



MINUTES
PUBLIC WORKS COMMITTEE
Tuesday, January 11, 2022 at 5:30PM
Live Stream Link: https://youtu.be/0Xy73OTh_IY

CALL TO ORDER: By Hon. Andy Dennison at 5:30 PM

MEMBERS: Legislators James Basile, Christina Calarco, Michael Didio (Vice Chair), Tricia Kerr, Brian Muldrow and Hans Pecher

ABSENT: None

OTHERS: Brittany Massi, Steve Lynch, Gary Duckett, Doug Dello Stritto, Brian Soper, Jodie Nickerson, Max Pinchak

MINUTES TO APPROVE: December 7, 2021 **Motion by Calarco, 2nd by Didio. All in favor.**

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

Jeanine Wilson (CCWSA) – No updates

Kyle Laukaitis (Weights and Measures) –

TRAINING

- Started new position on Monday November 15th. Completed Orientation/In-processing, and met most of the personnel I will be working with during normal operations.
- Worked with IT Department to install new computer and phone.
- Trained with Mary Beth Leeson on Munis System.
- Trained with Mike Konyak, NYS Agriculture and Markets, regarding NIST Handbook 44, NYS Quality Manual, NYS Article 16, NYS Regulation 220-224, and all other documentation that applies to administering the Cayuga County Weights & Measures Program. Approximately 60 hours of training in the office and the field.
- NYS Metrology Lab visit – Albany Transported County's (52) 25 lb. weights for calibration as well as County's Avoirdupois Weight Set used for all computing scales < 35 lbs. Had an opportunity to meet lab staff and begin working relationships. Also met NYS Petroleum Quality Program manager. We will resume participation in that program in January 2022. Delivered weights 12/2, picked-up weights 12/22.

SCALES

- Auburn High School – Auburn Tested three personnel scales in the nurse's office. 2 scales passed, 1 failed and by <1 lb (not to be used for wrestling tournaments)
- Casey Park Elementary Scale – Auburn Tested personnel scale in nurse's office. Passed
- Barski Brothers Farm Supply – Sennett Tested (6) Beam type scales and (1) Hopper type scale. All passed. Adjusted Zero reading on 1 beam scale to optimize.
- Double K Livestock – Sennett Tested 3000 lb. Livestock scale. Passed
- Tops Friendly Markets – Auburn Tested (2) new scales in the Meat Department. Passed
- Wegmans – Auburn Tested (2) repaired computing scales. Passed
- Robinson Concrete – Sennett New 200,000 lb. vehicle scale installed. Tested with Rochester Scale Company. Passed at new scale acceptance tolerance.
- Suburban Energy Services – Auburn Tested (2) beam types scales for sales of propane tanks.
- Owen's Orchard – Sennett Tested front end scale. Passed. Other scales already stored for the season.

GAS METERS (239)

- A Plus Mini Mart – Auburn 16 pumps tested, 16 passed
- Circle K – Montezuma 18 pumps tested, 18 passed
- Fine Foods & Gas – Auburn Only 2 pumps operational, 2 passed
- Fastrac – Weedsport 21 pumps tested, 21 passed
- Pit Stop – Weedsport 26 pumps tested, 26 passed
- Speedway – Moravia 31 pumps tested, 31 passed
- Speedway – North St – Auburn 26 pumps tested, 23 passed, 3 failed in customer's favor, ordered repaired at device owner's convenience

- Speedway – State St – Auburn 27 pumps tested, 25 passed, 2 failed in customer’s favor, ordered repaired at device owner’s convenience
- Speedway – Whitebridge Rd – Fleming 19 pumps tested, 18 passed, 1 failed in device owners favor, stop use ordered until repaired
- Kwik Fill – W. Genesee St – Auburn 9 pumps tested, 9 passed
- Kwik Fill – State St – Auburn 8 pumps tested, 8 passed
- D & L Truckstop – Auburn 20 pumps tested, 19 Passed, 1 failed in customer’s favor, ordered repaired at device owner’s convenience

Gary Duckett (Buildings and Grounds/Parks and Trails) –

BUILDINGS AND GROUNDS ADMINISTRATION: Crew Gary Duckett and Donna Blumrick:

1. At the time I am writing this Barton & Loguidice has not started to do the analysis of the County Office Building so they can make a recommendation on the building, renovate, add-on, or build new
2. In October Gary provided a list of projects to be considered for American Rescue Funds. If these projects are not funded by the American Rescue Funds we will need to find another way to fund them such as the budget or as part of our capital plan.
3. Gary has been working with Ed on planning for the Court Tenant work.
4. We have been busy with year-end work including open PO’s to be carried over, asset lists, salary adjustments, etc.
5. Resolution 130-21 was approved last April to allow the hiring of four part time laborers for the Buildings and Grounds Department. We were never able to fill those approved laborer positions even when we increased the pay to \$15.00/hour per Resolution 255-21. Gary will bring a resolution in February to hire another PT Building Maintenance Mechanic. Perhaps we will have better luck with that position.
6. We currently have an abundance of old office furniture including desks, chairs and filing cabinets that are in storage. I am proposing to dispose of these items per policy 60a “Fixed Asset Policy”. None of the items have a value of over \$500 so I will notify the acting County Administrator and purchasing before we dispose of them by Public Auction.

