



**AGENDA**  
**PUBLIC WORKS COMMITTEE**  
**Tuesday, September 14, 2021 at 5:30PM**  
**Live Stream Link: <https://youtu.be/ofH8x31EVeE>**

**CALL TO ORDER:** By Hon. Tucker Whitman

**MEMBERS:** Legislators Andy Dennison, Tricia Kerr, Hans Pecher, Paul Pinckney, Mark Strong, and Ben Vitale

**MINUTES TO APPROVE:** August 10, 2021

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Jeanine Wilson (CCWSA) – No updates**

**Larry Roser (Weights and Measures) –**

- This month we got 12 gas/diesel samples purchased from 5 different gas stations. Speedway in Moravia, Helena Chemical in Genoa, Pit Stop in Fleming, and D&L Truck Stop in Auburn. They all Passed
- We tested 10 truck scales.
  - Dumond – South in Fleming passed -60 lbs. @ 66,180 lbs.
  - Dumond – North in Fleming passed -40 lbs. @ 66,200 lbs.
  - Dumond – Newest in Fleming failed +80 lbs. @ 27,000 lbs.
    - It was adjusted and passed -20 lbs. @ 66,180 lbs.
  - Conquest Cattle Feeder in Conquest passed -100 lbs. @ 56,490 lbs.
  - Lincoln Dairy in Fleming passed -20 lbs. @ 66,180 lbs.
  - Patterson Farms in Aurelius passed -20 lbs. @ 66,160 lbs.
  - Spruce Haven Farms in Fleming passed -20 lbs. @ 66,160 lbs.
  - Hanson Aggregates in Springport failed +340 lbs. @ 25,000 lbs.
    - It was adjusted and passed +0 lbs. @ 62,300 lbs.
  - O'Tooles Stone & Gravel in Moravia passed +0 Lbs. @ 67,700 lbs.
  - Ridgecrest Dairy in Genoa passed +80 lbs. @ 67,500 lbs.
- This month we tested 4 milk tanks and recalibrated 1.
  - Both of Ashland's 10,000 gal. Silo Milk Tanks passed.
  - Valley Mound Farm in Scipio's 6,000 gal. passed.
  - Valley Mound Farm in Scipio's 3,000 gal. Tank failed.
    - It was recalibrated and passed. They were being overpaid over \$2,300 per year.
- We tested the gas pumps at Van Norstrand's Major Brands in Cato. 2 failed to the customers favor 2.5 cents per gallon. 4 passed but were to the customers favor about 1.3 cents per gal. And 1 passed to customers favor .8 cents per gallon. We adjusted the worst 6 to within .1 cent per gallon.
  - Pit Stop in N. Victory had 6 of their 8 pumps adjusted. They had passed but were to the customers favor around .9 cents per gallon. Now they are to the customers favor around .4 cents per gallon.
  - E & V Energy in Fleming has a new fuel truck D-25. We tested the 3 fuel types and adjusted the Kerosene. It was giving away .2%. Now all 3 fuel types pass.
- Cedar Lane Ag. in Moravia had a new indicator installed on their bagger scale. It failed -.25 lbs. @ 50 lbs. We adjusted it and it now passes +0 lbs. @ 50 lbs.
- Modern Market in Moravia had 4 new check outs. All 4 were tested and passed.

**Gary Duckett (Buildings and Grounds/Parks and Trails) –**

**BUILDINGS AND GROUNDS AND PARKS ADMINISTRATION: Crew Gary Duckett and Donna Blumrick:**

1. Gary's goal is to create a meaningful Capital Plan for Buildings and Grounds, including Parks and Trails. This will include getting a decision from the Legislature on the future of the County Office Building.
2. Working on converting the PSB back to NYSEG. (Resolution 197-21). We have an agreement with O'Connell Electric to install the line. We are waiting for the plan from NYSEG.
3. A PO was issued to allow the replacement of the exterior lighting at the PSB with new LED fixtures. The funding is from a NYSERDA Grant being administered by Planning. Waiting for delivery schedule of the fixtures.

