



AGENDA
PUBLIC WORKS COMMITTEE
Tuesday, February 11, 2020, Chambers - 5:30PM

CALL TO ORDER: By Hon. Tucker Whitman

MEMBERS: Legislators Andy Dennison, Ryan Foley, Timothy Lattimore, Hans Pecher, Paul Pinckney, and Ben Vitale

MINUTES TO APPROVE: January 14, 2020

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

- **Jeanine Wilson (CCWSA) – No updates**

- **Larry Roser (Weights and Measures) -**
From my inventory of the milk tanks in Cayuga County at the end of 2019, the following dairy farms are no longer producing milk, decreasing the county tank capacity by 3,500 gal.
Joseph Bacon (Bacondale Farms) in Aurelius stopped milking = -1,250 gal.
Shirley Wunder in Venice stopped milking = -1,250 gal.
Brian Shivley in Sempronius stopped milking = -1,000 gal.

Also the following Dairy Farms have changed tanks to a larger tank, thus increasing the county tank capacity by 2,055 gal.
William Hunter in Cato is now owned by Nelson Horst and replaced the 545 gal with a 1,600 gal tank and is adding an automatic milker or two in the new barn.

Green Hill Dairy in Scipio replaced the 3,000 gal. tank with a 4,000 gal. tank.

Also note that Lincoln Dairy in Fleming has gone to direct loading trucks with 4+ bays, sending out several trucks a day.

Weedsport Farm in Brutus is now Half Full Dairy #2

Lee Pratt (Utopia Farm) in Sennett has a 625 gal tank with a 1,600 gal tank in the yard but is not allowed to increase his herd size at this time per Byrne Dairy.

Hatfield Farms in Scipio has started building a second barn = more automatic milkers. He is now selling milk to Liberty Co-op.

5 farms in this area are now supplying milk to Boonville Co-op. This will allow them to increase their herd sizes.

Marvin Marti in Ira

Nevin Horst in Conquest

Arlyn Martin in Conquest

Travis Martin in Cato

And one more.

This means we have 91 dairy farms now = 3 less than last year.

And 124 tank = 3 less than last year and our tank capacity decreased by 1,445 gal. But this does not allow for the direct loading capability at Lincoln Dairy.

Hurdy's Redemption center in Weedsport has 2 new scales to fill LPG tanks. They are tested and passed.

Bass Pro Shop has a scale now tested and certified for the Fish Derby.

Walmart had 52 scales tested and they all passed.

Wegman's had 56 scales tested and 53 passed. 3 failed to the customers favor. One was OK to 26 lbs. but at 27 lbs. was -.96 lbs. and at 30 lbs. was -3.52 lbs. They also added 1 new 50 lb. scale to the meat department.

Tops had 30 scales tested and 27 passed. 3 failed to the customers favor. They also have 1 new scale dedicated to Insta-Cart in home delivery.

Note:

NYS now allows E15 = 15% Ethanol gasoline, now called motor fuel.

Gasoline-butanol blends up to 16% are permitted.

Diesel C'tane will no longer be required to be posted on the diesel pumps.

- **Gary Duckett (Buildings and Grounds/Parks and Trails) –**

BUILDINGS AND GROUNDS: Crew Gary Duckett and Donna Blumrick:

1. The future of the County Office Building (COB) has been under consideration for over 10 years. The Public Works Committee and ultimately the full legislature needs to make a decision on how to proceed. In 2016 the County hired Wendel (Architecture, Engineering, Planning, Energy Services and Construction Management) to provide us with a Comprehensive Energy Audit. That Final Report was received on April 19, 2017. While creating that report Wendel personnel became very familiar with the County Office Building. I asked them to provide (at no charge) an estimated cost to renovate our current building and for a new facility. That report is attached, please note the following:
 - a. Option 1 - Existing COB Renovation Cost Estimate \$10,000,000-\$14,000,000
 - b. Option 2 – New Facility Cost Estimate \$22,000,000-\$26,000,000My humble recommendation is to renovate the existing building and save the taxpayers a significant amount of money.
Discussion.
2. SECOR has started replacing the roofs at the park. As of today they have completed the roofs over the log cabin and the Emerson Park Admin Office. They are currently working on the main section of the Ag Museum.
3. Purchasing reviewed the electric supply bids. We will be purchasing our electricity from the low bidder Direct Energy. The savings county wide will be around \$30,000 for the year.

DOWNTOWN: Crew Ed Eberhardt, Jeff King, Paul France and Al Raymond:

1. In addition to routine maintenance and the day to day efforts to keep the snow and ice under control Ed and his team responded to over 105 maintenance requests in January.
2. Ed has been working on a variety of HVAC issues including the following:
 - a. Working with the new vendor chemically treating or boiler and chiller water.
 - b. Working with IT and the vendor to transfer the Computer HVAC control for the COB, Courthouse and Mental Health transferred to a new computer and working.
 - c. Working with our vendor to prepare the Chiller serving the County Office Building for the coming season.
 - d. Working with me to arrange for replacements of failing rooftop units on the HPO and the Hardenberg Buildings. This needs to be done before the cooling season hits.
3. They will be working on the 2019-2020 tenant work for the courts.

