



MINUTES
PUBLIC WORKS COMMITTEE
Tuesday, February 14, 2023 at 5:30PM
Live stream Link - <https://youtu.be/GCvuUJ17n2A>

CALL TO ORDER: By Hon. Andy Dennison called the meeting to order at 5:30PM

MEMBERS: Legislators Jim Basile, Christina Calarco, Michael Didio (Vice Chair), Tricia Kerr, Brian Muldrow and Hans Pecher

OTHERS: Chair of the Legislature David Gould, Legislators Robert Shea and Mark Strong, Buildings and Grounds Superintendent Gary Duckett, Parks & Trails Director Doug Dello-Stritto, Highway Supervisor Brian Soper, County Attorney Chris Palermo, Assistant County Attorney Brittany Massi, and Deputy Clerk of the Legislature Amanda Morgan

MINUTES TO APPROVE: January 10, 2023, **Motion by Calarco, 2nd by Basile, all in favor.**

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

Karl Rindfleisch (CCWSA) –

WATER/SEWER UPDATES:

- NYS and Cayuga County Department of Health reports filed as mandated.
- Continuing water and sewer supervisory duties in Town of Springport/Fleming district(s). Operations/Maintenance for the Town of Fleming. Also providing water operations/maintenance and billing services in the Town of Mentz and the Town of Westbury (water delivered via Wayne County supply).
- CCIDA continues necessary processes for funding the updated/new sewer infrastructure in the Aurelius Industrial Development Park. Conversations with the town of Aurelius representatives continue regarding the current conditions and needs for the park and surrounding area infrastructure.
- Cayuga Lake Protection Plan (sewer project along Cayuga Lake) is evolving, and outreach is progressing.

County Sewer District 2

- CCWSA repairs its grinder pumps and has stock ready. CCWSA is available to work with municipalities to repair their grinder pumps systems, too.
- CCWSA team providing oversight to winter maintenance and customer services. Wayne County WSA continues to provide emergency assistance when necessary.
- Bioxide equipment is under review and upgrades are being completed to provide an improved chemical feed system and permanent flushing components for efficiency and cost savings.
- “NYS DigSafely” location requests maintained daily. Alarms for malfunctioning grinder pumps checked and main pump stations monitored continually. Odor control systems are working properly throughout the system.

Master Regional Plan and Report - CC Regional Water System

- CCWSA Project Committee members and the full board continue to develop steps to service our county with safe, potable water.

Miscellaneous:

- Buildings & Grounds, Gary Duckett, has initiated plans to repair existing sewer infrastructure at the Public Safety Building and connection to the sewer transmission line at the Auburn line. Once upgrades are satisfactorily completed the expectation is for CCWSA to provide operations and maintenance of existing sewer lines on and for the County campus on County House Road, Sennett. CCWSA met with City representatives regarding the current water and sewer lines from their North Street connection. The County House Road sewer is transported directly to the City sewer connection, unmetered. The City has a substandard extended water line to approximately 5 homes that would benefit from a new water line from CCWSA connection point at North/Potter Road. When CCWSA receives ownership and/or lease to the existing sewer line – the City will bill a wholesale rate to CCWSA and we will bill each account according to cost of transport and operations/maintenance requirements.
- 2023 Congressional Appropriation – Former Congressman John Katko announced that the approval for the Community Projects program funds have met the final criteria for approval. The project funds will be used for a CCWSA second connection to the

City of Auburn's water supply at North Street to extend to existing waterline to CCWSA waterlines on Potter Road, Sennett and provide service to homes on Route 34 now served by the City for safe, potable water.

Kyle Laukaitis (Weights and Measures) –

- Compiled all the data required for NYS Agriculture and Markets Annual Report and submitted to the NYS Director of Weights & Measures. Report Attached.
- Completed training from NYS trainer for Package Checking and Pricing Verification.
- Livestock scale at Double K in Sennett and other large platform scales at, Eldred Hay & Grain and Cedar Lane Ag.
- Developed new spread sheets for 2023 testing schedules for Testing and Petroleum Quality Sampling.
- Tested all production scales at Martens Fresh vegetable processing plant in Port Byron.
- Carovail Hopper Scale – Failed testing, Repaired Retested and passed.
- Wegman's – replaced scales in bulk foods. Passed
- Tested vehicle scales at Carovail, Auburn Landfill, and Lincoln Dairy
- Ordered all pumps recalibrated at Fastrac in Weedsport due to all pumps being in owner's favor. Recalibration performed by vendor, will retest this month.