Legislator Kerr inquired about the status of the county’s capital plan and Mr. Duckett explained that no committee has been formed yet but there is a list of items to be included.

Legislator Basile inquired about an inventory of county owned buildings and properties and Mr. Duckett said he would provide that list to the Board of Legislators.

DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Jeff King:

1. In addition to routine maintenance, preventive maintenance and the day to day efforts for snow and ice removal Ed and his team responded to 165 maintenance requests in December. This time of year there are multiple requests for minor renovations and moving records.
2. Ed and his team have been working on the renovations and changes in the Finance Office on the fifth floor.
3. Ed and his team moved the Director of Purchasing from the 6th floor to the 5th floor Planning Conference Room.

COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons and Greg Purcell:

1. In addition to routine maintenance and the day to day efforts for snow and ice removal Mitch and his team responded to 158 maintenance requests first 21 days of the month.
2. They continue to perform extra sanitizing efforts due to COVID.
3. Working on converting the PSB back to NYSEG. (Resolution 197-21). We have an agreement with O’Connell Electric to install the line. Mitch and Gary answered NYSEG’s questions. NYSEG provided an invoice for the project design and installation and we paid the invoice. Gary is now following up with NYSEG on the project.
4. The Solar Project is scheduled to start in January.

New Business?

Any Questions?

Doug Dello Stritto (Parks) –

Emerson Park:

- a. The Parks & Trails Department and Director position were created by Resolutions 406-21, 407-21. The Department would like to thank the legislature for their support in the continued development of the department as we return to full staffing and increase programming in 2022.
- b. The Parks Department continues to work with IT and Civic Plus to migrate the reservation system to the county website. Reservations for 2022 will be processed through the new Civic Plus system including being able to view and reserve Emerson Park shelters online.
- c. The Parks Department was unsuccessful at securing the CFA grant application for the next phase of the Deauville Island redevelopment plan. This is a setback for our efforts to increase the quality of our facilities and generate revenue through increased programming. We continue to work with the Parks Commission, the Planning Department and other organizations to continue this important project.

Ward W. O’Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):

- a. November 14, 2021-January 31, 2022: Festival of Trees, attendance as of 12/27/21: 1799

Sterling Nature Center (Jim D'Angelo Director):

1. NOI's have been distributed to winning bidders. Construction meetings for the new facility have commenced.

Trail Update: Nothing new to report.

Owasco Flats: Nothing new to report.

New Business?

Any Questions?

Brian Soper (Highway) –

- As weather allows we are hauling stone and replacing culverts in preparation for seasons paving.
- Ridge Rd and Ledyard Rd bridges are completed and open to traffic we are holding funds till spring to make sure the restoration done holds and the grass grows as per contract.
- We received funding for Jericho Rd over Putnam Creek in the amount of \$1,073,196 through Bridge New York fund.
- I have been in discussions with the Town Association's Snow Plow committee as to the format changes coming to the new contract for the next season.
- We are working with purchasing to send out yearly bid extension's letters.

RESOLUTIONS:

BUILDINGS:

- 1-22-PW-1 Authorizing the Chair of the Cayuga County Legislature to sign a three-year renewal agreement for Professional Services to provide Environmental Health and Safety Compliance Support Services. **Motion by Calarco, 2nd by Pecher. All in favor.**

This entity submitted the lowest bid when this contract went up for an RFP in 2018.

PARKS:

- 1-22-PW-2 Fixing day and notice of public hearing pursuant to NY Gen. Mun. Law § 6-d to authorize expenditure of funds from Reserve Account No. A-18838 Pavilion Building and Equipment for repairs to the Emerson Park Pavilion Roof. **Motion by Kerr, 2nd by Didio. All in favor.**

The repair will cost \$12,908 and there is currently \$30,000 in reserve for these uses.

HIGHWAY:

- 1-22-PW-3 Authorizing the signing of Supplemental #1 with NYSDOT, increase of Capital "H" Project 15-03 ("Cr 31b-East Brutus St. Road Preservation"), authorizing the transfer of funds, and authorizing the Chair of the Legislature and the Highway Superintendent to execute any and all agreements. **Motion by Calarco, 2nd by Pecher. All in favor.**
- 1-22-PW-4 Authorization to fill two (2) Motor Equipment Operator Medium position and two (2) Motor Equipment Operator Heavy in the County Highway Department. **Motion by Calarco, 2nd by Shea. All in favor.**

There was discussion among legislators in regards to making the county's hiring process generally less cumbersome.

- 1-22-PW-5 Authorization to purchase Highway Equipment. **Motion by Calarco, 2nd by Didio. All in favor.**

ADJOURNMENT: Motion to adjourn at 6:16 PM by Didio, 2nd by Shea. All in favor.

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.