



MINUTES
PUBLIC WORKS COMMITTEE
Tuesday, January 10, 2023 at 5:30PM
Live stream Link - <https://youtu.be/hzSVtA5t5og>

CALL TO ORDER: By Hon. Andy Dennison at **5:30 PM**

MEMBERS: Legislators Jim Basile, Christina Calarco, Michael Didio (Vice Chair), Tricia Kerr, Brian Muldrow and Hans Pecher

OTHERS: Chair of the Legislature David Gould, Legislators Lydia Patti-Ruffini, Robert Shea, Mark Strong, Heidi Nightengale, Aileen McNabb-Coleman, and Elane Daly; Karl Rindfleisch, Kyle Laukaitis, Gary Duckett, Doug Dello-Stritto, Brian Soper, Steve Lynch, Doug Kierst, Michael Miller, Kelly King, Lynn Marinelli, Shereen Androsko, Chris Palermo, Brittany Massi, Secretary to the Chair Sarah Blowers

MINUTES TO APPROVE: December 6, 2022
Motion by Basile, 2nd by Kerr, all in favor.

APPOINTMENTS:

Cayuga County Water and Sewer Authority

Andrew Rindfleisch, 1239 Great Gully Rd, Union Springs, NY 13160, Term – 1/1/23 to 12/31/25

Herb Marshall, 8016 Powers Rd, Port Byron, NY 13140, Term – 1/1/23 to 12/31/25

Donald Slocum, 3533 Sill Rd, Locke, NY 13092, Term - 1/1/23 to 12/31/25

Motion by Kerr, 2nd by Pecher, all in favor.

DEPARTMENT UPDATES FOR COMMITTEE:

Karl Rindfleisch (CCWSA) –

WATER/SEWER UPDATES:

- NYS and Cayuga County Department of Health reports filed as mandated.
- Continuing water and sewer supervisory duties in Town of Springport/Fleming district(s). Operations/Maintenance for the Town of Fleming. Also providing water operations/maintenance and billing services in the Town of Mentz and the Town of Westbury (water delivered via Wayne County supply).
- CCWSA and CCIDA continue their collaboration for new sewer infrastructure for the two businesses in the Aurelius Industrial Development Park.

County Sewer District 2

- Flushing of sewer system on west side of the bay continues. Additional upgrades are in the planning stages to prevent erosion and blockage issues. This system helps to maintain proper pressures, preventing service disruption.
- CCWSA repairs its grinder pumps and have a stock ready. CCWSA is available to work with municipalities to repair their grinder pumps systems, too.
- "NYS DigSafely" location requests maintained daily. Alarms for malfunctioning grinder pumps checked and main pump stations monitored continually. Odor control systems are working properly throughout the system.

Master Regional Plan and Report – CC Regional Water System

- Discussions of next steps

Miscellaneous:

- Buildings & Grounds, Gary Duckett, has initiated plans to repair existing sewer infrastructure at the Public Safety Building and connection to the sewer transmission line at the Auburn line. Once upgrades are satisfactorily completed the expectation is for CCWSA to provide operations and maintenance of existing sewer lines on and for the County campus on County House Road, Sennett.
- 2023 Congressional Appropriation - Former Congressman John Katko announced that the approval for the Community Projects program funds have met the final criteria for approval. The project funds will be used for a CCWSA second connection to the City of Auburn's water supply at North Street to extend to existing waterline to CCWSA waterlines on Potter Road, Sennett and provide service to homes on Route 34 now served by the City for safe, potable water.
- Honoco Road Sewer and assessment of Village of Aurora's sewer treatment plant discussions with the Village is continuing to provide a conduit for services to properties along Cayuga Lake. An IMA has been drafted to coordinate the initiative.

