



AGENDA
PUBLIC WORKS COMMITTEE
Tuesday, August 11, 2020 at 5:30PM
Live Stream Link: <https://youtu.be/FyizSdFythc>

CALL TO ORDER: By Hon. Tucker Whitman

MEMBERS: Legislators Andy Dennison, Ryan Foley, Timothy Lattimore, Hans Pecher, Paul Pinckney, and Ben Vitale (Vice Chair)

EXCUSED:

MINUTES TO APPROVE: July 14, 2020

APPOINTMENTS: None

DISCUSSION: re State/County snow plowing contract

DEPARTMENT UPDATES FOR COMMITTEE:

- **Jeanine Wilson (CCWSA) – WATER/SEWER UPDATES:**

- Monthly and quarterly water quality testing and sampling throughout districts continues as mandated.
- Additional industry webinars are being conducted to assist in the ever changing industry standards.
- Union Springs – Completion of the pavement rehab process. All hydrants are in service. Recommended at least annual hydrant testing throughout the village to be sure all continue to be in working order.
- Continuing water and sewer supervisory duties in Town of Springport. Reviewing water consumption and budgetary items. Low pressure sewer preventative maintenance continues. Seasonal properties have been active throughout the summer.
- Town of Montezuma- Montezuma water tech recalibrating the current meter.
- CCWSA engineers drafted a Map, Plan and Report document for a water district in town of Throop – Centerport and Sine Road. Property owners desire to discontinue use of their private wells. Funding agencies are supportive, grant funds minimal at this time due to funding cycle ending. New rates and funding programs should be announced within next few weeks.
- Preventative maintenance and testing at hydrants ongoing.

County Sewer District 2

- CCWSA will continue the policy of requesting customers to mail in payments to avoid personal contact.
- Updated agreement with local service representative for continued efficient, reliable services within the district.
- “NYS DigSafely” requests are being logged, alarms for malfunctioning grinder pumps checked and main pump stations are monitored daily.
- PS#2, pump 2, repaired and flow is renewed at standard.
- Demonstration of a pump station “wet well” “Wizard” flow agitator began for the month. The intention is to determine if certain chemical balances sent to the treatment plant can be maintained without added chemicals.
- The grinder pump repair station in the garage on State Street is being utilized. A “low pressure” smoke testing unit has been purchased and will be used on our system. This equipment shall be available to assist other communities experiencing issues for preventative maintenance. We also have a gravity smoke testing unit that has proven to be successful in our investigations of infiltration into the systems.

Master Regional Plan and Report

- CCWSA Engineer is finishing the Honoco Road reports – water and sewer as approved by our BOD. This is part of the Master Plan and will be necessary to complete the resources necessary to provide expert information to the Master Plan – Map, Plan and Report.

- Northern Border Commission – project applications were submitted for two projects, also portions of the overall Master Plan, consistent to provide appropriate, updated connections to various communities –
 - Water supply connection at West Genesee St to Experimental Rd
 - Water supply connection at North St to Potter Road, and to Turnpike Rd.

Miscellaneous:

- **THANK YOU** to the Cayuga County Legislature (July 2020) for approving the fund necessary to complete a necessary Map, Plan and Report for the Regional Master Plan. Additional informational meetings have occurred and are in the planning process to provide updates to municipal and regional representative. Representatives at the regional level have been notified that the project is continuing with financial assistance from Cayuga County.
- Communication with County regarding current COVID-19 closures and information is ongoing. Water and Sewer operations are considered “essential”, continuing to monitor our systems daily. Contact with the public is kept at a minimum. All doors of the building in which we lease our offices will continue to be locked until further notice. Small meetings will be acceptable if follow guidelines i.e.: social distancing, masks when unable to stay at least 6’, sanitary conditions kept before, during and after meetings.

- **Larry Roser (Weights and Measures) –**

In July we purchased 12 Gas samples.
 4 Gas & 1 Diesel from Speedway on Clark St.
 3 Gas from T.O.P.s
 3 Gas from Kwik Fill – W. Genesee St.
 1 Gas from Cayuga County Highway Department
 All 12 passed.
 Phelps Sungas was not open for a Diesel sample due to COVID-19

We Tested 7 Truck Scales.

