



AGENDA
JUDICIAL & PUBLIC SAFETY COMMITTEE
Tuesday, October 10, 2023 to follow Public Works
Live Stream Link: https://www.youtube.com/watch?v=hljzf_BGYDA

CALL TO ORDER: By Hon. Mark Strong, Chair

MEMBERS: Legislators Elane Daly, Andy Dennison, Michael Didio, Aileen McNabb-Coleman, Heidi Nightengale, and Chris Petrus

MINUTES TO APPROVE: September 12, 2023

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

Denise Spingler (911) –

- **Staffing update**
 - 2 dispatchers started training 9/18
 - 1 vacancy
 - 092123 - Met with Chairman Gould, Shereen Androsko, HR, J&PS Chairman Strong to discuss 911 salaries; specifically compression of supervisors / dispatchers; reviewed 911 analyst position
 - Great discussion
 - **GIS/Discovery Update**
 - Conquest Planning – MVA data provided
 - Health Department – mapping
 - Safe routes for schools
 - Canvassing maps
 - Fire Department – map updates / boundary line information
 - Discovery – 361 cases last quarter
 - 318 last quarter
- **Emergency Communications System**
- **Eventide Recorder upgrade**
 - Completed at both sites
 - Training end of October on new features
- **Radio Replacement Project**
 - Thorough review of all applications
 - Reviewing specs of subscriber options
 - Offset county needs (EMO/Health Dept/Probation)
 - Anticipate placing order by end of month
- **Quarterly Grant Reporting**
 - Due end of October for all active grants

Lloyd Hoskins (Assigned Counsel) –

- There were **78** arraignments at the Centralized Arraignment Program for the month of September. The Assigned Counsel office calendared thirteen attorneys to cover the 7am and 7pm arraignments. The attorney cost associated with CAP for September was \$11,350.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.* Of the 78 arraignments, **31** (40%) were for town/village courts, **46** (59%) for Auburn City Court and **1** (1%) for County Court. **39** (50%) defendants were released (ROR), **38** (49%) defendants were held on bail or held for other reasons, and **1** (1%) was dismissed. Of the 78 arraignments, 29 (37%) were brought in on arrest/bench warrants. 32 Orders of Protection were issued.
- There were **54** Counsel at First Appearance for Auburn City Court and **13** Counsel at First Appearance in town/village courts. The Assigned Counsel office calendared fourteen attorneys to cover the “on-call” arraignments. The attorney cost associated with Counsel at First Appearance for August was \$8,150.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.*

- The Assigned Counsel office made attorney assignments to **67** defendants in Auburn City Court and **34** defendants in justice courts for August. A total of **53** assignments were made in Family Court.
- Legal Counsel Expenses:
 - January - \$82,694.92 + CAP/CAFA - \$19,130.00 = \$101,824.92
 - February - \$88,744.96 + CAP/CAFA - \$16,770.00 = \$105,514.96
 - March - \$92,850.30 + CAP/CAFA - \$19,440.00 = \$112,290.30
 - April - \$101,443.08 + CAP/CAFA - \$18,430.00 = \$119,873.08
 - May - \$179,928.82 + CAP/CAFA - \$19,300.00 = \$199,228.82
 - June - \$153,671.85 + CAP/CAFA - \$20,820.00 = \$174,491.85
 - July - \$134,570.10 + CAP/CAFA - \$19,730.00 = \$154,300.10
 - August - \$159,704.29 + CAP/CAFA - \$21,915.00 = \$181,619.29
 - September - \$210,711.75 + CAP/CAFA - \$19,500.00 = \$230,211.75
- Legal Counsel Revenues:
 - 1st quarter 2023 - \$137,753.82
 - 2nd quarter 2023 - \$205,493.27

Dr. Adam Duckett (Coroner) – No updates

Brittany Antonacci (District Attorney) –

- Grand Jury Indictments for month of September: 20
- Two offers were extended to fill vacant ADA positions, contingent on ATP resolution.

