



AGENDA
PLANNING & ECONOMIC DEVELOPMENT COMMITTEE
Wednesday, November 8, 2023 – to follow Government Operations
Live stream Link - <https://www.youtube.com/watch?v=GX5LT2nT5BY>

CALL TO ORDER: By Hon. Robert Shea

MEMBERS: Legislators – James Basile, Christina Calarco, Tricia Kerr, Brian Muldrow, Vice Chair -Lydia Patti Ruffini and Mark Strong

MINUTES TO APPROVE: October 11, 2023

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

Steve Lynch (Planning & Economic Development) –

ONGOING DEPARTMENT WORK:

Sr. Planner/GIS Analyst Vacancy. We have been actively recruiting for the Senior Planner/GIS Analyst position since the legislature authorized filling the vacancy in August. Unfortunately, we have not been able to attract suitable and available candidates. We are currently working with HR and Civil Service to reevaluate the position's responsibilities and are considering revising the job description to a lower grade (equal to the Planner Grade rather than Senior Planner Grade).

1. **Recycling Events for October** – Working in partnership with CCE and SWCD, the planning department held two recycling events in October. The first event was the Fall Electronics Recycling Event, held on Saturday, October 7 at BOCES. A total of 475 cars/households participated, resulting in the responsible recycling of over 49,000 pounds of electronic waste. The second recycling event was the Household Hazardous Waste (HHW) Collection event held on Saturday, October 21 at the SWCD campus, from 9:00 AM to 12:00 PM. A total of 270 cars/households came through the line to recycle hazardous wastes from county residents. Staff are currently processing event manifest sheets to tally the materials brought in.
2. **NY FORWARD Grant Applications** – Working closely with the villages of Aurora, Union Springs and Cayuga, staff prepared a total of four (4) NYS Grant Applications for the 2023 NY Forward (3 Grants) and NY DRI (1 Joint Grant) funding rounds. All four applications were submitted on September 29.

Grant applications included: (1) individual funding applications for each village as stand-alone projects under the NY Forward Grant, seeking grant awards between \$2.5MM and \$4.5MM; and (2) a collective grant application linking the three villages together and seeking a single \$10M Downtown Revitalization Initiative (DRI) grant award to share between the three communities.

The Village Mayors and planning staff presented the four applications to the CNY Regional Economic Development Council committee at LeMoyne College on Monday, October 30th and the applications were well received. The 2022 funding round awards were announced in February of 2023 and we can anticipate NYS award announcements anytime between this December and February 2024.

More information on the NY Forward program is available on the state website: [NY Forward](#).

3. **Village of Weedsport Zoning Ordinance Update** –Staff work on the Zoning Ordinance was completed under the supervision of Associate Planner Kari Terwilliger, with adoption by the Village Board on September 13. The department has reached out to Village Mayor Tom Winslow to discuss Village plans for redevelopment and revitalization. Planning Director Steve Lynch and new Planner Javier Zavaletta met with Mayor Winslow on October 23rd to discuss plans and tour the Village main street blocks. The Planning Department is looking forward to continuing our work with the Mayor and Village Trustees, as well as with Weedsport residents and the business community, to support and expand on recent investments throughout the Village.
4. **Town of Conquest Land Use Planning** – Following completion of the Town Comprehensive Plan, staff is continuing our work with the Town under a new services contract with a series of integrated local laws, including site plan regulations, special use permits, subdivision regulations and establishment of critical environmental areas. A project kick-off meeting was held on Tuesday, September 26 with the Steering Committee. Regular monthly project meetings with the Town Steering Committee are scheduled for the 4th Tuesday of each month with the next meeting on November 28. The full project and has an approximate 16-month time frame.
5. **Village of Aurora Zoning Ordinance Update** – Associate Planner Kari Terwilliger is leading this zoning ordinance update, working closely with Planner Evan Tuthill, Mayor Jim Orman and the Steering Committee appointed by the Village. Village review sessions are now complete and a public information session will be scheduled in November. The project should be finalized, on schedule, by the end of this year.

- 6. Town of Sennett Zoning Ordinance Update.** The department executed an MOA with the Town of Sennett for updates and amendments to the Town's Hospitality-Lodging (H-L) Overlay District to better align with the community's goals and future land use vision for this specific area of the Town (the transportation corridor on NYS Route 20 between Mandy Rue and the Town of Skaneateles).

