



**AGENDA**  
**PUBLIC WORKS COMMITTEE**  
**Tuesday, July 13, 2021 at 5:30PM**  
**Live Stream Link: <https://youtu.be/68yTm9Cdk5M>**

**CALL TO ORDER:** By Hon. Tucker Whitman

**MEMBERS:** Legislators Andy Dennison, Tricia Kerr, Hans Pecher, Paul Pinckney, Mark Strong, and Ben Vitale

**MINUTES TO APPROVE:** June 8, 2021

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**  
**Jeanine Wilson (CCWSA) – No updates**

**Larry Roser (Weights and Measures) –**

This month I got 12 gas/diesel samples purchased from 6 gas stations.  
Van Norstrand Oil in Cato, Kwik Fill on W. Genesee St., A-Plus on E. Genesee St.,  
Fine Food & Gas on Owasco St., Speedway on N. Street, and Cayuga County Highway's Diesel.  
11 samples passed.

Van Norstrand showed the 87 sample to be 88.5 with 12.22% ethanol. This is above the maximum allowable for Contains 10 % ethanol, although the EPA would allow 15%. I will get another sample next month to determine if this is a fluke.

When getting 87 octane gas you get 9 gal. Of 85 non ethanol and 1 gal. Of ethanol = 87 with 10% ethanol. They get their fuel from the Terminal with their truck with 3 separate compartments. It could be that more of the ethanol got in 1 compartment and less in others. At the terminal the ethanol is stored separately from the gas and is mixed as it is loaded on the truck. We will see what happens next month.

We tested 4 truck and 1 hopper scale.  
The Cayuga Milk Ingredients Facility in Auburn failed +100 lbs. @ 27,000 lbs.  
It was adjusted and passed +0 lbs. @ 66,100 lbs.  
Vansridge in Scipio has a new indicator, it failed +60 lbs. @ 27,000 lbs.  
It was adjusted and passed -20 lbs. @ 65,780 lbs.  
Willet Dairy on Walter Corey Road in Venice failed +20 to +320 lbs. @ 2,000 lbs.  
It was determined it has a bad load cell and needs repair.  
Helena Chemical in Genoa failed -80 lbs. @ 27,000 lbs.  
It was adjusted and passed -20 lbs. @ 66,080 lbs.  
We also tested the Hopper scale @ Helena Chemical in Genoa It passed +30 lbs. @ 15,970 lbs.

The Double-K livestock scale in Sennett was tested and passed +3 lbs. @ 2,500 lbs.  
Northeast Battery is closed.  
Indelicatos Market on Columbus St. was closed it is reopening this summer as Rosenkrans Local Market Butcher Shop. All 3 scales have been tested and passed.  
Berry Harvest Farm in Cato will not be open for pick your own due to Covid-19. Rebuilding to reopen in 2022  
Vitale's Farm Market's scale broke. They have changed to selling by volume = qt. etc.  
Grisamore Farms in Locke has a new scale. It passes.  
New Hope Mills has a new scale and a repaired scale. Both passed.  
Cayuga County Health Dept. Has 11 scales that passed and 2 scales that failed, but outside the range they use them at. One + 1.2 oz. @ 50 lbs. and One -4 oz. @44 lbs.

Red's West End in Fair Haven has 4 new pumps = 8 chambers. All were tested and passed.  
Kwik Fill in Moravia had 4 pumps that were out of tolerance adjusted, tested and passed.  
Cayuga County Highway has new adjustment factors for their gas pumps in  
Venice = .9520 = .5% worse  
Ira = 1.0337 = 1% worse  
These pumps are not class III and cannot be adjusted.  
I tested the 9 Marinas in the county = 17 pumps. All passed except 1 that is to the customers favor.

I had 2 complaints:

At the Fastrac on Grant: they put 24 gal. In their vehicle and the needle did not move. I retested the pump and at 5 gal. It gives away 2 cubic inches. To the customers favor. It could be the car's gauge not working properly.

