bills and tax rolls on the County website.
 - Processed Village of Weedsport tax bills and rolls.
 - Sent Escrow files to banks for tax collection.
 - Requested updated Board of Assessment Review membership information from Towns.
 - Collecting and reviewing exemption applications received for Assessment Towns.
 - Tax Foreclosed Real Property Auction has been tentatively scheduled with Auctions International as an online auction starting June 12, 2023 and closing June 23, 2023.
- **David Dempsey (Treasurer) -**
 - Collecting 4th quarter Room Occupancy Tax and continued registration of new room tax vendors.
 - Collection of Town/County taxes is ongoing and we are working with 23 Town tax collectors to balance batches daily. Tax apportionments and tax corrections are also being done in our tax collection system.
 - Posting of 24 parcels as part of the 2022-2023 foreclosure process was completed.
 - Continued collection of delinquent County/Town and Auburn School taxes and writing installment agreements.
 - Continued to answer questions for Finance Department as needed.
 - Prepared a resolution to hire a Real Property Clerk to replace an employee due to a resignation which left a vacancy. We are short staffed again.
 - Set dates with various towns for meetings to continue open conversations with town boards to help to develop communications between their Tax collection specialists and our county team. This will ensure future collaboration and good will and a county Team approach. Meetings are planned for all towns this calendar year.
 - Continued administration of estates by Treasurer with County Attorney's office. Filed annual report with NY State for open estates.
 - Reviewing a NY State budget issue with other Counties regarding the foreclosure process.
- **Grace Blowers (Finance) –**
 - We have successfully filled our Accountant position with an internal candidate from the Health Department. We currently still have a Junior Accountant vacancy that we are looking to fill.
 - Diann Ferris and I have begun interviewing the Grant Manager position.

- Lynn Marinelli and I met with Doug Vanesky from the Vanesky Group to discuss any changes and to begin work on the cost allocation plan. This is done annually and is required by the State so that overhead costs can be claimed by DSS, Mental Health and the Health Department for reimbursement to the County.
- This year we were successful with importing the DSS 1099 files into MUNIS and with the completion of the consolidation of 1099 printing for the County so that all 1099s are now printed out of the Finance Department. This was not an easy task and I would like to thank Crystal Gibson in the Finance Department and Kim Dygert in the IT Department, for all of their hard work and support to get us through this process in a timely manner so that we could meet the IRS reporting deadline.
- Update on our current long term debt.

| Serial Bonds | Issue Date | Final Maturity | Original Issue Amount | Outstanding Balance at 12/31/2022 | 2023 Payments | |
|--|--------------------------|----------------|-----------------------|-----------------------------------|---------------------|-------------------|
| | | | | | Principal | Interest |
| 1 Public Improvement Serial Bonds | 2010 | 2028 | \$12.5M | \$ 4,725,000 | \$ 730,000 | \$ 130,800 |
| 2 Public Improvement Serial Bonds | 2013 | 2029 | \$20.9M | \$ 10,345,000 | \$ 1,360,000 | \$ 269,850 |
| 3 Public Improvement Serial Bonds | 2013 | 2033 | \$1.4M | \$ 930,000 | \$ 65,000 | \$ 37,988 * |
| 4 Public Improvement Serial Bonds | 2015 | 2023 | \$3.5M | \$ 460,000 | \$ 470,000 | \$ 4,700 |
| | Serial Bond Total | | | \$ 16,460,000 | \$ 2,625,000 | \$ 443,338 |
| Capital Lease - Cayuga Community College | | | | \$ 774,893 | \$ 75,323 | \$ 22,914 ** |
| Bond Purpose | | | | | | |
| 1 - Mental Health Building Construction, 911 Tower Project, Public Safety Building and County Office Building Improvements | | | | | | |
| 2 - 911 Tower Project, Community College Improvements, Highway Trucks Purchase, Industrial Park Construction | | | | | | |
| 3 - Bio-Digester Construction | | | | | | |
| 4 - 911 Tower Project | | | | | | |
| * This bond payment is reimbursed by Soil & Water yearly. | | | | | | |
| ** This capital lease payment is reimbursed by CCC yearly. | | | | | | |

- **Diann Ferris (Human Resources/Civil Service) –**
 - We are working with various departments on their recruitment and hiring needs;
 - Negotiations with CSEA continue;
 - We have scheduled Leadership training sessions for department heads;
 - We are continuing to review and update several policies;
 - Currently working on several employee issues with Counsel;
 - We have started the interview process for Grant Manager and Director of Purchasing.