Associate Planner Kari Terwilliger is the project lead. The work started in March and monthly Steering Committee meetings have been held every 4th Tuesday. With the recent addition of a local law regarding Solar Arrays, the project timeline has been extended slightly in order to hold additional public meetings on the proposed solar regulations. The term for the project is approximately 8 months.

- 7. Town of Owasco Zoning Ordinance Update.** The department is working with the Town of Owasco for a comprehensive update of, and amendments to, the Town's Zoning Ordinance and Subdivision Law. The project has been restarted after a temporary pause in October, with the next meeting scheduled for Wednesday, November 15 at 4PM. This is a ~12-month planning project.
- 8. Village of Cayuga LWRP & Town of Sterling/Village of Fair Haven LWRP.** Final drafts for both Local Waterfront Revitalization Plans (still) remain with the NYS Department of State for required reviews. We expect to work closely with the communities to advance capital improvement grants during the 2024 CFA round.
- 9. Implementation of the EPA 9-Element Plan for Owasco Lake** –Associate Planner Michele Wunderlich is the primary Planning staff participating with a range of partners and stakeholders to drive implementation of the 9E Plan's recommendations. The 9E Coordinating Committee is currently focused on coordinating grant applications between participating partners, including the County SWCD, the City of Auburn, the Owasco Lake Watershed Management Council (OLWMC) and the Owasco Lake Watershed Association (OWLA).
- 10. Sterling-Fair Haven Community Connection Trail Feasibility Study** – This exciting project is funded by a NYSDOS Grant, with Cayuga County matching funds and County Planning staff in-kind commitments. The project is led by Associate Planner Kari Terwilliger. The project will conduct a feasibility study for completion of the pedestrian/bicycle trail along West Bay Road. This study will identify and provide final layout designs including trail widths, pedestrian crossings, and materials to be used; as well as identify the construction documents, permits and easements required, and cost estimates for budgeting. The first Steering Committee meeting was held on August 3rd and a follow up meeting was held Thursday, October 19 at Colloca Winery (along the trail route). The project is currently scheduled to be completed on or before the end of 2024.
- 11. Erie Canal Rewatering And Trail Planning Project.** Staff continues to work with engineering and planning firm Bergmann Associates (now Collier Engineering), along with the Town of Brutus, on the Erie Canal Trail and Canal Rewatering Plan. The current grant work is due to be completed this December. With the recent resignation of Senior Planner-GIS Analyst Greg Hutnik who was project lead, Planning Director Steve Lynch is managing the project until senior staff can be reassigned to cover the work.
 - This summer, the Planning Department prepared a 2023 CFA Grant Application to NYS Parks, for submission by the Town of Brutus as a Town Grant. The Department prepared a CFA Grant Application seeking state funding to finalize construction documents for the re-watering of the canal channel between Port Byron and Weedsport. The Town requested that the department administer the grant and manage the project on the Town's behalf if the grant is awarded. CFA awards are typically announced on a rolling basis starting in November and continuing through December.
 - Staff prepared the Town of Brutus grant application at no cost to the Town and submitted it in July to the State.
- 12. Emerson Park Redevelopment** – Working with County Parks, and with the support of the Parks Commission and commitments of county matching funds in May, staff submitted an application under the Community Resiliency, Economic Sustainability, and Technology Program (CREST) Grant application. The County was awarded the grant, sponsored by Senator Rachel May, for replacement of the large event shelter on Deauville Island (removed last year).

County staff also presented a Master Plan and Capital Improvement Projects update to the Fred L. Emerson Foundation Board at their fall meeting on Sunday, September 10, providing the foundation board members an update on the ongoing work, and recent county investments in the Park. The presentation highlighted the current plans and next steps needed to move the Deauville Island revitalization projects forward. Following up on the presentation, staff submitted a grant application to the Emerson Foundation on October 2nd, seeking \$200,000 in foundation grant support to initiate development of construction documents for a Deauville Island Concert and Event Stage and new Concession and Restroom Services Center.
- 13. Department of Health Planning Services** – Associate Planner Michele Wunderlich provides ongoing planning support for the County Department of Health, working closely with the DOH Director and staff. Ms. Wunderlich recently completed a County Viral Respiratory Response Plan and worked with the DOH to set up and hold a Public Health Clinic exercise.
- 14. Local Solid Waste Management Plan Update** – The Local Solid Waste Management Plan Update is on track and on schedule with staff Planner Evan Tuthill managing the project.