COUNTY HOUSE ROAD: Crew Mitch Brown, Ben McIntyre, Bruce Simmons and Greg Purcell:

1. In addition to routine maintenance and the day to day efforts to keep the snow and ice under control Mitch and his team responded to over 123 maintenance requests.
2. Mitch has been providing Wendell with the information they need to develop a specification for the replacement generator at the PSB.
3. Soil and Water assisted Building Maintenance by removing a tree at the firing range.
4. Replaced Boiler 3.
5. Mitch is going to assist with a project on the fourth floor of the COB. Some doors and windows need to be carefully moved.

PARKS AND TRAILS Crew Doug Dello Stritto and Mike Dagnesi.

Emerson Park:

1. There is a Public Meeting to discuss the Emerson Park Programing Plan scheduled for February 6th at 6:30 min the Emerson Park Pavilion.
2. The timeframe for Pavilion Catering RFP2019-23 was extended to February 28, 2020 @ 2:00PM.
3. The full time Building Maintenance Mechanic position at the park has been filled. I am pleased to report that former county employee Jon Borsa is coming back. He brings with him 11 years of experience with our buildings and he is our recognized as our best plumber!

Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):

- A. As stated above SECOR is working on the museum roof.
- B. In January I notified all county departments that the museum had 7 large display cases they no longer needed or wanted. No one expressed any interest in the display cases so we would like them declared surplus so we can try to auction them off or scrap them.**
- C. The insulation and heating of the museum is nearly complete.
- D. The Festival of Trees was a big success again this year.

Sterling Nature Center (Jim D'Angelo Director PT):

1. Doug Dello Stritto has continued to work with planning to get the needed information on the \$1.6 million dollar REDI Grant for the Nature Center.
2. Doug Dello Stritto is also working with planning to get the needed information for an additional \$2,500,000 for a new Nature Center Building supported by the Legislature in January see Resolution 1-20-PL-2.

Trail Update:

1. Doug Dello Stritto is working with planning to keep the paperwork moving forward for the grant received through the CFA process in the amount of \$95,500 for the Bridge north of Chase Road on the Cato Brutus Trail. This is Bridge A on the plans.
2. Doug Dello Stritto processed a resolution for February (listed below) to allow Bridge C to be constructed on the Cato Brutus Trail to replace the current bridge between Ditmar and Jerolemon Roads. These funds were included in the 2020 budget. This is Bridge C in the plans. As you know Bridge B north of Smithler Road was completed last year.

3. County Highway continues to assist Parks by clearing down trees and clogged culverts along the trails.

Owasco Flats:

OFNR volunteers have requested bench repairs, walkway repairs and downed tree removal.

• **Carl Martel (Highway) –**

- Highway vacant positions are being filled. 1 Supervisor and 2 Heavy MEO's
- 2020 Paving List: Initial draft list is complete and road work is being evaluated.
- Paving Rescheduled to 2020 (5.38 mi): North Road 3.33 miles (Owasco) & Number 1 Road 2.05 miles (Phase 2) (Springport). Postponing these projects from the fall of 2019 to summer of 2020 will allow the use of optional asphalt mixes due to warmer temperatures that will result in approx. \$400,000.00 savings.
- Weedsport-Sennett box culvert: Notice of Award has been issued to Orchard Earth and Pipe Corp.
- Long Hill Road Bridge (43C): Notice of Award has been issued to Silverline Construction. Since the bridge is currently closed the demolition phase will begin early.
- Bucket Truck: Highway has received the bucket truck that was purchased from the City of Auburn DPW. Minor repairs are currently being addressed and it is expected to be in operation very soon. This will be a huge asset allowing our crews to preform canopy work and assist other departments with similar needs.

RESOLUTIONS:

WEIGHTS AND MEASURES:

2-20-PW-1 Authorizing the Director of Weights and Measures to purchase a 150/20 gallon prover trailer

BUILDINGS:

2-20-PW-2 Authorizing the Buildings and Grounds Department to hire a part time Building Maintenance Mechanic to replace a part time Building Maintenance mechanic who accepted a full time position within the department

2-20-PW-3 Authorizing the replacement of a rooftop HVAC unit serving the Hardenberg Building

2-20-PW-4 Authorizing the replacement of two rooftop HVAC units serving the Historic Post Office

PARKS:

2-20-PW-5 Resolution to grant a three year license agreement with the Owasco paddles, LLC. Vendor to provide the service of renting kayaks, canoes, paddleboards and similar recreational equipment from Emerson Park Property

2-20-PW-6 Authorizing the Parks & Trails Department to appropriate budgeted funds to complete the Cato-Brutus Trail Bridge "C" Project

2-20-PW-7 Authorize expenditure of funds from Reserve Account No. A-18838 Pavilion Buildings and Equipment for Repairs to the Emerson Park Pavilion Porch

