



**AGENDA**  
**CAYUGA COUNTY LEGISLATURE**  
**Tuesday, August 27, 2019, Chambers – 6:00PM**

**CALL TO ORDER:** Hon. Tucker Whitman, Chair

**ROLL CALL:** Sheila Smith, Clerk of the Legislature

**PLEDGE OF ALLEGIANCE:**

**MOMENT OF PRAYER:**

**DEATHS:** Our sincere condolences to the families and friends of:

- Robin Blair, niece of Legislator Timothy Lattimore
- Irene Pinckney, mother of Legislator Paul Pinckney

**PUBLIC HEARING: 6:00PM**

- To adopt Local Law No. 2 for the year 2019, amending Local Law No. 2 of 2009 – establishing the Office of the County Auditor

**PROCLAMATIONS:** None

**PRESENTATION:**

- Insero and Co. – Financial statements
- Nick's Ride 4 Friends – Joel Campagnola

**PRIVILEGE OF THE FLOOR:**

**MINUTES TO APPROVE: July 23, 2019**

**EMERGENCY RESOLUTION:**

**RESOLUTION NO. 265-19 8/27/19**

**DPW Emg Appt Dep. Dir**

**EMERGENCY RESOLUTION AUTHORIZING THE CHAIRMAN OF THE COUNTY LEGISLATURE TO APPOINT CARL MARTEL AS TEMPORARY DEPUTY DIRECTOR OF PUBLIC WORKS**

BY: Tucker Whitman, Chair, Cayuga County Legislature  
Joseph Bennett, Chair, Public Works  
Patrick Mahunik, Chair, Ways and Means  
Keith Batman, Minority Leader

**WHEREAS,** The Chairman of the Cayuga County Legislature received and accepted the resignation of the Director of Public Works; and

**WHEREAS,** the position of Deputy Director of Public Works is presently vacant, and

**WHEREAS,** the Office of the County Administrator having been vacated, the Chairman of the County Legislature assumes the day-to-day responsibilities and administrative oversight of the county government, and

**WHEREAS,** Local Law No. 5 of 2018 provides that the County Administrator has general oversight and administration of the Department of Public Works, and

**WHEREAS,** Through the authority provided to the Office of the County Administrator by Local Law No. 5 of 2018, the vacancy in the Office of County Administrator, and the vacancy in the Office of Director of Public Works, the Chairman of the Cayuga County Legislature holds appointing authority over the position of Deputy Director of Public Works, and

**WHEREAS,** Due to the immediate need for administrative personnel in the Cayuga County Division of Highways, an emergency resolution, pursuant to Rule 11 of Section II of the Rules of Order of the Cayuga County Legislature, is necessary to ensure that paving, bridge, and other projects continue on schedule, funding sources remain viable, and vendors continue to provide scheduled services, now therefore be it;

**RESOLVED,** the Chairman of the Cayuga County Highway Department is authorized to appoint Carl Martel to the temporary position of Deputy Director of Public Works (Position Control No. 8124) on an interim basis at the current salary of said position and in accordance with civil service rules and regulations; and be it further

**RESOLVED,** a copy of this resolution shall be presented to the Cayuga County Legislature at its meeting on August 27, 2019.

**Signed by Whitman, Bennett, and Batman, all in favor.**

**APPOINTMENTS AND RE-APPOINTMENTS:**

**Community Services Board**

Camille Johnson, 6 Gardenier Rd., Oswego, NY 13126, Term – 1/1/17 to 12/31/20

**Cayuga-Cortland Workforce Development Board:**

Carla DeShaw, 213 N. Main St., Canastota, NY 13032, term – 7-1-19 to 6-30-22 (Re-appt.)

Scott Reilly, 101 Columbus St., Auburn, NY 13021, term – 8-1-19 to 12-31-22 (New appt.)

**Cayuga County Water Quality Management Agency**

Gary Clark, 14942 West Bay Rd., Sterling, NY 13156, Term – 8-27-19- until the Bay Betterment Assoc. submits a new nomination (New appt.)

Lauren Ryan, 5 Lake Vista Drive, Skaneateles, NY 13152, Term – 8-27-19 – until the Skaneateles Lake Assoc. submits a new nomination (New appt.)

**COMMUNICATIONS AND ANNOUNCEMENTS:**

1. Several letters in regard to asking the legislature to pass local legislation to ban single-use EPS packaging.
2. Letter from Senator Pam Helming in regards to receiving Resolutions 262-19 and 263-19.