Riley Shurtleff (Emergency Services) –

1. PUBLIC SAFETY TRAINING CENTER IMPROVEMENTS – Final Designs for Training Site, without Vehicle Storage, rendered on 8/28. Bergmann requesting additional information on County Code Enforcement for the site. Parks Department pole barn designs and Infirmary site on County House Road for Vehicle Storage. Presentation delivered in September. Currently reviewing plans for Pole Barns from Parks Department, investigating RFP for Structural Engineer for Infirmary Building.
2. The Rehab Vehicle that has been on order is delayed due to manufacturer construction of the chassis. Matthews Specialty Vehicles is waiting on the specced Ford chassis to begin final measurements and construction.
3. The County Building Occupant Emergency Plan for facilities has been undergoing its first revision since 2008 and is being presented for review and approval at October Legislature Meeting via Resolution with Government Operations Committee.
4. A “Make EMS Essential” Campaign meeting was attended on October 3rd related to current EMS Agency struggles and government actions.

• Operations

1. County Coordinators: Responded 9 times to assist Incident Command on Emergency scenes.
2. Fire Investigators: Responded 1 time to assist Incident Command with Cause and Origin of Fires.
3. Rehab: Responded 1 time at fire scenes to assist in scene support efforts

• Training

1. 2 Office Staff attended a DHSES Grant Workshop in Syracuse on September 28th.
2. An EMT – Basic/Original Class has been posted with a January 4th Start Date.

• Personnel

1. The Office has extended conditional offers of employment to 2 Part Time Deputy Fire Coordinators, 1 Part Time Fire-EMS Coordinator, and 1 volunteer Intelligence Liaison Officer. Positions will be starting pending necessary preemployment checks.

In addition to the above, numerous calls and meetings with the State of New York OEM, OFPC, County Coordinators, County Agencies and other organizations were attended.

Please do not hesitate to contact me with questions or to discuss any of the above in further detail.

Jay DeWispelaere (Probation) –

○ Staffing:

- New Probation Officer I: candidate has been accepted and will start October 16, 2023.
- Account Clerk Typist; a candidate has accepted the position. Start date of 11/06/23. This returns the clerical staff to full strength.
- Due to a disciplinary issue it is likely another Probation Officer position will need to be filled.
- Director of Probation has provided notice of retirement to the county. Last day will be November 30, 2023. I will work with HR to transition the department and recommend filling positions in Acting capacities until decisions are made on promotions. A resolution was previously approved to fill the position and any back fills.

○ Interstate Transfers:

- Probation is responsible for administering probation supervision cases transferred to other states and into NY from other states.

- Occasionally these cases violate their conditions of probation in the other (“receiving”) states.
 - The Interstate Compact governs sending and receiving of these cases and has the effect of Federal law.
 - A case transferred from Cayuga Co. to GA is being held on a violation awaiting extradition back to NY; we are required by law to bring this individual back to NY.
 - Current cost is approximately \$4700.00 for expenses related to extraditions. Generally a private corrections contractor is retained for this purpose.
 - Probation has never had dedicated funding to retake these cases. The DA has generally paid for and arranged extraditions back to NYS. Neither department currently has funds available.
 - The District Attorney and Probation will work cooperatively to schedule extraditions as needed.
 - Moving forward, Probation should annually have a budget line for funds dedicated to this purpose sufficient to cover three to four extraditions per year; \$12,00.00 to \$15,000.00 is recommended for the 2024 budget.
- **Alternatives to Incarceration Board;**
 - No update at this time.

Brian Schenck (Sheriff) –

- The metal detector and bag scanner are operational at the County Office Building.
- We continue to work towards accreditation within the Road Patrol Division. Policy and Procedure has been updated and we are nearing completion.
- We are hosting our Public Safety Blood Drive on November 1st at the Public Safety Building.
- At the time of this report, we are holding 167 incarcerated individuals in the jail. This includes 23 Federal board ins, 1 Local board in, 5 NY State Parolees detained for new charges and 3 Parolees detained for a violation of parole.
- We recently filled 1 full time Registered Nurse position in the jail and 1 Deputy Sheriff position on the road. Also filled was a part time Licensed Practical Nurse position. We remain down a number of Custody Officers in the jail (8).
- Our contract with the Weedsport School District to provide a full time Special Patrol Officer to the school is fully executed. The position has been filled.

