



**AGENDA**  
**JUDICIAL & PUBLIC SAFETY COMMITTEE**  
**Tuesday, August 8, 2023 to follow Public Works**  
**Live Stream Link: [https://www.youtube.com/watch?v=60ri5\\_yVscw](https://www.youtube.com/watch?v=60ri5_yVscw)**

**CALL TO ORDER:** By Hon. Mark Strong, Chair

**MEMBERS:** Legislators Elane Daly, Andy Dennison, Michael Didio, Aileen McNabb-Coleman, Heidi Nightengale, and Chris Petrus

**MINUTES TO APPROVE: July 11, 2023**

**APPOINTMENTS:**

**Fire Advisory Board**

David Perkins, 96 Cayuga Street, Union Springs, NY 13160, Term 1/1/23 to 12/31/23

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Denise Spingler (911) –**

- **Policy Matters for Committee**
  - **Staffing update**
    - 2 dispatcher vacancies
      - Background checks in progress
    - 1 Supervisor vacancy
- **Emergency Communications System**
  - **Motorola system refresh**
    - Begins 8/21

**Lloyd Hoskins (Assigned Counsel) –**

- There were **90** arraignments at the Centralized Arraignment Program for the month of July. These 90 arraignments represent the highest number of CAP arraignments since the program started in February of 2020. The Assigned Counsel office calendared twelve attorneys to cover the 7am and 7pm arraignments. The attorney cost associated with CAP for July was \$11,730.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.* Of the 90 arraignments, **38** (42%) were for town/village courts, **48** (53%) for Auburn City Court and **4** (4%) for Family Court. **49** (54%) defendants were released (ROR), and **41** (46%) defendants were held on bail or held for other reasons. Of the 90 arraignments, 42 (47%) were brought in on arrest/bench warrants. 21 Orders of Protection were issued.
- There were **47** Counsel at First Appearance for Auburn City Court and **10** Counsel at First Appearance in town/village courts. The Assigned Counsel office calendared thirteen attorneys to cover the “on-call” arraignments. The attorney cost associated with Counsel at First Appearance for July was \$8,000.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.*
- The Assigned Counsel office made attorney assignments to **74** defendants in Auburn City Court and **38** defendants in justice courts for July. A total of **65** assignments were made in Family Court.
- Legal Counsel Expenses:
  - January - \$82,694.92 + CAP/CAFA - \$19,130.00 = \$101,824.92
  - February - \$88,744.96 + CAP/CAFA - \$16,770.00 = \$105,514.96
  - March - \$92,850.30 + CAP/CAFA - \$19,440.00 = \$112,290.30
  - April - \$101,443.08 + CAP/CAFA - \$18,480.00 = \$119,923.08
  - May - \$179,928.82 + CAP/CAFA - \$19,300.00 = \$199,228.82
  - June - \$153,671.85 + CAP/CAFA - \$20,820.00 = \$174,491.85
  - July - \$134,570.10 + CAP/CAFA - \$19,730.00 = \$154,300.10
- Legal Counsel Revenues:
  - 1st quarter 2023 - \$137,753.82
  - 2nd quarter 2023 - \$205,493.27

**Dr. Adam Duckett (Coroner) – No updates**

**Brittany Antonacci (District Attorney) –**

- Grand Jury Indictments for month of July: 28

**Riley Shurtleff (Emergency Services) –**

1. PUBLIC SAFETY TRAINING CENTER IMPROVEMENTS – Discussion continued with Bergmann related to final points on the site on 7/13. A previously unidentified City service line was marked which would limit the vehicle storage building from 8 bays down to 3.5. Discussions are ongoing related to possible relocation of equipment storage.
2. On 7/27 the Director and Fire Coordinator attended the NY State First Responder’s Summit hosted by Sen. Gillibrand in Washington DC. Contact was made with area Congress Representatives. Discussions were had with Congresswoman Claudia Tenney related to the Fire Tower, State Public Safety Training requirements, national standards and other issues pertaining to the Fire/EMS/Law fields within Cayuga County and the State.
3. The Rehab Vehicle that has been on order is delayed due to manufacturer construction of the chassis. Matthews Specialty Vehicles is waiting on the specced Ford chassis to begin final measurements and construction.
4. The County Emergency Action Plan for facilities has been undergoing its first revision since 2008 and is in the final steps. This will be for County facilities and employees related to various emergencies that might occur.
5. The Great Race is scheduled for August 13<sup>th</sup> at Emerson Park.
  - Operations
    1. County Coordinators: Responded 13 times to assist Incident Command on Emergency scenes.
    2. Fire Investigators: Responded 4 times to assist Incident Command with Cause and Origin of Fires.
    3. Rehab: Responded 3 times at fire scenes to assist in scene support efforts
    4. Special Operations – Dispatched 2 times. 1 call for Rope Rescue at Filmore Glen State Park. 1 call for Collapse Trailer to a possible person trapped in a house after a tree fell on it.
  - Training
    1. Surface Water Rescue is scheduled for August 19<sup>th</sup> and 20<sup>th</sup> in Owasco.
    2. Live Fire Training is scheduled for August 7<sup>th</sup> in Fleming.
    3. Fire Investigation for the Line Officer (Web-based) will be scheduled for an offering in September.
    4. Interior Firefighting Operations (IFO) is scheduled to begin on August 29<sup>th</sup> in Sennett.
    5. A Basic Wildland Search Skills Training is scheduled in Scipio on September 18<sup>th</sup>.
      - Personnel
        1. Sam Giannettino, the current County EMS Course Sponsor, was offered and accepted the position of Assistant Director of Emergency Medical and Training Services. Sam will begin on August 7<sup>th</sup>.
        2. Two Part Time Deputy Fire Coordinator and One Part Time Deputy Fire-EMS Coordinator vacancies were posted on August 2<sup>nd</sup>. Opening will close on September 2<sup>nd</sup> with interviews to follow.
        3. The Office has posted a vacancy for a volunteer Intelligence Liaison Officer. This position and incorporated training is sponsored through the NY Department of Homeland Security and works to train first responders in identifying domestic and international terrorist threats on emergency scenes.

In addition to the above, numerous calls and meetings with the State of New York OEM, OFPC, County Coordinators, County Agencies and other organizations were attended.

Please do not hesitate to contact me with questions or to discuss any of the above in further detail.

