



AGENDA
PUBLIC WORKS COMMITTEE
Tuesday, July 11, 2023 at 5:30PM
Live stream Link - https://www.youtube.com/watch?v=neHI_vAKBvY

CALL TO ORDER: By Hon. Andy Dennison

MEMBERS: Legislators Jim Basile, Christina Calarco, Michael Didio (Vice Chair), Tricia Kerr, Brian Muldrow and Hans Pecher

MINUTES TO APPROVE: June 13, 2023

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

Karl Rindfleisch (CCWSA) – No updates

Kyle Laukaitis (Weights and Measures) –

Attended weeklong NYS Weights & Measurement Association annual training school in Syracuse.

Petroleum Quality Samples – 12 Samples purchased from 4 different stations. All 12 passed. Purchased from: King Ferry Corner Store, Fine Food & Gas-Auburn, Kwik Fill-Moravia, Lakeside Trading-Union Springs.

Fine Food and Gas resumed selling gas this year.

Truck Scales – DeGroff Grains, Auburn 140,000 new scale installed and tested.

Vans Ridge Dairy, Scipio Center 140,000 lbs scale, retested, adjusted and it passed.

Dummond Grain, Auburn- Tested 3 Truck scales to over 100,000 lbs. All scales passed.

Gas Stations – Tested 82 petroleum pumps at 5 stations. Circle K-Montezuma, Pit Stop-Genoa, D&L Truckstop-Auburn, Speedway-Auburn, Kwik Fill-Auburn. No failures against customer. 1 pump ordered out of service due to leaking pump handle.

Supermarkets – Wegman’s upgraded several scales throughout store. Tested 52 scales total. All passed.

Computing Scale – Auburn Bagel Company opening soon. Will sell some products by weight.

Gary Duckett (Buildings and Grounds) –

Committee Report

Buildings and Grounds Administration: Crew Gary Duckett and Donna Blumrick:

1. Shereen Androsko and I assisted the City of Auburn in selecting an architect for the Design, Construction Administration and Construction Inspection for the expansion of City Courts. The City is planning to cover the cost for the architect, but the County Legislature will need to approve a Capital H and fund the construction phase of the project. The County Attorney’s Office is working on an agreement with the City Attorneys.
2. Update County Office Building Project: Bergmann provided Block Diagrams and with proposed space allocations for the project. Chairman Gould called a meeting with the Building Committee for input. As you may imagine the meeting resulted in more questions for Bergmann. Shereen and I are continuing to work on this seeking answers to our questions and providing information as requested.
3. I have not had a chance to update the Building and Grounds project list since 6-2-23. I will try to have it updated before the meeting.
4. Mental Health Parking Update: As you know I asked Bergmann for an estimate to develop a plan for removal of the pergola and maximizing parking for the building. Mental Health currently has 50 spots for 50 County Employees. Need additional parking for Contracted employees, Unity House and Clients. With the removal of the pergola, we think we may be able to get an additional 13 spots. Unfortunately, the problem is even worse now because the Hospital has temporarily blocked access to the rear parking area which consists of 4 parking spots, and I will be moving my office into that building requiring an additional 2 parking spots once the Hospital has reopened the rear parking lot. Bergmann has quoted \$55,000 for this work but their quote included some work I don’t think is necessary, I asked the County Attorney for an opinion. Steve Lynch said some work could be done by County Planning.
5. Hardenberg Roof and PSB partial Roof Project Update: The PSB roof is nearly complete. Still need to do a final inspection with the vender and get warranty paperwork. The Hardenberg roof is nearly complete.

Employees were allowed to move back into the final parking area on 6/26. Still need to do the sheet metal work and install the new ladder to the second roof.

Downtown: Crew Ed Eberhardt, Paul France, Brian Henyan, Al Raymond and Thomas Walker:

1. In addition to routine building maintenance, preventive maintenance, the day-to-day efforts for ground maintenance and prepping for the changing seasons Ed and his team responded to over 150 maintenance requests as in June.
2. We are working to get ready for TK Elevator to install the new elevator mechanism in the Historic Post Office. In addition to the new Fire Alarm System upgrade we are having a new disconnect installed for this project.
3. Ed had to move a gas line on the Hardenberg roof to allow the new code compliant insulation to be installed.
4. Maintenance continues to support a variety of office moves requested by various departments and in support of new hires.
5. Ed's crew rented a lift so they could repair and replace failed lighting on some of the downtown buildings.
6. Due to time constraints, I did not able to get input from Ed for this report.