RESOLUTIONS:

911:

10-23-JP-1 Authorizing the Chairman of the Cayuga County Legislature to accept the 2023 COPS technology and equipment grant.

ASSIGNED COUNSEL:

10-23-JP-2 Transferring funds from fund balance to Assigned Counsel Program

DISTRICT ATTORNEY:

10-23-JP-3 Authorization to fill Senior Assistant District Attorney position in the District Attorney’s Office

10-23-JP-4 Authorizing the District Attorney to fill Senior Assistant District Attorney vacancy in the District Attorney’s Office

10-23-JP-5 **(DRAFT)** Authorization to provide a stipend to the Grand Jury Reporter for additional duties worked on Gun Involved Violence Elimination (GIVE)

10-23-JP-6 Authorization to provide Aid to Prosecution stipends to District Attorney personnel

10-23-JP-7 **(PULLED)** Authorization to provide stipends to District Attorney support staff for additional duties worked on DREAMS Project (Phase 4)

EMO:

10-23-JP-8 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Office of Emergency Services to accept a New York State Division of Homeland Security and Emergency Services FY23 Emergency Management Performance Grant (EMPG) to enhance all hazards preparedness, mitigation, response, and recovery. FEMA Project# EM23-1014-D00

10-23-JP-9 Authorizing the Chairperson of the Cayuga County Legislature and the Director of Cayuga County Emergency Services to rename the “Cayuga County Emergency Management Office” to “Cayuga County Office of Emergency Services.”

10-23-JP-10 Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services Director to accept a New York State Division of Homeland Security Program to fund law enforcement activities related to terrorism prevention, cyber security, citizen protection, information sharing and community preparedness. FEMA Project #SH23-1049-D00

FOR INFORMATION ONLY:

10-23-GO-2 Adopting the revised Cayuga County Emergency Plan having a title change to the Cayuga County Building Occupant Emergency Plan

ADJOURNMENT: Tuesday, November 14, 2023

If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

RESOLUTION NO. _____

10/24/23

911 DOJ COPS Grant

Authorizing the Chairman of the Cayuga County Legislature to accept the 2023 COPS technology and equipment grant.

BY: Mr. Mark Strong, Judicial and Public Safety Committee
Mr. Hans Pecher, Ways & Means Committee

WHEREAS, Cayuga County has been awarded a 2023 DOJ COPS Grant, and;

WHEREAS, the funds will be utilized to purchase mobile and portable communications equipment for first responders in Cayuga County; and

WHEREAS, the funding awarded totals \$1 million; now therefore be it

RESOLVED, that the Chairman of the Cayuga County Legislature and the Cayuga County 911 Administrator are hereby authorized to accept the grant and to sign any and all documents necessary for acceptance and execution of the grant; and be it further

RESOLVED, that the following accounts are adjusted in order to accept the expenditure portion of the grant funds that were not included in the 2023 County budget:

Increase Revenue A30200 44350 \$1,000,000.00
Increase Expenditure A30204 54572 \$1,000,000.00

RESOLVED, that the Cayuga County Finance Director is hereby authorized and directed to make the necessary journal and accounting entries required to implement the intent of this resolution.

RESOLUTION NO. _____

10/24/23

AC Transfer of Funds

Transferring funds from fund balance to Assigned Counsel Program

BY: Mark Strong, Chairman, Judicial & Public Safety Committee

BY: Hans Pecher, Chairman, Ways and Means Committee

WHEREAS, Cayuga County is responsible for ensuring access to legal representation for those people that cannot afford it, and

WHEREAS, an amendment to County Law § 722-b, effective April 1, 2023 passed by the New York State Legislature increasing the assigned counsel rates to \$158 per hour for all matters under County Law Article 18-B, and

WHEREAS, the 2023 Assigned Counsel budget for legal services is insufficient to cover the additional costs associated with the new assigned counsel rates, be it

RESOLVED, that the Cayuga County Treasurer be and he is authorized and directed to make the following transfer:

\$300,000.00 from account A19090 to A11704 -54003

RESOLUTION NO. _____

10/24/23

DA Fill Sr Assistant District Attorney

Authorization to fill Senior Assistant District Attorney position in the District Attorney's Office

