



AGENDA
CAYUGA COUNTY LEGISLATURE
Tuesday, November 22, 2022, 6:00PM
Live Link: <https://youtu.be/e7ZdsHUvTZ4>

CALL TO ORDER: Hon. David Gould, Chair

ROLL CALL: Sheila Smith, Clerk of the Legislature

PLEDGE OF ALLEGIANCE:

MOMENT OF PRAYER:

DEATHS: Our sincere condolences to the families and friends of:

- Paul J. Haberlau, father of former County Employee Greg Haberlau and father-in-law of County Employee Cortney Haberlau

PUBLIC HEARING: 6:00PM – Call 315-294-8051, if you wish to speak on the public hearing.

- Authorize the use of videoconferencing for public meetings.

PRIVILEGE OF THE FLOOR:

PROCLAMATIONS:

- Veterans Day, November 11, 2022
- Julia Wilson Day, November 22, 2022

PRESENTATION: Michael Miller, Executive Director CEDA, update on County Small Business Grant Program

MINUTES TO APPROVE: October 19 & 25, 2022 and November 3, 2022

COMMUNICATIONS AND ANNOUNCEMENTS: None

CCC REPORT: Dr. Durant

COMMITTEE REPORTS & INDIVIDUAL LEGISLATORS' REPORTS:

CHAIRMAN'S REPORT: David Gould

**CAYUGA COUNTY LEGISLATURE
RESOLUTIONS 11-22-22**

WAYS & MEANS:

- 11-22-WM-1 Authorizing payment of Health Care and Mental Hygiene Worker Bonus (HWB) to Qualified Employees Pursuant to Social Services Law § 367-w, authorizing budget transfers, and authorizing payment to HWB Qualified employees
- 11-22-WM-2 Authorizing corrections of Real Property Taxes in the amount of \$2,500 or less by the Cayuga County Treasurer
- 11-22-WM-3 Authorizing the levy of taxes for the CCSWA in County Water District 3 & Sewer District 2 for several towns
- 11-22-WM-4 Authorize Director of Real Property Tax Services to apportion Community College costs for tax purposes
- 11-22-WM-5 Authorize the County Treasurer to pay mortgage tax
- 11-22-WM-6 Authorizing the levy of omitted taxes
- 11-22-WM-7 Prorate cost of services provided to towns
- 11-22-WM-8 Authorizing the Transfer of Tax-Delinquent Property Owned by Cayuga County to the Town of Summerhill
- 11-22-WM-9 **(AMENDED @ Ways)** Ways and Means recommendation on 2023 Budget Officer's Tentative Budget.
- 11-22-WM-10 Approval of revised SUNY Capital Request/Plan Resolution
- 11-22-WM-11 Approval of revised SUNY Capital Request/Plan Resolution
- 11-22-WM-12 Authorize the Director of Finance to fill Junior Accountant Position
- 11-22-WM-13 Amending Resolution No. 263-22, Authorizing the Cayuga County Legislature and the Director of Finance to create and fill Grants Manager position, to change the grade of the Grant Manager position

HEALTH & HUMAN SERVICES:

- 11-22-HH-1 Authorizing the Legislature to create and the Social Services Commissioner to fill a Clerk (Grade 3) position and abolish a Typist (Grade 3) position in the Department of Social Services due to a retirement.
- 11-22-HH-2 Authorizing the Commissioner of Social Services to fill two Human Services Examiner Positions in the Department of Social Services
- 11-22-HH-3 Authorizing the Commissioner of Social Services to Fill a Caseworker PT Position in the Department of Social Services and to establish the PT hourly rate for same.
- 11-22-HH-4 **(PULLED @ HHS)** Authorizing the Director of Community Services and the Chair of the Cayuga County Legislature to sign contracts with various human service agencies for services to individuals with disabilities for a period of five (5) years
- 11-22-HH-5 Authorization to fill a Food Service Helper (Non-Rural) position in the Office for the Aging
- 11-22-HH-6 Amending Resolution No. 231-22, to permit the Office for the Aging to abolish one Principal Account Clerk Position and create and fill one Fiscal Officer 1 Position in the Office for the Aging.

