



MINUTES
PUBLIC WORKS COMMITTEE
Tuesday, February 8, 2022 at 5:30PM
Live Stream Link: <https://youtu.be/KzRTFx8k-2c>

CALL TO ORDER: By Hon. Andy Dennison at 5:30 PM

MEMBERS: Legislators James Basile, Christina Calarco, Tricia Kerr, Brian Muldrow and Hans Pecher

ABSENT: Michael Didio (Vice Chair)

OTHERS: Chair of the Legislature David Gould and Legislators Lydia Patt-Ruffini, Christopher Petrus, Aileen McNabb-Coleman, Robert Shea, Mark Strong, Heidi Nightengale and Elane Daly; Chris Palermo, Brittany Massi, Kyle Laukaitis, Gary Duckett, Jeanine Wilson, Doug Dello Stritto, Manette Becker, Jeremy Vevone, Max Pinchak

MINUTES TO APPROVE: January 11, 2022 **Motion by Basile, 2nd by Calarco. All in favor.**

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:
Jeanine Wilson (CCWSA) – No updates

Some discussion surrounding the county's role in a potential water project on Centerport Road in Throop.

Kyle Laukaitis (Weights and Measures) –

- Completed training from NIST Office of Weights and Measures for NIST Handbook 130 – Examination Procedure for Price Verification.
- Completed training through NYS trainer for Pharmacy scales and weights.
- Compiled all the data required for NYS Agriculture and Markets Annual Report and submitted to the NYS Director of Weights & Measures. Report Attached.
- Developed new spread sheets for 2022 testing schedules for Testing and Petroleum Quality Sampling.
- Working with accounting to change the method of billing Weights & Measures clients to align with the rest of the county's current practices. This will remove invoicing and payment tracking from the Director of Weights & Measures and have it done through the Treasurer's Office.
- Began process of visiting county Dairy Farms to update records and schedule 2022 testing and calibration. One new dairy in Cato was scheduled for testing, but needed to be rescheduled due to COVID-19 delay at the Dairy Cooperative.
- This month I collected and sent 12 gas samples from 5 stations in January.
Speedway – Whitebridge Rd, Auburn – 3 gas samples, 1 diesel, all passed
Pit Stop – Genoa, NY – 2 gas samples, both passed
Fastrac – Grant Ave, Auburn - 3 gas samples, 1 diesel, all passed
Byrne Dairy – Grant Ave, Auburn – 2 gas samples – both passed
- Union Springs Supermarket – new scale in meat packing area. Passed
- Wegman's – replaced scales in checkout lanes. Passed
- Rite-Aid Grant Ave.- Pharmacy Scale and Weight Set tested. Passed

Gary Duckett (Buildings and Grounds/Parks and Trails) –

BUILDINGS AND GROUNDS ADMINISTRATION: Crew Gary Duckett and Donna Blumrick:

1. At the time I am writing this Barton & Loguidice has not started to do the analysis of the County Office Building so they can make a recommendation on the building, renovate, add-on, or build new. The County Attorney worked with the vendor and it looks like they have an agreement ready to be signed as of 2-1-22.
2. In October I provided a list of projects to be considered for American Rescue Funds. If these projects are not funded by the American Rescue Funds we will need to find another way to fund them such as the budget or as part of our capital plan. Buildings will provide a prioritized list as requested by the Chair.
3. I asked Purchasing to make getting the RFP for an Architect a priority. We need an architect to provide specifications for the Hardenberg Roof project and the PSB roof project. Both of these were funded in the 2022 budgets for the respective buildings. The architect will be needed for some of the other projects listed on the Buildings and Grounds request for Rescue Funds and Capital Plan.

4. We are working on the Court Tenant work as follows:
 - The construction of the wall was awarded to Bellows Construction out of Syracuse, they provided the lowest quote for the project. The replacement window is on order for the door.
 - Gary is working with Ed's crew getting the necessary quotes on the blinds and the carpets.
5. Donna has been busy with year-end/new year work including open PO's to be carried over, opening new PO's for 2022, processing salary adjustments, etc.
6. We filled the Part Time Building Maintenance Mechanic position authorized by Resolution 350-21. The new person starts 2/7/2022.
7. Ed's downtown crew and Mitch's PSB crew have both been short staffed in January. Ed's crew continues to be short staffed going into February.
8. As we discussed last month we have an abundance of old office furniture including desks, chairs and filing cabinets that are in storage. The next step in the process to dispose of these items per policy 60a "Fixed Asset Policy" is to offer them to County Departments. I will do this as soon as Ed's crew is back to full staff. Items remaining after the County Department have made their choices will be offered to County Town and Villages per policy followed by disposal by Public Auction.
9. Work is continuing to separate Buildings and Parks.\

DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Jeff King:

1. In addition to routine maintenance, preventive maintenance and the day to day efforts for snow and ice removal Ed and his team responded to 156 maintenance requests so far in January. This time of year, there are multiple requests for minor renovations and moving records.
2. As stated above Ed's crew has been short staffed in January and going into February.
3. Ed and his team have completed the renovations and changes in the Finance Office on the fifth floor.
4. Ed and his team continue work on the painting portion of the Court Tenant Work.
5. Ed has an idea that will significantly save money on the replacement for the failed HVAC equipment in the Historic Post Office. He will be working on this as time permits. Note it needs to be done before the summer cooling season.
6. Jon Borsa (Parks) continues to provide snow removal at Mental Health on a regular basis. He will be assisting with other snow removal downtown as well.

COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons and Greg Purcell:

1. In addition to routine maintenance and the day to day efforts for snow and ice removal Mitch and his team responded to 186 maintenance requests so far in January.
2. They continue to perform extra sanitizing efforts due to COVID.
3. As stated above Mitch's crew has also been short staffed in January.
4. Park's Building Maintenance Mechanic, Jon Borsa, is assisting Mitch with plumbing repairs.
5. Working on converting the PSB back to NYSEG. (Resolution 197-21). NYSEG has installed the new pole required for the project and they have a transformer for the project. We have an agreement with O'Connell Electric to install the line. NYSEG noted some additional work that will need to be done by O'Connell Electric. Mitch and Gary are meeting with O'Connell on site 2-1-22.
6. The Solar Project was scheduled to start in January but as of 2/1/2022 nothing has started.

New Business?

Any Questions?

Doug Dello Stritto (Parks) –

Parks Department Updates:

1. The Parks Department continues to work with IT and Civic Plus to migrate the reservation system to the county website. Testing and launch expected this month.
2. The Parks Department has begun logo redesign to create consistent communications, signage and markings for all department facilities.

Area Updates:

Emerson Park:

1. The Parks Department was unsuccessful in securing CFA grant application funds intended for Deauville Island design. A phasing plan is being designed to offer flexibility is seeking alternative funding sources.
2. Friends of Emerson Park will be hosting a can drive on February 19th and an Easter Egg Hunt on April 16th at Emerson Park.
3. Summer Programming: The Parks Department is designing a free summer music and movie series on Deauville Island with the help of the Friends of Emerson Park.

Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):

2021 Highlights:

1. 30,945 Visitors
 2. Installed a 36 Security Camera System to monitor activity inside and part of the parameter of the museum
 3. Sealed parking lot at museum
 4. Installed 18 free standing DVD/TV exhibit information kiosks throughout the museum
 5. Refurbished a number of museum exhibits
 6. Completed the pouring of sidewalks, and door pads around museum and Educational Center
- *Most of these costs were paid for by museum annual patron campaign and donations made to museum

2022 Highlights:

1. Museum will expand its days and hours: Open 361 days, closed Christmas, New Years, Easter and Thanksgiving
2. July and August hours: 9-5 (previously 10-4) to accommodate summer visitors.
3. The museum is the ONLY museum in Cayuga County open on Mondays
4. Since October 1, 2021 the 2022 Patron Campaign has taken in \$17,110.00
5. Major Events in 2021
 - a. Festival of Trees November 15, 2021 thru January 31, 2022
 - b. Halloween at Museum Saturday October 23, 2021
 - c. Christmas Open House Sunday December 12, 2021
 - d. Martha Shaw Harvesting History Series Sept./Oct./Nov./Dec.
 - e. Easter Egg Hunt at Museum March and April 2021
 - f. Halloween Witch Hat Hunt October 1 thru 31, 2021
 - g. Museum Patron/Volunteer/Staff Appreciation Dinner September 30, 2021
6. Major Events Planned for 2022
 - a. Martha Shaw Harvesting History Series Second Thursday of Month January –June and September –December.
 - b. Old Ways Day at Museum Saturday June 4, 2022
 - c. Second Annual Easter Egg Hunt March 15 thru April 18, 2022
 - d. Second Annual Witch Hat Hunt at Museum October 1 thru 31, 2022
 - e. Festival of Trees at Museum November 14, 2022 thru January 31, 2023
 - f. Halloween At Museum Saturday October 22, 2022
 - g. Christmas Open House at Museum Sunday December 11, 2022
 - h. Patron/Volunteer/Staff Recognition Dinner Thursday June 9, 2022

Sterling Nature Center (Jim D'Angelo Director):