**Jay DeWispelaere (Probation) –**

- **Alternatives to Incarceration Board;**
  - No update at this time.
- **Vehicles**
  - The department is currently using a 2011 Dodge Durango transferred from the Sheriff’s Office. It was anticipated that it would be declared surplus when Probation took possession of the new Chevrolet Equinox (AARPA funded). However, adopting the GIVE program, it is anticipated that creation of a high risk caseload will put a burden on the two vehicles the department now operates (2013 Ford Explorer; 2023 Chevy Equinox). Retaining the Durango is being considered as a dedicated vehicle for the GIVE caseload. However, motor pool has advised the Durango will require \$5000.00 in repairs. The Sheriff’s Office may have another used vehicle that can be transferred to Probation. That vehicle may potentially need work before it can be put back into service. As part of the 2024 budget process, consider should be given to the best solution to the department’s vehicle needs; repairing used vs. buying new.
  - **Trunk radios;** EMO made two trunk radios available for installation into Probation vehicles. Funds will be requested for 2024 for this purpose. These radios will allow for strong signals and therefore make officers safer. Funds for a third radio may also be requested.
- **Department Space Needs**

- Current situation; Probation is currently split between space on the first and third floors in the Court House. At this time these spaces are beyond capacity. There is no available work space for the requested GIVE Probation Officer. Partner agencies (DA, APD) will be requested to provide workspace.
- Current department spacing lacks;
  - Secure, separate staff entrance
  - Appropriate staff rest rooms; current rest rooms are outside of the secure staff area in the public waiting area
  - Locker/shower facilities; Probation Officers are exposed to urine, blood, feces, drugs, alcohol and other contaminants. Staff do not have access to showers or to space for changing out of contaminated clothing.
  - Secure storage for evidence and contraband. Appropriate storage for certain types of contraband, specifically pornography and electronics.
  - Secure storage for department weapons and training equipment.
  - Sterile environment for conducting urine screens and for securing samples.
  - Space for staff meetings and training.
  - Confidential interview area.
  - Secure area for searching offenders or for holding probationers who have been arrested or detained.
  - Dedicated space for department Accounts Clerk, financial functions and records.
  - Separate waiting areas for juveniles and adults.

**Brian Schenck (Sheriff) –**

- The new security bag scanner has been delivered to the lobby in the County Office Building. We are still waiting for delivery of the metal detector. Once delivered, we will install the equipment and begin screening all visitors to the building.
- Our OffenderWatch sex offender management platform has been created and is fully operational. Our community currently has access to the free app and system to obtain information and notifications about sex offenders in our area. To access it, download the OffenderWatch app from your app store or visit our website and click on the “Sex Offenders” tab on our home page.
- At the time of this report, we have 35 incarcerated individuals in the Medication Assisted Treatment program.
- At the time of this report, we are holding 170 incarcerated individuals in the jail. This includes 22 Federal board ins, 1 Local board ins, 4 NY State Parolees detained for new charges and 6 Parolees detained for a violation of parole.
- The Undersheriff and staff are continuing to work on accreditation for our Road Patrol Division.
- Staffing in the jail as reported in previous months remains a challenge. We are recruiting and hiring; however, to date we have been unable to get to full staff. We remain down 8 full time positions. Staffing challenges, along with medical and juvenile transports is negatively impacting our overtime budget for 2023.

**RESOLUTIONS:**

- 911:**
- 8-23-JP-1 Authorization to fill one full-time vacant Supervising Emergency Services Dispatcher Positions due to a resignation and backfill the Emergency Services Dispatcher position vacant because of the promotion.
  - 8-23-JP-2 Authorization to fill one vacant Part-time Emergency Services Dispatcher Position.
  - 8-23-JP-16 Authorizing the Chairperson of the Legislature to sign a one year contract with Eaton Corporation for maintenance of the Uninterruptible Power Supply (UPS) in the backup 911 center.

**DISTRICT ATTORNEY:**

- 8-23-JP-3 Authorizing the District Attorney to accept a grant from New York State Office of Victim Services to continue the “Victim/Witness Program” which is necessary to comply with legal requirements

**EMO:**

- 8-23-JP-4 Authorizing the Chair of the Cayuga County Legislature and Director of Emergency Services to enter into a contract with Tetra Tech Incorporated to provide mass casualty incident plan consulting.

**PROBATION:**

- 8-23-JP-5 Authorization to fill one (1) Director of Probation A Title in the Cayuga County Probation Department
- 8-23-JP-6 Authorization to fill one (1) Probation Officer Title in the Cayuga County Probation Department

- 8-23-JP-7 Authorization to fill one (1) Senior Typist Title in the Cayuga County Probation Department
- 8-23-JP-8 **(PULLED)** Authorization to create and fill one (1) Probation Officer I Title in the Cayuga County Probation Department
- SHERIFF:**
- 8-23-JP-9 Authorization to create and fill up to three (3) Part Time Licensed Practical Nurse Positions to provide nursing care for incarcerated individuals at the Cayuga County Jail.
- 8-23-JP-10 Authorize the Sheriff to fill up to two vacant Part Time Registered Nurse Positions within the Custody Division of the Cayuga County Sheriff's Office.
- 8-23-JP-11 Authorize the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Crouse Health of Syracuse to provide medication assisted treatment services and methadone for the incarcerated at the Cayuga County Jail.
- 8-23-JP-12 Authorize the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Farnham Family Services of Oswego to provide medication assisted treatment services and methadone for the incarcerated at the Cayuga County Jail.
- 8-23-JP-13 Authorizing the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Saferwatch to provide a mobile information sharing platform to allow for real-time communication between our county departments and the public we serve.
- 8-23-JP-14 Authorize a salary adjustment for the Special Patrol Officer (SPO) position within the Union Springs School District.
- 8-23-JP-15 Authorizing the Sheriff's Office to accept funding through the 2022 SLETPP (State Law Enforcement Terrorism Prevention Program) Grant from the Division of Homeland Security and Emergency Services to support prevention and preparedness efforts and amend the 2023 Sheriff's grants budget to accept the 2022 funding.