RESOLUTIONS:

WAYS & MEANS:

- 2-23-WM-1 Authorizing the Chair of the County Legislature to sign contracts with certain agencies. **Motion by Dennison, 2nd by Basile, all in favor.**
- 2-23-WM-2 Adopting resolution to extend contract with Auctions International, Inc to provide Real Property Auction Services. **Motion by Shea, 2nd by Basile, all in favor.**
- 2-23-WM-3 Resolution authorizing the cancellation of penalties and interest of \$270.50 on Tax Map Numbers 144.00-1-33.111 in the Town of Fleming. **Motion by Dennison, 2nd by Petrus, all in favor.**
- 2-23-WM-4 Authorize the County Treasurer to fill an open Real Property Clerk position in the Treasurer's Office. **Motion by Daly, 2nd by Shea, all in favor.**
- 2-23-WM-5 Amending Resolution 372-21 – salary adjustments for Part II and Part IV of the County of Cayuga Compensation Plan for Non-Bargaining Employees for the Year 2022. **Motion by Shea, 2nd by Daly, all in favor.**

HEALTH & HUMAN SERVICES:

- 2-23-HH-1 Authorizing the Public Health Director to create and fill a Public Health Engineer position in the Health Department. **Motion by Dennison, 2nd by Basile, all in favor.**
- 2-23-HH-2 Authorizing the Public Health Director to fill the Coordinator of Services for Children with Special Healthcare Needs position within the Health Department. **Motion by Basile, 2nd by Shea, all in favor.**
- 2-23-HH-3 Authorizing the Public Health Director to fill a Junior Accountant Position. **Motion by Basile, 2nd by Dennison, all in favor.**
- 2-23-HH-4 Authorizing the Public Health Director to fill a Principal Account Clerk Position Grade 14 in the Health Department's Accounting Division and vacate a Senior Account Clerk Position Grade 10. **Motion by Basile, 2nd by Strong, all in favor.**
- 2-23-HH-5 Authorizing the Chairman of the Legislature and the Public Health Director to enter into a contract with Board of Health approved Hearing Officers to conduct administrative hearings for the Cayuga County Board of Health. **Motion by Dennison, 2nd by Strong, all in favor.**

Motion by Dennison to bundle HH 6-10, 2nd by Basile, all in favor.

- 2-23-HH-6 Authorizing the Public Health Director and the Chair of the County Legislature to amend the current contract with James McGuinness & Associates, Inc.
- 2-23-HH-7 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to enter into an agreement with Finger Lakes Business Services to provide after-hours emergency answering services for the Department of Social Services.
- 2-23-HH-8 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to enter into a contract with Cayuga Centers for provision of three respite beds
- 2-23-HH-9 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to Enter into a Contract with Cayuga Centers for the Provision of Supervision & Monitoring Services
- 2-23-HH-10 Authorizing the Chairman of the Legislature and the Commissioner of Social Services to Enter into a Contract with Elderchoice, Inc. for provision of personal care services

End of bundle

- 2-23-HH-11 Authorizing the Commissioner of Social Services to fill a FT Caseworker Position in the Child Welfare Services Unit of the Department of Social Services. **Motion by Basile, 2nd by Shea, all in favor.**
- 2-23-HH-12 Authorizing the Commissioner of Social Services to fill a Transportation Aide Position on a PT basis in the Department of Social Services. **Motion by Dennison, 2nd by Basile, all in favor.**
- 2-23-HH-13 Authorizing the Director of Community Services and the Chair of the Cayuga County Legislature to sign contracts with various human service agencies for services to individuals with disabilities for a period of five (5) years. **Motion by Dennison, 2nd by Basile, all in favor.**
- 2-23-HH-14 **(Amended @ HHS)** Authorization to amend Resolution No. 319-22 to extend the authorization to fill the position of Health Home Care Manger. **Motion by Dennison, 2nd by Basile, all in favor.**
- 2-23-HH-15 Authorizing the Director of Community Services and the Chair of the Cayuga County Legislature to sign contracts with various agencies for Substance Use and Mental Health Services funded by Opioid Settlement Funds. **Motion by Shea, 2nd by Petrus, all in favor.**
- 2-23-HH-16 **(PULLED)** Authorization to continue contracting with OneTouch Brands for telemental health services at the Cayuga County Community Mental Health Center
- 2-23-HH-17 Authorizing the Chairman of the County Legislature and the Director of the Office for the Aging to enter into a contract for 2023-2024 Expanded In-Home Service for the Elderly Program (EISEP) with provider Stafkings. **Motion by Dennison, 2nd by Shea, all in favor.**

2-23-HH-18 Authorize the Chair of the Cayuga County Legislature and Director of the Youth Bureau to enter into a Contract Agreement with HELPRA, LLC (Helping Empower Local People Recovery Associates) for LJ's Safe Place using ARPA funds. **Motion by Dennison, 2nd by Strong, all in favor.**

2-23-HH-19 Authorize the filling of a full time Staff Social Worker position at the Community Mental Health Center before the vacancy. **Motion by Dennison, 2nd by Basile, all in favor.**

GOVERNMENT OPERATIONS:

