



**AGENDA**  
**CAYUGA COUNTY LEGISLATURE**  
**Tuesday, September 26, 2023, 5:30PM**  
**Live Link:** <https://www.youtube.com/watch?v=YCc1RMbOxnk>

**CALL TO ORDER:** Hon. David Gould, Chair

**ROLL CALL:** Sheila Smith, Clerk of the Legislature

**PLEDGE OF ALLEGIANCE:**

**MOMENT OF PRAYER:**

**DEATHS:** Our sincere condolences to the families and friends of:

**PUBLIC HEARING:** NONE

**PROCLAMATIONS:**

- Operation Solar Lanterns “Unite to light”
- Freedom from Workplace Bullies Week, October 15-21, 2023
- The Wall That Heals, September 14 through September 17, 2023

**PRESENTATION:**

- Christina Calarco – Operation Solar lanterns
- Auburn Hospital update
- Sheriff Brian Schenck- update on the Cayuga County Sheriff’s Office

**PRIVILEGE OF THE FLOOR:**

**MINUTES TO APPROVE:** August 22, 2023

**COMMUNICATIONS AND ANNOUNCEMENTS:** None

**CCC REPORT:** Dr. Durant

**COMMITTEE REPORTS & INDIVIDUAL LEGISLATORS’ REPORTS:**

**CHAIRMAN’S REPORT:** David Gould

**CAYUGA COUNTY LEGISLATURE  
RESOLUTIONS 9-26-23**

**WAYS & MEANS:**

- 9-23-WM-1 Authorizing a transfer to the Casualty & Liability budget due to a change in accounting principle
- 9-23-WM-2 Fixing day and notice of public hearing on a Local Law authorizing the sale of County property located at Old State Rd, Tax Map Nos. 4.00-1-1.5 and 4.00-1-40 to Paul G. Kelley and Joan E. Kelley, Trustees, or their successors in trust, under the Kelley Living Trust
- 9-23-WM-3 Fixing Day and Notice of Public Hearing on adopting Local Law No. \_\_\_\_\_ fir the year 2023, a local law providing for salary increases for certain County Official appointed for a fixed term, during their term
- 9-23-WM-4 Authorizing the Chair of the Cayuga County Legislature to enter into an Intermunicipal Agreement with the Town of Aurelius
- 9-23-WM-5 **(ADDED @Ways)** Resolution supporting Senate Bill S7645 of 2023-2024 that repeals certain provisions of the executive law establishing a fee for background checks on certain firearm and ammunition purchases
- 9-23-WM-6 **(ADDED 9/26/23)** Authorization to extend contract with a purchasing consultant

**HEALTH & HUMAN SERVICES:**

- 9-23-HH-1 Authorizing the Chairman of the Legislature and the Public Health Director to enter into a contract with NYS for the Bike/Pedestrian/Wheelsport Safety Program
- 9-23-HH-2 **(PULLED)** Authorizing the Cayuga County Legislature to create a Fiscal Supervisor position and the Public Health Director to fill the Fiscal Supervisor position in the Health Department.
- 9-23-HH-3 Authorizing the Public Health Director to fill a PT Lactation Peer Counselor Position in the Health Department's WIC Program
- 9-23-HH-4 Authorizing the Chairman of the Legislature and the Public Health Director to enter into contract with Venesky & Company, for JACK-Time & Activity Tracking Software
- 9-23-HH-5 Authorizing the Legislature to create and the Commissioner of Social Services to fill one (1) Human Services Examiner (Help Program) Position in the Department of Social Services due to a vacancy.
- 9-23-HH-6 Amending the Social Services 2023 Budget to Accept 100% Federal Funding from the Flexible Fund for Family Services (FFFS)
- 9-23-HH-7 Authorization to make necessary adjustments to Cayuga County Office for the Aging budget lines to fully utilize remaining Covid funding.
- 9-23-HH-8 Authorization to fill Part-time Aging Services Specialist in the Office for the Aging
- 9-23-HH-9 Authorize the filling of a full-time Staff Social Worker position at the Community Mental Health Center
- 9-23-HH-10 Authorizing the Chair of the Cayuga County Legislature and the Director of Community Services to provide two Nurse Practitioners a stipend for psychiatric care at Cayuga County Jail
- 9-23-HH-11 Authorize the filling of a full-time Staff Social Worker position at the Cayuga County Jail
- 9-23-HH-12 Authorizing the Commissioner of Social Services to execute one or more agreements with Sapphire Recruitment Inc, dba CPS Recruitment (CPS) to assist with sourcing direct hire candidates for the Director of Fiscal Management and Social Services Attorney(s) positions within the Department of Social Services and to authorize the transfer of funds within the 2023 DSS budget from the salary lines into professional services.
- 9-23-HH-13 **(ADDED 9/22/23)** Authorize the filling of a full-time Staff Social Worker position at the Community Mental Health Center