**ADJOURNMENT: Tuesday, September 12, 2023**

If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary

RESOLUTION NO. \_\_\_\_\_

8/22/23

911 Fulltime fill

**Authorization to fill one full-time vacant Supervising Emergency Services Dispatcher Positions due to a resignation and backfill the Emergency Services Dispatcher position vacant as a result of the promotion.**

BY: Mr. Mark Strong, Chairperson, Judicial & Public Safety  
Mr. Hans Pecher, Chairperson, Ways & Means Committee

WHEREAS, the Cayuga County 911 Center currently has one vacant Full-Time Supervising Emergency Services Dispatcher positions due to a resignation; and

WHEREAS, it is necessary to fill the Supervising Emergency Services Dispatcher positions for continuity of services and backfill the now vacant dispatcher position #1248; and

WHEREAS, there is money in the 911 budget account A30201 51001 to fund the positions; now therefore be it

RESOLVED, that the 911 Administrator is hereby authorized to fill position number #1248 and that the 911 Administrator be hereby authorized to fill the vacancy from the existing Civil Service list and make any backfills as may be necessary due to a promotion; and be it further

RESOLVED, that the Authorization to Fill is valid through February 22, 2024, per Resolution No. 307-20; and be it further

RESOLVED, that the position be filled in accordance to the Cayuga County Civil Service Rules and Regulations and the Policies of the County of Cayuga.

**Diann Ferris**

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**From:** noreply@cayugacounty.us  
**Sent:** Monday, July 31, 2023 7:55 AM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

## Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

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Date 7/31/2023

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Authorization To: Fill Only

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**\*\* New Position Duties Statement (NPDS) - Short Form  
REQUIRED IF the title exists within the department**

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**\*\* New Position Duties Statement (NPDS) - Long Form  
REQUIRED IF the title does NOT exist within the department**

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Do you anticipate this request to result in fill-behinds? Yes

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Cayuga County Department E911

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Job Title Being Requested (Exact Civil Service Title) Supervising Emergency Services Dispatcher

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Position Control Number ~~1248~~ 1921

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Position Status Permanent

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Position Designation Full-Time

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Budget Account Number A30201 51001

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Is a position being abolished to create the new position? No

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Is the salary of requested position in the current comp plan? Yes

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Comp Plan Requested IS IN CSEA

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CSEA Grade 14LH

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Probationary Salary Amount	50841
Step 4 Amount (CSEA)	56071
Starting Salary for Position Requested	54425
Justification for Salary Requested	Supervisors are a crucial part of our organization. Supervisory oversight is important to staff for questions/concerns and to ensure the center operations are fluent.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	This is due to a resignation.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	No adverse impacts.
Department Head	Denise A. Spingler
Date	7/31/2023
Attestation	I am the department or agency head listed above authorized to submit by the appointing authority
(Section Break)	

Approved 08-01-23

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*Diann Ferris*

Diann Ferris  
Human Resources Administrator

RESOLUTION NO. \_\_\_\_\_

8/22/23

911 part-time fill.rev

**Authorization to fill one vacant Part-time Emergency Services Dispatcher Position.**

BY: Mr. Mark Strong, Chairperson, Judicial & Public Safety  
Mr. Hans Pecher, Chairperson, Ways & Means Committee

WHEREAS, the Cayuga County 911 Center currently has one vacant Part-Time Emergency Services Dispatcher positions; and

WHEREAS, there is money in the 911 budget account A30201 51002 to fund the position; now therefore be it

RESOLVED, that the 911 Administrator is hereby authorized to fill position number #4908, and that the 911 Administrator be hereby authorized to fill the vacancy from the existing Civil Service lists; and be it further

RESOLVED, that the Authorization to Fill is valid through February 22, 2024, per Resolution No. 307-20; and be it further

RESOLVED, that the position be filled in accordance to the Cayuga County Civil Service Rules and Regulations and the Policies of the County of Cayuga.



**Diann Ferris**

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**From:** noreply@cayugacounty.us  
**Sent:** Wednesday, August 2, 2023 10:11 AM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

### Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

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Date 8/2/2023

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Authorization To: Fill Only

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**\*\* New Position Duties Statement (NPDS) - Short Form  
*REQUIRED IF the title exists within the department***

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**\*\* New Position Duties Statement (NPDS) - Long Form  
*REQUIRED IF the title does NOT exist within the department***

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Do you anticipate this request to result in fill-behinds? No

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Cayuga County Department E911

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Job Title Being Requested (Exact Civil Service Title) Part-Time Emergency Services Dispatcher

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Position Control Number 4908

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Position Status Permanent

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Position Designation Part-Time

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Budget Account Number A30201 51002

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Is a position being abolished to create the new position? No

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Is the salary of requested position in the current comp plan? Yes

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Comp Plan Requested IS IN CSEA

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CSEA Grade 11LH

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Probationary Salary Amount	<del>20.42</del> \$21.89
Step 4 Amount (CSEA)	<del>20.57</del> \$22.04
Starting Salary for Position Requested	hourly
Justification for Salary Requested	Part-time employees offset overtime expenses and afford full time employees time off.
Does position include fringe benefits?	No
What is the justification for filling this position AND why is it important for your department?	Part time employees help offset burnout of full time employees. P/T employees are less costly than paying overtime and are only allotted a certain amount of hours annually.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	Will help with overtime costs.
Department Head	Denise A. Spingler
Date	8/2/2023
Attestation	I am the department or agency head listed above authorized to submit by the appointing authority
(Section Break)	

Approved 08-02-23

*Diann Ferris*

Diann Ferris  
Human Resources Administrator

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**RESOLUTION NO. \_\_\_\_\_ 8/22/23 911 Eaton Corporation UPS Maintenance**

**Authorizing the Chairperson of the Legislature to sign a one year contract with Eaton Corporation for maintenance of the Uninterruptible Power Supply (UPS) in the backup 911 center.**

BY: Mr. Mark Strong, Chairperson, Judicial & Public Safety Committee  
Mr. Hans Petcher, Chairperson, Ways & Means Committee

WHEREAS, the Cayuga County 911 Center utilizes an uninterruptible power supply (UPS) battery system to maintain and support equipment and operations in the center during an interruption of outside commercial power; and,

WHEREAS, it is critical that this UPS functions twenty-four hours per day, seven days per week without interruption or “down time”; and

WHEREAS, Eaton Corporation has submitted a maintenance contract renewal for this equipment; and,

WHEREAS, there is money in the 911 Communication System Budget Account number A30204 54045, specifically for this purpose; now,

RESOLVED, that the Chairman of the Legislature is hereby authorized to sign the contract with Eaton Corporation for the amount of \$2,826.23, for the period of September 1, 2023 through August 30, 2024; and be it further

RESOLVED, that the Cayuga County Finance Director make all the necessary journal and accounting entries to carry out the intent of this resolution.