Kyle Laukaitis (Weights and Measures) –

TRAINING

- Started new position on Monday November 15th. Completed Orientation/In-processing, and met most of the personnel I will be working with during normal operations.
- Worked with IT Department to install new computer and phone.
- Trained with Mary Beth Leeson on Munis System.
- Trained with Mike Konyak, NYS Agriculture and Markets, regarding NIST Handbook 44, NYS Quality Manual, NYS Article 16, NYS Regulation 220-224, and all other documentation that applies to administering the Cayuga County Weights & Measures Program. Approximately 60 hours of training in the office and the field.
- NYS Metrology Lab visit – Albany Transported County's (52) 25 lb. weights for calibration as well as County's Avoirdupois Weight Set used for all computing scales < 35 lbs. Had an opportunity to meet lab staff and begin working relationships. Also met NYS Petroleum Quality Program manager. We will resume participation in that program in January 2022. Delivered weights 12/2, picked-up weights 12/22.

SCALES

- Auburn High School – Auburn Tested three personnel scales in the nurse's office. 2 scales passed, 1 failed and by <1 lb (not to be used for wrestling tournaments)
- Casey Park Elementary Scale – Auburn Tested personnel scale in nurse's office. Passed
- Barski Brothers Farm Supply – Sennett Tested (6) Beam type scales and (1) Hopper type scale. All passed. Adjusted Zero reading on 1 beam scale to optimize.
- Double K Livestock – Sennett Tested 3000 lb. Livestock scale. Passed
- Tops Friendly Markets – Auburn Tested (2) new scales in the Meat Department. Passed
- Wegmans – Auburn Tested (2) repaired computing scales. Passed
- Robinson Concrete – Sennett New 200,000 lb. vehicle scale installed. Tested with Rochester Scale Company. Passed at new scale acceptance tolerance.
- Suburban Energy Services – Auburn Tested (2) beam types scales for sales of propane tanks.
- Owen's Orchard – Sennett Tested front end scale. Passed. Other scales already stored for the season.

GAS METERS (239)

- A Plus Mini Mart – Auburn 16 pumps tested, 16 passed
- Circle K – Montezuma 18 pumps tested, 18 passed
- Fine Foods & Gas – Auburn Only 2 pumps operational, 2 passed
- Fastrac – Weedsport 21 pumps tested, 21 passed
- Pit Stop – Weedsport 26 pumps tested, 26 passed
- Speedway – Moravia 31 pumps tested, 31 passed
- Speedway – North St – Auburn 26 pumps tested, 23 passed, 3 failed in customer's favor, ordered repaired at device owner's convenience
- Speedway – State St – Auburn 27 pumps tested, 25 passed, 2 failed in customer's favor, ordered repaired at device owner's convenience
- Speedway – Whitebridge Rd – Fleming 19 pumps tested, 18 passed, 1 failed in device owners favor, stop use ordered until repaired
- Kwik Fill – W. Genesee St – Auburn 9 pumps tested, 9 passed
- Kwik Fill – State St – Auburn 8 pumps tested, 8 passed
- D & L Truckstop – Auburn 20 pumps tested, 19 Passed, 1 failed in customer's favor, ordered repaired at device owner's convenience

Gary Duckett (Buildings and Grounds) –

BUILDINGS AND GROUNDS ADMINISTRATION: Crew Gary Duckett and Donna Blumrick:

1. Chairman Gould formed a committee to consider and make a recommendation to the Legislature on the future of the County Office Building. The committee has created a scope of work for an RFP to hire an architect to provide the Legislature with the information they need to make decisions. Chairman Gould shared the scope of work with legislators for input. RFP2022-20 was sent out by Don Carr before he left. Shereen is following up on that RFP.
2. I did not have a chance to update the Building and Grounds project list this month.
3. City Court mentioned to Chairman Gould that they want to expand into the area vacated by WIC.
4. The 2-year Electric and Gas agreements were signed.
5. We were notified by our waste hauler that prices would be nearly double for next year. We received a better quote from Morgan Rubbish, Inc. and you approved resolution 515-22 to switch vendors. The agreements were signed, and we made the switch the last week of December.
6. Chairman Gould requested that Buildings and Highway develop a plan for improved parking at Mental Health. The plan was developed increasing the parking spots from 12 to 25. Highway has made the physical changes to the lot. I need to coordinate the painting of the stripes with the city.