2-23-GO-1 Authorizing the Chairman of the Legislature and the Commissioners of the Cayuga County Board of Elections to sign Phoenix Graphics Inc. contract. **Motion by Dennison, 2nd by Shea, all in favor.**

2-23-GO-2 Providing for Salary Increases for certain employees of the Board of Elections. **Motion by Dennison, 2nd by Basile, all in favor.**

2-23-GO-3 **(TABLED @ GO)** Authorization to create and fill Records Retention Administrator in the Records Retention Center (2/3)

2-23-GO-5 Authorizing the County Attorney's Office to advertise for a Code Enforcement Officer to provide services to Cayuga County, authorizing the Chair to enter in a contract for same. **Motion by Daly, 2nd by Dennison, all in favor.**

2-23-GO-6 Authorizing the Chair to execute a one-year agreement with BOCES to purchase IT network infrastructure software. **Motion by Daly, 2nd by Dennison, all in favor.**

2-23-GO-7 Authorization for the Chair of the Cayuga County Legislature and the Director of Veterans Service Agency to manage NYS Joseph P. Dwyer Peer to Peer Veteran Support Program Funding. **Motion by Dennison, 2nd by Basile, all in favor.**

2-23-GO-9 **(Added @ GO)** Amending the Rules of Order of the Cayuga County Legislature to change the time of the regularly scheduled Legislature Meetings. **Motion by Shea, 2nd by Dennison, all in favor.**

2-23-GO-4 **(REFEREED to Ways)** Setting the Salary for the County Clerk for the term beginning January 1, 2024 through December 31, 2027. **Motion by Dennison, 2nd by Basile. Motion by Shea to amend to a 3% raise for the 2nd, 3rd, and 4th year, 2nd by Daly, all in favor. All in favor of resolution as amended.**

2-23-GO-8 **(PULLED @ GO)** Authorization for the Director of Veterans Service Agency to manage NYS Joseph P. Dwyer Peer to Peer Veteran Support Program Funding

PLANNING:

Motion by Daly to bundle PL 1 & 2, 2nd by Basile, all in favor.

2-23-PL-1 Authorizing the Chair of the Legislature to Execute an agreement between the Community Science Institute and Cayuga County for implementation of the FY 2023 Cayuga Lake HABS Monitoring Program

2-23-PL-2 Authorizing the Chair of the Legislature to Execute an agreement between the Community Science Institute and Cayuga County for implementation of the FY 2023 Cayuga Lake Stream Monitoring Program

End of bundle

2-23-PL-3 Authorizing a contract execution with the Oswego County Soil & Water Conservation District for the transfer of NYSDEC Funding for the Finger Lakes-Lake Ontario Watershed Protection Alliance to Cayuga County, State Fiscal Years 2022 – 2023 Funding. **Motion by Dennison, 2nd by Daly, all in favor.**

PUBLIC WORKS:

2-23-PW-1 **(DRAFT – NO ACTION)** Authorizing the Chair of the Cayuga County Legislature to execute an agreement with *** for the next step in the County Office Building Feasibility Study and to amend the Buildings 2023 Budget

- 2-23-PW-2 Authorizing the Chair of the Cayuga County Legislature to sign a one-year renewal agreement with Bergmann Architects Engineers Planners to create plans, designs and specifications for a variety of county projects. **Motion by Basile, 2nd by Shea, all in favor.**
- 2-23-PW-3 Authorizing the Superintendent of Buildings and Grounds to request proposals to remove the old bank drive-through from the Hardenberg Building located at 8 Dill Street rather than installing a new roof on that section of the building at a cost of \$122,000. **Motion by Basile, 2nd by Strong, all in favor.**
- 2-23-PW-4 Authorizing the Chair of the Cayuga County Legislature to sign an agreement with WCA Roofing & Sheet Metal Co., Inc. to reroof two sections of the Hardenberg Building roof, including masonry repairs and replacement of a safety ladder to the upper roof, authorizing transfer of monies from the Building Capital Reserve Account, and authorizing the establishment of Capital "H" Project No. 23-01 (Hardenburg Roof). **Motion by Basile, 2nd by Pecher, all in favor.**
- 2-23-PW-5 Authorizing the Chair of the Cayuga County Legislature to sign an agreement with WCA Roofing & Sheet Metal Co., Inc. to reroof section of the Public Safety Building (PSB) roof over the 911 Center. **Motion by Basile, 2nd by Shea, all in favor.**
- 2-23-PW-6 Authorization for Chair of the Legislature to award material bids. **Motion by Daly, 2nd by Pecher, all in favor.**

Motion by Dennison to bundle PW 7 & 8, 2nd by Strong, all in favor.