Staff submitted the Draft Plan to NYSDEC on July 14 for an initial completeness review and the project is on pause until the review is complete. Here are the final steps in completion of the Plan:

 - NYSDEC Initial Review (3-4 months depending on DEC workloads)
 - Circulation of complete Draft Plan to the Legislature and all municipalities, initiating a 45-day public comment period. At least one (1) Public Meeting and Presentation during the 45-day comment period is required; we will hold three (3 – South, Central and Northern Cayuga County).

- NYSDEC Final Approval Review (up to 120-days allowed, we anticipate a faster final review)
- Adoption by the County Legislature via a Legislative Resolution

Kelly King (Employment & Training) –

- Collaborating/partnering with Cayuga Onondaga BOCES with their Career Kickstart Program. All five programs have been approved for possible funding through our program and have been added to the NYS Eligible Training Provider List. All classes lead to an Industry Recognized Credential. An information session will take place at BOCES on 12/6 to review the classes with interested students. The five programs are as follows: Teacher Aid, HVAC/R Theory with Simulation, Certified Administrative Professional, Certified Clinical Medical Assistant, and Pharmacy Technician.
- State monitors visited E&T to observe a DSS Job Search Group and a 1-1 employment assessment and employment plan. The visit was a success, and the monitors were very pleased with the process and content of the group as well as the assessment and employment process that take place at E&T. Waiting for approval for a literacy assessment that E&T created via Google forms to establish literacy levels in clients that do not have a GED and are not enrolled in classes.
- Three staff members attended the NYATEP conference in Syracuse on October 23rd-25th.
- Attended and participated in the Workforce Development board meeting on 10/26. Budgets for Cayuga and Cortland were approved. Cayuga County continues to remain underrepresented on this Board.
- Meeting scheduled with Kim Stevers, Cayuga Onondaga BOCES, to take place on November 6th to discuss partnership with BOCES Work Based Learning Program.
- VR Headset curriculum was provided to me and approval to work with our partner, Cayuga Community College to utilize them for a training program. E&T will work with CCC on the processing and the use of the headsets and how we can support them with their needs.
- Attended an Advanced Manufacturing Event at the AMI for 10th and 11th graders.
- Met with The Director of Community Services of CAP to discuss referral process and ways to collaborate on employment pathway opportunities to the folks that CAP is serving and may need to transition to some additional services that E&T can provide. Also discussed networking and marketing strategies for capturing underrepresented populations for employment opportunities and success.
- Attended Youth Bureau Board meeting on 10/19 to review funding applications.
- Working with OGS and preparing for next steps on the sublease with NYS DOL.
- Micron Update:
 - Future Ready Consortium- Member of Career Exploration and Outreach Task Force.
 - Local Workforce Development Work Group- to meet again in November.
 - Attended Local Micron Steering Committee on 10/30.
 - Attended Regional FRWIC at Lemoyne College on 10/18.
- Program Updates:
 - ITA- 16 with 4 pending. Training providers include Cayuga Onondaga BOCES, CCC, Crouse Hospital/Pomeroy School of Nursing, St. Joseph College of Nursing at St. Joseph's Hospital, and OCM BOCES.
 - Youth- 10 enrolled in WIOA, 5 additional enrolled in follow up, 7 WIOA apps pending,
 - DSS- 43 (FA); 60 (SN); 29 (NE)

Maureen Riestler (CEDA) –

Metric Snapshot as of October 2023:

- Existing businesses assisted: 65
- Entrepreneurs assisted: 112
- Business Assistance Location Breakdown: September
 - Auburn – 18
 - Aurelius – 1
 - Moravia – 2
 - Weedsport – 1
- See supplemental documents for additional metrics and economic indicators

October Highlights:

- Business In Focus magazine article: “[Have It All in Cayuga County](#)”
- CEDA's Economic Research Analyst, Pete King, shared 6 grant opportunities with businesses, nonprofits, and educational institutions; one of which was shared with 38 other human service nonprofits in Cayuga County.
- CEDA/SBDC Fast Track to Business Startup class concluded in early October
- Auburn's DRI – Round 3: Small Project Grant Fund opened on 9/25
 - Information Sessions held on 10/2 and 10/19
 - Application Deadline: November 17th
 - <https://cayugaeda.org/dri-round3/>
- CEDA Team showed support for the Cayuga County Chamber of Commerce by attending the 112th Annual Dinner