At the Kwik Fill on Grant: they were refilling their tires and felt the machine did not give them 3 min. It was originally tested the day before and passed. I retested the air machine and come out at 2 min 59+ seconds. Well within tolerance.

#### **Gary Duckett (Buildings and Grounds/Parks and Trails) –**

##### **BUILDINGS AND GROUNDS AND PARKS ADMINISTRATION: Crew Gary Duckett and Donna Blumrick:**

1. Gary's goal this year is to create a meaningful Capital Plan for Buildings and Grounds, including Parks and Trails. This will include getting a decision from the Legislature on the future of the County Office Building. We have a recommendation are currently reviewing the roofs on various county buildings.
2. Working on converting PSB back to NYSEG. Former nursing home will be doing the same thing (Resolution 197-21).
3. A PO has been issued to allow the replacement of the exterior lighting at the PSB with new LED fixtures. The funding is from a NYSERDA Grant being administered by Planning. Waiting for the County Attorney to approve the agreement to allow the vendor to work.
4. Working with an approved vendor to spec out and purchase our two plow trucks (Resolutions 156-21 and 157-21).
5. Working with the vendor to get an agreement for the Masonry work at the HPO (Resolution 195-2).
6. We have only been able to hire one of the four PT Laborers authorized by Resolution 130-21. We are simply not getting any applicants.
7. Gary will be the Buildings and Grounds contact for the Abundant Solar Project.

##### **DOWNTOWN: Crew Ed Eberhardt, Al Raymond, Paul France, and Jeff King:**

1. In addition to routine maintenance, preventive maintenance and the day to day efforts for grounds preparation and mowing Ed and his team responded to over many maintenance requests last month. Unfortunately, we were not able to track them because of a software glitch.

##### **COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons and Greg Purcell:**

1. In addition to routine maintenance and the day to day efforts Mitch and his team responded to over many maintenance requests last month. Many of these requests are related to cleaning for COVID and performing duties previously done by the inmate work crew. Unfortunately, we were not able to track them because of a software glitch.
2. Mitch continues to work on the administrative area of the PSB.
3. Mitch worked with the vendor to resolve an electrical problem affecting the PSB and 911.

##### **PARKS AND TRAILS Crew Doug Dello Stritto, Mike Dagnesi and Jon Borsa**

###### **Emerson Park:**

1. Thanks for passing resolution 175-21 to accept funding and establish Capital H Project 21-02 for the Emerson Park Revitalization Plan and for funding the Capital H in the amount of \$1,000,000.
2. Site closeout for the culvert project (sluiceway) at Emerson Park is currently being undertaken by Parks staff.
3. Parks Department and Health Department staff are working with the Cornell Cooperative Extension to plan the 4H programming scheduled for the Cayuga County Fair.
4. We continue to be short of seasonal help with very few applicants. Still no lifeguards.
5. The new Assistant Park Maintenance Supervisor started with orientation on 6/28/21. Her name is Manette Becker.

##### **Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):**

1. Power was restored to the Log Cabin.
  - a. New Sterling Nature Center Visitors Center: The bidders are unable or unwilling to honor their bids for the project. We are going to rebid it.
  - b. The July Parks Commission Meeting will be July 28 at 5:30pm at the Sterling Nature Center.

**Trail Update:** Nothing new to report.

**Owasco Flats:** Nothing new to report.

**New Business?**

**Any Questions?**

#### **Brian Soper (Highway) –**

- The paving completed to date is 44.04 miles of the 62.2 miles approved
- The chipping completed to date is 49.8 miles of the 59.6 miles approved
- Shoulder back up is completed on 37 miles of new pavement and 20 miles of past pavement that needed to be redone.
- Stripping is going to start this month as the vendor has paint available they will be stripping new pavement only to start because of the shortages.
- Glenn Haven guide rail project has been completed with the exception of the slope failure area. This will be taken care of after that has been repaired.
- I have submitted two projects to Aileen for the American Rescue Act Plan which I feel both are important to the success of the County. (1) The fuel management and tank upgrades to the highway fuel system will pull us into DEC compliance and help us do more with shared services in the future. (2) The bulk salt storage building at the auburn barn needs major repairs

and the capacity is about a third of what is needed for the mileage that we are plowing from here to assure we can maintain roads properly without interruption.