BY: Hon. Mark D. Strong, Chairman, Judicial & Public Safety; and
Hon. Hans Pecher, Chairman, Ways & Means

WHEREAS, there is an anticipated vacancy of Assistant District Attorney in the District Attorney's Office due to a resignation; and

WHEREAS, there is a need for a higher-level Assistant District Attorney position for an experienced prosecutorial attorney; and

WHEREAS, the full-time position of Senior Assistant District Attorney performs critical duties within the Department and is responsible for prosecuting felony level offenses, handling hearings, discovery, grand jury, motions, trials, post-conviction work, supervision of Assistant District Attorneys, support staff and investigative staff, and daily operation of the office; and

WHEREAS, the position of Assistant District Attorney (Grade Level 1) is currently budgeted; and

WHEREAS, the Aid to Prosecution funding will support the slight increase in A11651 51001 salary and fringe accounts for the higher-level Senior Assistant District Attorney; now therefore be it

RESOLVED, that the Legislature hereby authorizes the filling of Senior Assistant District Attorney (Position #7996); and be it further

RESOLVED, that the District Attorney be hereby authorized to backfill any positions created by upward promotion from within the department; and be it further

RESOLVED, that the Human Resources Administrator has reviewed this position and confirmed that this position is in Part IV of the Compensation Plan at Grade Level 3 of the Legal Group; and be it further

RESOLVED, that the position will be filled at a salary within the hiring band determined by the Human Resources Administrator's review; and be it further

RESOLVED, that the vacated Assistant District Attorney position be unfunded; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga; and be it further

RESOLVED, that the Cayuga County Finance Department hereby be authorized and directed to make the relevant transfers to make the journal and accounting entries appropriated and necessary to implement the intent of this resolution; and be it further

RESOLVED, that the Authorization to Fill is valid through April 30, 2024 per Resolution No. 307-20.

Diann Ferris

From: noreply@cayugacounty.us
Sent: Thursday, September 28, 2023 10:09 AM
To: Diann Ferris; Denise Prieto
Subject: Online Form Submittal: Authorization to Create/Fill

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	9/28/2023
Authorization To:	Fill Only
** New Position Duties Statement (NPDS) - Short Form <i>REQUIRED IF the title exists within the department</i>	
** New Position Duties Statement (NPDS) - Long Form <i>REQUIRED IF the title does NOT exist within the department</i>	
Do you anticipate this request to result in fill-behinds?	No
Cayuga County Department	District Attorney
Job Title Being Requested (Exact Civil Service Title)	Senior Assistant District Attorney
Position Control Number	7996
Position Status	Permanent
Position Designation	Full-Time
Budget Account Number	A1165 District Attorney
Is a position being abolished to create the new position?	No
Is the salary of requested position in the current comp plan?	Yes
Comp Plan Requested IS IN	Part IV
Part IV Grade	Other

Enter Other Grade	Grade Level 3 (Legal Group)
Minimum Salary (Part IV)	94,250
Base/Current Salary (Part IV)	83,000
Starting Salary for Position Requested	105,500
Justification for Salary Requested	Potential candidate has 12 years of experience
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	There is an anticipated vacancy of Assistant District Attorney. There is a need for a higher-level Assistant District Attorney position for an experienced prosecutorial attorney. The position is critical to the District Attorney's Office. The Sr. ADA is responsible for prosecution of felony level offenses, handling hearings, discovery, grand jury, motions, trials, and post-conviction work. The Sr. ADA is also responsible for supervision of Assistant District Attorneys, support staff, and investigative staff.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	There is no fiscal impact. Funding is in the District Attorney's Budget. Future funding is expected to continue.
Department Head	Brittany Grome Antonacci
Date	9/28/2023
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Jeannette M. McCormick
Title of Person Submitting on Behalf of Department or Agency Head	Executive Assistant to District Attorney

RESOLUTION NO. _____

10/24/23

DA VACANCY SR ADA

Authorizing the District Attorney to fill Senior Assistant District Attorney vacancy in the District Attorney's Office

BY: Hon. Mark D. Strong, Chairman, Judicial & Public Safety; and
Hon. Hans-Peter Pecher, Chairman, Ways and Means