- Maureen Riester co-chairs the Local Planning Committee for Moravia’s NY Forward
 - LPC meeting held on 10/11
 - 10/25 - final slate of projects voted upon and submitted to NYS for review and final awards
- CEDA Sparks E6: “Navigating Global Markets with Global NY”
 - Recordings Available: <https://cayugaeda.org/#sparks>
- Maureen Riester attended Partners for Workforce and Economic Development Fall Conference hosted by NYATEP and NYEDC
- Villages of Cayuga, Union Springs, and Aurora presented their individual NY Forward and joint DRI applications to the CNY REDC Scoring Committee on 10/30
- CEDA’s Board Chair, Ryan Pine, published the article, “What your investment in the Cayuga Economic Development Agency has created”
 - **“The \$5M in funding allocated to CEDA has played a pivotal role in generating \$675.7M in total project investment and secured \$87.2 million of tax incentives and state and federal grant dollars.”**
 - Every dollar in CEDA funding has returned \$135 in total project investment and \$16 in public incentives and grants
 - 2,248 retained jobs at a cost of \$2,224 per job
 - 1,387 new jobs created at a cost of \$3,604 per job

Ongoing or Regional Projects

- CNY REDC: Maureen Riester and Todd DuMond represent Cayuga County as members on the CNY Regional Economic Development Council. Aileen McNabb-Coleman and Mayor Michael Quill hold ex-officio seats. Steve Lynch and Jenny Haines regularly attend these meetings.
- CNY REDC Scoring Committee met over 2 days to review and score 3 DRI and 13 NY Forward applications
- CNY REDC has been working with Camoin Associates on the following
 - Update the “CNY Rising” strategic plan from 2015.
 - CEDA hosted a meeting with Camoin & Cayuga County representatives on 10/5
 - Proposal for the \$10M Regional Challenge: Population and Talent Attraction and Retention
 - Council met to review both on 10/25
- NY ESD housing study by HR&A Advisors for CNY Region is ongoing and includes 6 counties: the 5-county CNY region and Oneida County
- Micron Updates:
 - Maureen Riester attended the CNYRPDB meeting to hear a presentation from CenterState CEO about Micron’s Community Investment Framework and the Community Priorities Document being created by Fourth Economy
 - CEDA Team continues to attend and support local committee meetings (major sites, workforce, and housing)

Upcoming

- CEDA members will participate in the Office of Tourism’s Fam Tour of the southwest portion of the County 11/2
- ESD Small Business Lending Project Manager meeting 11/6
- Auburn’s DRI – Round 3: Small Project Grant Fund
 - Application Deadline: November 17th
- CEDA Sparks Episode 7:
 - November 30th @ 9:15: “Welcoming All: How Inclusive Tourism Drives Success for Businesses”

Doug Kierst (Soil & Water Conservation District) –

AGRICULTURAL TECHNICAL ASSISTANCE:

- Cayuga SWCD Staff continue to work with landowners and contractors on projects that are under construction.
- Cayuga SWCD Staff continue to complete construction site inspections on two SPDES permitted construction sites at agricultural operations in the Cayuga Lake Watershed.
- Cayuga SWCD Staff have been working with landowners, as the crops are being harvested, to implement soil health improving and erosion prevention measures on farm fields. Cover crops are currently being planted by numerous farms and we will be reviewing their efforts and acreage implemented as it occurs.
- Cayuga SWCD Staff continue to participate in meetings associated with the implementation of the Owasco Lake 9E plan.
- Cayuga SWCD Staff participated in a NYSDEC CAFO farm inspection along with representatives from the NYSDEC.
- Cayuga SWCD Staff participated in zoom and/or in-person meetings with NYS Senator Rachel May and Staff, Cayuga County Town Highway Superintendents Association, NYS Dept. of Ag & Markets, NYS Soil and Water Conservation Committee, NYSDEC Finger Lakes Hub & Division of Water, Partners for Healthy Watersheds, USDA – Natural Resources Conservation Service, Cornell Cooperative Extension/Pro-Dairy, Cayuga County WQMA, Owasco Lake Watershed Management Council/Inspection Division, Cayuga Lake Watershed Intergovernmental Organization, Eastern Finger Lakes Region SWCDs, and Owasco Drinking Water Source Protection Plan (DWSP2) working group to discuss local natural resource needs and concerns relevant to Cayuga County.