7. Before he left Don Carr issued RFP2022-21 to replace the roof on the Hardenberg Building and a section of the roof over the PSB. I am following up on this with potential bidders.

DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Brian Henyan:

1. In addition to routine maintenance, preventive maintenance, the day-to-day efforts for grounds maintenance and snow and ice management Ed and his team responded to over 154 maintenance requests as of 12/30/22.
2. Except for year-end vacations the downtown crew staffing is still finally up to the level allowed by the budget.
3. Ed continues to receive some help from Employment and Training.
4. Replace Courthouse Heat Pumps, Res. 96-22, \$200,000 – Don Carr left before working on this. Bergmann will develop a spec so we can bid the work out.
5. HPO HVAC Res. 96-22, \$400,000 Ed complete his part of this project and Gary has provided the information to Bergmann they are coming 1/4/23 to review the existing conditions.
6. Ed and his crew worked with the vendor, Bellow Construction, to complete the wall and move a door in the DA's office. Ed's crew did the electrical work, worked with IT on the data lines and then did the painting of the wall.
7. Surplus furniture update: The agreement with Auctions International was extended to 12/31/22. Buildings has requested they come back in. They are finally coming 1/4/23.
8. We need to get started on the Court Tenant Work for 2022-2023. It includes another wall, acoustics for a Courtroom, painting and carpeting.

COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons, Greg Purcell:

1. In addition to routine maintenance and the day-to-day efforts for grounds maintenance and snow and ice removal Mitch and his team responded to over 233 maintenance requests as of 12/30/22.
2. They continue to perform extra sanitizing efforts due to COVID. As of today, this effort is not needed.
3. One crew member has been out for two months. We are hoping he will return next month. Team members are trying to take their vacations. We have a laborer starting 1/3/23. We are still looking for one more laborer and hopefully another Building Maintenance Mechanic PT. See resolution for January.
4. Bergmann determined the cause of the flooding and have been asked to provide a quote to develop a specification for plumbers to repair the problem. We need a PO for that work.

New Business?

Any Questions?

Doug Dello Stritto (Parks) –

Parks & Trails Department:

1. December Resolutions: none
2. Parks & Trails Department:
3. Emerson Park:
 1. Deauville Island Redevelopment:
 1. Phase 1 – CFA application for the amphitheater quadrant was not funded in the 2022 round of EPF funding.
 2. Fisher Associates has revised preliminary schematics for the Whitebridge Rd. property at Emerson Park based on feedback from the department. NYS DOT has approved the phase 1 of the permit, 2 subsequent phases are required for full approval. We are working with Fisher Assoc to provide the required documentation for phase 2.
 3. Temporary road establishment and channel dredging is underway.
 2. Friends of Emerson Park: The Friends of Emerson Park have released 2023 event dates beginning with Annual FOES Easter Egg Hunt on April 2, 2023.
 3. Shelter replacement RFP design request: 2 proposals have been received a 3rd was a no-quote. The funding for a replacement shelter was requested at the September Public Works Committee Meeting and it was referred to the ARPA committee. The ARPA committee has responded that they would like to wait and see how much of the requests are utilized.
 4. Main sidewalk, Merry-Go-Round Theater entrance plaza and lighting replacement design has been received. The plan outlines the needed hardscape and lighting replacement, ADA accessibility compliance, pedestrian safety and vehicular access needs to improve the safety and function of this high traffic area. Design, construction documents and bid preparations are quoted at a not to exceed amount of \$33,819.
 5. Renewal of the Rev Theatre contract: draft review underway.

Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (report provided by Tim Quill Director PT):

No update

Sterling Nature Center (report provided by Jim D'Angelo Director):

1. REDI new facility construction: Auxiliary external structures including the picnic shelter, outdoor classroom, pergola and 60% of the sidewalks are complete and construction has been suspended for the months of January and February. Construction is scheduled to restart (weather permitting) in mid-March. Substantial completion of the facility is expected by June 30.