RESOLUTION NO. \_\_\_\_\_

8/22/23

DA Victim Witness Grant 2023

**Authorizing the District Attorney to accept a grant from New York State Office of Victim Services to continue the “Victim/Witness Program” which is necessary to comply with legal requirements**

By: Hon. Mark D. Strong, Chairman, Judicial & Public Safety Committee and  
Hon. Hans Pecher, Chairman Ways & Means Committee

WHEREAS, New York State Law require the District Attorney to provide certain services to fulfill the rights of crime victims and witnesses; and in order to prosecute crime in Cayuga County, the District Attorney’s Office needs the cooperation of victims and witnesses to crimes; and

WHEREAS, the Cayuga County Legislature is desirous of protecting our citizens, especially those who have become victims of crime or witnesses thereto; and

WHEREAS, the Cayuga County District Attorney’s Office has been awarded a “multi-year” Grant from the New York State Office of Victim Services with annual award amounts of 54,639.68 (plus any annual increase in grant award) for each contract period (10/1/2022-9/30/2023), (10/1/2023-9/30/2024), and (10/1/2024-9/30/2025) to continue operation of the Victim/Witness Services Program out of the District Attorney’s Office; and

WHEREAS, the grant program requires the District Attorney to continue the position of “Victim/Witness Program Coordinator;” and

WHEREAS, the grant program requires the District Attorney to comply with legal requirements and to carry out the terms of the grant program, so as to provide the appropriations and revenues necessary to support the services associated with the grant; now therefore be it

RESOLVED, that the District Attorney is authorized to accept the said Grant; and it is further

RESOLVED, that the full-time position of “Victim/Witness Program Coordinator” is continued in the District Attorney’s Office with an annual salary as set forth in the Cayuga County Compensation Plan, Part I, CSEA (Civil Service Employees Association) for the appropriated year; and it is further

RESOLVED, that the Cayuga County Finance Director be authorized and directed to make the journal and accounting entries appropriate and necessary to implement this resolution.

RESOLUTION NO. \_\_\_\_\_

8/22/23

EMO Contract with Tetra Tech rev

**Authorizing the Chair of the Cayuga County Legislature and Director of Emergency Services to enter into a contract with Tetra Tech Incorporated to provide mass casualty incident plan consulting.**

By: Mark Strong, Chair, Judicial & Public Safety Committee  
Hans Pecher, Chair, Ways & Means Committee

**WHEREAS**, Cayuga County owns and maintains a comprehensive Mass Casualty Incident Plan for the purpose of conducting actions during extended incidents and the current plan for logistics, resources and interagency communication and the current plans for such dates back to 2001 and 2008; and

**WHEREAS**, Tetra Tech Incorporated has provided emergency preparedness planning consulting services for Cayuga County in the past and has provided a quote to provide consulting services to manage the scope of work needed to complete the requirements of an Mass Casualty Incident Plan to include plan develop and finalization; and

**WHEREAS**, Tetra Tech has provided a written quote to provide the required consulting services to complete the requirements of the program with a not to exceed cost of \$36,818.00; and

**WHEREAS**, Broome County authorized a Master Service Agreement that allows all New York State municipal organizations to purchase services as a result of their bid allowing Cayuga County to utilize Tetra Tech without a separate bid process in accordance with the Purchasing Policy; and

**WHEREAS**, the NY State Division of Homeland Security & Emergency Services has provided the FY2019 State Homeland Security Preparedness Grant Program to allow counties, including Cayuga County, to apply for funding to develop plans in accordance said grant opportunity allowing for counties to apply for reimbursements related to consulting fees as proposed by Tetra Tech; now therefore be it

**RESOLVED**, that the Chair of the Cayuga County Legislature and the Cayuga County Director of Emergency Services be hereby authorized to enter into a contract with Tetra Tech Incorporated to provide the necessary consulting services required to develop and finalize an MCI plan for Cayuga County at a not to exceed cost of \$36,818.00 utilizing funding from 2019 SHSP Grant; and

**RESOLVED**, that the Cayuga County Finance Director be authorized to make all journal and accounting entries appropriate and necessary to implement this resolution.

RESOLUTION NO. \_\_\_\_\_

8/22/23

PRO Fill Director of Probation A position

**Authorization to fill one (1) Director of Probation A Title in the Cayuga County Probation Department**

By: Mark Strong, Chair, Judicial & Public Safety Committee, and  
Hans Pecher, Chair, Ways and Means Committee

WHEREAS, a vacancy will occur on or about December 1, 2023 due to the retirement of the Director of Probation; and

WHEREAS, it is anticipated that the filling of the vacant Director of Probation position will occur by canvassing the appropriate, active list maintained by Human Resources or by promotion; and

WHEREAS, this title is the primary administrative and leadership position with the department and there critical to the efficiency of the Probation Department; and

WHEREAS, this is a budgeted position within the Probation Department's Salary Account (A31401 51001) for the 2023 budget; now, therefore be it

RESOLVED, that the Human Resources Administrator is hereby authorized and directed to begin recruiting candidates to fill this position together with the assistance of a hiring committee to be appointed at the discretion of the Chair of the Legislature and any fill behinds; and be it further

RESOLVED, that the Director of Probation position be filled in accordance with Civil Service Rules and Regulations and the policies of the County of Cayuga; and be it further

RESOLVED, that the Authorization to Fill is valid through February 22, 2024, per resolution No. 370-20; and be it further

RESOLVED, that upon identifying a candidate, the HR Administrator will recommend the same to the full Legislature for appointment and setting of salary.

**Diann Ferris**

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**From:** noreply@cayugacounty.us  
**Sent:** Monday, July 31, 2023 3:33 PM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

### Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

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Date 7/31/2023

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Authorization To: Fill Only

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**\*\* New Position Duties Statement (NPDS) - Short Form  
*REQUIRED IF the title exists within the department***

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**\*\* New Position Duties Statement (NPDS) - Long Form  
*REQUIRED IF the title does NOT exist within the department***

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Do you anticipate this request to result in fill-behinds? Yes

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Cayuga County Department Probation

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Job Title Being Requested (Exact Civil Service Title) Probation Director A

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Position Control Number 1941

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Position Status Permanent

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Position Designation Full-Time

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Budget Account Number A31401-51001

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Is a position being abolished to create the new position? No

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Is the salary of requested position in the current comp plan? Yes

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Comp Plan Requested IS IN Part IV