WHEREAS, the District Attorney, Brittany Grome Antonacci, has a vacancy in the position of Senior Assistant District Attorney (Position #7994) due to a retirement; and

WHEREAS, the full-time position of Senior Assistant District Attorney performs critical duties within the Department and is responsible for prosecuting felony level offenses, handling hearings, discovery, grand jury, motions, trials, post-conviction work, supervision of Assistant District Attorneys, Support staff and Investigative staff, and daily operation of the office; and

WHEREAS, the Legislature wishes to continue this important prosecutorial position in the District Attorney's Office; and

WHEREAS, this position has been budgeted for the entire year; now therefore be it

RESOLVED, that the Legislature hereby authorizes the filling of Senior Assistant District Attorney (Position #7994); and be it further

RESOLVED, that the District Attorney be hereby authorized to backfill any positions created by upward promotion from within the department; and be it further

RESOLVED, that the Human Resources Administrator has reviewed this position and confirmed that this position is in Part IV of the Compensation Plan at Grade Level 3 of the Legal Group; and be it further

RESOLVED, that the position will be filled at a salary within the hiring band determined by the Human Resources Administrator's review; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga; and be it further

RESOLVED, that the Authorization to Fill is valid through April 30, 2024 per Resolution No. 307-20.

Diann Ferris

From: noreply@cayugacounty.us
Sent: Tuesday, September 26, 2023 3:21 PM
To: Diann Ferris; Denise Prieto
Subject: Online Form Submittal: Authorization to Create/Fill

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	9/26/2023
Authorization To:	Fill Only
** New Position Duties Statement (NPDS) - Short Form <i>REQUIRED IF the title exists within the department</i>	
** New Position Duties Statement (NPDS) - Long Form <i>REQUIRED IF the title does NOT exist within the department</i>	
Do you anticipate this request to result in fill-behinds?	No
Cayuga County Department	District Attorney
Job Title Being Requested (Exact Civil Service Title)	Senior Assistant District Attorney
Position Control Number	7994
Position Status	Permanent
Position Designation	Full-Time
Budget Account Number	A1165 District Attorney
Is a position being abolished to create the new position?	No
Is the salary of requested position in the current comp plan?	Yes
Comp Plan Requested IS IN	Part IV
Part IV Grade	Other

Enter Other Grade	Grade Level 3 (Legal Group)
Minimum Salary (Part IV)	94,250
Base/Current Salary (Part IV)	93,754
Starting Salary for Position Requested	113,750
Justification for Salary Requested	Potential candidate has 25+ years of experience
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	The position is critical to the District Attorney's Office. The Sr. ADA is responsible for prosecution of felony level offenses, handling hearings, discovery, grand jury, motions, trials, and post-conviction work. The Sr. ADA is also responsible for supervision of Assistant District Attorneys, support staff, and investigative staff.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	There is no fiscal impact. Funding is in the District Attorney's Budget. Future funding is expected to continue.
Department Head	Brittany Grome Antonacci
Date	9/26/2023
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Jeannette M. McCormick
Title of Person Submitting on Behalf of Department or Agency Head	Executive Assistant to District Attorney

(Section Break)

Approved 09-26-23

Diann Ferris

Diann Ferris
Human Resources Administrator

RESOLUTION NO. _____ 10/24/23 DA Stipend Authorization for Additional Duties

Authorization to provide a stipend to the Grand Jury Reporter for additional duties worked on Gun Involved Violence Elimination (GIVE)

BY: Hon. Mark D. Strong, Chairman, Judicial & Public Safety; and
Hon. Hans Pecher, Chairman, Ways & Means

WHEREAS, the District Attorney's Office was awarded funding through the 2023-2024 Gun Involved Violence Elimination Initiative (GIVE) Grant from the Division of Criminal Justice Services adopted by Resolution No. 338-23; and

WHEREAS, Cayuga County District Attorney's 2023-2024 GIVE Funding Plan included related salary expenses for additional hours worked by the Grand Jury Reporter for expedited transcriptions; and

WHEREAS, the 2023 budget has been amended to increase GIVE revenue account A11650 43390; now therefore be it

RESOLVED, that A11651 51001 salary account be increased by \$10,000; and be it further

RESOLVED, that the Cayuga County Legislature authorizes payment of an annual stipend to the Grand Jury Reporter in the amount of \$10,000; and be it further

RESOLVED, that the Cayuga County Finance Department hereby be authorized and directed to make the relevant transfers to make the journal and accounting entries appropriate and necessary to implement the intent of this resolution; and be it further

RESOLVED, that Part I CSEA, Civil Service Title Grand Jury Reporter of the Cayuga County Compensation Plan be amended; and be it further

RESOLVED, that the stipend is dependent on the continued annual funding award for the Gun Involved Violence Elimination program as set forth in the Grant Award Agreement between the NYS Division of Criminal Justice Services and Cayuga County.