- Scott Gulf Rd. project will get under way on the 19<sup>th</sup> of this month so we can utilize every day of our DEC permit. The hope is to be completed with the ditch repair and have it paved and open by Oct 1<sup>st</sup> of this year.

### **RESOLUTIONS:**

#### **BUILDINGS:**

- 7-21-PW-1 Authorizing the Chair of the Cayuga County Legislature to sign a one-year extension to the Agreement with American Commercial Cleaning for the cleaning of two county buildings: the Cayuga County Office Building and the Mental Health Building
- 7-21-PW-2 Authorizing the Chair of the Cayuga County Legislature to sign a one-year extension to the agreement with GDI for the cleaning of two county buildings: the Hardenberg Building and the Old Jail

#### **PARKS:**

- 7-21-PW-3 Resolution to fund the postponed Independence Day Celebration at Emerson Park
- 7-21-PW-4 Authorization to replace a refrigeration unit at Emerson Park (2/3 Required)

#### **HIGHWAY:**

- 7-21-PW-5 Authorization to declare Highway equipment surplus equipment

#### **WEIGHTS & MEASURES:**

- 7-21-PW-6 Authorization to Advertise and Recommend a Director of Weights & Measures

#### **PLANNING/PUBLIC WORKS:**

- 7-21-PL-2 Authorizing Cayuga County submission of a 2021 CFA grant application for Emerson Park priority projects and authorizing acceptance of grant funds and project activities pending award of New York State CFA Grant Funds

#### **ADJOURNMENT: Tuesday, August 10, 2021**

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

RESOLUTION NO. \_\_\_\_\_ 7/27/21 Bld Cleaning ACC COB and Mental Health 2021-22 7-21 rev

**Authorizing the Chair of the Cayuga County Legislature to sign a one-year extension to the Agreement with American Commercial Cleaning for the cleaning of two county buildings: the Cayuga County Office Building and the Mental Health Building**

BY: Hon. Tucker Whitman, Chair, Public Works Committee, and  
Hon. Keith Batman, Chair, Ways & Means Committee.

WHEREAS, Resolution No. 322-18 authorized and directed the Chair of the Legislature to sign a two-year agreement with American Commercial Cleaning for the cleaning of the Cayuga County Office Building and the Mental Health Building, a cost of \$131,934.24 annually; and

WHEREAS, the current cleaning agreement may be extended by the Cayuga County Legislature for successive one-year periods for a maximum of two years; and

WHEREAS, Resolution 253-20 authorized the first one-year extension to the agreement; and

WHEREAS, American Commercial Cleaning has agreed to continue to honor the current agreement for a second year with the only increases to be in the amount of any increase in prevailing wage; and

WHEREAS, American Commercial Cleaning has agreed to honor all other terms and conditions of the existing agreement; and

WHEREAS, the Superintendent of Buildings and Grounds believes it is in the best interest of the county to sign the one-year extension from September 18, 2021 through September 17, 2022; now therefore be it

RESOLVED, that the Chair of the Cayuga County Legislature is authorized and directed to sign any and all documents to implement the intent of this resolution.

**Public Works Committee**

**Ways & Means Committee**

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Tucker Whitman, Chair

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Keith Batman, Chair

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Andy Dennison

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Tucker Whitman

Co. Atty: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

7/27/21

Bld Cleaning GDI Hardenberg Old Jail 2021-22 7-21 rev

**Authorizing the Chair of the Cayuga County Legislature to sign a one-year extension to the agreement with GDI for the cleaning of two county buildings: the Hardenberg Building and the Old Jail**

BY: Hon. Tucker Whitman, Chair, Public Works Committee, and  
Hon. Keith Batman, Chair, Ways & Means Committee.