County House Road, Firing Range, Tower Sites: Crew Mitch Brown, Ben McIntyre, Bruce Simmons, Greg Purcell:

1. In addition to routine building maintenance, preventive maintenance, the day-to-day efforts for ground maintenance and prepping for the changing seasons Mitch and his team responded to over 204 maintenance requests as in June.
2. Mitch's Crew is fully staffed but continues to struggle with staffing issues caused by paid, excused absences. Thank you for approving Resolution 245-23 to allow us to fill a FT Building Maintenance Mechanic Position, so far, we have three applicants.
3. Working on ongoing problems with inmates' criminal mischief including damaging cells and other features at the jail as well as clogging drains creating more than normal work for Buildings and Grounds.
4. Due to time constraints, I did not able to get input from Mitch for this report.

New Business?

Any Questions?

Doug Dello Stritto (Parks) –

- Parks & Trails Department:
- Emerson Park:
 - Projects:
 1. Whitebridge road property: NYS DOT has requested further engineering documents for the new park access rd. July Resolution included to fulfill this request.
 2. Replacement of the Deauville Island Shelter: awaiting grant application result
 3. Boat Slip move to the North side of the outlet is complete. Lighting and power install complete.
 4. All Emerson Park and Owasco Flats stone roadways will be filled, improved and oil and stone treated by July.
 5. Deauville Island Architecture Design RFQ was distributed for all structures planned for the redevelopment. Scope and cost outline has been received and is being reviewed.
 6. Branding –is requesting proposals for property entrance signs for the 38A/Whitebridge intersection, the main park entrance, and the entrance to the Fleming section of the park.
 7. TWM Landscape architects, a Fisher Associates has submitted draft rehab/redesign documents for the entrance plaza at the Merry-Go-Round theater. Phase 1 will be the replacement and realignment of the sidewalk and lighting surrounding the entrance to the theater.
 - Friends of Emerson Park:
 1. The EPIC summer concert series kicks off July 6th.
 2. Hockey Themed Outdoor Movie Night- July 28th
 3. Date Night Outdoor Movie Night- August 11th
 - Second Car Show of the season scheduled with Fast Eddie's Hot Rods for July 9th.
 - Renewal of the Rev Theatre contract: review of terms has been completed with the Rev Theatre leadership team. Final draft is in process with the count attorney's office.
 - Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):
 - A. Harvesting History Series Thursday June 8, 2023 Local Historian and Museum Aid Robert Norton presented a program on Old Fashion Medicines and their Remedies
 - B. The Harvesting History Series resume in September
 - C. Old Ways Day scheduled for Saturday June 3, 2023 10-4 P.M. Because there were so many events happening on that day in the area attendance was lower than anticipated. Museum board reviewing the event and possibly moving it earlier in the year.
 - D. Museum Patron/Volunteer/Staff Recognition dinner Wednesday May 17, 2023. 97 people in attendance.
 - E. July and August Museum summer hours Open 7 days a week from 10 A.M. till 5 P.M to accommodate summer tourist infusion into the area