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Part IV Grade 6

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Minimum Salary (Part IV)	<del>65,000</del> \$73,168
Base/Current Salary (Part IV)	86,068
Starting Salary for Position Requested	<del>65,000</del> Range \$73,168 to \$84,367
Justification for Salary Requested	Posted salary for the position.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Director is the primary administrative and leadership position for the Probation Department. Prolonged vacancy undermines the efficiency and effectiveness of the department.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	This position is fully funded in the 2023 budget and is part of the department's regular staff complement.
Department Head	Jay A. De Wispelaere
Date	7/31/2023
Attestation	I am the department or agency head listed above authorized to submit by the appointing authority

(Section Break)

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Approved 08-01-23

*Diann Ferris*

Diann Ferris  
Human Resources Administrator



RESOLUTION NO. \_\_\_\_\_

8/22/23

PRO Fill Probation Officer position

**Authorization to fill one (1) Probation Officer Title in the Cayuga County Probation Department**

By: Mark Strong, Chair, Judicial & Public Safety Committee  
Hans Pecher, Chair, Ways and Means Committee

WHEREAS, a vacancy will occur within the Probation Department due to the resignation of a Probation Officer; and

WHEREAS, the last day in the office for this Probation Officer is August 3, 2023, and

WHEREAS, this title is critical to the efficiency of the Probation Department; and

WHEREAS, this is a budgeted position within the Probation Department's Salary Account (A31401 51001) for the 2023 budget; therefore, be it

RESOLVED, the Director of Probation is authorized to fill the vacant position of Probation Officer in accordance with the provisions of Civil Service Law, and the policies of County of Cayuga.

RESOLVED, that the Authorization to Fill is valid through February 22, 2024, per Resolution No. 307-20.

**Diann Ferris**

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**From:** noreply@cayugacounty.us  
**Sent:** Monday, July 31, 2023 10:40 AM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

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Date 7/31/2023

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Authorization To: Fill Only

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**\*\* New Position Duties Statement (NPDS) - Short Form  
*REQUIRED IF the title exists within the department***

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**\*\* New Position Duties Statement (NPDS) - Long Form  
*REQUIRED IF the title does NOT exist within the department***

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Do you anticipate this request to result in fill-behinds? Yes

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Cayuga County Department Probation

---

Job Title Being Requested (Exact Civil Service Title) Probation Officer I

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Position Control Number 001938

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Position Status Permanent

---

Position Designation Full-Time

---

Budget Account Number A31401-51001

---

Is a position being abolished to create the new position? No

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Is the salary of requested position in the current comp plan? Yes

---

Comp Plan Requested IS IN CSEA

---

CSEA Grade 26

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Probationary Salary Amount	59,872
Step 4 Amount (CSEA)	66,645
Starting Salary for Position Requested	59,872
Justification for Salary Requested	Starting salary for this position. Individual hired will be filling an entry level Probation caseload.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	This position is one of the Probation Department's complement of sworn staff. A Probation Officer I supervises offenders placed or sentenced to supervision, in addition to completing court ordered investigations. Specialized duties may include supervising the department's juvenile caseload.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	This position is included in the department's annual budget for full time positions. There is no additional impact to the county budget.
Department Head	Jay A. De Wispelaere
Date	7/31/2023
Attestation	I am the department or agency head listed above authorized to submit by the appointing authority
(Section Break)	

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Approved 07-31-23

*Diann Ferris*

Diann Ferris  
Human Resources Administrator

RESOLUTION NO. \_\_\_\_\_

8/22/23

PRO Fill Senior Typist position

**Authorization to fill one (1) Senior Typist Title in the Cayuga County Probation Department**

By: Mark Strong, Chair, Judicial & Public Safety Committee, and  
Hans Pecher, Chair, Ways and Means Committee

WHEREAS, a vacancy has occurred within the Probation Department due to the resignation of a Senior Typist;  
and

WHEREAS, it is anticipated that the filling of the vacant Senior Typist position will occur by canvassing the  
appropriate, active list maintained by Human Resources or by promotion; and

WHEREAS, this title is critical to the efficiency of the Probation Department; and

WHEREAS, this is a budgeted position within the Probation Department's Salary Account (A31401 51001) for  
the 2023 budget; now, therefore be it

RESOLVED, the Director of Probation is authorized to fill the vacant position of Senior Typist, and further  
authorized to backfill any vacancies created thereby, all in accordance with the provisions of Civil Service Law,  
and the policies of County of Cayuga.

RESOLVED, that the Authorization to Fill is valid through February 22, 2024, per Resolution No. 307-20.

**Diann Ferris**

---

**From:** noreply@cayugacounty.us  
**Sent:** Tuesday, July 18, 2023 11:07 AM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

### Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

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Date 7/18/2023

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Authorization To: Fill Only

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**\*\* New Position Duties Statement (NPDS) - Short Form  
REQUIRED IF the title exists within the department**

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**\*\* New Position Duties Statement (NPDS) - Long Form  
REQUIRED IF the title does NOT exist within the department**

---

Do you anticipate this request to result in fill-behinds? Yes

---

Cayuga County Department Probation

---

Job Title Being Requested (Exact Civil Service Title) Senior Typist

---

Position Control Number ~~007338~~ 007339

---

Position Status Permanent

---

Position Designation Full-Time

---

Budget Account Number A31401-51001

---

Is a position being abolished to create the new position? No

---

Is the salary of requested position in the current comp plan? Yes

---

Comp Plan Requested IS IN CSEA

---

CSEA Grade 8

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Probationary Salary Amount	<del>36,533.00</del>	\$41,333
Step 4 Amount (CSEA)	<del>41,000.00</del>	\$ 44,698
Starting Salary for Position Requested	<del>36,533.00</del>	\$41,333
Justification for Salary Requested	Probationary salary is being requested as it is anticipated that the individual filling this position will be newly hired or promoted.	
Does position include fringe benefits?	Yes	
What is the justification for filling this position AND why is it important for your department?	The clerical unit within the Probation Department is critical to department operations. Clerical staff receive, enter and process every adult and juvenile probation case and every order received for an investigation. These functions are crucial to maintaining time frames for all of these procedures set by law. This position will become more critical as the tasks expected for the new Sr. Typist will be updated and expanded; The Sr. Typist will assume primary responsibility for receiving, entering and processing court ordered investigations. These changes will allow the department to increase efficiency by meeting time frames for investigations more quickly. These tasks will be in addition to the more traditional clerical functions previously associated with the position	
How is this position funded?	Budget	
Is this a reimbursed position?	No	
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	This position has been budgeted within the Probation Department for a significant amount of time and will continue to be moving forward. There is no significant additional impact to the department's budget beyond annual increases to salary and/or benefits.	
Department Head	Jay A. De Wispelaere	
Date	7/18/2023	
Attestation	I am the department or agency head listed above authorized to submit by the appointing authority	