NON-AGRICULTURAL & MUNICIPAL TECHNICAL ASSISTANCE:

- Cayuga SWCD Staff continue to complete monthly construction site inspections on one SPDES permitted construction site in the Owasco Lake Watershed.
- Cayuga SWCD Staff completed conservation mowing and a small erosion control project for the City of Auburn.
- Cayuga SWCD Staff completed conservation mowing at the Sterling Nature Center.
- Cayuga SWCD Staff worked with the Town of Brutus Highway Department to complete a streambank stabilization and repair project on Riverforest Drive.
- Cayuga SWCD Staff continue to complete septic system designs, sanitary code inspections and percolation tests for county residents. Homeowners in the Towns of Brutus, Cato, Genoa, Ira, Niles, Owasco, Springport, Sterling, Throop and Victory reached out to the SWCD for assistance.
- Cayuga SWCD Staff have met with several landowners that have concerns with flooding and drainage issues throughout the County. Including Firelanes in the Skaneateles and Owasco Lake Watersheds.

OTHER SWCD NEWS, WORKSHOPS & TRAININGS:

- The Cayuga SWCD welcomes Hayley Brown to the Cayuga SWCD. She was hired to fill our Watershed Conservation Specialist position and will focus on the County’s Agricultural Environmental Management (AEM) Program by assisting farms with planning and implementation of BMPs throughout Cayuga County.
- Cayuga SWCD Staff participated in career day at the Moravia High School.
- The Cayuga SWCD Staff collaborated with the County Planning Department and Cornell Cooperative Extension to host the County’s 2023 Household Hazardous Waste collection event on October 21st.
- The Cayuga SWCD collaborated with the Tompkins County SWCD, NY Soil Health, CCE and other agricultural related organizations to promote a Cover Crop Field Day. It was held on Tuesday, October 17, 2023 at Leland Laboratory (Ithaca). Approximately 60 participants had the opportunity to review fall cover crop species and mixtures on demonstration plots, how to design cover crop mixtures for intended goals, suppressing weeds & reducing tillage with cover crops and available soil health opportunities through Cayuga and Tompkins County SWCDs.

Dan Welch (Director Cornell Cooperative Extension) –

- o On October 16th, 50 farmers attended a Meat Processing and Marketing Workshop. This workshop taught producers how to avoid and address common challenges they encounter with meat processing and direct-to-consumer meat marketing. Presenters included Matt LeRoux, Extension Associate at Cornell’s Dyson School of Applied Economics and Management and Sarah Blacklin, Director of North Carolina State University’s meat-focused “NC Choices” program.
- o CCE Cayuga worked with the County Planning Department and the Soil and Water Conservation District to hold the Household Hazardous Waste collection event on October 21st.
- o Andrew Turner, Ed.D. has been appointed director of Cornell Cooperative Extension (CCE) and associate dean for the College of Agriculture and Sciences (CAL S) and the College of Human Ecology (CHE) by Benjamin Houlton, the Ronald P. Lynch Dean of CAL S, and Rachel Dunifon, the Rebecca Q. and James C. Morgan Dean of CHE. Currently director of the New York State 4-H program, he will begin a five-year term on Dec. 1, 2023.
- o CCE Cayuga hired Tiffany Vasquez as the 4-H Issue Leader effective October 19th. Tiffany has a master’s degree from Keuka College and experience in youth development with several agencies in the area. In this role, she will provide dynamic leadership for our 4-H program to reach more youth in Cayuga County.

Karen Kuhl (Tourism) –

	Occ %		ADR		RevPAR	
	2023	2022	2023	2022	2023	2022
Current Month - September 2023 vs September 2022	69.0	66.5	190.36	166.63	131.26	110.79
Year to Date - September 2023 vs September 2022	56.7	56.1	164.89	143.91	93.50	80.71