**CCC REPORT:** Dr. Durant

**COMMITTEE REPORTS & INDIVIDUAL LEGISLATORS' REPORTS:**

**CHAIRMAN'S REPORT:** Tucker Whitman

**CAYUGA COUNTY LEGISLATURE  
RESOLUTIONS 8-27-19**

**RESOLUTIONS:**

**REGULAR MONTHLY RESOLUTIONS:**

- 1A. Authorizing the County Treasurer to Pay July 6 through July 26, 2019 Audit of Claims
- 1B. Authorizing the County Treasurer to Pay July 27 through August 9, 2019 Audit of Claims

**WAYS & MEANS:**

- 8-19-WM-1 Authorize contract with RDS Services, LLC to review Retiree Drug Subsidy claims for potential under claimed amounts.
- 8-19-WM-2 To adopt Local Law No. 2 for the year 2019, amending Local Law No. 2 of 2009 – establishing the Office of the County Auditor
- 8-19-WM-3 Approving the Collective Bargaining Agreement between the Cayuga Community College Educational Support Professionals Bargaining Unit and the Cayuga Community College for the period September 1, 2017 through August 31, 2022
- 8-19-WM-4 Appointing Sheila Smith to the Office of County Auditor
- 8-19-WM-5 **(DRAFT)** Authorizing the funding of certain Capital Reserves

**HEALTH & HUMAN SERVICES:**

- 8-19-HH-1 Authorizing the Chairman of the Legislature and the Director of Community Services to enter into a contract with Cayuga Centers for the Provision of Preventive Services
- 8-19-HH-2 Authorizing the Chairman of the of the Cayuga County Legislature and the Director of Community Services to create and fill one full-time Project Manager
- 8-19-HH-3 **(TABLED)** Authorizing the Chairman of the Cayuga County Legislature and the Director of Community Services to contract with an Epidemiologist for the NYS HEALing Communities Study Grant
- 8-19-HH-4 Authorize the filling of a vacant Account Clerk Typist position at the Cayuga County Mental Health Center due to a retirement

**GOVERNMENT OPERATIONS:**

- 8-19-GO-1 Creating Cayuga County Policy Section 10, “Records Management Policies and Procedures”
- 8-19-GO-2 Authorizes Cayuga County Clerk to fill a full time Senior Clerk
- 8-19-GO-3 To adopt the By-Laws for the Cayuga County Veteran’s Services Advisory Board (VSAB)
- 8-19-GO-4 Authorizing the amendment of the Rules of Order Cayuga County Legislature.

**PLANNING:**

- 8-19-PL-1 Authorization to fill a vacant Planner position on or after August 16, 2019 due to a resignation of a Planner in August 2019
- 8-19-PL-2 Designating the Cayuga County Convention and Visitors Bureau (“CCCVB”) as the Cayuga County Tourism Promotion Agency (“CCTPA”) for New York State grant funding for the 2020 State program Year and designating the Program Project Director
- 8-19-PL3 Authorizing Cayuga County to award contract for construction of improvements to Emerson Park Deauville Island using grant funds awarded by the New York State Office of Parks Recreation and Historic Preservation

8-19-PL-4 Fixing Day and Notice of a Public Hearing on a Local Law Establishing a Sustainable Energy Loan Program (Open C-PACE) in the County of Cayuga and repealing Local Law No.: 4 of 2018

**PUBLIC WORKS:**

- 8-19-PW-1 Authorizing the Chair of the Legislature to sign an agreement with a painting contractor to paint the exterior of the Merry-Go-Round Theater at Emerson Park
- 8-19-PW-2 Authorizing the acceptance of a challenge grant in the amount of \$25,000 from the Fred L. Emerson Foundation for a heating and insulating project for the Ward W. O'Hara Agricultural Museum and the Dr. Joseph F. Karpinski Sr. Educational Center and authorizing the acceptance of a \$15,000 donation from Ted O'Hara for the museum
- 8-19-PW-3 Authorizing the Chair of the Legislature to sign an agreement with Josall Syracuse Inc. to install steel roofing over a portion of the Ward W. O'Hara Agricultural Museum, the entire roof of the administrative offices and the log cabin at Emerson Park (2/3)
- 8-19-PW-4 **(Amended @ Ways)** Authorizing the Chair of the Cayuga County Legislature to sign a one year extension to the agreement for the cleaning of two county buildings the Cayuga County Courthouse and the Historic Post Office
- 8-19-PW-5 Authorizing masonry repairs to the steps and pavers of the courthouse including resetting and repointing (2/3)
- 8-19-PW-6 **(TABLED)** Authorization for the Director of Public Works to use Nuisance Wildlife Control Officers to remove and/or eradicate nuisance wildlife on county-owned property and right-of-ways
- 8-19-PW-7 **(TABLED)** Authorization for the Department of Public Works to develop and execute a flag purchase program
- 8-19-PW-8 **(TABLED)** Authorization to use New York State Emergency Management license plates on Department of Public Works vehicles
- 8-19-PW-9 **(TABLED)** Authorizing the Director of Public Works to fill a Highway Supervisor position (Sign Shop)
- 8-19-PW-10 Authorizing the Director of Public Works to fill a Highway Supervisor position
- 8-19-PW-11 Authorization for Director of Public Works to fill a Medium MEO position within the Highway Division
- 8-19-PW-12 **(TABLED to Legislature Meeting)** Authorization for Director of Public Works to create and fill a General Highway Supervisor position within the Highway Division
- 8-19-PW-13 Authorization to use proceeds from auctioned equipment to purchase the City of Auburn's used bucket/boom utility truck (2/3)
- 8-19-PW-14 Authorization for the Chairman of the Legislature and the Director of Public Works to sign an agreement for engineering services in Ridge Road over Yawger Creek Bridge Replacement Project in the Town of Fleming
- 8-19-PW-15 Authorization for the Chairman of the Legislature and the Director of Public Works to sign an agreement for engineering services on Little Salmon Creek Bridge Replacement Project in the Town of Venice
- 8-19-PW-16 **(TABLED)** Authorization for the Department of Public Works to develop and execute a "Cayuga Challenge" Trail Hiking Program
- 8-19-PW-17 **(TABLED)** Authorization for the Department of Public Works to develop and execute a "Friends of Cayuga Trails" Program
- 8-19-PW-18 Accepting and adopting the Regional Master Plan for the efficient delivery of Water and Sewer services in Cayuga County