2-20-PW-8 Resolution to change the pay rate of the part time Laborer position at the Sterling Nature Center

2-20-PW-9 Authorizing the hiring of seasonal staff for the Parks & Trails Department for the 2020 season

HIGHWAY:

2-20-PW-10 Authorizing the Deputy Director of Public Works to access and use the Internet Government Solutions Equitable Business Opportunities System for NYDOT funded projects

2-20-PW-11 Authorizing the Chairperson of the Legislature and Highway Superintendent to enter into an agreement with towns and mowing on county roads

2-20-PW-12 Authorizing the Chairperson to extend 2018 sealed bids for the purchase of base stabilization, bituminous concrete, equipment rental, limestone, native stone/gravel, snow and ice control sand and striping

2-20-PW-13 Authorizing the Chairperson of the Cayuga County Legislature to extend 2019 sealed bids for the purchase of guiderail, pipe/pipe arch, hot in place asphalt, sign faces, sign posts, transit mix concrete, and tree trimming

2-20-PW-14 Authorizing the Deputy Director of Public Works and the Chairperson of Cayuga County Legislature to enter into a consignment contract with Kings Auto

2-20-PW-15 Authorization to fill a working Foreperson position in the Highway Department

ADJOURNMENT: Tuesday, March 10, 2020

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

2-20-PW-1

RESOLUTION NO. _____

2/25/20

WTS purch Prover Trailer

AUTHORIZING THE DIRECTOR OF WEIGHTS AND MEASURES TO PURCHASE A 150/50 GALLON PROVER TRAILER

By: Tucker Whitman, Chairman Public Works Committee
Christopher Petrus, Chairman Way and Means Committee

Whereas, The Weights and Measure's prover trailer is over 60 years old, requiring maintenance and is a necessary and vital component to the department; and

Whereas, NYS has provided updated safety guidelines which recommend prover trailers to utilize down tubes for vapor reduction, and an improved grounding system for reduced gasoline fume inhalation and explosion avoidance; and

Whereas, the Director Weights and Measure's has obtained a single source quote from Seraphin for a replacement 150/50 gallon prover trailer for an amount not to exceed \$49,239.00; and

Whereas, funds are budgeted in the 2020 Weights and Measure's account A66102 52100- Equipment; now therefore be it

Resolved, that the Director of Weights and Measures is authorized to purchase a 150/50 gallon prover trailer from appropriated and budgeted funds in account A66102 52100-Equipment; and be if further

Resolved, that the total cost of the trailer is not to exceed \$49,239.00; and be it further

Resolved, that the Cayuga County Treasurer is hereby authorized and directed to make the journal and accounting entries necessary to carry out the intent of this resolution.

Public Works Committee

Ways & Means Committee

Tucker Whitman, Chair

Christopher Petrus, Chair

Andy Dennison

Keith Batman

Ryan Foley

Elane Daly

Timothy Lattimore

Andy Dennison

Hans Pecher

Ryan Foley

Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: 

2-20-PW-2

RESOLUTION NO. _____

2/25/20

BLD Hire PT BLD Maint Mech

Authorizing the Buildings and Grounds Department to hire a part time Building Maintenance Mechanic to replace a part time Building Maintenance Mechanic who accepted a full time position within the department

BY: Tucker Whitman, Chair Public Works Committee
Christopher Petrus, Chair Ways & Means Committee.

Whereas, Resolution 359-19 authorized the hiring of a full time Building Maintenance Mechanic to replace a full time Building Maintenance Mechanic who retired; and

Whereas, a part time Building Maintenance Mechanic accepted the full time position; and

Whereas, the part time Building Maintenance Mechanic typically works at the beginning or end of the work day and/or weekends as needed to give the department better coverage during the buildings normal operating hours and to help manage overtime; and

Whereas, funding for the part time Building Maintenance Mechanic will come from the Buildings and Grounds Budget Account A16201-51002 Salaries Part Time in an amount not to exceed the budgeted amount of \$19,692.00; now therefore be it

Resolved, the Superintendent of Buildings and Grounds and the Human Resources Administrator are hereby authorized and directed to complete the necessary steps to fill this vacant position.

Public Works Committee

Ways & Means Committee

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Keith Batman

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Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: 

Authorization to Create/Fill

A copy of this completed form **MUST** be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 1/24/2020

Authorization To: Fill Only

**** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department**

**** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department**

Do you anticipate this request to result in fill-behinds? No

Cayuga County Buildings & Grounds
Department

Job Title Being Requested (Exact Civil Service Title) Building Maintenance Mechanic

