



MINUTES
JUDICIAL & PUBLIC SAFETY COMMITTEE
Tuesday, February 14, 2023 to follow Public Works
Live Stream Link: <https://youtu.be/GCvuUJ17n2A>

CALL TO ORDER: By Hon. Mark Strong, Chair called the meeting to order at 6:35PM

MEMBERS: Legislators Elane Daly, Andy Dennison, Michael Didio, Aileen McNabb-Coleman, Heidi Nightengale, and Chris Petrus

EXCUSED: Aileen McNabb-Coleman

OTHERS: Chairman David Gould, Legislator Jim Basile, Assistant District Attorney Chris Valdina, Assistant County Attorney Brittany Massi, County Attorney Chris Palermo, 911 Administrator Denise Spingler, EMO Director Riley Shurtleff, Probation Director Jay DeWispelaere, Sheriff Brian Schenck, Assigned Counsel Lloyd Hoskins, and Deputy Clerk of Legislature Amanda Morgan

MINUTES TO APPROVE: January 11, 2023, Motion by Petrus, 2nd by Dennison, all in favor.

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

- **Denise Spingler (911) –**
 - **Policy Matters for Committee**
 - **Staffing update**
 - 1 vacancy – HR canvassing
 - New Test February 25
 - 3 staff members in training (August timeframe for completion)
 - **Spillman Patch**
 - 2/2/23 – Jeremy Vevone assisted Spillman; all went very well
 - 2 hours of downtime
 - **Emergency Communications System**
 - Motorola has done some site clean ups – any old/unused equipment cleaned out; maintenance team assisted
 - Red Creek CSD – equipment installed at the Sterling site as approved in 4th Qtr 2022
- **Lloyd Hoskins (Assigned Counsel) –**
 - There were **76** arraignments at the Centralized Arraignment Program for the month of January. The Assigned Counsel office calendared fifteen attorneys to cover the 7am and 7pm arraignments. The attorney cost associated with CAP for January was \$11,630.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.* Of the 76 arraignments, **25** (33%) were for town/village courts, **51** (67%) for Auburn City Court. **44** (58%) defendants were released (ROR), and **32** (42%) defendants were held on bail or held for other reasons. Of the 76 arraignments, 31 (41%) were brought in on arrest/bench warrants. 25 Orders of Protection were issued.
 - There were **62** Counsel at First Appearance for Auburn City Court and **10** Counsel at First Appearance in town/village courts. The Assigned Counsel office calendared twelve attorneys to cover the “on-call” arraignments. The attorney cost associated with Counsel at First Appearance for January was \$7,500.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.*
 - The Assigned Counsel office made attorney assignments to **74** defendants in Auburn City Court and **41** defendants in justice courts for January. A total of **48** assignments were made in Family Court.
 - On January 17, 2023, the Assigned Counsel office was notified by the NYS Office of Indigent Services that Cayuga County’s amended five-year Statewide Expansion of Hurrell-Harring contract in the amount of \$3,081,747.39 has been approved.
 - On January 27, 2023, the Assigned Counsel office was notified by the NYS Office of Indigent Services that Cayuga County’s application under our three-year Distribution #13 in the amount of \$131,049.00 has been approved. This money will be utilized in reimbursing Cayuga County for approximately 582 attorney hours on complex Family and County Court cases.

- **Dr. Adam Duckett (Coroner) – No updates**
- **Brittany Antonacci (District Attorney) – No updates**
- **Riley Shurtleff (Fire/EMO) –**

1. PUBLIC SAFETY TRAINING CENTER IMPROVEMENTS –Bergmann Associates delivered 4 final designs for the classroom and site. Designs were reviewed with Staff including Coordinators and State Fire Instructors that teach at the location. Final designs are under review with Administration for selection. Final cost estimates will follow.
2. Emergency Services continues to support and guide the Continuity of Operations Plan [COOP] process which involves all County departments. A presentation for the full updated COOP will be scheduled.
3. Coordinator Activation policies for the Office were reviewed and submitted for approval by the Policy and Review Oversight Committee on January 17th. Additional edits are ongoing.
4. The change order that was approved via resolution for the Scene Support Vehicle was submitted on January 27. Emergency lights will be included and final interior color selection was completed.
5. Office Staff hosted a Local Emergency Planning Committee meeting on 2/1. This was the first meeting since October of 2020 when it was conducted virtually. This group combines first responders, county departments, and area utility company representatives into a single information sharing platform and training base.