- F. School groups scheduled for June 8 Port Byron Grade 4, June 9 Genesee Elementary Grade 5, and June 15, Herman Avenue Grade 4.
- Projects:
 1. Roof on O’Hara/Riley/Osborne Rooms, 2 connecting wings and pavilion complete.
 2. All 8 over head doors were installed on the Implement Pavilion completely enclosing the structure. Friends paying for 5 other 3 out of museum county budget. This was done Monday June 12 and Tuesday June 13, 2023.
 3. Canvas walls on wagon pavilion will be moved to Pavilion on end of O’Hara Wing with possible overhead doors next year
 4. Parks staff is planning the installation of stabilized grass parking
 5. Parks staff is planning the network connection to the museum
 6. The museum is entering busy tourist season July and August. Expect increased attendance.
- Sterling Nature Center (Jim D’Angelo Director PT): Report attached.
 1. REDI:
 - a. Construction of building continues and is expected to be completed by November
 - b. The Post and Beam structures and roof panels are up. The framing crew is working on the exterior walls. There has also been work on the fencing, lighting bollards, and site work.
 2. The Friends of Sterling Nature Center has received a \$10,000 grant from the Central New York Community Foundation’s Dr. Robert J. Vitkus Fund. The grant is to help furnish the new Interpretive Center at the Sterling Nature Center and includes a \$10,000 match by the Friends of Sterling Nature Center
 3. Social Media:
 - a. Followers for Facebook: 8,265; up 136
 - b. Instagram: 245, up 16
 4. Naturalist
 - a. Great blue heron young should be starting to fledge by the end of June
 - b. Barred owls continue to be observed in different areas of the Center.
 5. I visited Volney Elementary for their Earth Day event and conducted presentations on Bats to 160 K-6 students.
 6. Upcoming programs
 - Butterflies June 30 & July 1
 - All About Bats; July 7 & 8
 - The Life of a Summer Vernal Pool July 14 & 15
 - Life Under Rocks & Logs July 21 & 22
 - Entomology - Bugs, Bugs, Bugs July 28 & July 29
 7. IWAP, Integrated Watershed Action Plan is nearing completion.
 - a. Jim D’Angelo participated in the Stakeholder meeting June 9 and Public Meeting June 15
 - b. Jim D’Angelo also submitted projects related to the Nature Center for consideration to be included in to the plan which could help for future funding. These were related to invasive species control, wetland enhancement and restoration, establishing a blueway trail, education on wetlands and lakeshore erosion.
- Owasco Flats:
 - Regrading and oil & stone sealing are scheduled for July. This is a budgeted project.
 - “Blueway” Mile and half mile markers have been sourced and the Parks & Trails Department is working with the City of Auburn to establish the locations for the new signage as requested by Moravia emergency services. Trail head signage for the Blueway Trail will also be installed.
- Trail Update:
 - The Auburn - Fleming Trail: new signage, mowing, drainage work is scheduled.
 - The Cato-Brutus Trail: no update
 - Cato - Fair Haven trail: no update
 - Cayuga County Highway trail maintenance calls:
 1. Culvert Replacement/clearing:

Brian Soper (Highway) –

- Road stripping vendor will start mid-July with our stripping.
- Roadside mowing has been going well. The first mowing will be complete by the 10th and the second mowing will start then. We are currently running 8 fails and 1 of our boom machines.
- Shoulders have been completed on 50% of our projects to date the balance will be complete in September.
- Paving is 80% complete with the balance to be done in the next few weeks. The Poplar Ridge rd. project may be pushed to next year due to budget limitations.
- Snowplow contracts will be going out to the Towns/Villages this month.
- Dead tree removal will start mid-July as our tree crew vendor has availability.
- Crews have been replacing infrastructure to prep for next year’s paving projects as time allows in between larger projects.

RESOLUTIONS:

HIGHWAY:

- 7-23-PW-1 Authorization to amend the DM parts budget
- 7-23-PW-2 Authorization to create and fill a Highway Supervisor position in the County Highway Department
- 7-23-PW-3 Authorizing the Highway Department to set a fee schedule for new driveway installation
- 7-23-PW-4 Authorization to fill Motor Equipment Operator Medium position **8000**, in the County Highway Department
- 7-23-PW-5 Authorization to fill Motor Equipment Operator Medium position **8045**, in the County Highway Department

PARKS & TRAILS:

- 7-23-PW-6 Resolution to accept a grant from the Fred L. Emerson Foundation in support of public programming at Emerson Park for 2023
- 7-23-PW-7 Authorization to enter into an addendum to the current contract with Civic Rec to provide facility reservation services for the Parks & Trails Department
- 7-23-PW-8 Authorization to enter into a contract with Fisher Associates for design services for the Parks & Trails Department as required by the NYS DOT
- 7-23-PW-9 Authorizing an amendment to the Friend of Emerson Park Agreement with Cayuga County to solicit sponsorships

BUILDINGS:

- 7-23-PW-10 Authorizing the Cayuga County Buildings and Grounds Department to Upgrade the Fire Alarm System in the Historic Post Office (HPO) and Authorize the Chair of the Legislature to enter into a contract for said upgrade.