Position Control Number 05002

Position Status Permanent

Position Designation Part-Time

Budget Account Number A16201-51002

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? Yes

Comp Plan Requested IS IN Part II

Probationary Salary Amount 18.73

Step 1 Amount (Part II)	18.88
Starting Salary for Position Requested	18.73
Justification for Salary Requested	The current person in this position has accepted a full time job within the Buildings and Grounds Department of Cayuga County. Having part time people allows us to extend our covered hours without working overtime and allows us to deal with some variations in workload caused by weather, projects etc.
Does position include fringe benefits?	No
What is the justification for filling this position AND why is it important for your department?	As stated above part time positions allow us to provide better coverage and control overtime. It also allows us to employ persons with a variety of skills such as plumbing, electrical, HVAC, etc.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	This position is included in the 2020 budget in the amount of \$19,692. It will be included in future budgets at a similar amount that will include any raises approved by the legislature.
Department Head	Gary Duckett
Date	1/24/2020
Attestation	I am the department or agency head listed above authorized to submit by the appointing authority

(Section Break)

LHLippoldt Approved 1/24/2020

2-20-PW-3

RESOLUTION NO. _____

2/25/20

BLD Replace Rooftop Hardenberg Building 2 20

AUTHORIZING THE REPLACEMENT OF A ROOFTOP HVAC UNIT SERVING THE HARDENBERG BUILDING

By: Tucker Whitman, Chair Public Works
By: Christopher Petrus, Chair Ways & Means Committee

WHEREAS, one of the rooftop units serving the Hardenberg Building is over 25 years old and is at the end of its useful life; and

WHEREAS, at the end last cooling season the AC compressor in the unit failed; and

WHEREAS, Cayuga County can purchase a replacement unit from the state bid supplier Johnson Controls for a price not to exceed \$15,000; and

WHEREAS, the Superintendent of Buildings and Grounds will have a firm price for the unit before the February Public Works meeting; and

WHEREAS, the replacement unit will be much more energy efficient than the old unit; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized and directed to transfer the funds in an amount not to exceed \$15,000 from A18400 into account A16224-54001 Air Conditioning for the Hardenberg Building; and be it further

RESOLVED, that the County Attorney is authorized and directed review the proposed agreement with Johnson Controls to ensure it is acceptable as to form; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature is authorized and directed sign the agreement once it is approved by the County Attorney.

Public Works Committee

Ways & Means Committee

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Christopher Petrus, Chair

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Hans Pecher

Ryan Foley

Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: 

2-20-PW-4

RESOLUTION NO. _____

2/25/20

BLD Replace 2 Rooftops HPO 2 20

AUTHORIZING THE REPLACEMENT OF TWO ROOFTOP HVAC UNITS SERVING THE HISTORIC POST OFFICE

By: Tucker Whitman, Chair, Public Works
Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, two of the rooftop units serving the Historic Post Office are over 30 years old and are at the end of their useful life; and

WHEREAS, at the end last cooling season the unit serving WIC experienced compressor failure (this unit only has one compressor) but we were able to finish the season using portable AC units; and

WHEREAS, at the end last cooling season the unit serving City Court experienced a compressor failure (this unit has two compressors) and we know the second compressor is needed to cool the building on extremely hot days; and

WHEREAS, Cayuga County can replace both units from the state bid supplier Johnson Controls for a price not to exceed \$40,000; and

WHEREAS, the Superintendent of Buildings and Grounds will have a firm price for the units before the February Public Works meeting; and

WHEREAS, the replacement units will be much more energy efficient than the old units; now therefore be it

RESOLVED, that the County Treasurer is hereby authorized and directed to transfer the funds in an amount not to exceed \$40,000 from A18400 into account A16234-54001 Air Conditioning for the Hardenberg Building; and be it further

RESOLVED, that the County Attorney is authorized and directed review the proposed agreement with Johnson Controls to ensure it is acceptable as to form; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature is authorized and directed sign the agreement once it is approved by the County Attorney.

Public Works Committee

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Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: 

2-20-PW-5

RESOLUTION NO. _____

2/25/2020

PT 3-Year Kayak Vendor Agreement 2 20

RESOLUTION TO GRANT A THREE YEAR LICENSE AGREEMENT WITH THE OWASCO PADDLES, LLC. VENDOR TO PROVIDE THE SERVICE OF RENTING KAYAKS, CANOES, PADDLEBOARDS AND SIMILAR RECREATIONAL EQUIPMENT FROM EMERSON PARK PROPERTY

BY: Tucker Whitman, Chair, Public Works Committee
Christopher Petrus, Chair, Ways and Means Committee

WHEREAS, Owasco Paddles, LLC., seeks to enter into a new agreement to provide rentals of kayaks, canoes, paddleboards and similar recreational equipment from a vendor supplied building located on county owned property known as Emerson Park; and

WHEREAS, Resolution 29-18 established an annual vendor rental fee of \$500 to provide this service to visitors to Emerson Park, and

WHEREAS, the vendor has requested the county consider a three year agreement and has approved a fee of \$500/year for 2020, 2021 and 2022; and

WHEREAS, the Park Commission was canvassed for an opinion on the agreement and all members responding approved of this agreement; now therefore be it

RESOLVED, that the Cayuga County Attorney is hereby authorized and directed to draft an agreement with the vendor for a three year agreement at \$500 per year; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature is hereby authorized and directed to sign a three year license agreement with Owasco Paddles, LLC

Public Works Committee

Ways & Means Committee

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Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty. 