**JUDICIAL & PUBLIC SAFETY:**

- 8-19-JP-1 Authorizing Chair of the Legislature to temporarily fill six (6) part time Administrative Officers in the Emergency Management Office as Job 2 positions for the qualified ES Coordinators
- 8-19-JP-2 Authorizing a budget transfer in FY2019 EMO Budget for critical safety repairs to the Cayuga County Fire Training Tower
- 8-19-JP-3 **(Defeated @ Judicial)** Resolution to amend the 2019 Budget to include revenue and appropriations related to the Adventfs Traffic Education Program
- 8-19-JP-4 Authorize the Sheriff to fill one Deputy Sheriff, one Deputy Sheriff Corporal and resulting backfills in the Law Enforcement Division of the Cayuga County Sheriff's Office
- 8-19-JP-5 Authorize the Sheriff to fill two vacant Sheriff Custody Officer Positions in the Custody Division of the Cayuga County Sheriff's Office
- 8-19-JP-6 Authorizing the creation of a temporary leave bank for a Cayuga County Sheriff's Employee
- 8-19-JP-7 Authorize the Chair of the Legislature to sign a contract with Tetra Tech for the purposes of improving emergency management plans, training, and exercises in Cayuga County

**And any other business that may come before the Board**

**ADJOURNMENT:** Tuesday, September 24, 2019 at 6:00PM

**If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.**

8-19-PW-4

RESOLUTION NO. \_\_\_\_\_ 8/27/19 DPW Bld Cleaning Agreement CH & HPO 2019-2020 rev

**Authorizing the Chair of the Cayuga County Legislature to sign a one year extension to the agreement for the cleaning of two county buildings the Cayuga County Courthouse and the Historic Post Office**

BY: Hon. Joseph Bennett, Chair, Public Works Committee, and  
Hon. Patrick Mahunik, Chair, Ways & Means Committee

**WHEREAS**, Resolution No. 294-16 authorized and directed the Chair of the Legislature to sign a two year agreement with GDI Services Inc. for the cleaning of the Cayuga County Courthouse and the Historic Post Office at a cost of \$130,560/year; and

**WHEREAS**, the current cleaning agreement may be extended by the Cayuga County Legislature for successive one year periods for a maximum of two years; and

**WHEREAS**, the first extension was approved last year per Resolution 323-18; and

**WHEREAS**, the Quarterly Inspections of Cleaning and Maintenance of Court Facilities by the Unified Court System has found the cleaning to be adequate, (the highest score on the inspection form used by the court); and

**WHEREAS**, the court system pays the largest portion of this cost and they recommend extending the agreement for one more year; and

**WHEREAS**, GDI has agreed to honor the current agreement with the only increase to be based upon changes in New York State prevailing wage; and

**WHEREAS**, GDI has agreed to honor all other terms and conditions of the existing agreement; and

**WHEREAS**, the Superintendent of Buildings and Grounds believes it is in the best interest of the county to sign the one year extension from September 18, 2019 through September 17, 2020; now therefore be it

**RESOLVED**, that the Chair of the Cayuga County Legislature is authorized and directed to sign any and all documents to implement the intent of this resolution.

**Public Works Committee**

**Ways & Means Committee**

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Joseph Bennett, Chair

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Patrick Mahunik, Chair

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Joseph DeForest

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Joseph Bennett

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Andrew Dennison

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Elane Daly

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Ryan Foley

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Joseph DeForest

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Timothy Lattimore

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Ryan Foley

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Christopher Petrus

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Christopher Petrus

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Charlie Ripley

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Paul Pinckney

Co. Atty: 