GOVERNMENT OPERATIONS:

- 11-22-GO-1 Authorizing the Cayuga County Clerk to abolish the title of Full Time Records Retention Clerk and create the title of Full Time Records Retention Specialist.
- 11-22-GO-2 **(DUPLICATE of WM-11 – No vote required)** Approval of revised SUNY Capital Request/Plan Resolution

- 11-22-GO-3 To Adopt Local Law No. ____ for the year 2022, A Local Law to Authorize Videoconferencing for Public Meetings
- 11-22-GO-4 Designating December 13, 2022 as the date of the final meeting of the Cayuga County Legislature for the fiscal year 2022
- 11-22-GO-5 Designating December 13, 2022 as the date to annex the tax warrant.
- 11-22-GO-6 **(AMENDED @ Ways)** Setting the date for the Public Hearing on the Tentative County Budget
- 11-22-GO-7 Amending the Cayuga County Buildings & Grounds, Highway & Parks Fall Protection Policy
- 11-22-GO-8 Amending the Cayuga County Buildings & Grounds, Highway & Parks Hearing Conservation Policies
- 11-22-GO-9 Amending the Cayuga County Buildings & Grounds, Highway & Parks Ladder Safety Policies
- 11-22-GO-10 Amending the Cayuga County Buildings & Grounds, Highway & Parks Lockout -Tagout Policies
- 11-22-GO-11 Adopting the Cayuga County Fueling and Fuel Handling Safety Policy
- 11-22-GO-12 Adopting the Cayuga Excavation & Trenching Safety Policy
- 11-22-GO-13 Authorizing the Chairman of the Legislature and the Chief Information Officer to accept a grant from the New York State Division of Homeland Security and Emergency Services (DHSES)
- 11-22-GO-14 Authorization to fill two (2) PT Driver Positions in the Veterans Service Agency
- 11-22-GO-15 Authorizing a budget transfer for the IT Department (2/3 vote)

PLANNING: NONE

PUBLIC WORKS:

- 11-22-PW-1 Authorizing the hiring of two (2) PT Laborers to assist with mowing, trimming, snow removal, painting and other labor-intensive functions around county buildings and communication towers
- 11-22-PW-2 Authorization to fill Motor Equipment Operator Medium position in the County Highway Department (Position control Number 2383)
- 11-22-PW-3 Authorization to fill Motor Equipment Operator Medium position in the County Highway Department (Position Control number 2447)
- 11-22-PW-4 Authorization to fill Motor Equipment Operator Medium position in the County Highway Department (Position Control number 2454)
- 11-22-PW-5 Authorizing the Chair of the Legislature to enter in to a 2-year agreement with Onondaga County for Snow and Ice
- 11-22-PW-6 Authorization to fill 3 Part Time Museum Aide vacancies at the Ward O'Hara Agricultural Museum
- 11-22-PW-7 **(TABLED @ Public Works)** Resolution to increase Parks & Trails facility rental rates
- 11-22-PW-8 Awarding the bid for natural gas for various County Accounts
- 11-22-PW-9 Awarding the bid for electrical energy for various County Accounts

JUDICIAL & PUBLIC SAFETY:

- 11-22-JP-1 Authorizing the Chairman of the Cayuga County Legislature and the Director of Finance to make budget adjustments in the E-911 budget.

- 11-22-JP-2 Authorizing the Chairman of the Cayuga County Legislature and the Cayuga County 911 Administrator to accept the 2021-22 Statewide Interoperable Communications Grant.
- 11-22-JP-3 Authorizing the Chairman of the Cayuga County Legislature to enter into a Tower Lease Agreement with T-Mobile to share tower space at the Ira Tower Site to improve cellular communications in the northern part of Cayuga County.
- 11-22-JP-4 Authorization to fill one (1) Senior Typist title in the Cayuga County Probation Department
- 11-22-JP-5 Authorize the Sheriff to fill eight (7) vacant Sheriff Custody Officer Positions in the Custody Division of the Cayuga County Sheriff's Office
- 11-22-JP-6 Authorizing the Chair of the Cayuga County Legislature and Sheriff of Cayuga County to enter into an agreement with Info Quick Solutions, Inc. to provide software services for pistol permits for the Road Patrol Division of the Sheriff's Office
- 11-22-JP-7 Authorizing the Sheriff of Cayuga County to appoint a new Undersheriff
- 11-22-JP-8 Authorizing the Sheriff of Cayuga County to appoint a new Confidential Secretary