AUTHORIZING THE PARKS & TRAILS DEPARTMENT TO APPROPRIATE BUDGETED FUNDS TO COMPLETE THE CATO-BRUTUS TRAIL BRIDGE "C" PROJECT

By: Tucker Whitman, Chair, Public Works Committee
Christopher Petrus, Chair Ways and Means Committee

WHEREAS, in 2018 the Cayuga County Parks & Trails Department successfully installed the first of 3 bridges necessary to complete the Cato - Brutus trail, Bridge "B", north of Smithler Rd. in Cato, NY, funded partially by a previous NYS TEP grant; and

WHEREAS, the Cayuga County Planning Department was successful in receiving a New York State grant to complete the Bridge "A" Project on the Cato -Brutus Trail, north of Chase Rd. in Cato, NY, pending contract receipt, and

WHEREAS, the Cayuga County Parks & Trails Department has budgeted funds in budget line A71152 52100 Cato - Fair Haven Trail Equipment Trackable in the amount of \$53,621 for the purchase of Trail Bridge "C" located between Ditmar Rd. and Jorolemon Rd. in the Town of Cato, and

WHEREAS, the Cayuga County Parks & Trails Department possesses the necessary permitting and designs for Bridge "C" necessary to complete this 6 mile trail corridor; and

WHEREAS, the Cayuga County Soil & Water Conservation District has identified funding to complete the site work and bridge abutment fabrication, and

WHEREAS, the Parks Commission supports the completion of this important project, therefore be it

RESOLVED, that the Cayuga County Purchasing Department is authorized to procure the trail bridge pursuant to specifications and timelines provided by the Parks & Trails Department; and be it further

RESOLVED, that the Park Maintenance Supervisor and the Purchasing Director are authorized to request and award any bids which are necessary to carry out the intent of this resolution; and be it further

RESOLVED, that the Chair of the Legislature is authorized and directed to sign any agreements necessary to carry out the intent of this resolution

Public Works Committee

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Tucker Whitman

Co. Atty: 

2-20-PW-7

RESOLUTION NO. _____

2/25/2020

PT Pavilion Porch Repair 2 20

AUTHORIZE EXPENDITURE OF FUNDS FROM RESERVE ACCOUNT NO. A-18838 PAVILION BUILDING AND EQUIPMENT FOR REPAIRS TO THE EMERSON PARK PAVILION PORCH

BY: Tucker Whitman, Chair, Public Works Committee
Christopher Petrus, Chair, Ways & Means Committee

Whereas, Reserve account A18838 was created for Emerson Park Pavilion improvement, equipment replacement, new equipment and small wares replacement funded by proceeds from the catering contract for the Pavilion, and

Whereas, the following improvement is necessary at the Emerson Park Pavilion:
Repair of porch roof and substructure; and

Whereas, the Parks Department has received 3 quotes to effect the required repairs per county Purchasing Policy; and

Whereas, the proposed repairs are consistent with the intent of the Reserve account, now therefore be it

Resolved, the County Legislature hereby authorizes the Cayuga County Treasurer to transfer the necessary funds to complete the repairs of the pavilion as determined by County Purchasing Policy by transferring \$24,740 from Reserve account No. A-18838 Pavilion Building and Equipment to A71104-54147, Park Improvements; and be it further

Resolved, that the Chairman of the Cayuga County Legislature is hereby authorized to sign any agreements necessary to carry out the intent of this resolution; and be it further

Resolved, that the Cayuga County Treasurer is authorized and directed to make the journal and accounting entries required to implement the intent of this resolution; and be it further

Resolved, that the Parks and Trails Department is hereby authorized to proceed with the improvements to the Emerson Park Pavilion as outlined above

Public Works Committee

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Benjamin Vitale

Tucker Whitman

Co. Atty: 

2-20-PW-8

RESOLUTION NO. _____ 2/25/2020 PT Sterling Nature Center Labor Pay Rate rev

RESOLUTION TO CHANGE THE PAY RATE OF THE PART TIME LABORER POSITION AT THE STERLING NATURE CENTER

BY: Tucker Whitman, Chair, Public Works Committee
Christopher Petrus, Chair, Ways and Means Committee

WHEREAS, Cayuga County presently employs a Part-Time Laborer at the Sterling Nature Center at the rate presently at \$11.10 / hour; and

WHEREAS, the Parks & Trails Department seeks to bring this rate to \$17.55/hr which is comparable to other PT Laborer positions in the Compensation Plan; and

WHEREAS, the Parks & Trails Department has budgeted for the increase from \$11.10 to \$17.55 for the Part-Time Laborer employed at the Sterling Nature Center; and

WHEREAS, the Parks Commission supports this change, now therefore be it

RESOLVED, that the rate of pay for the Part-Time Laborer position at the Sterling Nature Center be set at \$17.55 / hour Compensation Plan be amended to reflect the same.