4. The agreement for the Masonry work at the Historic Post Office has been signed. Hopefully we can schedule this work before winter.
5. Entered the proposed 2022 B&G Budget.
6. As you know many department heads felt disheartened that they were not asked for input on the process used to determine the Compensation Plan for Non-Bargaining Employees. I was one of them but rather than participate the email thread I decided to bring my concerns to the Chair of the Legislature and to the Public Works Committee. Here are my observations:
  - a. When the consultant did their analysis of the positions they asked for input from Department Heads. That was done when the Department of Public Works existed under Local Law #5 for 2018. At that time, we all worked for the Director and Deputy Director of Public Works. The analysis of our positions by the consultant reflected that hierarchy. They scored the Park Maintenance Supervisor and the Superintendent of Buildings and Grounds as equals at their Grade Level IV and a pay scale from \$62,382 to \$80,404.
  - b. Resolution 192-20 authorized Local Law #4 for 2020 repealing Local Law #5 doe 2018 and establishing the departments as they are now; Buildings and Grounds, Weights and Measures and the Highway Department.
  - c. The current analysis of the Buildings and Grounds Employees scored the Park Maintenance Supervisor as a Grade 3 with a pay scale between \$52,350 and \$60,362. The Superintendent of Buildings and Grounds was scored as a grade 6 with a pay scale between \$69,642 and \$80,301.
  - d. It is obvious to me that the people doing the second analysis did not fully understand what the Park Maintenance Supervisor and the Superintendent of Buildings and Grounds positions entail. I called the Chair of the Legislature to discuss my concerns and I found out that the position of Park Maintenance Supervisor is being reviewed with consideration being given to changing the Job Title to Director of Parks and Trails. That makes sense to me as that title more closely reflects what the person in that position actually does.
  - e. As many of you know I started with the County as the Park Maintenance Supervisor over 18 years ago. I always maintained that the pay scale for this position should be equal to the pay scale for the Superintendent of Buildings and Grounds a position I have held for the last 7 years. You may recall I did both jobs for nearly 4 years so I am in a unique position to evaluate them.
7. It is my humble opinion that all the positions that fall under Public Works should be analyzed to insure we can keep the good people we have as well as attract good applicants.

**DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Jeff King:**

1. In addition to routine maintenance, preventive maintenance and the day to day efforts for grounds preparation and mowing Ed and his team responded to over 143 maintenance requests last month.
2. Responded to several requests for moves, modifications, etc. related to people coming back to work in the building with concerns about COVID.
3. East Hill is working on the retaining wall between the Courthouse and their parking lot.
4. The computer control for the HVAC for the County Office Building, the Courthouse and Mental Health has had some issues needing extra attention and repair.
5. Historic Post Office: This month there have been several issues with the building including AC problems, plumbing problems and working to replace the condensate tank in the boiler room.
6. Provided support for the WIC move from the Historic Post Office to their new location on North Street.
7. The Mobile Work Crew has started back up. This group provides some laborers but also requires supervision.
8. Oversaw asbestos testing in the Hardenberg Building including the roof and some asbestos in a crawl space.
9. Oversaw the replacement of the main water line in the basement serving the County Office Building. Included installing new piping, new water meter, shutoff valves and backflow device.
10. This month there is a public hearing to allow funding to come for the Building Repair Reserve to replace the Hardenberg Roof as well as a resolution to approve the work. As noted in the resolution the Director of Purchasing advised the Gary that the County could legally piggyback on Garland/DBS's Project Delivery Process for the OMNIA Partners' Roofing Supplies and Service, Waterproofing and Related Products and Services Master Agreement to replace this failing roof. Gary has attached information about the process used by Garland and a representative from the company will be available at Public Works to answer any questions. Please note Garland currently does all the roofing projects in Seneca County and has done many in Wayne County. Both are very pleased with the quality of the materials and the work.

**COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons and Greg Purcell:**

1. In addition to routine maintenance and the day to day efforts Mitch and his team responded to over 138 maintenance requests last month.
2. They have been performing extra sanitizing efforts due to COVID.
3. Work continues on the administrative area of the PSB.
4. They have been installing new wires throughout the building in support of the security system.
5. They are prepping the plow trucks and HVAC equipment for the upcoming winter.
6. They are getting quotes for a new overhead door.
7. They continue to be busy with mowing and trimming. We were able to replace the PT Laborer that left to go back to school. The new person, Jonathan Johnson, is doing good.