Dumond South Truck Scale was -60 lbs. @ 27,000 lbs. It was adjusted and passed -40 lbs. @ 74,620 lbs.
 Dumond North Truck Scale was -60 lbs. @ 27,000 lbs. It was adjusted and passed -20 lbs. @ 74,640 lbs.
 Dumond Promax (New) Truck Scale was calibrated and adjusted and passed +20 lbs. @ 74,640 lbs.
 NUCOR Steel Inbound Truck Scale was tested and passed -60 lbs. @ 113,360 lbs.
 NUCOR Steel Outbound Truck Scale was tested and passed -20 lbs. @ 113,340 lbs.
 NUCOR Steel EUCLID Truck Scale was tested and passed +80 lbs. @ 54,400 lbs.
 Cedar Creek Farm had a new board put in the Truck Scale indicator. It failed -60 lbs. @ 25,000 lbs.
 It was adjusted and passed +0 lbs. @ 86,820 lbs.

Scipio Springs 8,000 gal milk tank failed @ 2,500 gal = 21,500 lbs. they would be overpaid 114 lbs. but are only allowed 86 lbs. This is not the normal pick up level. Due to the size of the tank it may take 7 to 8 hours to recalibrate the tank. Their small 4,000 gal. second tank would not cover this period of time. They are looking into options like, renting a flash chiller and loading onto a truck, or pumping partial loads onto trucks and mixing with colder loads to get the temperature down to an acceptable temperature, or other.

Note: this tank is only 5 years old and had a seam weld repair on the front diameter.

We did test the Scipio Springs 4,000 gal tank and it failed slightly but we had enough time to recalibrate it. The new chart will give the farmer about \$3,270 a year more.

One of Eldred Brothers Farms 4,000 gal tanks failed slightly. We recalibrated it and the new chart will give the farmer about \$2,650 more per year. We moved a clamp and were able to calibrate the tank higher on the sight glass than previously.

The Pit Stop in Weedsport had all 10 of their gas pumps replaced and adjusted. They have all been tested and passed and sealed. The 10 credit card readers are OK, no skimmers.

Their air machine is out of order but a work order has been put in to have it repaired.

- **Gary Duckett (Buildings and Grounds/Parks and Trails) –**

BUILDINGS AND GROUNDS ADMINISTRATION: Crew Gary Duckett and Donna Blumrick:

1. In these difficult times I have removed my thoughts on the County Office Building.
2. Buildings and Grounds has continued to support the COVID-19 efforts as follows:
 - Emerson Park continues to receive emergency supplies for EMO.
 - Enhanced cleaning in all County Buildings is continuing.
 - In an effort to reduce exposure we continue to keep the three crews; downtown, PSB and Parks separate as much as possible.
 - The sewer repair/replacement serving the Courthouse and Old Jail is complete and functioning. Still need to finish the storm sewer and the cleanup.

DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Jeff King:

1. In addition to routine maintenance and the day to day efforts to keep the lawn maintenance under control and repair the grounds Ed and his team responded to over 84 maintenance requests in June.
2. Diamond Roofing repaired the bricks in one area in front of the HPO.
3. Ed and his crew has been working with various departments and purchasing on making modifications for startup.

COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons and Greg Purcell:

1. In addition to routine maintenance and the day to day efforts to keep the snow and ice under control Mitch and his team responded to over 187 maintenance requests.
2. The results of ITB 2020-11 to replace the generator at the PSB were opened 7/2/2020. The low bid was \$337,196.64. Denise Spingler has Grants funds to cover \$175,000 of the cost. The remaining \$162,196.64 is to be taken from the Building Repair Reserve with your approval following a Public Hearing in August.
3. Gary is working with the County Attorney and Doug Kierst on a proposal for the power at the facility.

Nursing Home Update: The County approved the sale of the facility to the Hospital. Mitch is working to find a water leak in the building.

PARKS AND TRAILS Crew Doug Dello Stritto, Mike Dagnesi and Jon Borsa.