1. Executed contracts have been received. Construction meetings for the new facility have commenced.
2. End of Year Facebook Fundraiser our goal was \$1,000, 23 donors generated \$1,120 online donations.
 - a. Six donors mailed-in \$235 instead of going through Facebook.
 - b. In total 29 donors gave \$1,455 to the End of Year Campaign
3. 2021 Big Year results: 146 Species observed by staff
4. 210 species of bird have been reported on eBird.org in total, 164 species were reported in 2021 on eBird.org
5. 6 new species were observed: Tundra Swan, Semipalmated Plover, Least Sandpiper, Lesser Yellowlegs, Lesser Scaup, and Red Crossbill
6. Jim D'Angelo, Sterling Nature Center Director met with a representative of CLEAR (Coastal Lakeshore Economy and Resiliency initiative) to discuss the Nature Center's ideas and insights regarding some of the strategies that they are proposing. CLEAR is a state-led initiative to promote resiliency projects and programs along the Lake Ontario and St. Lawrence River shoreline, this is related to the REDI program.
7. Citizen Science projects SNC is participating in
 - a. Project Feeder Watch; joined 1-6-2022
 - b. ebird, ongoing bird observation submissions
 - c. New York Breeding Bird Atlas, 2022 is the 3rd of 5 years for this project.
 - d. iMap Invasive, started in 2021
8. Programing
 - a. Utilizing Facebook Live to publicize upcoming programs and do short 5 minutes along the trail episodes on special teachable moments.
 - b. Winter programing and attendance may be impacted by COVID.
 - c. Recent and upcoming programs & meetings:
 - Friends Meeting December 4
 - CLEAR Meeting December 9
 - Winter Water Fowl and other Birds December 11 (08)
 - Sunset, Full Moon Walk December 18 (cold rain)
 - Meeting with Contractor, December 21
 - Year's End Hike December 31 (09)
 - First Day Hike, January 1 (13)
 - Owl Prowl, January 14 & 15 4pm
 - Birds and Nests, January 28 & 29 at 1pm
 - Board meeting, Feb 5 9am
 - Winter Wildlife, in person Feb 11 & 12 1pm; Facebook Live Feb 13
 - Let's Go Exploring, Winter Break Program Feb 23 & 24
 - Winter Botany, Feb 25 & 26

Trail Update: Nothing new to report.

The Cato-Brutus Trail: Cayuga County has received the contract for Bridge A construction.

Owasco Flats: Nothing new to report.

Brian Soper (Highway) –

- As weather allows we are hauling stone and replacing culverts in preparation for seasons paving.

- I have been in discussions with the Town Highway Association’s Snow Plow committee as to the format changes coming to the new contract for the next plow season. There has been a lot of questions as of late on this subject and as soon as we have an agreement with the committee I will be able to answer those with definitive answer. We have a meeting set for the 18th of February to finish the terms.
- We have received back the extensions for our commodity bids and the resolution to extend is in this month for approval. We will be rebidding those that require and put the resolution to award bids in for March.
- We are making head way to switching over to electronic time at the highway the internet was installed last year in our out barns and we are having reliable service which will make the switch possible. Currently we use paper time which needs to be brought in from the out barns every day or two. The new system will be more efficient and save the manual entering into our tracking system.
- The Pave and Surface treatment list are in Resolutions this month there will be additional mileage to approve after the state budget is passed and we receive our funding letter. The resolution’s before you are based off our 2022 budget funding level. We will bring in the additional fund when it has been approved.

Mr. Dello Stritto formally introduced Assistant Park Maintenance Supervisor, Manette Becker. Mr. Dello Stritto also mentioned that the seawall repair on Owasco Lake is set to begin.

RESOLUTIONS:

BUILDINGS:

2-22-PW-1 Authorizing the Buildings and Grounds Department to hire a part time Building Maintenance Mechanic. **Motion by Kerr, 2nd by Pecher. All in favor.**

2-22-PW-2 **PULLED** Authorizing the replacement of the roof on the Hardenberg Building.

HIGHWAY:

2-22-PW-3 Authorization to extend bids. **Motion by Calarco, 2nd by Muldrow. All in favor.**

2-22-PW-4 Authorization to approve 2022 paving list. **Motion by Pecher, 2nd by Basile. All in favor.**

2-22-PW-5 Authorization for the Highway to purchase highway equipment. **Motion by Kerr, 2nd by Calarco. All in favor.**

2-22-PW-6 Authorization to approve 2022 surface treatment list. **Motion by Pecher, 2nd by Basile. All in favor.**

PARKS:

2-22-PW-7 Authorizing the Ward W. O’Hara Agricultural Museum to accept the donation of 2 picnic shelters from the Cayuga County Agricultural Museum Commission. **Motion by Dennison, 2nd by Calarco. All in favor.**

2-22-PW-8 Authorizing an increase in boat slip rental fees at Emerson Park. **Motion by Pecher, 2nd by Kerr. All in favor.**

2-22-PW-9 Authorizing an increase in salary for Part Time Museum Aides at the Ward O’Hara Agricultural Museum. **Motion by Pecher, 2nd by Kerr. All in favor.**

2-22-PW-10 Authorizing the hiring of seasonal staff for the Parks & Trails Department for the 2022 season. **Motion by Kerr, 2nd by Pecher. All in favor.**

2-22-PW-11 Authorizing the transfer of function of position from Buildings and Grounds to the Parks & Trails Department. **Motion by Muldrow, 2nd by Pecher. All in favor.**

2-22-PW-12 Authorize expenditure of funds from Reserve Account No. A-18838 Pavilion Building and Equipment for repairs to the Emerson Park Pavilion Roof. **Motion by Calarco, 2nd by Basile. All in favor.**

ADJOURNMENT: Motion to adjourn at 6:34 PM by Pecher, 2nd by Basile. All in favor.