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Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: _____



RESOLUTION NO. _____

2/25/2020

AUTHORIZING THE HIRING OF SEASONAL STAFF FOR THE PARKS & TRAILS DEPARTMENT FOR THE 2020 SEASON

By: Tucker Whitman, Chair, Public Works Committee
Christopher Petrus, Chair Ways and Means Committee

Whereas, it is necessary to hire additional seasonal staff at Emerson Park, Owasco Flats, Sterling Nature Center and the County Trails to accomplish the increased workload preparing for, during and after the summer season; and

Whereas, it is anticipated that in order to accomplish this extra work up to 54 full-time or part-time seasonal positions will be needed, which will include: fourteen (14) Laborers, eight (8) Lifeguards, three (3) Head Lifeguards, six (6) Maintenance Crew Leaders, twelve (12) Park Security Guards, one (1) Supervising Park Security Guard, one (1) Building Maintenance Mechanic, two (2) Building Maintenance Persons, one (1) Typist and six (6) Cleaners as recommended by the Committee or as otherwise provided by law; now, therefore, be it

Resolved, that the Parks Maintenance Supervisor is hereby authorized to hire up to 54 full time or part time seasonal positions as stated above, to be paid as follows:

Laborers	\$11.80/hr. (Minimum Wage)
Lifeguards	\$12.10/hr.
Head Lifeguards	\$12.85/hr.
Maintenance Crew Leaders	\$13.35/hr.
Park Security Guards	\$13.35/hr.
Supervising Park Security Guard	\$18.35/hr.
Building Maintenance Mechanic	\$18.65/hr.
Building Maintenance Persons	\$15.05/hr.
Cleaners	\$13.35/hr.
Typist	\$14.05/hr.

and be it further

Resolved, that the funding for the above-stated positions shall be paid from appropriated funds in the 2020 Emerson Park Budget Account A71101-51005 (Seasonal Salaries) for a total not to exceed the budgeted amount of \$171,404.00 and from the 2020 Sterling Nature Center Budget Account A71131-51005 (Seasonal Salaries) in an amount not to exceed the budgeted amount of \$4,000.00.

Public Works Committee

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Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: 

2-20-PW-10

RESOLUTION NO. _____

2/25/20

HWY EBO auth2020

AUTHORIZING THE DEPUTY DIRECTOR OF PUBLIC WORKS TO ACCESS AND USE THE INTERNET GOVERNMENT SOLUTIONS EQUITABLE BUSINESS OPPORTUNITIES SYSTEM FOR NYSDOT FUNDED PROJECTS.

By: Tucker Whitman, Chairman Public Works Committee
Christopher Petrus, Chairman Way and Means Committee

Whereas, NYSDOT has an Internet Government Solutions (IGS) Equitable Business Opportunities (EBO) System to track payments, participation in construction, consultant engineering and professional services pertaining to NYSDOT funded projects; and

Whereas, the system allows for more efficiency in the monitoring and reporting aspects of NYSDOT funded project (s); and

Whereas, the Deputy Director of Public Works oversees these projects and would benefit from accessing this system; now therefore be it

Resolved, that the Deputy Director of Public Works is authorized and directed to access the NYSDOT IGS EBO system on behalf of Cayuga County; and

Resolved, that the Deputy Director of Public Works will agree with the terms and conditions of access to the system set forth in the System User Agreement.

Public Works Committee

Ways & Means Committee

Tucker Whitman, Chair

Christopher Petrus, Chair

Andy Dennison

Keith Batman

Ryan Foley

Elane Daly

Timothy Lattimore

Andy Dennison

Hans Pecher

Ryan Foley

Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: 

2-20-PW-11

RESOLUTION NO. _____

2/25/20

HWY TownsMowingAgrmt2020

Authorizing the Chairperson of the Legislature and Highway Superintendent to enter into an agreement with towns mowing on county roads

BY: Tucker Whitman, Public Works Committee
Christopher Petrus, Ways and Means Committee

WHEREAS, the towns within Cayuga County may wish to provide mowing of county roads in 2020; and

WHEREAS, the Highway Department wishes to contract with the following towns for a reimbursement rate of \$245.00 per centerline mile; now therefore be it

Municipalities	Mileage Contracted	Rate per Mile	Total Expenditure
Sterling	55.11	245.00	\$ 13,501.95
Locke	15.96	245.00	\$ 3,910.20
Springport	17.32	245.00	\$ 4,243.40

Now therefore be it;

RESOLVED, to authorize the Chairperson of the Legislature and the Highway Superintendent to enter into agreement with municipalities of Sterling, Springport and Locke for contract mowing on county roads to for an amount not to exceed \$21,655.55; and be it further

RESOLVED, the County Attorney is to review agreements before signing.