Emerson Park:

1. We are down from 4 highway staff assisting with mowing to 2 highway staff. We appreciate the help. If the rain keeps falling we may need more help.
2. Usage at all county parks has increased dramatically; this means increased trash left on the grounds. Theft of flowers has also been an ongoing issue.
3. We have filled the few seasonal positions allowed by resolution.
4. We have been opening the main restroom at the park every day. If we have a rental on the island we open the island restroom as well.
5. Private gatherings of up to 50 people will be taking place in the open shelters in the park.
6. Parts are on order for the main sewer pit repair in Emerson Park.
7. Deauville Island construction has been delayed due delays caused by the pandemic. The contractor plans to complete the paving, grading and planting to close the project in late August.

Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):

1. The Museum is currently opened as follows: Monday thru Saturday 10-4, Sunday 11-4, Wednesdays in July and August 10:00-8:30.

Sterling Nature Center (Jim D'Angelo Director PT):

1. Parks staff and Planning staff are meeting with NYS DOS & DASNY representatives weekly to report on progress. Planning for the CFA (design) and REDI projects (parking, site work, McIntyre Rd rehabilitation and new facility construction) at the Sterling Nature Center have been completed to 50% per REDI grant deadline of July 30.

Trail Update: Nothing new to report.

Owasco Flats:

Parks staff (including our staff on loan from the Highway Department) has completed some repairs to the boardwalk at the Owasco Flats as well as some additional trail maintenance in the boardwalk area. Extensive trash removal was also required. We have received several requests from the OFNR group that we are unable to fulfill at this time.

Any Questions?

- **Gary Duckett (Highway) –**

HIGHWAY ADMINISTRATION: Superintendent Vacant effective 7/29/20, Kala Mayberry, Michelle Miller and Rich Wheeling:

3. The Highway Department is grateful to the legislature for approving resolution 254-20 to allow the purchasing of replacement equipment and resolution 255-20 to allow for the paving and surface prep of more county roads.
4. Highway continued to work on the roads authorized by Resolution 218-20. Please note the status of the following Roads:
 - Cutler School Road and Atwood Road are scheduled for Oil and Chipping was completed Monday, 6/29/20.
 - Sherwood Road patching and paving was completed 7/21/20. The original turnkey estimate for this project was \$1,041,415. The final cost is projected to be \$700,000 resulting in a savings of \$341,415. These savings were realized because our Highway Department was able to do the traffic control, supply water and

to do almost all of the trucking with the help of the nearby towns and villages. The County did the stone access for the non-paved driveways and farmers' access points. We will be doing the shoulders as well. We would not have been able to achieve the savings without the help and support of the towns as they supplied 5 trucks and drivers for this project.

- Old State 104 was paved July 27th and 28th. The turnkey estimate for this project was \$114,520. The final cost is projected to be \$100,430 resulting in a savings of \$14,090. These savings were realized because our Highway Department was able to do the traffic control and trucking.
 - North Road – It has been decided to use “cold in-place recycling” on North Road rather than using hot mix. Current plans are to start this road on August 12th.
 - This will complete the roads approved by Resolution 218-20.
5. Immediately following North Road project work will begin in two of the roads approved by Resolution 255-20:
- Bird Cemetery Road.
 - West Groton Road.

Note: in all cases above Highway will do as much of the work as possible to reduce the cost. We will also ask for assistance from the nearby towns and villages as needed.

6. Highway had provided 4 people to help at Emerson Park. That number dropped to 3 with the furlough and was reduced to 2 with the dry weather. If the rain continues Gary may need to ask for more help to keep up with the mowing at Emerson Park.
7. Temporary Highway Superintendent Gary Duckett thanks everyone in the Highway Department for their help during this period.
8. Temporary Highway Superintendent Gary Duckett requested some minor changes to improve communication within the Highway Department including the following:
- A cell phone with hotspot for the Supervisor of the Venice Garage. This would allow much better communication. They currently have a copier/fax machine but this change would allow them to have a computer and printer.
 - I requested internet access and a computer for the Ira Barn. A cell phone with hotspot would not work in this location because there is no cell coverage.
 - I will discuss in more detail the reasons for this request. They have been put on hold due to budget concerns but these modest changes are badly needed.
9. NYS DOT sent a letter asking if we want to continue to plow state roads. The current contract expires at the end of the 2020-2021 season. Our current agreement with the state allows for \$3,042.32/mile. Our payment is based on time and material so it can be more or less than that. Please keep in mind the following:
- a. Getting credit for time and material work is only as good as the record keeping. (I believe our record keeping is accurate at this time.)
 - b. We pay the Towns and Villages from a low of \$3,990/mile to a high of \$5,735 per mile and that goes up every year.
 - c. At last month's meeting the Chair of the Legislature indicated state DOT was going to meet with her on this topic. Not sure what the outcome of that meeting was?
10. Administration will be using a spreadsheet to track taxpayer complaints/concerns on our roads. Some complaints are handled by Administration but most are referred to the Supervisor or working foreman of the garage that covers the road.