LEGISLATURE:

- 11-22-LEG-1 Resolution regarding the 2022 Cayuga County Shared Services Plan
- 11-22-LEG-2 Authorizing appointments to the Board of Health

EXECUTIVE SESSION: re: Contract negotiations

And any other business that may come before the Board

ADJOURNMENT: Tuesday, December 13, 2022

If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

RESOLUTION NO. _____ 11/22/22 COL WM Budget Recommendations 23

WAYS AND MEANS RECOMMENDATION ON 2023 BUDGET OFFICER'S TENTATIVE BUDGET.

BY: Hon. Hans Pecher, Chairman Ways and Means Committee

WHEREAS, the Ways and Means Committee has reviewed the 2023 County Tentative Budget that was filed with the Clerk of the Cayuga County Legislature; and

WHEREAS, the Ways and Means Committee has proposed certain changes, alterations or revisions in the tentative budget by identifying specific account lines that could be amended, added, or deleted; now, therefore be it

RESOLVED, that the Ways & Means Committee hereby submits the attached, as its proposed changes, alterations or revisions to the Budget Officer's 2023 Tentative Budget, to the County Legislature for its consideration.

**LEGISLATIVE CHANGES
PROPOSED BY Ways and Means
TO AMEND THE 2023 TENTATIVE BUDGET**
(Meeting 11/10/2022& 11/15/2022)

| A Fund | PAGE | REVENUE | EXPENSE | NEW TOTAL | SOURCE |
|--|------|---------|----------|-----------|--------|
| Account | | | | | |
| Probation | | | | | |
| A31401 51004 On-Call | 95 | | (15,000) | 0 | |
| A31401 51002 Part Time | | | 15,000 | 15,000 | |
| Sub-total | | 0 | 0 | | |
| District Attorney | | | | | |
| A11644 54224 Minor Equipment | 78 | | 13,000 | 13,000 | |
| Sub-total | | 0 | 13,000 | | FB |
| Finance | | | | | |
| A13100 44631 Misc Federal Revenue (LATCF funds) | 12 | 50,000 | | 50,000 | |
| Sub-total | | 50,000 | 0 | | FB |
| Mental Health | | | | | |
| A43460 43497 Unity House Revenue | 184 | 205,000 | | 445,712 | |
| A43464 54000 Unity House | | | 205,000 | 445,712 | |
| Sub-total | | 205,000 | 205,000 | | |
| Records Retention | | | | | |
| A14601 51001 Salary | 50 | | 2,554 | 129,006 | |
| A14601 58001 Social Security | | | 195 | 9,636 | |
| Sub-total | | 0 | 2,749 | | FB |
| Soil & Water Conservation District | | | | | |
| A87304 54000 | 11 | | 27,000 | 777,000 | FB |
| Sales Tax | | | | | |
| A10100 41110 Sales Tax Revenue | 1 | | | | |
| A10154 54000 Sales Tax Distribution | 5 | | | | |
| Sub-total | | 0 | 0 | | |
| A Fund Totals | | 255,000 | 247,749 | | |

Total Impact on A Fund Balance (7,251)

| 2023 Operating Budget | | |
|--|------------|----------|
| Original Tentative Budget Use of Fund Balance (A Fund) | 3,009,932 | |
| Adjustment amount | (7,251) | |
| Revised Use of Fund Balance (A fund) | 3,002,681 | |
| 2022 Adopted Tax Levy | 42,314,897 | |
| 2023 Tentative Budget Tax levy | 42,949,620 | 1.50000% |
| Adjustment amount | 0 | |
| 2022 Preliminary Budget Tax levy | 42,949,620 | 1.50000% |

RESOLUTION NO. _____ 11/22/22

COL Set Public Hearing to Adopt Budget 23 rev

SETTING DATE FOR PUBLIC HEARING ON TENTATIVE COUNTY BUDGET.