Gary Duckett (Buildings and Grounds) –

BUILDINGS AND GROUNDS ADMINISTRATION: Crew Gary Duckett and Donna Blumrick:

1. Chairman Gould formed a committee to consider and make a recommendation to the Legislature on the future of the County Office Building. There were four bidders on RFP2022-20 to hire an architect to provide the Legislature with the information they need to make decisions. The Building Committee reviewed the bids on 2-1-23 and decided they wanted to meet with Barton and Loguidice and Bergmann to discuss their proposals in more detail.
2. I have attached an updated Building and Grounds project list.
3. The plan to increase the parking spots in the Mental Health from 12 to 25 has been delayed because we need a temperature of 50 degrees to paint the lines on the lot.
4. Bids for RFP2022-21 to replace the roof on the Hardenberg Building and a section of the roof over the PSB were opened 1/27/23. There were five bidders. We have resolutions on the agenda for February to award the bids to the low bidder.

DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Brian Henyan:

1. In addition to routine maintenance, preventive maintenance, the day-to-day efforts for grounds maintenance and snow and ice management Ed and his team responded to over 206 maintenance requests as of 1/30/23.
2. The downtown crew was fully staffed but one employee is currently out due to an auto accident.
3. Replace Courthouse Heat Pumps, Res. 96-22, \$200,000 Bergmann will develop a spec so we can bid the work out.
4. HPO HVAC Res. 96-22, \$400,000 Ed completed his part of this project and Gary has provided the information to Bergmann they are working on a specification so we can bid out this work.
5. Ed's crew has been assisting with the tenant work.
6. Surplus furniture update: Auctions International has taken pictures of the items and will be listing them soon.

COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons, Greg Purcell:

1. In addition to routine maintenance and the day-to-day efforts for grounds maintenance and snow and ice removal Mitch and his team responded to over 255 maintenance requests as of 1/30/23.
2. One crew member has been out for two months. We are hoping he will return next month. Team members are trying to take their vacations. The laborer that started 1/3/23 only lasted one day. We are looking for a replacement. And are also looking for a Building Maintenance Mechanic PT for the PSB. If we are unable to find PT person, we may need to consider amending the budget so we can hire another FT person.
3. Bergmann determined the cause of the flooding and provided a quote to develop a specification for plumbers to repair the problem. We need a PO from the PSB for that work.
4. Maintenance replaced all the paper towel dispensers.
5. Assisted with the cleanup of the Venice Sub-Station.

New Business?

Any Questions?

Doug Dello Stritto (Parks) –

Parks & Trails Department:

- The Parks Director has been attending meetings regarding the sale of lands listed as possible Parks & Trails development with the Real Property, Buildings and Grounds and Planning departments in the towns Throop and Aurelius.
- The Parks Director has been engaged with contractors and the county attorney's office regarding the relocation a gas line and therefore easement on non-park county property in Aurelius.
- The Parks & Trails Department event trailer has been completed and is being transported to a vendor for graphics.

Emerson Park:

- A. Deauville Island Redevelopment:
 1. Phase 1 – CFA application for the amphitheater quadrant was not funded in the 2022 CFA process.
 2. Whitebridge road property development plans are being reviewed by DOT.
 3. Replacement of the Deauville Island Shelter concepts are available for review, the ARPA committee has requested updated pricing which has been requested.
 4. Temporary road establishment is complete.
 5. Deauville Island channel is complete.
 6. Deauville Island Architecture Design RFP has been distributed for all structures planned for the redevelopment.
- B. Lifeguard recruitment begins in February and the department will be subsidizing (reimbursement after 300 hours) trainings for hired guards.
- C. Friends of Emerson Park:
 1. Upcoming 2023 events: Bottle and Can Drive, February 18; April 2, Annual Emerson Park Easter Egg Hunt. The 2023 Emerson Park in Concert Series for July and August have been [announced](#).
- D. Main sidewalk, Merry-Go-Round Theater entrance plaza and lighting replacement design RFP has been received. The plan outlines the needed hardscape and lighting replacement, ADA accessibility needs pedestrian safety and vehicular access needs to improve the safety and function of this high traffic area. Design, construction documents and bid preparations are included in this process.
- E. Renewal of the Rev Theatre contract: Parks Commission feedback received; final draft review underway.

Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):

1. Museum Festival of Trees another well attended event with signed in visitors from November 19, 2023 until January 18, 2023 over 2500 visitors attended.
2. December 11, 2022 Open House: visitors 344
3. Martha Shaw Harvesting History Series continuing for 2023 January attendance at presentation 72
 1. 3 Museum Aide positions to be filled.
 2. Preparing for museum Easter Egg Hunt in March and April.
 3. The following exhibits have been renewed:
 - Implement Room
 - Osborne Room – Beacon Exhibit and Industries Exhibit
 - Hallway to Implement Room – New Exhibit Famous People and Companies of Cayuga County
 - Log Cabin Exhibit – in progress
 - Riley Room
 - Completing installations in the pavilion area that houses wagons and plows
 4. Parks staff and IT are planning county network installation to the museum.
 5. New parking area for the museum and parks events usage on north side of museum - Parks staff are planning installation. Friends of the Museum will donate \$15,000.00 from 2023 Patron Campaign to complete this important project.
 6. Museum total sign in for 2022- 6,670, 2021 - 6,624
 7. Museum door counters total for 2022- 39,170, 2021 - 30,945

Sterling Nature Center (Jim D'Angelo Director PT):

1. REDI:
 - a. Pavilion structure is completed, the concrete floor and adjacent sidewalks scheduled for spring.
 - b. Outdoor Classroom area is near complete work will continue in spring
 - c. Pergola is complete
 - d. Nodine's will be adding a gas line to the other part of building soon.
2. Exhibits & Displays types planned for new Nature Center:

Natural History	Interpretive	Historical	Informational
Video	Interactive	Recent Wildlife Sightings	Youth
3. Grant opportunities the Friends of the Sterling Nature Center are exploring for displays:
 - a. The Cayuga Community Fund grant application deadline is April 15 each year. <https://cnycf.org/our-affiliates/cayuga/>
 - b. ESL Grant (via: Jennifer DeVinney, Director of Grants RCCS) <https://www.esl.org/community/community-impact>
 - c. Institute of Museum and Library Services grants are federal. <https://www.imls.gov/grants/available/inspire-grants-small-museums>
4. Donation/Fundraiser
 - a. Year End Fundraiser
 - i. This is its third year, starting on Giving Tuesday and ending December 31.
 - ii. We received 31 donations for \$1,360 through Facebook and one donation of \$110 through PayPal for a total of \$1,470.
 - b. We also received 4 donations in December for \$1,400 not specified to the fundraiser.
5. Social Media:
 - a. Followers for Facebook: 7,416
 - b. Instagram: 166
6. Naturalist

- a. Ice stars were plentiful on Dragonfly Pond and Outlet Stream
- b. A pair of mature bald eagles has been observed, hopefully it is our nesting pair scouting out a new nest site. Also heard calling in the wetland this month.
- c. We lost a few more nest and trees in the great blue heron rookery, we will soon run out of nesting locations.
- d. River otter was observed in the Outlet Stream, Sunday 01/15-2023, it was a big hit on social media
 - i. Video: 2,959 people reached; 1,600 views; 241 reactions; 43 comments, 22 shares
 - ii. Photos: 7,065 people reached; 485 reactions; 45 comments; 23 shares

7. Upcoming programs

First Day Hike 2023 January 1 at 1pm
 Wandering Naturalist, January 06 & 8, 10am
 Owl Prowl, January 13 & 14 at 4pm
 Hot Chocolate Hike, January 21 & 22
 Winter Birding and Bird Nests, January 27 & 28 at 1pm
 Naturalist Winter Photo Safari, February 3 & 5, 10am
 Tracking Winter Wildlife, February 10 & 11, 1pm
 Winter Botany, February 17 & 18, 1pm
 Exploring Winter, February 22 & 25, 1pm

Owasco Flats: Mile and half mile markers are being sourced and the Parks & Trails Department is working with the City of Auburn to establish the locations for the new signage as requested by Moravia emergency services.