WHEREAS, Resolution No. 322-18 authorized and directed the Chair of the Legislature to sign a two-year agreement with GDI Services Inc. for the cleaning of the Hardenberg Building and the Old Jail, a cost of \$25,548.96 annually; and

WHEREAS, the current cleaning agreement may be extended by the Cayuga County Legislature for successive one-year periods for a maximum of two years; and

WHEREAS, Resolution 252-20 authorized the first one-year extension to the agreement; and

WHEREAS, GDI has agreed to continue to honor the current agreement for a second year with the only increases to be in the amount of any increase in prevailing wage; and

WHEREAS, GDI has agreed to honor all other terms and conditions of the existing agreement; and

WHEREAS, the Superintendent of Buildings and Grounds and the Public Works Committee believes it is in the best interest of the county to sign the one-year extension from September 18, 2021 through September 17, 2022; now therefore be it

RESOLVED, that the Chair of the Cayuga County Legislature is authorized and directed to sign any and all documents to implement the intent of this resolution.

**Public Works Committee**

**Ways & Means Committee**

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Tucker Whitman

Co. Atty: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_ 7/27/2021 PT Postponed Independence Day 2021

**Resolution to fund the postponed Independence Day Celebration at Emerson Park**

BY: Tucker Whitman, Chair, Public Works Committee  
Keith Batman, Chair, Ways & Means Committee.

WHEREAS, the Parks & Trails Department has been directed to find a suitable alternative date for the Independence Day Celebration, and

WHEREAS, the 2021 Park & Trails Department budget to does not provide for complete funding of the Independence Day Celebration; and

WHEREAS, Cayuga County has budgeted \$4,500 for fireworks, \$3,000 for professional services of the Sherriff's Department, and \$1,850 for promotion of the event; and

WHEREAS, the Fred L. Emerson Foundation has again assumed the expense of the musical performance by Symphoria at the event; and

WHEREAS, the Parks & Trails Department along with the Emergency Management Office estimate the need for additional funding for the fulfillment of this event; and

WHEREAS, the Parks Commission would like to continue this important traditional cultural event for 2021; therefore be it

RESOLVED, that the Cayuga County Legislature supports the continuation of this important tradition for 2021; and be it further

RESOLVED, that the Chair of the Legislature is authorized to enter into any contracts related to this event and that the Cayuga County Treasurer is directed to transfer up \$30,000 from the General Fund into account A71104-54074 (Department Expense) for event related expenses that are procured through the Cayuga County Purchasing Policy and any further journal and accounting entries necessary to carry out the intent of this resolution.

**Public Works Committee**

**Ways & Means Committee**

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Tucker Whitman, Chair

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Tucker Whitman

Co. Atty: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

7/27/2021

PT Pavilion Equip Replacement 7-21 v3

**Authorization to replace a refrigeration unit at Emerson Park (2/3 Required)**

BY: Tucker Whitman, Chair, Public Works Committee  
Keith Batman, Chair, Ways & Means Committee

WHEREAS, the following equipment replacement is necessary due to equipment failure at the Emerson Park Pavilion: Satellite Kitchen – reach in cooler; now therefore be it

RESOLVED, the County Legislature hereby authorizes the Cayuga County Treasurer to transfer the necessary funds to replace the inoperable equipment as determined by County Purchasing Policy by transferring \$5000.00 from the Contingent Account A10164 54000 to A71104-54147, Park Improvements; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature is hereby authorized to sign any agreements necessary to carry out the intent of this resolution; and be it further

RESOLVED, that the Cayuga County Treasurer is authorized and directed to make the journal and accounting entries required to implement the intent of this resolution; and be it further

RESOLVED, that the Parks and Trails Department is hereby authorized to proceed with the improvements to the Emerson Park Pavilion as outlined above.