RESOLUTION NO. _____ 10/24/23 DA ATP Grant Stipend Authorizations

Authorization to provide Aid to Prosecution stipends to District Attorney personnel

BY: Hon. Mark D. Strong, Chairman, Judicial & Public Safety; and
Hon. Hans Pecher, Chairman, Ways & Means

WHEREAS, Governor Kathy Hochul secured an additional \$40 million in the SFY 2023-2024 Budget to assist in county prosecution efforts; and

WHEREAS, the Cayuga County District Attorney has been awarded \$210,528 for the term dates April 1, 2023 to March 31, 2024, which was disbursed to the County in one payment and posted in Revenue Account A11650 43029 on 9/11/2023; and

WHEREAS, the Cayuga County District Attorney has previously been authorized to disburse aid to prosecution awards to staff members through the use of Job 2's and thereby adding to the staff's salaries; and

WHEREAS, upon making such awards, the State intends that the county's subsequently and promptly make this funding available to the district attorney's office for prosecutorial services; and

WHEREAS, the Governor's Office and Division of Criminal Justice Services have made it clear that the grant funding is intended to be used for raises, stipends, bonuses, and the creation of new positions, with the intent to aid District Attorney's Offices in ongoing efforts to recruit and retain personnel and efficiently comply with the increased workloads resulting from the 2020 discovery requirements; now therefore be it

RESOLVED, that the Cayuga County Legislature hereby authorizes the creation of Job 2 position control numbers and payment of the stipends for each of the following positions effective 1/1/24; such payments to be added to the salaries for these employees, and to terminate on 12/31/24 unless earlier terminated by reason of separation of service::

	<u>Current Job 2 Salaries</u>
Chief Assistant District Attorney (Position #1785)	\$18,000 (Job 2 Salary \$8,825)
Deputy Chief Assistant District Attorney (Position #8941)	\$18,000 (Job 2 Salary \$6,675)
Senior Assistant District Attorney (Position #7994)	\$18,000 (Job 2 Salary \$8,332)
Senior Assistant District Attorney (Position #7995)	\$18,000 (Job 2 Salary \$6,067)
Senior Assistant District Attorney (Position #7996)	\$18,000
Assistant District Attorney (Position #8728)	\$10,000
Assistant District Attorney (Position #5202)	\$10,000
Assistant District Attorney (Position #7716)	\$10,000
Confidential Investigator (Position #1791)	\$5,000
Administrative Assistant to DA (Position #1793)	\$5,000
Paralegal (Position #1790)	\$5,000
Executive Assistant to DA (Position #7993)	\$5,000
Confidential Secretary to DA I (Position #1792)	\$5,000
Confidential Secretary to DA II (Position #8648)	\$5,000

And be it further

RESOLVED, that the Job 2 Salaries (Enhanced Felony Prosecution Project) currently in place in Part IV of the Cayuga County Compensation Plan be abolished effective 12/31/2023; and be it further

RESOLVED, that approximately \$22,000 of the award funding be applied to the Job 2 Salaries and Fringe incurred from April 1, 2023 thru December 31, 2023; and be it further

RESOLVED, that any ATP funds not specifically allocated herein shall be appropriated to offset the recent increase in Legal Group District Attorney salaries; and be it further

RESOLVED, that the Cayuga County Finance Department hereby be authorized and directed to make the relevant transfers to make the journal and accounting entries appropriate and necessary to implement the intent of this resolution; and be it further

RESOLVED, that Parts I & IV of the Cayuga County Compensation Plan be amended accordingly; and be it further

RESOLVED, that the stipends are dependent on the continued annual funding award for the Aid to Prosecution Program as set forth in the Grant Award Notice from the Division of Criminal Justice Services.