Operations

1. County Coordinators: Responded 17 times to assist Incident Command on Emergency scenes. Note, from February 2nd at 0100-February 5th at 1535 there were 8 structure fire calls and a multi vehicle incident on the NYS Thruway. Responders dealt with negative temperatures and up to -26 degree recorded windchills during these responses.
2. REHAB: Responded 7 times to assist Fire personnel with REHAB operations.
3. Fire Investigations: Responded 7 times to assist Incident Command with Cause and Origin of Fires.
4. CISM, the Critical Incident Stress Management Team, was requested 1 time.

Training

1. In conjunction with NYS Office of Fire Prevention and Control, Staff hosted 3 Water Rescue Awareness courses through the month of January. 1 was cancelled due to low enrollment.
2. A NYS OFPC BEFO class, or Basic Exterior Firefighting Operations course, with HAZMAT content started on 1/17 with 16 registered students. This course is designed to train firefighters in initial operations and skills.
3. A Firefighter Assist Search Team or FAST Class began on January 31st with 8 registered students.
4. A two evening Traffic Incident Management Class (TIMS) is scheduled in Weedsport to start on 2/21.
5. In conjunction with the Weedsport Winter Wanderers Snowmobile Club, County units and departments will be participating in a Snowmobile/Snow Groomer technical rescue training on February 26th pending snowfall conditions.
6. A NYS OFPC Certified Pump Operator Course will be scheduled in Owasco to start in April.

In addition to the above, numerous calls and meetings with the State of New York OEM, OFPC, County Coordinators, County Agencies and other organizations were attended.

Please do not hesitate to contact me with questions or to discuss any of the above in further detail.

- **Jay DeWispelaere (Probation) –**
 - **Alternatives to Incarceration Board;**
 - Board met 01/25/2023; minutes attached.
 - Need to review membership; this will be done when the next annual plan application is submitted, likely Mary or June of this year.
 - Next ATI Board meeting will be late March or early April.
 - **Restitution Work Group;**
 - **Restitution;** A work group of all departments and agencies involved in restitution was formed in 2015; this group agreed to changes in how restitution was managed across the criminal justice system in Cayuga Co; Probation, Courts, DA, County Clerk, etc. After discussion with the County and City Court Clerks and changes from OCA & DCJS another group will be formed. Probation will take the lead once an Account Clerk is hired and onboard.
 - **Victim's Service Work Group;** several county departments (DA, CCSO, Probation) have staff focused on providing services to victims of crime. Agencies within the County (Cayuga Counseling & CAP) also have victim oriented services. As many of the involved staff members are new, a meeting has been set to get them together in one place to discuss roles and responsibilities; Wed. March 8, 2023 10:00 am to 12:00 pm, CCOB Caucus Room #1.
 - **Department vehicles:** Both of the department's current vehicles are repaired and on the road. No request for funds will be necessary at this time. Shereen is looking into the authorized purchase of a new vehicle for Probation; this seems to have gotten sidetracked during changes in the Purchasing Office.

- **Staff Vacancies;**
 - Account Clerk Typist; interviews began 02/10/2023, only three candidates. Will be hired provisionally, pending the next civil service test. Filling this position will bring the department back to full strength for the first time since March, 2022.
 - Department Succession Plan; currently being reviewed and updated, draft has been shared with HR & Shereen. Can be shared with the committee when finalized if there is interest.
- **Brian Schenck (Sheriff) –**
 - At the time of this report we are holding 178 incarcerated individuals in the jail. This includes 23 Federal board ins, 3 Local board ins, 7 NY State Parolees detained for new charges and 2 Parolees detained for a violation of parole.
 - The Sheriff has been working with the Director of Mental Health to address the need for more mental health resources in the jail. The NY State Commission of Corrections recently noted that more resources are needed at the jail to meet the growing demand.
 - Body worn camera deployment should be completed by the end of February or early March. The program rollout was stalled a few months due to staffing challenges; however, we are back on track to implement the program soon.
 - We are exploring the use of Ipads assigned to each member of the Road Patrol Division to provide immediate linkage to mental health and addiction crisis specialists from the scene of a call for assistance. The NY State Office of Mental Health is assisting with implementation and the cost of the connectivity.