- 2-23-PW-7 Authorization for Highway Superintendent to fill a Garage Manager position within the Highway Department
- 2-23-PW-8 Authorization for Highway Superintendent to fill a General Highway Supervisor Position within the Highway Department

End of bundle

- 2-23-PW-9 Authorization to fill the position of a full time Building Maintenance Mechanic. **Motion by Strong, 2nd by Basile, all in favor.**
- 2-23-PW-10 Authorization to fill Part Time Typist. **Motion by Petrus, 2nd by Basile, all in favor except Dennison.**
- 2-23-PW-11 Support of the Snowmobile Trail Development and Maintenance Fund. **Motion by Shea, 2nd by Basile, all in favor except Petrus.**
- 2-23-PW-12 Authorizing an increase in salary for the Deputy Director, Parks and Trails Department. **Motion by Basile, 2nd by Strong, all in favor.**
- 2-23-PW-13 Authorizing an increase in the part time salary budget for the Agricultural Museum (2/3 Required). **Motion by Daly, 2nd by Dennison, all in favor.**
- 2-23-PW-14 Authorizing the Chair of the Cayuga County Legislature to execute a fourth Addendum to a Lease Agreement with the City of Auburn. **Motion by Shea, 2nd by Daly, all in favor.**

JUDICIAL & PUBLIC SAFETY:

Motion by Petrus to bundle JP 1-8 & 10-16, 2nd by Basile, all in favor.

- 2-23-JP-1 Authorizing the Chairperson of the Legislature to sign a three-year renewal with Penn Power Systems for the maintenance of the generators at all of the tower sites maintaining the Cayuga County Emergency Communications System to include the new generator at the Public Safety Building.
- 2-23-JP-2 Authorizing the Chairperson of the Legislature to extend the existing MOA between the County of Cayuga and the CSEA for the purpose of a weekend overtime incentive.
- 2-23-JP-3 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services to accept a New York State Division of Homeland Security and Emergency Services FY22 Emergency Management Performance Grant (EMPG) to enhance all hazards preparedness, mitigation, response, and recovery.

- 2-23-JP-4 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services Director to accept a New York State Division of Homeland Security and Emergency Services FY22 Emergency Operations Center Grant (EOCGP) to enhance the technology of the Cayuga County Emergency Operations Center.
- 2-23-JP-5 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services Director to accept a New York State Division of Homeland Security and Emergency Services FY2021-22 Hazardous Materials Emergency Preparedness Grant to enhance the equipment and technology of the Cayuga County Hazardous Materials Team.
- 2-23-JP-6 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services Director to accept a New York State Division of Homeland Security Program to fund law enforcement activities related to terrorism prevention, cyber security, citizen protection, information sharing and community preparedness.
- 2-23-JP-7 Authorization to enter into a contract between the County and National Test Systems, LLC.
- 2-23-JP-8 Authorization to fill one (1) Part Time Clerk Title in the Cayuga County Probation Department
- 2-23-JP-10 Authorize the Sheriff of Cayuga County to fill seasonal part time personnel positions for the Marine Patrol Unit
- 2-23-JP-11 Authorizing the Sheriff to fill two (2) vacant Deputy Sheriff Positions in the Road Patrol Division of the Cayuga County Sheriff's Office
- 2-23-JP-12 Authorizing the Sheriff's office to order, purchase, and equip seven (7) new marked patrol vehicles to replace existing patrol vehicles that will have accumulated high mileage upon replacement.
- 2-23-JP-13 Authorizing the Sheriff's Office to purchase a used vehicle to replace an undercover vehicle that is in need of replacement.
- 2-23-JP-14 Authorization to extend the agreement with Lexis Nexis for the electronic law library services at the Cayuga County Jail
- 2-23-JP-15 Authorizing a change to the 2023 Cayuga County Compensation Plan to reflect a salary increase for the Cayuga County Jail Physician as adopted in the 2023 Budget
- 2-23-JP-16 Authorize the Cayuga County Sheriff and the Chairman of the Cayuga County Legislature to enter into a contract with Galls, LLC to supply uniforms to Cayuga County Custody and Patrol Officers

End of bundle

- 2-23-JP-9 **(PULLED)** Authorization to move funds from contingency to the Probation Department Auto Expense/Motorpool Account

LEGISLATURE: (FOR INFORMATION ONLY)

- 2-23-LEG-1 Calling on the Governor to reconsider the SFY 2024 State Budget proposal that ends the Affordable Care Act (ACA) Enhanced Federal Medical Assistance Program (eFMAP) federal pass-thru to counties with the State proposing to keep this eFMAP, to adhere to Congress' intent, and continue to share this federal funding with the counties so that we can do our part to make our state more affordable.
- 2-23-LEG-2 Providing for salary increases for the Operations Officer
- 2-23-LEG-3 Requesting the State University of New York to amend or remove its COVID-19 Vaccination Policy

Motion by Dennison to adjourn at 6:45PM, 2nd by Basile, all in favor.