RESOLUTION NO. _____ 10/24/23 DA Stipend Authorization for DREAMS Project**Authorization to provide stipends to District Attorney support staff for additional duties worked on DREAMS Project (Phase 4)**

BY: Hon. Mark D. Strong, Chairman, Judicial & Public Safety
Hon. Hans Pecher, Chairman, Ways & Means

WHEREAS, Resolution No. 93-22 established and funded a Capital H Account to support a multi-phase/multi-year Digital Records Electronic Access Management System (DREAMS) project; and

WHEREAS, the District Attorney's records occupy approximately 1,146 cubic square feet (801 banker's boxes) on the 2nd and 3rd floors of the Cayuga County Records Retention Center; and

WHEREAS, the District Attorney's Office is included in phase 4 of the DREAMS project, and has met with the County Clerk and Records Retention Manager on several occasions to discuss digitizing and destroying the District Attorney's stored records over the next three-year period; and

WHEREAS, the District Attorney's criminal records have "Access Restrictions" under the Use & Dissemination Agreement between NYS Division of Criminal Justice Services and Cayuga County District Attorney's Office, and criminal records must be scanned and uploaded into the Prosecutors Case Management System/Digital Evidence Management System (PCMS/DEMS) in accordance with the MOU with the New York Prosecutor's Training Institute; and therefore, cannot be sent out to a sub-contractor to be scanned into an outside cloud-based archival system; and

WHEREAS, the District Attorney's support staff has knowledge of all criminal records, and they are trained in all aspects of scanning and uploading these records into PCMS/DEMS; and

WHEREAS, the cost of digitizing and destroying records through a sub-contractor is approximately \$280-\$350 per box; and

WHEREAS, the District Attorney's support staff are willing to work additional hours to complete the DREAMS project at a cost savings of approximately \$200,000; now therefore be it

RESOLVED, that the Cayuga County Legislature authorizes a transfer of \$80,000 from the Capital H Project 22-01 funds to the District Attorney's A11651 51001 salary account for the purpose of paying stipends to the support staff; and be it further

RESOLVED, that the Cayuga County Legislature authorizes payment of annual stipends over the next three-year period in the amount of \$5,333 to each of the following support staff to be effective upon the adoption of this resolution through the year 2026:

Executive Assistant to the District Attorney (Position #7993)
Administrative Assistant to District Attorney (Position #1793)
Confidential Secretary to D.A., I (Position #1792)
Confidential Secretary to D.A., II (Position #8648)
Paralegal (Position #1790)

And be it further

RESOLVED, that the 2023 Cayuga County District Attorney's Budget be amended to increase the A11651 51001 salary account by \$4,444; and be it further

RESOLVED, that the Cayuga County Finance Department hereby be authorized and directed to make the relevant transfers to make the journal and accounting entries appropriate and necessary to implement the intent of this resolution; and be it further

RESOLVED, that Parts I & IV of the Cayuga County Compensation Plan be amended accordingly.

RESOLUTION NO. _____

10/24/23

EMO FY2023 EMPG GRANT

Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Office of Emergency Services to accept a New York State Division of Homeland Security and Emergency Services FY23 Emergency Management Performance Grant (EMPG) to enhance all hazards preparedness, mitigation, response, and recovery.

FEMA Project# EM23-1014-D00

BY: MR. Mark Strong, Chairman, Judicial & Public Safety Committee, and
MR. Hans Pecher, Chairman, Ways & Means Committee.

WHEREAS, the Cayuga County Office of Emergency Services and Cayuga County have been awarded \$31,842 by the New York State Division of Homeland Security and Emergency Services to enhance all hazards preparedness, mitigation, response, and recovery programs, and;

WHEREAS, the funding provided by this grant, as outlined in the grant guidance, will be utilized to comprehensively strengthen and enhance the County Office of Emergency Service's capabilities through a comprehensive all hazards planning, training, response, mitigation, and recovery approach, and;

WHEREAS, the grant will provide a reimbursement of up to \$31,842.00 towards the Director of Emergency Services salary (A36401); now therefore be it

RESOLVED, the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services Director are hereby authorized to accept this grant and to sign any and all documents necessary for acceptance and execution of the grant; and be it further

RESOLVED, the Cayuga County Finance Department is hereby authorized to make any necessary journal entries to implement the intent of this resolution.