9-23-HH-14 **(ADDED 9/26/23)** Authorizing the Director of the Office for the Aging to create and fill one Junior Accountant Position in the Office for the Aging

**GOVERNMENT OPERATIONS:**

- 9-23-GO-1 Budgeting receipt and expenditure of poll worker (HAVA Grant Funds)
- 9-23-GO-2 Authorizing the Chairperson of the Legislature to sign the agreement for the County Records Management and System Services with Info Quick Solutions, Inc.
- 9-23-GO-3 Authorization to change the salary of a PT Research Aide in the County Historians Office
- 9-23-GO-4 Authorizing the creation of a temporary leave bank for a Cayuga County Motor Vehicle Employee
- 9-23-GO-5 Approving the Collective Bargaining Agreement between the Cayuga Community College Council 66 of the American Federation of State, County, and Municipal Employees, Local 932-C, AFSCME and the Cayuga Community College for the period September 1, 2023 through August 31, 2026
- 9-23-GO-6 Amending the Cayuga County Building Policies
- 9-23-GO-7 **(TABLED @ GO)** Amending the Cayuga County Conduct on County Property Policy
- 9-23-GO-8 Authorizing the execution of a contract with the Clear Ballot Group, Inc. for the purchase of voting systems and emending the 2023 budget

**PLANNING:**

- 9-23-PL-1 Designating the Cayuga County Convention and visitors Bureau (“CCVB”) as the Cayuga County Tourism Promotion Agency (“CTPA”) for NYS Grant Funding for the 2024 State Program Year and designating the program project director.
- 9-23-PL-2 Authorizing the renewal three (3) year agreement with CGI Digital to update videos produced originally in 2019 for Cayuga County.

**PUBLIC WORKS:**

- 9-23-PW-1 Amending Resolution 128-23 to authorize additional funds for Bergmann to provide additional information outside the scope of the original Agreement
- 9-23-PW-2 Amending the 2023 county budget to allow the Court “Tenant” Work to be completed in the Courthouse and the Historic Post Office with the cost to be 100% reimbursed by the State of New York
- 9-23-PW-3 Authorization to enter into an Agreement with PASCO Building Automation Systems for service and maintenance of the Alerton Controls for the HVAC equipment in the County Office Building, the Courthouse, and the Mental Health Building
- 9-23-PW-4 Authorization to declare Highway Equipment surplus
- 9-23-PW-5 Authorization to fill Motor Equipment Operator Medium position in the County Highway Department (2383)
- 9-23-PW-6 Authorization to fill Motor Equipment Operator Medium position in the County Highway Department (2393)
- 9-23-PW-7 Authorization to fill Motor Equipment Operator Medium position in the County Highway Department (8046)
- 9-23-PW-8 Authorizing the creation of a temporary leave bank for a Cayuga County Highway Department employee.
- 9-23-PW-9 Authorizing the Chair of the Legislature to reallocate ARPA Funds for Motor Pool relocation
- 9-23-PW-10 Amending the contractor listed in 244-23 authorizing the Chair of the Cayuga County Legislature to enter into a contract to replace a shelter and authorizing the use of ARPA funds as a match to the CREST Grant Program.