Public Works Committee

Ways & Means Committee

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Christopher Petrus, Chair

Andy Dennison

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Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: 

AUTHORIZING THE CHAIRPERSON TO EXTEND 2018 SEALED BIDS FOR THE PURCHASE OF BASE STABILIZATION, BITUMINOUS CONCRETE, EQUIPMENT RENTAL, LIMESTONE, NATIVE STONE/GRAVEL, SNOW AND ICE CONTROL SAND AND STRIPING

By: Tucker Whitman, Chairman Public Works Committee
Christopher Petrus, Chairman Way and Means Committee

Whereas, certain supplies will have to be purchased during 2020 for the County Highway Department; and

Whereas, the construction season is a short period of the year and items may be required to be bid to meet unusual maintenance needs that must be accomplished during the construction season; and

Whereas, under Section 103 of the General Municipal Law all purchases over \$20,000 have to be bid by public advertising and sealed bids; And

Whereas, the Cayuga County Highway Department is currently seeking to extend 2018 sealed bids for the following;

- **Base Stabilization;** Bid 2018-01- Awarded 1-18-2018 to Suit-Kote Corp.; Recycled base; per square yard, Motor Grader, Double drum vibratory roller, and various stabilizing agents.
- **Bituminous Concrete;** Bid 2018-02- Awarded 1-18-2018 to Ricelli Enterprises, Seneca Stone, Suit-Kote Corp. and Hanson; Types; 1, 3, 5,6, and 7 mix, 37.5mm, 25.0mm, 12.5mm, 9.5mm superpave mix and fine binder.
- **Equipment Rental;** Bid 2018-03- Awarded 1-19-2018 to Monroe Tractor, Donegal Construction, F. Rizzo Construction, Midland Asphalt Mat., Vestal Asphalt, Paul F. Vitale, Inc., Suit-Kote, Villager Construction, Herc Rentals, D. Clark Dist. Tracey Road Equipment; Rental of Paver, Milling Machine, Vibratory Roller, Six Man Paving Crew, Power Broom, Backhoe, Excavator, 10 wheel truck, Bottom dump tractor trailer, Lowboy, Crawler dozers, Portable Screen, Asphalt tack, equipment rental may include operators.
- **Lime Stone;** Bid 2018-14- Awarded 1-21-2018 to Dolomite, Seneca Stone, Syracuse Sand and Gravel, Hanson, Robinson, and Smith's; Various limestone, Crusher run, Light stone, and Gabion.
- **Liquid Bituminous Materials;** Bid 2018-05- Awarded 1-18-2018 to Suit-Kote Corp., State Liquid Bituminous Concrete mixes adjusted by escalation, County Liquid Bituminous Concrete mixes, Pugmill rental, Paver rental, Chip Spreader rental, Mix Paver rental, all will operators.
- **Native Stone and Gravel;** Bid 2018-11- Awarded 2-21-2018 to RMS, TH Kinsella, Dolomite, Syracuse Sand and Gravel, Robinson, Genoa Sand and Gravel, Smith's Lindsey, Suit-Kote, and O'Tooles; Crushed Gravel Stone, Bank Run, Gabion, Sand, Select Fill, Mason Sand and Concrete Sand.
- **Snow and Ice Control Sand;** Bid 2018-13- Awarded 2-21-2018 to O'Tooles, Dolomite, Syracuse Sand and Gravel, Robinson Concrete, Hanson Aggregates, Smith's Gravel Pit, Lindsey Aggregates, Suit-Kote Corp., sand
- **Striping;** Bid 2018-08 Awarded 1-19-2018 to Seneca Pavement Marking, Reflectorized glass beads, Centerline application, Edge line application; price per mile, Yellow & White traffic paint per gallon.
- **Gasoline;** Bid 2018-10- Awarded 2-20-2018 to Mirabito Energy Products, gasoline
- **Diesel Fuel** Bid 2018-09- Awarded 2-20-2018 to Mirabito Energy Products, diesel fuel

Now therefore be it;

Resolved, that the Chairperson, be and is hereby authorized and directed, as specified in Section 133 of the Highway Law and Section 103 of the Municipal Law, to extend bids for Base Stabilization, Bituminous Concrete, Equipment Rental, Limestone, Native Stone/Gravel, Snow and Ice Control Sand and Striping

Public Works Committee

Tucker Whitman, Chair

Andy Dennison

Ryan Foley

Timothy Lattimore

Hans Pecher

Paul Pinckney

Benjamin Vitale

Co. Atty. 