(Section Break)

RESOLUTION NO. \_\_\_\_\_ 8/22/23 PRO Create Probation Officer Title

**Authorization to create and fill one (1) Probation Officer I Title in the Cayuga County Probation Department**

By: Hon. Mark Strong,, Chair, Judicial & Public Safety Committee  
Hon. Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Probation Dept. has been awarded grant funding in the amount of \$102,000.00 from the NY State Department of Criminal Justice Services for the 2023-2024 Gun Involved Violence Elimination (GIVE) Initiative; and

WHEREAS, all expenses for operations through the Grant will require no match of funding by the County and will be 100% funded by the NY State Division of Criminal Justice Services GIVE grant; and

WHEREAS, the Legislature has authorized the Chairman of the Legislature and the Director of Probation to sign the necessary documentation to accept GIVE funding; and

WHEREAS, that the 2023 Probation Dept. Budget be amended to establish a revenue account A31400 43390 to accept \$102,000.00; therefore be it

RESOLVED, that the Finance Department is authorized to make the journal and accounting entries required to implement the intent of this resolution; and, therefore, be it further

RESOLVED, that one (1) position of Probation Officer I be created and filled in accordance with NYSCRR Title 9, Cayuga County Civil Service Rules and Regulations and the policies of County of Cayuga.

RESOLVED, that the Authorization to Fill is valid through February 22, 2024, per Resolution No. 307-20.

**Diann Ferris**

---

**From:** noreply@cayugacounty.us  
**Sent:** Monday, July 31, 2023 11:03 AM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

### Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	7/31/2023
Authorization To:	Create and Fill **
<b>** New Position Duties Statement (NPDS) - Short Form <i>REQUIRED IF the title exists within the department</i></b>	
<b>** New Position Duties Statement (NPDS) - Long Form <i>REQUIRED IF the title does NOT exist within the department</i></b>	
Do you anticipate this request to result in fill-behinds?	Yes
Cayuga County Department	Probation
Job Title Being Requested (Exact Civil Service Title)	Probation Officer I
Position Status	Permanent
Position Designation	Full-Time
Budget Account Number	A31401-51001
Is a position being abolished to create the new position?	No
Is the salary of requested position in the current comp plan?	Yes
Comp Plan Requested IS IN	CSEA
CSEA Grade	26
Probationary Salary Amount	59,872



Step 4 Amount (CSEA)	66,645
Starting Salary for Position Requested	59,872
Justification for Salary Requested	Probation Officer I is an entry level position for Probation positions.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Cayuga Co. has entered into partnership with the Gun Involved Violence Elimination (GIVE) program. In relation to this partnership, the county has accepted \$102,000.00 (resolution #345-23) in grant funds to establish a Probation Officer I position within the Probation Dept. This position will be responsible for supervising a specialized caseload of offenders and will prepare specialized investigations related to prosecution of individuals identified as being involved in certain offenses. Additionally, this officer will work closely with the Cayuga Co. District Attorney's Office, Cayuga Co. Sheriff's Office and the Auburn Police Dept. coordinating efforts to reduce violent and firearms related crime in the county.
How is this position funded?	Grant
Identify the Grant	Gun Involved Violence Elimination (GIVE)
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	As the position is funded by through the GIVE grant there is no impact to the department or county budget.
Department Head	Jay A. De Wispelaere
Date	7/31/2023
Attestation	I am the department or agency head listed above authorized to submit by the appointing authority
(Section Break)	

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Approved 07-31-23

*Diann Ferris*

Diann Ferris  
Human Resources Administrator

RESOLUTION NO. \_\_\_\_\_

08/22/23

SHR Part Time LPN Nursing Jail

**Authorization to create and fill up to three (3) Part Time Licensed Practical Nurse Positions to provide nursing care for incarcerated individuals at the Cayuga County Jail.**

BY: Mark Strong, Chair, Judicial & Public Safety Committee  
Hans Pecher, Chair, Ways and Means Committee

WHEREAS, the Cayuga County Jail is mandated by the New York State Commission of Correction to provide medical care and Medication Assisted Treatment for incarcerated individuals at the Cayuga County Jail; and

WHEREAS, The services provided by the position of Licensed Practical Nurse are critical for maintaining the health and safety of those in the Cayuga County Jail: and

WHEREAS, utilizing part time nursing staff, as needed, would ensure that the appropriate and mandated coverage for medical care of the incarcerated individual population would be provided in an efficient and most fiscally responsible manner; now therefor be it;

RESOLVED, that the Cayuga County Legislature creates 3 Licensed Practical Nurses (Jail) Part time positions; and be it further

RESOLVED, that the Sheriff is hereby authorized to hire 3 Licensed Practical Nurses (Jail) part time staff as needed; and be it further

RESOLVED, that the rate for the Licensed Practical Nurses (Jail) PT be set at \$22.88 an hour, and be placed in Part II of the Cayuga County Compensation Plan; and be it further

RESOLVED, that funding be utilized from Jail Salaries Part Time budget line (A31501-51002) to fund these positions: and be it further

RESOLVED, that the Cayuga County Finance Director make any and all journal and accounting entries necessary to accomplish the forgoing and that the positions be filled in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga; and be it further

RESOLVED, that the Authorization to Fill is valid through February 22, 2024, per Resolution No. 307-20; and be it further

RESOLVED, that this resolution shall take effect immediately.

**Diann Ferris**

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**From:** noreply@cayugacounty.us  
**Sent:** Monday, July 31, 2023 2:58 PM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

### Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	7/31/2023
Authorization To:	Create and Fill **
<b>** New Position Duties Statement (NPDS) - Short Form <i>REQUIRED IF the title exists within the department</i></b>	
<b>** New Position Duties Statement (NPDS) - Long Form <i>REQUIRED IF the title does NOT exist within the department</i></b>	
Do you anticipate this request to result in fill-behinds?	No
Cayuga County Department	Sheriff
Job Title Being Requested (Exact Civil Service Title)	Licensed Practical Nurse PT
Position Status	Permanent
Position Designation	Part-Time
Budget Account Number	A31501 51002
Is a position being abolished to create the new position?	No
Is the salary of requested position in the current comp plan?	Yes
Comp Plan Requested IS IN	Part II
Probationary Salary Amount	22.88
Step 1 Amount (Part II)	22.88