**JUDICIAL & PUBLIC SAFETY:**

- 9-23-JP-1 Authorizing the Chair of the Cayuga County Legislature to enter into a five-year lease agreement with T Mobile Northeast, LLC for the co-location of telecommunication equipment on a Cayuga County Radio Tower in the Town Of Ira.
- 9-23-JP-2 Authorization to create and fill full-time Grant Program Coordinator in the District Attorney's Office
- 9-23-JP-3 **(PULLED @JPS)** Authorization to fill one (1) Probation Officer Title in the Cayuga County Probation Department
- 9-23-JP-4 Authorization to create and fill one (1) Probation Officer I Title in the Cayuga County Probation Department
- 9-23-JP-5 Authorizing budget transfers for the Cayuga County Sheriff's Office

**LEGISLATURE:**

- 9-23-LEG-1 Authorizing appointments to the various Boards and Agencies

**And any other business that may come before the Board**

**ADJOURNMENT:** Tuesday, October 24, 2023

**If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.**

RESOLUTION NO. \_\_\_\_\_ 9/26/23

COL Support Senate Bill S7645

**RESOLUTION SUPPORTING SENATE BILL S7645 of 2023-2024 THAT REPEALS CERTAIN PROVISIONS OF THE EXECUTIVE LAW ESTABLISHING A FEE FOR BACKGROUND CHECKS ON CERTAIN FIREARM AND AMMUNITION PURCHASES**

BY: Hon. Hans Pecher, Chair, Ways & Means Committee

**WHEREAS**, Senate Majority Leader Andrea Stewart-Cousins sponsored Bill SS 1001, referred to as the "Concealed Carry Improvement Act" (CCIA) which amended the penal law, the general business law, the executive law, the civil practice law and rules and the state finance law, in relation to licensing and other provisions relating to firearms; and

**WHEREAS**, said so-called "Concealed Carry Improvement Act" was signed into law by Governor Hochul on July 1, 2022; and

**WHEREAS**, said Act included regulations that allow the State to have oversight over background checks for firearms and ammunition purchases; and

**WHEREAS**, said Act amended state executive law to add a new section 228, authorizing the New York State Police to run national instant criminal background (NICS) checks and serve as a State point of contact rather than utilizing the current NICS background check system; and

**WHEREAS**, said Act also created a new bureau within the State Police financed by new "background check fees" upon purchasers to cover the costs associated with performing state background checks; and

**WHEREAS**, these provision of the so-called CCIA have resulted in onerous background check fees upon citizens equal to \$2.50 for every ammunition purchase and \$9.00 for every firearm purchase with the potential for increases without legislative approval; and

**WHEREAS**, the CCIA infringes on the Constitutional right to own and bear arms guaranteed by the Second Amendment; and

**WHEREAS**, Senate Bill S.7645 of 2023-2024, sponsored by Senator Mark Walczyk would repeal Subdivision 5 of Section 228 of the Executive Law of S51001 relating to the background check fees for firearms and ammunition as included in the CCIA; now, therefore be it

**RESOLVED**, That the Cayuga County Legislature hereby endorses Senate Bill S7645 that would repeal certain provisions of the Executive Law establishing a fee for background checks on certain firearm and ammunition purchases and amends state finance law, in relation to the source of funds for the background check fund; and, be it further

**RESOLVED**, that the Clerk of the Legislature is hereby directed to send a certified copy of this Resolution to Governor Hochul, Senator Rachel May (48<sup>th</sup> District); Assemblyman William Barclay (120<sup>th</sup> District); Assemblyman John Lemondes (126<sup>th</sup> District); and Assemblyman Jeff Gallahan (131<sup>st</sup> District); and all others deemed necessary and proper.

RESOLUTION NO. \_\_\_\_\_

9/26/2023 PUR Ext Purch Consult Agreement

**Authorization to extend contract with a purchasing consultant**

BY: Hon. Hans Pecher, Chair, Ways and Means Committee

WHEREAS, the Purchasing Department plays a critical role in the day to day operations of County Government; and,

WHEREAS, the Director of Purchasing position was filled on June 12, 2023; and

WHEREAS, to assist the Purchasing Department's new Director transition into the position, the County Legislature approved entering an hourly contract with a consultant, resolution #213-23, to provide training and other assistance to the new hire; and

WHEREAS, Don Carr, a consultant with significant municipal purchasing experience was identified to fill this contracted role ending September 30, 2023; and