RESOLUTION NO. _____

10/24/23

EMO – OES NAME CHANGE

Authorizing the Chairperson of the Cayuga County Legislature and the Director of Cayuga County Emergency Services to rename the “Cayuga County Emergency Management Office” to “Cayuga County Office of Emergency Services.”

BY: MR. Mark Strong, Chairman, Judicial & Public Safety Committee, and
MR. Hans Pecher, Chairman, Ways & Means Committee.

WHEREAS, the Emergency Management Office was renamed in July, 1984 from the Office of Disaster Preparedness to reflect changes in the essential functions of the department, and its role within the community and,

WHEREAS, in recent years the model of the Emergency Management Office has evolved to demonstrate a greater focus on a service based platform for both the County and its associated fire, law enforcement and EMS agencies in providing resources and preparedness to such agencies, and

WHEREAS , the Office of Emergency Management has seen prior changes beginning in 1992 that resulted in the retitling of the Emergency Services Director, Deputy Director, and other positions within, and

WHEREAS the core functions of the Office have been and shall continue to be program administration but also activities associated with the prevention of, training for, response to, and recovery from all man-made and natural disasters to now also include Mitigation of new and familiar threats, Preparedness, and Management when necessary, and

WHEREAS, 30 of the 62 Counties in New York currently identify as Emergency Services Offices, Offices of Emergency Response or name deviations from the outdated Emergency Management title, and

WHEREAS the present title, “Emergency Management Office” does not fully reflect the scope of the agency’s duties nor its role in regular functions in protecting the lives and property of the citizens of Cayuga County as they have evolved over the last 4 decades.

NOW THEREFORE, BE IT RESOLVED,

That the Cayuga County Legislature, under the authority of the Constitution and the Laws of the County of Cayuga, in order to promote a more effective and dynamic involvement of the office, does hereby direct that the Office of Emergency Management be renamed as “CAYUGA COUNTY OFFICE OF EMERGENCY SERVICES”

RESOLUTION NO. _____

10-24-23

EMO-SHSP FY2023 GRANT

Authorizing the Chairperson of the Cayuga County Legislature and the Cayuga County Emergency Services Director to accept a New York State Division Of Homeland Security Program to fund law enforcement activities related to terrorism prevention, cyber security, citizen protection, information sharing and community preparedness.

FEMA Project #SH23-1049-D00

BY: MR. MARK STRONG, Chairman, Judicial & Public Safety Committee, and
MR. HANS PECHER, Chairman, Ways & Means Committee.

WHEREAS, the Cayuga County Office of Emergency Services and Cayuga County have been awarded \$132,303 by the New York State Homeland Security Program towards efforts of the County local Counter Terrorism Zone, and;

WHEREAS, the funding provided by this grant, as outlined in the grant guidance, will be utilized to comprehensively strengthen and enhance the County Offices of the Sheriff and Office of Emergency Service’s capabilities through the improvement of six priority areas including cyber security, protection of crowded spaces, information sharing, domestic violence extremism, community preparedness and election security and;

WHEREAS, the grant applied for will provide for the updating of the 1999 Emergency Operations Center Plan, the purchase of Body Armor for the Cayuga County Sheriff’s Office and the purchase of a 6000psi Breathing Air Compressor to be used by the Regional HAZMAT Team, Fire Training Classes and Fire Departments within the County and;

RESOLVED, the Chairperson of the Cayuga County Legislature, the Cayuga County Sheriff and the Director of Emergency Services are hereby authorized to accept this grant and to sign any and all documents necessary for acceptance and execution of the grant; now therefore be it

RESOLVED, the Cayuga County Finance Department is hereby authorized to amend the following budget accounts in the following manner and to make any journal entries necessary to carry out the intent of this resolution:

Increase Revenue Account	A36470 44321...FED AID – SHSP 23.....	\$132,303
Increase Expense Account	A36474 54540...FED AID SHSP 23.....	\$132,303