



AGENDA
GOVERNMENT OPERATIONS COMMITTEE
Thursday, September 9, 2021 – 5:30PM
Live Stream Link - <https://youtu.be/rxDrfDNJwLQ>

CALL TO ORDER: By Hon. Ryan Foley, Chair

MEMBERS: Legislators, Tricia Kerr, Heidi Nightengale, Hans Pecher, Chris Petrus (Vice Chair) Mark Strong and Tucker Whitman

MINUTES TO APPROVE: August 17, 2021

APPOINTMENTS:

Records Advisory Committee:

Thomas Bunn, 160 Genesee St., 5th Floor, Auburn, NY 13021 term 9-25-21 to 12-31-21

OTHER: Discussion on Charter

DEPARTMENT UPDATES FOR COMMITTEE:

Cherl Heary and Katie Lacey (Board of Elections) –

As expected, August is a relatively quiet month at the Board of Elections. In routine transactions we processed 163 new registrations, 514 transfers, 34 name changes and 44 party changes.

We have scheduled the inspectors, managers and their training for Early Voting and the November 2nd General Election. All together approximately 135 individuals will be working this year. Early Voting beginnings on Saturday, October 23rd and continues through Sunday, October 31st. We will have Early Voting at the same three sites as last year, Clifford Park, Venice Town Hall and Cato Town Office.

For the General Election we will be printing ballots on demand at all six City of Auburn polling locations. This is our first step toward ballot on demand countywide.

Final ballots will be certified on September 9th. Military ballots will be mailed on September 17th and we will begin mailing absentee ballots to the permanent applicants on September 24th. Sample ballots will be on our website September 17th.

Sheila Smith (Clerk of the Legislature) – no updates

Christopher Palermo (County Attorney) – no updates

Susan Dwyer (County Clerk) –

1. The NYS Updated Records Retention Schedule is finally complete. Every County Department is in compliance after months of work and updates. A special thanks goes out to Bonnie Thomas of our Records Retention department- she played a major role in assisting county staff in updating their records. No county can apply for a NYS Records Management Grant unless they are in compliance so this was a very timely and important goal for us to complete.
2. At this meeting I would like to have a discussion concerning moving forward with suggesting changes to the most recent resolution concerning salary ranges for Non-Bargaining staff. As I previously mentioned at the last Ways and Means Meeting and the August Legislature meeting, the Deputy 2 and 3 starting salary is about \$2,000 lower than the 3 staff she would be supervising. We discussed this at the Sept. 1 department head meeting and several department heads mentioned that they were going to bring their concerns to their oversight committee and the chair mentioned that there could be changes and discussion moving forward if we had concerns.
3. We continue to be extremely busy at the Clerks Recoding Office especially with Real Estate Transfers and Passport Processing. We are advocating that the Passport Agency train more personnel since passports are taking an average of 18 weeks from the date of processing.

Tom Bunn (Information Technology) – no updates

Lindsey Wilkinson (Veterans Temp. Director): no updates

RESOLUTIONS:

INFORMATION TECHNOLOGY:

9-21-GO-1 (PULLED) Amend budget to increase an expenditure to purchase hardware equipment.

ADJOURNMENT: Thursday, October 14, 2021 at 5:30PM

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.