WHEREAS, the continuation of training is being requested by, and for, the new Director of Purchasing; therefore be it

RESOLVED, that Cayuga County is authorized to extend the contract with Don Carr to provide training and other assistance to the newly hired Director of Purchasing; and be it further

RESOLVED, that the contract continue to provide an hourly rate of \$75.00 per hour, with the expectation that the consulting may include remote work, and necessary on-premises work at a mileage rate of \$.0655 per mile; and be it further

RESOLVED, the agreement is at no additional cost to extend and will end on December 31, 2023, unless terminated prior to the said end date; and be it further

RESOLVED, that Chair of the Cayuga County Legislature is authorized and directed to execute any and all contracts and other documents required to implement the intent of this Resolution after the review and approval of the Cayuga County Attorney.

**RESOLUTION NO. \_\_\_\_\_ 9/26/23 MH Fill Staff Social Worker**

**Authorize the filling of a full-time Staff Social Worker position at the Community Mental Health Center**

By: Elane Daly, Chair of the Health & Human Services Committee  
Hans Pecher, Chair of the Ways & Means Committee

WHEREAS, there is an anticipated vacancy for a Staff Social Worker (PC#8188) position in the Mental Health Center (MHC) due to a resignation; and

WHEREAS, the last day of work for the individual was October 6<sup>th</sup>, 2023; and

WHEREAS, the position of Staff Social Worker (PC#8188) is critical to providing continuity of care at the MHC and the caseload would need to be transferred to the new Staff Social Worker; and

WHEREAS, the funding exists in the current Mental Health budget salary account A43101-51001; now therefore be it

RESOLVED, that the Director of Community Services be authorized and directed to fill the position of Staff Social Worker (PC#8188); and be it further

RESOLVED, that the filling of positions be in accordance with the Cayuga County Civil Services Rules and Regulations and the policies of the County of Cayuga.

**Diann Ferris**

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**From:** noreply@cayugacounty.us  
**Sent:** Wednesday, September 20, 2023 12:12 PM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

### Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

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Date 9/20/2023

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Authorization To: Fill Only

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**\*\* New Position Duties Statement (NPDS) - Short Form  
REQUIRED IF the title exists within the department**

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**\*\* New Position Duties Statement (NPDS) - Long Form  
REQUIRED IF the title does NOT exist within the department**

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Do you anticipate this request to result in fill-behinds? No

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Cayuga County Department Mental Health

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Job Title Being Requested (Exact Civil Service Title) Staff Social Worker

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Position Control Number 8188

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Position Status Permanent

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Position Designation Full-Time

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Budget Account Number A43101 51001

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Is a position being abolished to create the new position? No

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Is the salary of requested position in the current comp plan? Yes

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Comp Plan Requested IS IN CSEA

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CSEA Grade 30

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Probationary Salary Amount	\$65,185
Step 4 Amount (CSEA)	\$72,404
Starting Salary for Position Requested	\$65,185
Justification for Salary Requested	CSEA probationary amount
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	The position is critical to providing continuity of care at the MHC
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	None
Department Head	Lauren Walsh
Date	9/20/2023
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Danielle Blumrick
Title of Person Submitting on Behalf of Department or Agency Head	administrative assistant

(Section Break)

Email not displaying correctly? [View it in your browser.](#)

Approved 09-21-23

*Diann Ferris*

Diann Ferris  
Human Resources Administrator

**RESOLUTION NO.** \_\_\_\_\_ **9/26/23** **OFA create Fill Jr Acct rev**

**Authorizing the Director of the Office for the Aging to create and fill one Junior Accountant Position in the Office for the Aging**

BY: Elane Daly, Chair, Health & Human Services Committee, and  
Hans Pecher, Chair, Ways and Means Committee.