Trail Update:

- The Auburn - Fleming Trail: new signage, mowing, drainage work is being planned for spring.
- The Cato-Brutus Trail: all bridges are installed in this section. Northern terminous access and right of way relocation is necessary for trail development north of the Bridge A project site. This work is included in the 2023 Trail budget. Trail access to all newly installed bridge sites should be addressed including vehicular exclusion.
- Hojack Trail decking- re-decking is complete.
- Cato - Fair Haven trail: no update
- Cayuga County Highway trail maintenance calls:
 - 1. Culvert Replacement - 0
 - 2. Tree overhanging/blocking – 1

Brian Soper (Highway) –

- Glenn Haven slope failure is tentatively set for a March start date.
- Due to the mild weather, we have been able to start prep work for the upcoming paving/chipping season.
- Stone hauling has started we hauled 8k ton this week due to the good weather.
- Material Bids were opened on February 1st. The resolution to approve is in this month. We seen larger than normal increases on most of the commodities for highway work.
- Motor Pool mechanic has been filled from within Donn Brown started on Feb 6th. I will be leaving the highway mechanic with Donn until Donn has been brought up to speed on the workload. The transition has been going smooth.
- Howland Island Rd culvert failure, it has been plated to slow down the rate of the failure. These plates will relieve the weight put on the structure and keep the road usable. I have been working with Soil & Water to come up with the correct sizing and method to replace the structure. Unfortunately, it is not a simple take out and put new in.

HIGHWAY:

- 2-23-PW-6 Authorization for Chair of the Legislature to award material bids. **Motion by Basile, 2nd by Muldrow, all in favor.**
- 2-23-PW-7 Authorization for Highway Superintendent to fill a Garage Manager position within the Highway Department. **Motion by Basile, 2nd by Pecher, all in favor.**
- 2-23-PW-8 Authorization for Highway Superintendent to fill a General Highway Supervisor Position within the Highway Department. **Motion by Pecher, 2nd by Basile, all in favor.**

BUILDINGS:

- 2-23-PW-1 **(DRAFT – NO ACTION)** Authorizing the Chair of the Cayuga County Legislature to execute an agreement with *** for the next step in the County Office Building Feasibility Study and to amend the Buildings 2023 Budget
- 2-23-PW-2 Authorizing the Chair of the Cayuga County Legislature to sign a one-year renewal agreement with Bergmann Architects Engineers Planners to create plans, designs and specifications for a variety of county projects. **Motion by Pecher, 2nd by Calarco, all in favor.**

- 2-23-PW-3 Authorizing the Superintendent of Buildings and Grounds to request proposals to remove the old bank drive-through from the Hardenberg Building located at 8 Dill Street rather than installing a new roof on that section of the building at a cost of \$122,000. **Motion by Basile, 2nd by Pecher, all in favor.**
- 2-23-PW-4 Authorizing the Chair of the Cayuga County Legislature to sign an agreement with WCA Roofing & Sheet Metal Co., Inc. to reroof two sections of the Hardenberg Building roof, including masonry repairs and replacement of a safety ladder to the upper roof, authorizing transfer of monies from the Building Capital Reserve Account, and authorizing the establishment of Capital "H" Project No. 23-01 (Hardenburg Roof). **Motion by Calarco, 2nd by Kerr, all in favor.**
- 2-23-PW-5 Authorizing the Chair of the Cayuga County Legislature to sign an agreement with WCA Roofing & Sheet Metal Co., Inc. to reroof section of the Public Safety Building (PSB) roof over the 911 Center. **Motion by Kerr, 2nd by Calarco, all in favor.**

PARKS & TRAILS:

- 2-23-PW-9 Authorization to fill the position of a full time Building Maintenance Mechanic. **Motion by Calarco, 2nd by Basile, all in favor.**
- 2-23-PW-10 Authorization to fill Part Time Typist. **Motion by Basile, 2nd by Didio, all in favor except Dennison.**
- 2-23-PW-11 Support of the Snowmobile Trail Development and Maintenance Fund. **Motion by Calarco, 2nd by Kerr, all in favor except Kerr and Pecher.**
- 2-23-PW-12 Authorizing an increase in salary for the Deputy Director, Parks and Trails Department. Motion by Basile, 2nd by Dennison, all in favor.
- 2-23-PW-13 Authorizing an increase in the part time salary budget for the Agricultural Museum (2/3 Required). **Motion by Calarco, 2nd by Pecher, all in favor.**

COUNTY ATTORNEY:

- 2-23-PW-14 Authorizing the Chair of the Cayuga County Legislature to execute a fourth Addendum to a Lease Agreement with the City of Auburn. **Motion by Muldrow, 2nd by Basile, all in favor.**

Motion by Calarco to adjourn at 6:28PM, 2nd by Basile, all in favor.