RESOLUTIONS:

- 911:**
- 2-23-JP-1 Authorizing the Chairperson of the Legislature to sign a three-year renewal with Penn Power Systems for the maintenance of the generators at all of the tower sites maintaining the Cayuga County Emergency Communications System to include the new generator at the Public Safety Building. **Motion by Petrus, 2nd by Dennison, all in favor.**
- 2-23-JP-2 Authorizing the Chairperson of the Legislature to extend the existing MOA between the County of Cayuga and the CSEA for the purpose of a weekend overtime incentive. **Motion by Nightengale, 2nd by Petrus, all in favor.**

EMO:

Motion by Petrus to bundle JP 3-6, 2nd by Dennison, all in favor.

- 2-23-JP-3 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services to accept a New York State Division of Homeland Security and Emergency Services FY22 Emergency Management Performance Grant (EMPG) to enhance all hazards preparedness, mitigation, response, and recovery.
- 2-23-JP-4 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services Director to accept a New York State Division of Homeland Security and Emergency Services FY22 Emergency Operations Center Grant (EOCGP) to enhance the technology of the Cayuga County Emergency Operations Center.
- 2-23-JP-5 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services Director to accept a New York State Division of Homeland Security and Emergency Services FY2021-22 Hazardous Materials Emergency Preparedness Grant to enhance the equipment and technology of the Cayuga County Hazardous Materials Team.
- 2-23-JP-6 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services Director to accept a New York State Division of Homeland Security Program to fund law enforcement activities related to terrorism prevention, cyber security, citizen protection, information sharing and community preparedness.

End of bundle

PROBATION:

- 2-23-JP-9 **(PULLED)** Authorization to move funds from contingency to the Probation Department Auto Expense/Motorpool Account

- 2-23-JP-7 Authorization to enter into a contract between the County and National Test Systems, LLC. **Motion by Dennison, 2nd by Petrus, all in favor.**
- 2-23-JP-8 Authorization to fill one (1) Part Time Clerk Title in the Cayuga County Probation Department. **Motion by Dennison, 2nd by Daly, all in favor.**
- SHERIFF:**
- 2-23-JP-10 Authorize the Sheriff of Cayuga County to fill seasonal part time personnel positions for the Marine Patrol Unit. **Motion by Petrus, 2nd by Dennison, all in favor.**
- 2-23-JP-11 Authorizing the Sheriff to fill two (2) vacant Deputy Sheriff Positions in the Road Patrol Division of the Cayuga County Sheriff's Office. **Motion by Dennison, 2nd by Nightengale, all in favor.**
- 2-23-JP-12 Authorizing the Sheriff's office to order, purchase, and equip seven (7) new marked patrol vehicles to replace existing patrol vehicles that will have accumulated high mileage upon replacement. **Motion by Petrus, 2nd by Dennison, all in favor.**
- 2-23-JP-13 Authorizing the Sheriff's Office to purchase a used vehicle to replace an undercover vehicle that is in need of replacement. **Motion by Petrus, 2nd by Nightengale, all in favor.**
- 2-23-JP-14 Authorization to extend the agreement with Lexis Nexis for the electronic law library services at the Cayuga County Jail. **Motion by Petrus, 2nd by Dennison, all in favor.**
- 2-23-JP-15 Authorizing a change to the 2023 Cayuga County Compensation Plan to reflect a salary increase for the Cayuga County Jail Physician as adopted in the 2023 Budget. **Motion by Petrus, 2nd by Nightengale, all in favor.**
- 2-23-JP-16 Authorize the Cayuga County Sheriff and the Chairman of the Cayuga County Legislature to enter into a contract with Galls, LLC to supply uniforms to Cayuga County Custody and Patrol Officers. **Motion by Daly, 2nd by Dennison, all in favor.**

Motion by Petrus to adjourn at 7:45PM, 2nd by Dennison, all in favor.