WHEREAS, Resolution No. 453-22 authorized the OFA to create and fill one F/T Fiscal Officer 1; and,

WHEREAS, Resolution No. 453-22 expired as of 6/1/23 and the position remained unfilled; and,

WHEREAS ,then Resolution No. 231-23 further authorized the OFA to fill the same F/T Fiscal Officer 1 position; and

WHEREAS, the position remains unfilled; and,

WHEREAS, comprehensive fiscal duties are critical to fulfill requirements under the Administration on Community Living and NYS Office for the Aging rules and regulations; and,

WHEREAS, the title of Junior Accountant has similar qualifications as Fiscal Officer 1 and will meet the requirements of the Office for Aging fiscal functions; and,

WHEREAS, the Junior Accountant is the same grade and pay as a Fiscal Officer 1, and;

WHEREAS, the Human Resources and Civil Service office has received applications which have been reviewed and approved by the Civil Service Commission for the Junior Accountant position title; and,

WHEREAS, the position is fully budgeted; NOW THEREFORE BE IT,

RESOLVED, that the Director for the Office for the Aging in hereby authorized to fill the position of Junior Accountant (grade 19 of the CSEA Bargaining Unit) in the Office for Aging at a probationary rate of \$51,129, instead of the Fiscal Officer 1 title, in accordance with the Civil Service Rules and Regulations and the policies of the County of Cayuga; and be it further:

RESOLVED, this authorization is valid through March 26, 2024 in accordance with policy resolution 307-20.

**Diann Ferris**

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**From:** noreply@cayugacounty.us  
**Sent:** Monday, September 25, 2023 3:04 PM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

### Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	9/25/2023
Authorization To:	Create and Fill **
<b>** New Position Duties Statement (NPDS) - Short Form <i>REQUIRED IF the title exists within the department</i></b>	
<b>** New Position Duties Statement (NPDS) - Long Form <i>REQUIRED IF the title does NOT exist within the department</i></b>	
Do you anticipate this request to result in fill-behinds?	No
Cayuga County Department	Office for the Aging
Job Title Being Requested (Exact Civil Service Title)	Jr. Accountant
Position Status	Permanent
Position Designation	Full-Time
Budget Account Number	A67721-51001
Is a position being abolished to create the new position?	No
Is the salary of requested position in the current comp plan?	Yes
Comp Plan Requested IS IN	CSEA
CSEA Grade	19
Probationary Salary Amount	<del>52,073</del> \$51,129

Step 4 Amount (CSEA)	<del>56,952</del> \$57,235
Starting Salary for Position Requested	<del>52,673</del> \$51,129
Justification for Salary Requested	per CSEA contract
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	This is a critical position within the Office for Aging, responsible for every financial aspect of our 2 million dollar budget. This person prepares the huge Four Year plan and Annual Updates that are submitted to NYS Office for the Aging to capture all of our Federal and State funding streams and plan service delivery, completes contracts with approximately 20 vendors to carry out deliverables, allocates the entire budget across over a dozen funding streams, service types, and expense categories, creates/modifies/uses complex spreadsheets and formulas for the administration of the grant funds, reconciles expenses, and makes necessary decisions to capture all eligible revenue for senior services in Cayuga County.
How is this position funded?	Budget
Is this a reimbursed position?	Yes
How is this position reimbursed (percentage, dollar amount)?	100% state and federal funding
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	Fully budgeted, neutral impact
Department Head	Brenda Wiemann
Date	9/25/2023
Attestation	I am the department or agency head listed above authorized to submit by the appointing authority

(Section Break)

Approved 09-25-23

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*Diann Ferris*

Diann Ferris  
Human Resources Administrator

RESOLUTION NO. \_\_\_\_\_

9/26/23

LEG Appts September 2023

**Authorizing appointments to the various Boards and Agencies**

BY: Cayuga County Legislature

WHEREAS, the Legislature is authorized under various state statutes, county laws, and other authorities to appoint members to various committees, board, agencies, and other organizations; and

WHEREAS, the Legislature has completed due diligence in consideration of the hereinafter listed person(s); now, therefore be it

RESOLVED, following person(s) are hereby appointed to the corresponding positions for the term(s) listed:

and be it further

RESOLVED, this resolution shall take effect immediately.

**Cayuga Lake Watershed Intermunicipal Organization (CWIO)**

Aileen McNabb-Coleman, 160 Genesee St., 6<sup>th</sup> Floor, Auburn, NY 13021, term - 9/27/23 until resigned (Representative)