- County Video Project with CGI – Working with county staff (Shereen Androsko and Tom Bunn) to update the video series currently on the Cayuga County website - <https://www.cayugacounty.us/> . The series currently includes Welcome, Quality of Life, Education, Economic Development, Tourism, Health and Community Services, and Community Organizations. The updated videos will include Welcome, Quality of Life, Education, Economic Development, Tourism, Agriculture, and Community Organizations.
- Resident Sentiment Survey & Magazine Distribution – Continue to promote it. After the magazine zip codes distribution, not only have we seen an increase in survey submissions, but we have also seen a greater distribution of throughout the county. Although Auburn still has a larger percentage, areas such as Moravia are starting to show greater representation. The sentiment continues to be very strong and positive for tourism, and we've gotten some interesting open-ended comments.
- Community Tourism Conversation – Working on scheduling a community conversation on tourism with the Montezuma, Port Byron and Weedsport area.
- April 8th - Solar Eclipse - We are continuing to create emails and draft content around the 2024 Total Solar Eclipse. We will be developing an open survey type form in Google for partners to fill out when they know what they will be offering and/or a place to submit ideas that our office could assist with. It is imperative that the county be aware and prepare for the eclipse.
- Public Relations
 - Completed Media Trips
 - **Heide Brandes** (BBC Travel, National Geographic, Travel Awaits, Sierra Magazine) - Heide will be visiting us for the afternoon on October 11 as part of a larger Finger Lakes trip.
 - Upcoming Media Trips
 - **Frontline Workers FAM** While not a media-specific trip, this will allow Cayuga County's frontline workers to get a better understanding of activities they can recommend to visitors. This will also be an excellent opportunity for us to capture fall photos.
- eCommunications
 - Groups - August: Open Rate: 30%
 - Partner - September Newsletter: Open rate: 36%, CRT: 6%
 - Partner - Calendar of events: Open rate 48%, CRT: 0%
 - Visitor - September Newsletter: Open rate: 39%, CRT: 3%
 - Visitor - Sweet Treat Trail - Issue #3: Open rate: 67%, CRT: 0%
- Groups & Conferences
 - Attended Travel Unity conference.
 - Attended planning for upcoming shows: Power of Partnership and International Travel Show NY
- Marketing Campaigns
 - **Brave Women FLX** – Preparing to start winter promotion. Meeting with the 5-county participants.
 - **Hibernation** – Partners signing up for specials.
 - **Sweet Treat Trail** – Campaign wrapped up.
 - **Accessible Travel** – Campaign wrapped up.
 - **Cultural Tourism** – Campaign wrapped up.

RESOLUTIONS:

EMPLOYMENT & TRAINING:

11-23-PL-1 Authorizing an increase in salary for the Director of Employment & Training

11-23-PL-2 Authorizing the Director of Employment and Training to fill a Workforce Development Program Specialist position in the Employment and Training Department due to retirement.

PLANNING:

11-23-PL-3 Authorizing the allocation of an additional \$2,083.00 in count matching funds to the previously authorized \$10,417.00 in Cayuga County matching funds, for a revised total of \$12,500.00 in matching funds for a 2019 NYS Consolidated Funding Application Grant awarded to the Lake Ontario Regional Dredging Council in support of the Lake Ontario Regional Dredging Management Plan **(2/3 Vote Required)**

ADJOURNMENT: Wednesday, December 6, 2023 to follow Government Operations

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

RESOLUTION NO. _____ **11/28/23** **ET DIRECTOR SALARY rev 2**

Authorizing an increase in salary for the Director, Employment and Training

BY: Hon. Robert Shea, Chair, Planning & Economic Development Committee

BY: Hon. Hans Pecher, Chair, Ways and Means Committee

WHEREAS, Cayuga County Director of Employment and Training salary is \$68,557 and is assigned a Grade 5 in the Part IV Non-Bargaining Compensation Plan; and

WHEREAS, the services provided by the Director of Employment and Training have increased in responsibilities with the workforce crisis currently, along with the impact and preparation of the Micron project, the demand for creating a larger and more talented candidate pool and enhanced partnerships and programming with the future Workforce Development Center and Cayuga Community College; and

WHEREAS, the Human Resources Administrator has reviewed the position and the job duties; and

WHEREAS, the funding for an increase in salary and fringes is 100% grant and program funded; now therefore be it

RESOLVED, that effective December 1, 2023, the compensation for the Director of Employment and Training shall be changed to \$72,500; and be it further

RESOLVED, that Part IV Non-Bargaining Cayuga County Compensation Plan be amended accordingly.

RESOLUTION NO. _____ 11-28-23

ET Hire WDPS rev

Authorizing the Director of Employment and Training to fill a Workforce Development Program Specialist position in the Employment and Training Department due to retirement.