**Public Works Committee**

**Ways & Means Committee**

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Tucker Whitman, Chair

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Tucker Whitman

Co. Atty: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

7/27/21

HWY Surplus Equip rev

**Authorization to declare Highway equipment surplus equipment**

BY: Tucker Whitman, Chairman of the Public Works Committee  
Keith Batman, Chairman of the Ways & Means Committee

WHEREAS, damaged and obsolete Highway Equipment needs to be declared surplus prior to auction or disposal; and

WHEREAS, the Highway Department wishes to declare the following equipment surplus;

- 1969 Athey Loader
- 1968 Shoulder Widener
- 1998 Daewoo Loader
- 1984 Dresser Loader
- 1996 Ford New Holland Tractor
- 1998 Ford Mower Tractor
- 1993 Ford Mower Tractor
- 2004 Ford Mower Tractor
- 1970 Hyster Forklift
- 1980 Sheep Foot Roller

RESOLVED, the Cayuga County Legislature declares the above equipment surplus; and

RESOLVED, that the Department Head must hereby notify the Clerk of the Legislature of the year and VIN No. of the vehicle that will be sent to auction, and to produce the appropriate Title or Registration, and therefore be it

RESOLVED, that the Highway Department is hereby authorized and directed to work with the Clerk of the Legislature and the Director of Purchasing to action or dispose of the above equipment in accordance with policies of the County of Cayuga.

**Public Works Committee**

**Ways & Means Committee**

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Tucker Whitman, Chair

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Christopher Petrus, Chair

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Benjamin Vitale  
Co. Atty:\_\_\_\_\_

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Tucker Whitman



RESOLUTION NO. \_\_\_\_\_ 7/27/2021 WM Authorize and Recommend Dir of W&M

**Authorization to Advertise and Recommend a Director of Weights & Measures**

BY: Tucker Whitman, Chair, Public Works  
Keith Batman, Chair, Ways and Means

WHEREAS, the Director of Weights and Measures has put in his resignation letter and the position is vital to the well being of the County; and

WHEREAS, the position of Director of Weights and Measures will become vacant on October 15, 2021; and

WHEREAS, the Cayuga County Legislature will appoint a search committee to fill the Director of Weights and Measures provisionally; now therefore be it

RESOLVED, that the Human Resources Director, or designee, is authorized to advertise for and screen potential candidates for the position of Director of Weights and Measures, and thereafter work with the search committee to interview and recommend a candidate or candidates for the position of Director of Weights and Measures to the county oversite committee and County Legislature; and be it further

**Public Works Committee**

**Ways & Means Committee**

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Tucker Whitman

Co. Atty: \_\_\_\_\_

## Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	7/9/2021
Authorization To:	Fill Only
<b>** New Position Duties Statement (NPDS) - Short Form REQUIRED IF the title exists within the department</b>	
<b>** New Position Duties Statement (NPDS) - Long Form REQUIRED IF the title does NOT exist within the department</b>	
Do you anticipate this request to result in fill-behinds?	No
Cayuga County Department	Weights & Measures
Job Title Being Requested (Exact Civil Service Title)	Director of Weights and Measures
Position Control Number	002302
Position Status	Permanent
Position Designation	Full-Time
Budget Account Number	a66101-51001
Is a position being abolished to create the new position?	No
Is the salary of requested position in the current comp plan?	Yes
Comp Plan Requested IS IN	Part IV
Part IV Grade	6
Minimum Salary (Part IV)	53,400
Base/Current Salary (Part IV)	59,847

Starting Salary for Position Requested	53,400
Justification for Salary Requested	Salary in current grade system
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	This is a one person department and is necessary for the county to have someone to fill the position
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	same as it has been in years past
Department Head	Aileen McNabb Coleman
Date	7/9/2021
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Lisa Lippoldt
Title of Person Submitting on Behalf of Department or Agency Head	HR Administrator

(Section Break)

Approved LHL

RESOLUTION NO. \_\_\_\_\_ 7-27-21

PB EM PARK 2021 CFA GRANT APPL

**AUTHORIZING CAYUGA COUNTY SUBMISSION OF A 2021 CFA GRANT APPLICATION FOR EMERSON PARK PRIORITY PROJECTS AND AUTHORIZING ACCEPTANCE OF GRANT FUNDS AND PROJECT ACTIVITIES PENDING AWARD OF NEW YORK STATE CFA GRANT FUNDS**