Starting Salary for Position Requested	22.88
Justification for Salary Requested	As written in Cayuga County Compensation Plan Part II
Does position include fringe benefits?	No
What is the justification for filling this position AND why is it important for your department?	the Cayuga County jail is mandated by NYS Commission of Corrections to provide medical care and Medication Assisted Treatment for incarcerated individuals and utilizing part time nursing staff would ensure the appropriate and mandated coverage for medical care would be provided in an efficient and fiscally responsible manner.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	Utilizing part time nursing staff as needed would provide the appropriate and mandated medical coverage in a fiscally responsible manner
Department Head	Sheriff Brian Schenck
Date	7/31/2023
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Lisa Schiminske
Title of Person Submitting on Behalf of Department or Agency Head	Confidential Secretary to the Sheriff

(Section Break)

Approved 08-01-23

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*Diann Ferris*

Diann Ferris  
Human Resources Administrator

RESOLUTION NO. \_\_\_\_\_

08/22/23

SHR Fill Part Time RN Jail

**Authorize the Sheriff to fill up to two vacant Part Time Registered Nurse Positions within the Custody Division of the Cayuga County Sheriff's Office.**

BY: Mark Strong, Chairman of the Judicial & Public Safety Committee  
Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, the Cayuga County Jail is mandated by the New York State Commission of Correction to provide medical care for incarcerated individuals at the Cayuga County Jail; and

WHEREAS, this medical care is provided by three (3) fulltime registered nursing staff and up to three (3) part time registered nurses as needed employed by the Cayuga County Sheriff's Office and assigned to the jail under the supervision of the jail physician; and

WHEREAS, funding to fill these two (2) part time registered nurse positions is available and has been budgeted under the Sheriff – Jail Salaries Part Time budget line (A31501-51002); now therefore be it

RESOLVED, that the Sheriff be authorized to fill up to two (2) part time registered nurse positions as needed within the Cayuga County Jail; and be it further

RESOLVED, that the part time nurses hired as a result of this resolution be compensated pursuant to Part II of the Cayuga County Compensation Plan; and be it further

RESOLVED, that the Finance Director make any and all journal and accounting entries necessary to accomplish the forgoing and that the positions be filled in accordance with the Civil Service Rules and Regulations and the Policies of the Cayuga County; and be it further

RESOLVED, that the Authorization to Fill is valid through February 22, 2024, per Resolution No. 307-20; and be it further

RESOLVED, that this resolution shall take effect immediately.

**Diann Ferris**

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**From:** noreply@cayugacounty.us  
**Sent:** Monday, July 31, 2023 3:11 PM  
**To:** Diann Ferris; Denise Prieto  
**Subject:** Online Form Submittal: Authorization to Create/Fill

### Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

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Date 7/31/2023

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Authorization To: Fill Only

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**\*\* New Position Duties Statement (NPDS) - Short Form  
REQUIRED IF the title exists within the department**

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**\*\* New Position Duties Statement (NPDS) - Long Form  
REQUIRED IF the title does NOT exist within the department**

---

Do you anticipate this request to result in fill-behinds? No

---

Cayuga County Department Sheriff

---

Job Title Being Requested (Exact Civil Service Title) Registered Professional Nurse

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Position Control Number 008819-SYS, 008817-SYS

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Position Status Permanent

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Position Designation Part-Time

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Budget Account Number A31501-51002

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Is a position being abolished to create the new position? No

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Is the salary of requested position in the current comp plan? Yes

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Comp Plan Requested IS IN Part II

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Probationary Salary Amount 29.83

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Step 1 Amount (Part II)	29.98
Starting Salary for Position Requested	29.83
Justification for Salary Requested	Salary as listed in the 2023 Cayuga County Compensation Plan Part II
Does position include fringe benefits?	No
What is the justification for filling this position AND why is it important for your department?	The Cayuga County Jail is mandated by NYS Commission of Corrections to provide medical care for incarcerated individuals and this care is provided by three full time registered nurses and up to 3 part time registered nurses, and there are currently 2 vacant part time RN positions. Fully staffed nursing is pertinent for the care and safety of the incarcerated individuals
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	This will fill two vacant positions that are budgeted under the current Sheriff Jail Salaries part time.
Department Head	Sheriff Brian Schenck
Date	7/31/2023
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Lisa Schiminske
Title of Person Submitting on Behalf of Department or Agency Head	Confidential Secretary to the Sheriff

(Section Break)

Approved 08-01-23

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*Diann Ferris*

Diann Ferris  
Human Resources Administrator

RESOLUTION NO. \_\_\_\_\_

08/22/23

SHR Incarc. MAT Services Crouse

**Authorize the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Crouse Health of Syracuse to provide medication assisted treatment services and methadone for the incarcerated at the Cayuga County Jail.**

By: Mark Strong, Chair, Judicial & Public Safety Committee  
Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Cayuga County Sheriff does oversee the Cayuga County Jail and is mandated to provide health services and prescription medication as ordered by a physician to those incarcerated individuals housed in said facility per the standards of care set forth in 9 NYCRR 7010; and

WHEREAS, on October 7, 2021, Governor Kathy Hochul signed into law a bill that required that all local jails, including the Cayuga County Jail, offer all forms of Medication Assisted Treatment (MAT) by October 1, 2022, to incarcerated individuals that are being held at the facility; and

WHEREAS, as part of the MAT mandate, the Cayuga County Jail must provide services related to the dispensing and administration of medications to include methadone used for the treatment of Opioid Use Disorders; and

WHEREAS, Crouse Health of Syracuse can provide the necessary services, methadone, and administration of MAT to the incarcerated population within the Cayuga County Jail pursuant to said state mandate; and

WHEREAS, the funding for the required services and methadone is placed in the 2023 Cayuga County Jail's operating budget Account No.'s A31504 54056 (prescriptions and drugs) and A31504 54036 (doctors and hospitals); now therefore be it

RESOLVED, that the Chair of the Cayuga County Legislature and the Cayuga County Sheriff be authorized to execute the necessary documents to enter into a contract with Crouse Health of Syracuse to provide incarcerated individuals mandated MAT to include the necessary services, administration, and methadone to provide methadone treatment to said individuals prescribed methadone while incarcerated at the Cayuga County Jail and upon such form as approved by the County Attorney; and

RESOLVED, that funding for said services and methadone be utilized from the Cayuga County Jail Operating Account No.'s A31504 54056 and A31504 54036; and

RESOLVED, that the Cayuga County Finance Department is hereby authorized and directed to make payment pursuant to the terms of the agreement and to make the journal and accounting entries necessary to accomplish the same; and

RESOLVED, that this resolution shall take effect immediately.