HIGHWAY GARAGE: GARAGE MANAGER BILL BENNETT

- 4. Now that the Equipment Resolution was passed Bill will be working with Kayla to specify the equipment needed and Kayla will work with Don Carr to get the items on order.
- 5. The garage has been busy keeping all of the equipment functioning in support of the paving and Oil and Chipping efforts.
- 6. They continue to respond to equipment breakdowns throughout the county.

HIGHWAY AUBURN BARN: SUPERVISOR ANDY BURKE:

- 1. Handle 911 calls and taxpayer concerns/complaints.
- 2. Ongoing work completed: Cross culverts and other prep work on Powers Road, ditching, tree work, patching, mowing and sign work, etc.
- 3. As mentioned above the paving of Sherwood Road was completed in July. This project required nearly “all hands on deck” to handle the trucking, traffic control and water needs. The County did the stone access for the non-paved driveways and farmers' access points. We will be doing the shoulders as well. I want to thank Andy Burke for organizing this effort. Jim Axton was on vacation when Vitale gave us the schedule for the road so I asked Andy to organize this project.
- 4. Auburn provided support for the Old State Road paving project.
- 5. Projects for August: Planning and carrying out paving operations as follows:
 - Recycling: North Road establish a crew to support the “train” with trucking and traffic control. Tentative start 8/12/20 move to Bird Cemetery then West Groton.

- Cold Paving: Glen Haven Road will be done setting up the pug mill at the Niles garage. Tentative Start after all train work is complete.
 - Cold Paving: Powers Road. May be able to use stone from Oakwood. Tentative start is after Glen Haven Road.
 - Hot Mix: Franklin Street will be planned after all cold paving is complete.
6. Support for paving projects in other areas.

HIGHWAY VENICE (SOUTH BARN): SUPERVISOR JIM AXTON:

1. Handle 911 calls and taxpayer concerns/complaints.
2. Ongoing work completed: patching, mowing and hauling stone.
3. As mentioned above the paving of Sherwood Road was completed in July. This project required nearly “all hands on deck” to handle the trucking, traffic control and water needs. The County did the stone access for the non-paved driveways and farmers’ access points. County Highway will be doing the shoulders as well.
7. Projects August: The plan for Bird Cemetery Road and West Groton Road is for the same crew supporting the train for North Road to follow the train till these two roads are complete as well.
8. Support for paving projects in other areas and prepping roads for oil and chip.

HIGHWAY IRA (NORTH BARN): NO SUPERVISOR, FILLING IN STUFFY HOUSE:

1. Handle 911 calls and taxpayer concerns/complaints.
2. Ongoing work completed: Preparing Old State 104 for paving.
3. As mentioned above the paving of Sherwood Road was completed in July. This project required nearly “all hands on deck” to handle the trucking, traffic control and water needs. The County did the stone access for the non-paved driveways and farmers’ access points. County Highway will be doing the shoulders as well.
4. Projects completed included paving of Old State 104.
5. Projects August: Planning and carrying out paving operations for Sterling Station Road. Will be setting up the pug mill at Hanson again, current plan is to start this on 8/10.
6. Support for paving projects in other areas.

HIGHWAY MOTORPOOL: George Scott and Dave Wilzec

1. No update, they are doing their thing!

ANY QUESTIONS?