BY: Hon. Paul Pinckney, Chair, Planning & Economic Development Committee  
 Hon. Tucker Whitman, Chair, Public Works Committee  
 Hon. Keith Batman, Chair, Ways & Means Committee

**WHEREAS**, the Cayuga County Legislature unanimously approved and adopted the Emerson Park Master Plan on April 28, 2015, via resolution 138-15 (the "Master Plan"), thereby directing staff to pursue the phased implementation of Emerson Park Master Plan Priority Projects as opportunities and resources were identified and defined; and

**WHEREAS**, the Master Plan identified a four-phase redevelopment strategy consisting of:

1. Development of a Comprehensive Park Programming Plan;
2. Preparation of Conceptual/Schematic Designs and Construction Cost Estimates for Key Park Areas aligned with Programming Plan Recommendations
3. Development of Detailed Construction Plans and Bid Documents for phased construction of Key Park Areas, based on Design Schematics / Concepts;
4. Bidding, Funding and Construction of Key Park Areas; and

**WHEREAS**, Cayuga County and Foundation Partners have funded and completed the first two phases of the Emerson Park redevelopment strategy, including the following \$275,000.00 in project pre-development work:

1. \$212,000.00 for 2019 Emerson Park Strategic Programming Plan, prepared by Biederman Redevelopment Ventures of New York, funded by the Fred L. Emerson Foundation and authorized by Cayuga County Legislature Resolution 432-18; and
2. \$63,000.00 for Emerson Park Deauville Island Destination Playground and Island Concert Conceptual/Schematic Design and Construction Cost Estimates funded by Cayuga County and authorized by Cayuga County Legislature Resolution 138-20; and

**WHEREAS**, the County has secured fee proposals of \$430,000.00 to complete Phase 3 of the Emerson Park Redevelopment Strategy, bringing the project through Detailed Construction Plans and Bid Documents for the Deauville Island Regional Destination Playground and Island Concession and Restroom Facility Projects, making these project elements ready for Phase 4: public bidding and construction; and

**WHEREAS**, the County's investment of \$275,000.00 for Phase 1 and 2 and the completion of these pre-development phases now positions Cayuga County to initiate Phase 3 of the Park Redevelopment Strategy; and

**WHEREAS**, New York State Grant Funding available under the 2021 Environmental Protection Fund (EPF) Parks, Recreation and Heritage Grants Program (EPF Parks Grant) allows municipal applicants to utilize pre-development investment funds as certified local matching funds when submitting grant applications to complete eligible projects; now, therefore be it

**RESOLVED**, by the Cayuga County Legislature as follows:

1. The Cayuga County Department of Planning & Economic Development is authorized and directed to prepare and submit a 2021 CFA Grant Application to the NYS EPF Parks, Recreation and Heritage Grants Program, in the amount of \$430,000.00 in grant funding, supported by prior Cayuga County investment of \$275,000.00 in Pre-Development work, for the Park Project; and
2. Pending a successful EPF Grant Award, the Chair of the Legislature is hereby authorized and directed to execute the forms, contracts and agreements, including amendments to current professional services

contracts for the Park Architects of Record, as necessary to contract for awarded grant funds and implement the proposed Park Project, subject to review and approval of said forms, agreements and contracts by the Cayuga County Attorney; and

3. The Treasurer is hereby authorized to create the journal accounts and entries to receive said grant funds and establish any Capital H accounts necessary and appropriate to implement the Park Project; and
4. This resolution shall be in effect immediately upon adoption.

**PLANNING AND ECONOMIC DEVELOPMENT  
COMMITTEE**

**PUBLIC WORKS COMMITTEE**

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Paul Pinckney, Chair

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Keith Batman

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Andrew Dennison

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Michael Didio

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Tricia Kerr

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**Ways & Means Committee**

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Keith Batman, Chair

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Co. Atty: \_\_\_\_\_