RESOLUTION NO. \_\_\_\_\_

08/22/23

SHR Incarc. MAT Services Farnham

**Authorize the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Farnham Family Services of Oswego to provide medication assisted treatment services and methadone for the incarcerated at the Cayuga County Jail.**

By: Mark Strong, Chair, Judicial & Public Safety Committee  
Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Cayuga County Sheriff does oversee the Cayuga County Jail and is mandated to provide health services and prescription medication as ordered by a physician to those incarcerated individuals housed in said facility per the standards of care set forth in 9 NYCRR 7010; and

WHEREAS, on October 7, 2021, Governor Kathy Hochul signed into law a bill that required that all local jails, including the Cayuga County Jail, offer all forms of Medication Assisted Treatment (MAT) by October 1, 2022, to incarcerated individuals that are being held at the facility; and

WHEREAS, as part of the MAT mandate, the Cayuga County Jail must provide services related to the dispensing and administration of medications to include methadone used for the treatment of Opioid Use Disorders; and

WHEREAS, Farnham Family Services of Oswego can provide the necessary services, methadone, and administration of MAT to the incarcerated population within the Cayuga County Jail pursuant to said state mandate; and

WHEREAS, the funding for the required services and methadone is placed in the 2023 Cayuga County Jail's operating budget Account No.'s A31504 54056 (prescriptions and drugs) and A31504 54036 (doctors and hospitals); now therefore be it

RESOLVED, that the Chair of the Cayuga County Legislature and the Cayuga County Sheriff be authorized to execute the necessary documents to enter into a contract with Farnham Family Services of Oswego to provide incarcerated individuals mandated MAT to include the necessary services, administration, and methadone to provide methadone treatment to said individuals prescribed methadone while incarcerated at the Cayuga County Jail and upon such form as may be approved by the County Attorney; and

RESOLVED, that funding for said services and methadone be utilized from the Cayuga County Jail Operating Account No.'s A31504 54056 and A31504 54036; and

RESOLVED, that the Cayuga County Finance Department is hereby authorized and directed to make payment pursuant to the terms of the agreement and to make the journal and accounting entries necessary to accomplish the same; and

RESOLVED, that this resolution shall take effect immediately.

RESOLUTION NO. \_\_\_\_\_ 08/22/2023 SHR SAFERWATCH Contract

**Authorizing the Chair of the Cayuga County Legislature and the Cayuga County Sheriff to enter into a contract with Saferwatch to provide a mobile information sharing platform to allow for real-time communication between our county departments and the public we serve.**

By: Hon. Mark Strong,, Chair, Judicial & Public Safety Committee  
Hon. Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Sheriff's Office, Mental Health, and Information Technology Departments has been exploring technology that could be utilized to push outbound alerts and mass notifications from the county as well as receive inbound alerts and intelligence related to criminal activity or threatening behavior from and to the public we serve; and

WHEREAS, after exploring options to meet this need, a Mobile Application provided by Saferwatch was identified as the best solution to meet this need when analyzing the functionality of the technology and cost; and

WHEREAS, the Saferwatch application provides additional panic alerts and system capabilities that would allow our schools and other locations throughout the county to provide immediate real time information including videos, photos, and tips during a critical incident to our law enforcement agencies; and

WHEREAS, Saferwatch, being a sole source provider, can provide said services and technology countywide and beyond for \$20,000.00 per year for a three year term; now therefore be it

RESOLVED, that the Chairman of the Legislature and the Sheriff be authorized to sign the necessary documentation to enter into a contract with Saferwatch to provide a Mobile Application to push outbound alerts and mass notifications from the county as well as receive inbound alerts and intelligence related to criminal activity or threatening behavior from and to the public we serve for a three year term with a yearly cost each year of \$20,000.00; and be it further

RESOLVED, funding from the Sheriff's telephone revenue account be utilized to pay for the Saferwatch technology in year one; and be it further

RESOLVED, that the Finance Department is authorized to make the journal and accounting entries required to implement the intent of this resolution.

RESOLUTION NO. \_\_\_\_\_

08/22/23

SHR Adjust SPO Salary Union Springs

**Authorize a salary adjustment for the Special Patrol Officer (SPO) position within the Union Springs School District.**

By: Mark Strong, Chair, Judicial & Public Safety Committee  
Hans Pecher, Chair, Ways & Means Committee

WHEREAS, Cayuga County contracts with the Union Springs Central School District to provide a full time SPO within the district that is employed by and works at the direction of the Cayuga County Sheriff; and

WHEREAS, the services provided by the position of the SPO are critical for maintaining the safety and security of those in the Union Springs Central School District; and

WHEREAS, this position is fully funded by the Union Springs Central School District; and

WHEREAS, this position is currently designated in the 2023 Cayuga County Sheriff's Full Time Salaries Operating budget line – Salaries Full Time (A31101 51001); now therefore be it

RESOLVED, that the hourly rate for this position be raised by \$1.00 / hour with an adjustment to \$30.00 / hour and updated in Part II of the Cayuga County Compensation Plan for 2023 and be it further

RESOLVED, that the Cayuga County Finance Director be authorized to make the journal and accounting entries appropriate and necessary to implement this resolution

RESOLUTION NO. \_\_\_\_\_

08/22/2023

SHR SLETPP 2022 Grant

**Authorizing the Sheriff's Office to accept funding through the 2022 SLETPP (State Law Enforcement Terrorism Prevention Program) Grant from the Division of Homeland Security and Emergency Services to support prevention and preparedness efforts and amend the 2023 Sheriff's grants budget to accept the 2022 funding.**

By: Hon. Mark Strong,, Chair, Judicial & Public Safety Committee  
Hon. Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Sheriff's Office applied for and received funding of \$39,691 for the law enforcement community to support their terrorism and preparedness efforts; and

WHEREAS, all equipment and training through the Grant will require no match of funding by the County and will be 100% funded by the Department of Homeland Security; now therefore be it

RESOLVED, that the Chairman of the Legislature be authorized to sign the necessary documentation to accept the 2022 funding; and be it further.

RESOLVED, that the 2023 Cayuga County Sheriff's Grant Budget be amended to increase A31130 44506 DHSES SLETPP 2022 by \$39,691 and increase A31134 54550 DHSES SLETPP 2022 by \$39,691: and be it further.

RESOLVED, that the Cayuga County Finance Department is authorized to make the journal and accounting entries required to implement the intent of this resolution.