**PARKS AND TRAILS Crew Doug Dello Stritto, Manette Becker, Mike Dagnesi and Jon Borsa**

**Emerson Park:**

1. The Parks Department has entered the 2022 budget.
2. The Parks Department Social Media accounts are:

- Facebook @cayugacountyparksandtrails
  - Instagram @cayugacountyparksandtrails
  - Twitter @cayugaparks
3. The Parks Department has begun new logo design based on Park Commission feedback from the July commission meeting.
  4. Parks & Planning Departments submitted a Consolidated Funding Application to secure construction documents for the Deauville Island Redevelopment plans. The design funding being sought is for the Destination Playground, the new concession and restroom building and the infrastructure to support these buildings. The funds for this grant application have already been expended by the Emerson Foundation (\$212,000 for the programming plan) and Cayuga County (\$67,000 for concept design based on the Master Plan, public input and the programming plan).
  5. Cayuga County IT has engaged a vendor to provide costing to network to our Emerson Park facilities not currently serviced. This will provide the park the ability to connect monitoring currently available in buildings and services, add video surveillance to the park and provide network access needed in the future for the new facilities on Deauville Island.
  6. A group of citizens is forming a Friends of Emerson Park group to support volunteerism, programming initiatives and project fundraising for the park.
  7. Flooding
  8. New landscaping is being installed in front of the Admin to replace the Ash trees removed in 2020.
  9. We have received a demonstration rain garden proposal Watershed Inspection Program.

**Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):**

1. Museum is open normal hours.

**Sterling Nature Center (Jim D'Angelo Director):**

1. New Sterling Nature Center Visitors Center: A request to reallocate funds from REDI grant CO 104 to CO Alt 37 has been approved by the REDI Commission and we are still awaiting approval from the grant administrator. The project will be rebid in September and we are anticipating a spring 2022 construction start.

**Trail Update:**

1. The Auburn Fleming Trail: new timbers have been sourced to being installed on bridge 3 as staffing permits (from Dunning Ave entrance.)
2. The Cato-Brutus Trail:
  - Bridge A: (Chase Rd) CFA funding documentation has been submitted for contract release from NYS.
  - Bridge C: Complete, this project is complete.
3. Cato - Fair Haven trail: no report
4. Cayuga County Highway continues to perform trail maintenance as necessary.

**Owasco Flats:** has experienced some flood waters

**New Business?**

**Any Questions?**

**Brian Soper (Highway) –**

- We have 2 paving jobs scheduled for the week of the 20<sup>th</sup> when they are complete that will finish our capital paving for the season. We have a few small road repairs to be done that include some paving.
- East Brutus St. pavement preservation project bid has been opened. The bids are higher than expected we are currently looking at options for additional funding or areas to trim to get us where we need to be. We will have it sorted out and a resolution in front of you next month.
- We continue to make repairs as quickly as we can to the flood damage from the storm mid-month. We have 2 large repairs left to get to mostly due to redesign so the repairs are fixes not just repairs. Currently we are at \$130,000.00 in damages for the storm with more issues to be looked at for possible damage. We have been assisting the Towns with the fema calculations for EMO.
- I have been working with several Towns Highway Superintendents to look for some efficiency's in plowing routes. There will be some realigning of roads going into this coming season. Both to create savings for the County and to eliminate overlapping.
- Equipment Auction was a success with the closing coming in at \$126,285.00 for the surplus sold. This allows the necessary funds to update our forepersons truck fleet without seeking funds from fund balance.
- Ridge Rd and Ledyard Rd bridges are on schedule.