BY: Rober Shea, Chair of the Planning and Economic Development Committee
Hans Pecher, Chair of the Ways & Means Committee

WHEREAS, a Workforce Development Program Specialist (PC# 4182) in the Employment and Training Department will retire effective December 29, 2023; and

WHEREAS, this position is necessary for the effective and efficient operation of the Employment and Training department and Cayuga Works Career Center; and

WHEREAS, funding is available in the 2024 Employment and Training Department budget and WIOA grant; and

WHEREAS, the position is 100% funded by the Workforce Innovation and Opportunity Act; now therefore be it

RESOLVED, that the Director of Employment and Training be hereby authorized to fill the Workforce Development Program Specialist position, and any fill behinds in a manner consistent with the rules and regulations of the County of Cayuga and the Cayuga County Civil Service Commission; and be it further,

RESOLVED, that this authorization to hire is valid through May 28, 2024, per resolution No. 307-20; and be it further,

RESOLVED, that the Cayuga County Office of the Finance Director or Budget Director is hereby authorized to make any necessary journal, accounting, or budget entries to accomplish the intent of this resolution.

RESOLUTION NO. _____ 11-28-23

PB Lake Ontario Dredging CFA3 Support4

AUTHORIZING THE ALLOCATION OF AN ADDITIONAL \$2,083.00 IN COUNTY MATCHING FUNDS TO THE PREVIOUSLY AUTHORIZED \$10,417.00 IN CAYUGA COUNTY MATCHING FUNDS, FOR A REVISED TOTAL OF \$12,500.00 IN MATCHING FUNDS FOR A 2019 NYS CONSOLIDATED FUNDING APPLICATION GRANT AWARDED TO THE LAKE ONTARIO REGIONAL DREDGING COUNCIL IN SUPPORT OF THE LAKE ONTARIO REGIONAL DREDGING MANAGEMENT PLAN (2/3 Required)

By: Hon. Robert Shea, Chair, Planning and Economic Development Committee
Hon. Hans Pecher, Chair, Ways & Means Committee

WHEREAS, in 2013-2014, the Lake Ontario shoreline counties of Cayuga, Oswego, Wayne, Orleans and Niagara jointly developed the Lake Ontario Regional Dredging Management Plan (LORDMP) to efficiently and effectively address the ongoing and unmet dredging needs for approximately 20 harbors, channels and bays within their respective counties, to preserve and safeguard the positive economic, recreational and quality of life benefits associated with their shoreline economies; and

WHEREAS, in 2019, Orleans County, as lead applicant and on behalf of the Regional Dredging Council, successfully applied for a One Hundred Twenty-Five Thousand and 00/100 dollars (\$125,000) Local Government Efficiency Grant through the 2019 New York State Consolidated Funding Application (the "2019 CFA Grant"), requiring a 50/50 match of Sixty-Two Thousand Five Hundred and 00/100 dollars (\$62,500) in local shares, to be divided evenly between the participating counties upon award and deployment of the grant; and

WHEREAS, Cayuga County Legislature approved Resolution 149-23 in March of 2023 authorizing the allocation of \$10,417.00, and the transmittal of such funds to the Orleans County Treasurer, as Cayuga County's share of local matching funds for the 2019 CFA Grant as divided between the six (6) counties participating in the grant work at that time; and

WHEREAS, Oswego County has secured funding for their commercial harbor and therefore the required matching funds will now be divided equally between five (5) counties, increasing each county matching share to \$12,500.00, therefore requiring an additional \$2,083 from Cayuga County to meet our shared match; and

WHEREAS, the Cayuga County Legislature acknowledges the significant local and regional jobs and positive economic contribution associated with the Lake Ontario maritime economy and supports the efforts of the Regional Dredging Council and Regional Dredging Management Plan;

NOW, THEREFORE BE IT RESOLVED, by the Cayuga County Legislature as follows:

1. The Legislature hereby authorizes an allocation of \$2,083.00 to be added to the \$10,417.00 in matching funds previously authorized under Resolution 149-23, from the General Fund Account, and the transmittal of the total of \$12,500.00 in Cayuga County Matching funds to the Orleans County Treasurer, as Cayuga County's share of local matching funds for the 2019 CFA Grant; and
2. That the Cayuga County Office of the Finance Director is hereby authorized to make the journal and accounting entries necessary to accomplish the same; and
3. That this resolution will take effect immediately.