Ways & Means Committee

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Tucker Whitman

AUTHORIZING THE CHAIRPERSON OF THE CAYUGA COUNTY LEGISLATURE TO EXTEND 2019 SEALED BIDS FOR THE PURCHASE OF GUIDERAIL, PIPE/PIPE ARCH, HOT IN PLACE ASPHALT, SIGN FACES, SIGN POSTS, TRANSIT MIX CONCRETE, AND TREE TRIMMING

By: Tucker Whitman, Chairman Public Works Committee
Christopher Petrus, Chairman Way and Means Committee

Whereas, certain supplies will have to be purchased during 2020 for the County Highway Department; and

Whereas, the construction season is a short period of the year and items may be required to be bid to meet unusual maintenance needs that must be accomplished during the construction season; and

Whereas, under Section 103 of the General Municipal Law all purchases over \$20,000 have to be bid by public advertising and sealed bids; and

Whereas, the Cayuga County Highway Department is currently seeking to extend 2019 sealed bids received on April, 23, 2019 for the following;

- **Guiderail;** Bid 2019-06- Awarded to Chemung Supply Corp.; misc. posts, multiple galvanized plates and beams, and hardware.
- **Pipe/ Pipe Arch;** Bid 2019-07- Awarded to Chemung Supply Corp.; Corrugated steel pipe, and Perforated sub drain pipe; 10-16 gauge, aluminized type II and plain galvanized, connecting bands, and corrugated polyethylene tubing & couplings.
- **Hot-In-Place Asphalt Recycling;** Bid 2019-03- Awarded to Highway Rehab Corp.; Hot in Place Asphalt Recycling with compaction and without compaction per square yard, option of traffic control
- **Sign Faces** Bid 2019-09- Awarded to Garden State Highway; one color High Intensity Prismatic sign faces, various sizes
- **Sign Posts** Bid 2019-08- Awarded to Chemung Supply Corp., Driving sections, Upper sections, delineator posts, galvanized square tube type; various lengths
- **Transit Mix Concrete** Bid 2019-05- Awarded to Robinson Concrete; Concrete, class A & B, Certifications, delivery and mesh
- **Tree Trimming** Bid 2019-10- Awarded to Cranebrook Tree Service, hourly or daily tree removal rate

Now therefore be it;

Resolved, that the Chairperson of the Cayuga County Legislature, be and is hereby authorized and directed, as specified in Section 133 of the Highway Law and Section 103 of the Municipal Law, to extend bids for Guiderail, Pipe/Pipe Arch, Hot in Place Asphalt Recycling, Sign faces, Sign posts, Transit mix concrete and Tree trimming.

Public Works Committee

Ways & Means Committee

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Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty:



2-20-PW-14

RESOLUTION NO. _____

2/25/20

HWY Battery Consign

AUTHORIZING THE DEPUTY DIRECTOR OF PUBLIC WORKS AND THE CHAIR OF CAYUGA COUNTY LEGISLATURE TO ENTER IN TO A CONSIGNMENT CONTRACT WITH KINGS AUTO

By: Tucker Whitman, Chairman Public Works Committee
Christopher Petrus, Chairman Way and Means Committee

Whereas, the Cayuga County Motor Pool utilizes batteries for County vehicles on an as needed and emergency basis; and

Whereas, the batteries needed are not always available; and

Whereas, Kings Auto and the Motor Pool Division wish to enter in to a consignment agreement in which Kings Auto stocks the Motor Pool with batteries and payment is due upon sale; now therefore be it

Resolved, that the Chairperson of the Legislature and Deputy Director of Public Works are authorized and directed to execute any contracts or agreements required to implement the intent of this resolution; and be it further

Resolved, the County Attorney is to review agreements before signing.

Public Works Committee

Ways & Means Committee

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Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: 

RESOLUTION NO. _____

2/25/20

HWY Fill foreperson

AUTHORIZATION TO FILL A WORKING FOREPERSON POSITION IN THE HIGHWAY DEPARTMENT

By: Tucker Whitman, Chairman Public Works Committee
Christopher Petrus, Chairman Way and Means Committee

WHEREAS, a Working Foreperson (position control #02482) in the Highway Department is vacant; and

Whereas, the Authorization to Fill has been approved; and

Whereas, the position will allow the Highway Department to provide necessary supervision over crews at multiple locations; and

Whereas, the Deputy Director of Public Works wishes to fill this position by promotion of position control # 02481 and not backfilling resulting in a small fiscal impact; now therefore be it

Resolved, to authorize the Highway Superintendent to fill this open position and be it further

Resolved, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga

Public Works Committee

Ways & Means Committee

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Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: 

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 1/28/2020

Authorization To: Fill Only

**** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department**

**** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department**

Do you anticipate this request to result in fill-behinds? No

Cayuga County Department Highway

Job Title Being Requested (Exact Civil Service Title) Working Foreperson

Position Control Number 02482

Position Status Permanent

Position Designation Full-Time

Budget Account Number D51101

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? Yes

Comp Plan Requested IS IN CSEA

CSEA Grade 17

Probationary Salary Amount 23.59

Step 4 Amount (CSEA) 24.94

Starting Salary for Position Requested	23.59
Justification for Salary Requested	Salary requested is for promotion Working Foreperson.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	This position will allow leadership and supervision of an individual crew allowing multiple projects to completed simultaneously.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	This position will be partially funded by not backfilling position
Department Head	Carl E. Martel
Date	1/28/2020
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Kayla Mayberry
Title of Person Submitting on Behalf of Department or Agency Head	Junior Accountant
(Section Break)	

LHLippoldt Approved with changes 2/3/2020