**RESOLUTIONS:**

**HIGHWAY:**

9-21-PW-1 Authorization to fill Motor Equipment Operator Heavy position #02481 in the Highway Department

9-21-PW-2 Authorization to increase revenue and expense accounts to purchase equipment

**ADJOURNMENT: Tuesday, October 14, 2021**

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

RESOLUTION NO. \_\_\_\_\_

9/28/21

HWY Fill Heavy MEO

**Authorization to fill Motor Equipment Operator Heavy position #02481 in the Highway Department**

BY: Tucker Whitman, Chairman of the Public Works Committee  
Keith Batman, Chairman of the Ways & Means Committee

WHEREAS, there is a need to fill a Motor Equipment Operator Heavy position in the Highway Department due to a resignation; and

WHEREAS, this position is responsible for various tasks in the construction, repair and maintenance of roads, in addition to other tasks as assigned, now therefore be it;

RESOLVED, that the Highway Superintendent is hereby authorized to fill the Motor Equipment Operator Heavy position; position control #02481 and any backfills, in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

**Colleen Lombardi**

---

**From:** noreply@cayugacounty.us  
**Sent:** Monday, August 30, 2021 10:09 AM  
**To:** Colleen Lombardi  
**Subject:** Online Form Submittal: Authorization to Create/Fill

Caution! This message was sent from outside your organization.

[Block sender](#)

## Authorization to Create/Fill

A copy of this completed form **MUST** be attached to ALL Civil Service MSD-426 forms when filling a position.

---

Date 8/30/2021

---

Authorization To: Fill Only

---

**\*\* New Position Duties Statement (NPDS) - Short Form  
REQUIRED IF the title exists within the department**

---

**\*\* New Position Duties Statement (NPDS) - Long Form  
REQUIRED IF the title does NOT exist within the department**

---

Do you anticipate this request to result in fill-behinds? Yes

---

Cayuga County Department Highway

---

Job Title Being Requested (Exact Civil Service Title) Motor Equipment Operator Heavy

---

Position Control Number 02481

---

Position Status Permanent

---

Position Designation Full-Time

---

Budget Account Number D51101

---

Is a position being abolished to create the new position? No

---

Is the salary of requested position in the current comp plan? Yes

---

Comp Plan Requested IS IN	CSEA
CSEA Grade	13
Probationary Salary Amount	22.01
Step 4 Amount (CSEA)	24.33
Starting Salary for Position Requested	22.01
Justification for Salary Requested	Salary is funded by vacated position that is funded in current year budget. Salary requested is probationary salary in 2021 comp plan.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	The position has been vacated by a resignation, the position is responsible for operation of equipment.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	No budget impact as this is a funded position
Department Head	Brian Soper
Date	8/30/2021
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Kayla Mayberry
Title of Person Submitting on Behalf of Department or Agency Head	Junior Accountant

(Section Break)

Approved  
 (Signature)  
 DEPUTY HR ADMIN.  
 9/3/2021

RESOLUTION NO. \_\_\_\_\_

9/28/21

HWY Purch. 4x4&Grapple rev

**Authorization to increase revenue and expense accounts to purchase equipment**

BY: Tucker Whitman, Chairman of the Public Works Committee  
Keith Batman, Chairman of the Ways & Means Committee

WHEREAS, Damaged and obsolete Highway equipment was recently sold at auction for an aggregate of \$126,285.00; and

WHEREAS, TRUCKS Account DM51302 52002 has an unencumbered balance of \$78,900.00, and DM51300 42665 Sale of Equipment has an expected revenue of \$6,425.00; and

WHEREAS, the County wishes to purchase three (3) 2022 Ford F350XL Regular Cab 4x4 trucks each with Fisher 8' plow packages per DCMO BOCES Bid 2022 F Lot 5A in the amount not to exceed \$123,000; and

WHEREAS, the County wishes to purchase two (2) fixed thumb grapple for gradall per NYS OGS PC69150 in the amount not exceed \$20,000; now therefore be it

RESOLVED the following transfer of funds be made to support the purchase of the above equipment  
Increase DM51300 42665 Sale of Equipment Revenue: \$126,285.00  
Increase DM51302 52002 Trucks Expense: \$126,285.00

RESOLVED, the Highway Superintendent is authorized to purchase the above equipment from appropriated and budgeted funds in DM51302 52002, be it further;

RESOLVED, that the purchases comply with all County purchasing policies, and be it further;

RESOLVED, that the Cayuga County Treasurer us hereby authorized and directed to make the journal and accounting entries necessary to carry out the intent of this resolution.