RESOLUTIONS:

BUILDINGS AND PARKS:

- 8-20-PW-1 Authorizing the Replacement of the backup generator serving the Public Safety Building and appropriate necessary funds from the Building Repair Reserve
- 8-20-PW-2 Authorizing the Chair of the Cayuga County Legislature to sign an agreement for the cleaning of two county buildings the Cayuga County Courthouse and the Historic Post Office

EXECUTIVE SESSION: re: Employment history of a particular person

ADJOURNMENT: Tuesday, September 8, 2020

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE’S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

RESOLUTION NO. _____

8/25/2020

Bld Replace Backup Generator PSB Rev2

AUTHORIZING THE REPLACEMENT OF THE BACKUP GENERATOR SERVING THE PUBLIC SAFETY BUILDING AND APPROPRIATE NECESSARY FUNDS FROM THE BUILDING REPAIR RESERVE

By: Hon. Tucker Whitman, Public Works Chairperson
Hon. Christopher Petrus, Ways and Means Chairperson

WHEREAS, the current backup generator system serving the Public Safety Building is 30 years old and parts are becoming difficult to find; and

WHEREAS, the Sheriff, the 911 Administrator, the Building Maintenance Supervisor and the Superintendent of Buildings and Grounds all agree the generator should be replaced before it fails; and

WHEREAS, per county purchasing policy the Purchasing Department issued ITB 2020-11 asking for bids to replace the generator system and bids were opened July 2, the low bidder being Integrated Power Supplies, 1025 Rush Henrietta Townline Road, Rush, NY 14543 with a bid of \$337,196.64;

WHEREAS, the County E911 Department has available \$175,000 through grant funding which can be used toward the cost of a new generator; and

WHEREAS, the Cayuga County Building Repair Reserve currently has a balance of \$752,506.93; and

WHEREAS, the Cayuga County Legislature held a public hearing on August 25, 2020, in accordance with N.Y. Gen. Mun. Law § 6-d, in anticipation of authorizing the replacement to be paid from the Building Repair Reserve, the Legislature has determined that this repair does not recur annually or less frequently, and that it fall within the purpose for which the Building Repair Reserve was established; now, therefore, be it; now therefore be it

RESOLVED, that the Chair of Legislature is authorized to sign any necessary documents to carry out the intent of this resolution subject to the approval of the County Attorney as to form; and be it further

RESOLVED, that the Budget Director and County Treasurer are hereby authorized and directed to transfer \$ to account A71102-52100 from to carry out the intent of this resolution.

Public Works Committee

Ways & Means Committee

Tucker Whitman, Chair

Christopher Petrus, Chair

Andy Dennison

Keith Batman

Ryan Foley

Elane Daly

Timothy Lattimore

Ryan Foley

Hans Pecher

Hans Pecher

Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: _____

RESOLUTION NO. _____

8/25/2020

BLD Cleaning Agreement CH and HPO rev

AUTHORIZING THE CHAIR OF THE CAYUGA COUNTY LEGISLATURE TO SIGN AN AGREEMENT FOR THE CLEANING OF TWO COUNTY BUILDINGS THE CAYUGA COUNTY COURTHOUSE AND THE HISTORIC POST OFFICE

BY: Tucker M. Whitman, Chair, Public Works Committee
Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, the Director of Purchasing working with the Superintendent of Buildings and Grounds are issuing ITB 2020-13 titled Cleaning Services for The Cayuga County Courthouse and the Historic Post Office; and

WHEREAS, the current agreement for the cleaning of these buildings expires on September 17, 2020; and

WHEREAS, the Director of Purchasing and the Superintendent of Buildings and Grounds with input from the Unified Court System to select the best qualified bidder; now there for be

RESOLVED, that the Director of Purchasing and the Superintendent of Buildings and Grounds are authorized to award ITB 2020-2013 to the lowest responsible bidder; and be it further

RESOLVED, subject to review and approval of the County Attorney as to form, the Chair of the Cayuga County Legislature is authorized and directed to sign any and all documents to implement the intent of this resolution.

Public Works Committee

Ways & Means Committee

Tucker Whitman, Chair

Christopher Petrus, Chair

Andy Dennison

Keith Batman

Ryan Foley

Elane Daly

Timothy Lattimore

Ryan Foley

Hans Pecher

Hans Pecher

Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: _____