BY: Christopher Petrus, Chair Government Operations Committee

BY: Hans Pecher, Chair Ways & Means Committee

WHEREAS, a tentative County Budget for the year 2023 has been prepared and is hereby presented by the Budget Officer of the County of Cayuga; now, therefore, be it

RESOLVED, that the tentative budget as amended or revised by Resolution No. _____, reflecting appropriations, revenues and resultant effects for the year 2023, shall be submitted to a public hearing as required by Section 359 of the County Law; and be it further

RESOLVED, that the maximum salaries for the Legislators that may be fixed and payable for the ensuing fiscal year shall be as follows:

| | |
|--|-------------|
| Chairman | \$45,000.00 |
| Vice Chairman | 16,130.00 |
| Additional for Majority and Minority Leaders | .00 |
| Legislators | 14,048.00 |
| Additional for Chairs of Standing Committees | 2,000.00 |

And be it further

RESOLVED, that a public hearing on the budget for the year 2022 is set for **December 8, 2022 at 6:15 PM**, at the County Legislative Chambers and that the Legislature Clerk is hereby instructed to advertise same pursuant to law.

RESOLUTION NO. _____

11-22-22

LEG 2022 Shared Services Plan

Resolution regarding the 2022 Cayuga County Shared Services Plan

BY: Cayuga County Legislature

WHEREAS, in 2017, New York State introduced the County-Wide Shared Services Initiative (“CWSSI”) with the intent of generating property tax savings by facilitating operational collaboration between local governments; and

WHEREAS, the CWSSI has been extended through December 31, 2024, per the State Fiscal Year 2021 Enacted Budget of Article 12-I of the General Municipal Law; and

WHEREAS, municipalities throughout Cayuga County have, for many years, worked with their neighboring localities to expand collaboration and increase operational efficiencies to reduce and/or stabilize service costs and local tax rates; and

WHEREAS, the Cayuga County Shared Services Panel (“Panel”), comprised of the Chief Elected Official of every municipality in the County, has identified additional efficiencies among partner municipalities that will, over time, result in recurring tax savings for Cayuga County residents and has incorporated these into the proposed 2022 Cayuga County Shared Services Plan (“Plan”); and

WHEREAS, the Cayuga County leadership and staff, and many municipalities on the Shared Services Panel donated time and resources to the drafting and development of the Cayuga County Shared Services Plan; and

WHEREAS, the proposed Cayuga County Shared Services Plan and the Plan was presented to the full Cayuga County Legislature at the October 25, 2022 meeting of the Cayuga County Legislature; and

WHEREAS, General Municipal Law § 239-6b requires that the Cayuga County Legislature review and consider the Cayuga County Shared Services Plan; now, therefore be it

RESOLVED, that the Cayuga County Legislature, having reviewed the proposed Cayuga County Shared Services Plan, hereby accepts the Plan and recommends that the Cayuga County Shared Services Panel approve the Plan; and be it further

RESOLVED, that the Cayuga County Legislature hereby thanks the members of the Shared Services Panel and the numerous county and municipal staff members who contributed their time, effort and thoughtful collaboration in drafting and finalizing the Cayuga County Shared Services Plan.

RESOLUTION NO. _____ 11/22/22

LEG Appts November 22

Authorizing appointments to the Board of Health

BY: Cayuga County Legislature

WHEREAS, the Legislature is authorized under various state statutes, county laws, and other authorities to appoint members to various committees, board, agencies, and other organizations; and

WHEREAS, the Legislature has completed due diligence in consideration of the hereinafter listed person(s); now, therefore be it

RESOLVED, following person(s) are hereby appointed to the corresponding positions for the term(s) listed:

Board of Health

Ralph Battista, 120 Pulsifer Drive, Auburn, NY 13021, Term – 1/1/23 to 12/31/28 (Reappt.)

and be it further

RESOLVED, this resolution shall take effect immediately.