Trail Update:

1. The Auburn Fleming Trail: no report

2. The Cato-Brutus Trail: Bridge A grant closeout process has been initiated
3. Hojack Trail Bridge - site work associated with bridge deck replacement is complete
4. Cato - Fair Haven trail: no report
5. Cayuga County Highway trail maintenance calls:
 1. Culvert Cleanout – 1
 2. Tree overhanging/blocking - 0

Owasco Flats:

River mile markers signage are being designed and locations designated.

Brian Soper (Highway) –

- New guiderail has been installed on both Oak Hill Rd and Tollgate Hill Rd projects which completes these projects.
- Glenn Haven slope failure is tentatively set for a March start date.
- Due to the mild weather, we have been able to start prep work for the upcoming paving/chipping season.
- Stone hauling will start next week for additional fill in work on days we are not involved with snow operations.
- Snow & Ice operations are going well due to the mild weather. We currently have 5 open plow operators’ positions which leaves us with one extra for the entire County.
- Motor Pool is being staffed with 1 fulltime mechanic and a helper as need if available from the Highway shop until we can fill it fulltime. Resolution is in this month to fill. Departments have been patient with us as we navigate through the changes at Motor Pool. I hope we will be able to get the motor pool moved back to Highway mid-summer.

RESOLUTIONS:

BUILDINGS:

- 1-23-PW-1 Authorizing the Buildings and Grounds Department to hire a part time Building Maintenance Mechanic to replace a part time Building Maintenance Mechanic who was promoted to full time.
Motion by Calarco, 2nd by Muldrow, all in favor.

HIGHWAY:

- 1-23-PW-2 Authorization to extend bids.
Motion by Kerr, 2nd by Muldrow, all in favor.
- 1-23-PW-3 Authorization to fill Automotive Mechanic position in the County Highway Department.
Motion by Calarco, 2nd by Kerr, all in favor.
- 1-23-PW-4 Authorization to approve 2023 paving list.
Motion by Pecher, 2nd by Basile, all in favor.
- 1-23-PW-5 Authorization to purchase Highway Equipment.
Motion by Basile, 2nd by Calarco, all in favor.
- 1-23-PW-6 Authorization to approve 2023 surface treatment list.
Motion by Pecher, 2nd by Calarco, all in favor.

PARKS & TRAILS:

- Motion to bundle PW 7, 9-11, 13, & 14 by Calarco, 2nd by Basile, all in favor.**
- 1-23-PW-7 Authorization to enter into a three-year license agreement with the Owasco Paddles, LLC to provide the service of renting kayaks, canoes, paddleboards and similar recreational equipment from Emerson Park Property.
- 1-23-PW-8 **(Moved to Planning)** Approving a request from the Cayuga County Industrial Development Agency to allow an easement along the northerly side of Eagle Drive for the construction of a new sewer line and authorizing the Chair of the Cayuga County Legislature to execute a grant of right-of way and easement (sewer) agreement.
- 1-23-PW-9 Authorizing an increase in boat slip rental fees at Emerson Park.
- 1-23-PW-10 Authorizing an increase in salary for the Part Time Cleaner, Parks and Trails Department.
- 1-23-PW-11 Resolution to increase Parks & Trails facility rental rates.
- 1-23-PW-12 Authorizing an agreement with the Friends of Emerson Park as promoter of the 2023 EPIC Concert Series.

Motion by Basile, 2nd by Calarco, all in favor.

- 1-23-PW-13 Authorizing the suspension of the daily passenger car parking fee and the implementation of parking fees for contracted public events at Emerson Park for 2023.
- 1-23-PW-14 Authorizing the hiring of seasonal staff for the Parks & Trails Department for the 2023 season.
- 1-23-PW-15 Authorize an agreement to complete design and construction documentation for repairs at Emerson Park.
Motion by Calarco, 2nd by Basile, all in favor.

Motion by Pecher to adjourn at 6:09 PM, 2nd by Kerr, all in favor.