ADJOURNMENT: Tuesday, August 8, 2023

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

RESOLUTION NO. _____ 7/25/23

HWY Parts Budget Amend v2

Authorization to amend DM parts budget.

BY: Andy Dennison, Chairman of the Public Works Committee
Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, \$7,000.00 was budgeted in revenue account DM51300 42666—Highway DM Sale of Scrap which currently has a balance of \$17,793.00; and

WHEREAS, unexpected repairs are needed to highway equipment that is not in the current replacement schedule; now therefore be it

RESOLVED, that the following budget amendment be made to spend the unanticipated revenue to support the additional increase in repair costs:

Increase DM 51304 54021	Expense: \$10,000.00
Increase DM 51300 42666	Revenue: \$10,000.00

RESOLVED, that the Cayuga County Finance Director is authorized and directed to make the necessary journal and accounting entries required to implement the intent of this resolution.

RESOLUTION NO. _____ 7/25/23 HWY Create-Fill Highway Supervisor rev

Authorization to create & fill Highway Supervisor position in the County Highway Department

BY: Andy Dennison, Chairman of the Public Works Committee
Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, the Highway Department has a Working Foreman Position filled (Position Control No. 2397) at a Grade 17 Salary Probation \$26.29 per hour and Step 4 \$29.27 per hour; and

WHEREAS, there is a need for a higher level position in the Highway Department due to a retirement; and

WHEREAS, this position is responsible for inspecting roads and documenting on the computer any road and and/or pavement quality issues, unusual problems connected with construction or maintenance project and oversight of employees; and

WHEREAS, the services provided by the Highway department will be best provided by a Highway Supervisor into the future; now therefore be it

RESOLVED, that Highway Superintendent be authorized to create and fill a Highway Supervisor at a Grade 3 of the Cayuga County Compensation Plan, Part IV, Non-bargaining Management along with any backfills; and be it further

RESOLVED, that the vacated position (Working Foreperson, Control No. 2397) in the Highway Department will be unfunded and abolished; and be it further

RESOLVED, that the Highway Supervisor position be filled, in accordance with Civil Service Rules and Regulations and the policies of the County of Cayuga; and be it further

RESOLVED, that the Cayuga County Finance Department hereby be authorized and directed to make the relevant transfers to make the journal and accounting entries required to implement the intent of this resolution; and be it further

RESOLVED, this authorization is valid through December 31, 2023 in accordance with policy resolution 307-20.

Diann Ferris

From: noreply@cayugacounty.us
Sent: Thursday, June 22, 2023 10:45 AM
To: Diann Ferris; Denise Prieto
Subject: Online Form Submittal: Authorization to Create/Fill

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	6/22/2023
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Authorization To:	Create and Fill **
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**** New Position Duties Statement (NPDS) - Short Form
*REQUIRED IF the title exists within the department***

**** New Position Duties Statement (NPDS) - Long Form
*REQUIRED IF the title does NOT exist within the department***

Do you anticipate this request to result in fill-behinds?	Yes
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Cayuga County Department	Highway
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Job Title Being Requested (Exact Civil Service Title)	Highway Supervisor
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Position Status	Permanent
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Position Designation	Full-Time
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Budget Account Number	D50101
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Is a position being abolished to create the new position?	Yes
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Position Control Number of Position Being Abolished	2397
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Civil Service Title of Position Being Abolished	Working Foreperson
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Comp Plan Abolished Position Was Included In	CSEA
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CSEA Grade of Abolished Position	17
Minimum/Probationary Salary for Abolished or Vacated Position	26.14
Maximum Salary for Abolished or Vacated Position	29.27
Is the abolished position currently filled?	Yes
What is the current employee's salary for the abolished position?	27.92
Is the salary of requested position in the current comp plan?	Yes
Comp Plan Requested IS IN	Part IV
Part IV Grade	Other
Enter Other Grade	3
Minimum Salary (Part IV)	55,536
Base/Current Salary (Part IV)	55,536
Starting Salary for Position Requested	55,536
Justification for Salary Requested	Salary requested is probationary salary in 2022 comp plan. Salary requested is funded by defunding position control #2397 Working Foreperson.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Position is responsible for various tasks such as pavement quality issues, unusual problems connected with construction or maintenance projects, Ensures that work is done safely and efficiently on projects.
How is this position funded?	Budget

Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	This position will be funded by defunding a Working Foreperson position.
Department Head	Brian Soper
Date	6/22/2023
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Kayla M. Mayberry
Title of Person Submitting on Behalf of Department or Agency Head	Junior Accountant
(Section Break)	

Email not displaying correctly? [View it in your browser.](#)

RESOLUTION NO. _____

7/25/23

HWY Driveway Permit Fee

Authorizing the Highway Department to set a fee schedule for new driveway installation.

BY: Andy Dennison, Chairman of the Public Works Committee
 Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, it is the duty of the Highway Department to install new driveways to ensure proper drainage and placement; and

WHEREAS, Resolution #131-21 authorized a fee schedule to ease the burden on the taxpayer and eliminate inefficiencies,

WHEREAS, pipe and stone prices have increased therefore we propose the following schedule:

Pipe size	Per foot installed
12"	\$ 14.50
15"	\$ 16.25
18"	\$ 20.50
24"	\$ 27.50
30"	\$ 38.25
36"	\$ 47.00

Now therefore be it;

RESOLVED the Cayuga County Legislature hereby set the following fees for new driveway installations and authorize the Cayuga County Highway Department to collect the fees.

Authorization to fill Motor Equipment Operator Medium position in the County Highway Department

BY: Andy Dennison, Chairman of the Public Works Committee
Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, there is a need to fill a Motor Equipment Operator Medium position in the Highway Department;
and

WHEREAS, this position is responsible for various tasks in the construction, repair and maintenance of roads,
in addition to other tasks as assigned; and

WHEREAS, the Motor Equipment Operator Medium; position control number 8000 has been budgeted for the
entire 2023 budget year; now therefore be it

RESOLVED, that the Highway Superintendent is hereby authorized to fill the Motor Equipment Operator
Medium position; position control number 8000 along with any backfills, in accordance with the Civil Service
Rules and Regulations and the Policies of the County of Cayuga.

Diann Ferris

From: noreply@cayugacounty.us
Sent: Wednesday, June 21, 2023 2:23 PM
To: Diann Ferris; Denise Prieto
Subject: Online Form Submittal: Authorization to Create/Fill

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 6/21/2023

Authorization To: Fill Only

**** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department**

**** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department**

Do you anticipate this request to result in fill-behinds? Yes

Cayuga County Department Highway

Job Title Being Requested (Exact Civil Service Title) Motor Equipment Operator Medium

Position Control Number 8045 and 8000

Position Status Permanent

Position Designation Full-Time

Budget Account Number D51101

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? Yes

Comp Plan Requested IS IN CSEA

CSEA Grade 11

Probationary Salary Amount	21.78 \$23.13
Step 4 Amount (CSEA)	25.12
Starting Salary for Position Requested	21.78 \$23.13
Justification for Salary Requested	Salary is funded in the 2023 year budget. Salary requested is probationary salary in 2023 comp plan.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Position is responsible for the operation of equipment and snow and ice activities.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	No budget impact as this is a funded position in 2023 budget
Department Head	Brian Soper
Date	6/21/2023
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Kayla M. Mayberry
Title of Person Submitting on Behalf of Department or Agency Head	Junior Accountant

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Approved 06-27-23

Diann Ferris

Diann Ferris
Human Resources Administrator

RESOLUTION NO. _____

7/25/23

HWY Fill Medium 8045

Authorization to fill Motor Equipment Operator Medium position in the County Highway Department

BY: Andy Dennison, Chairman of the Public Works Committee
Hans Pecher, Chairman of the Ways & Means Committee

WHEREAS, there is a need to fill a Motor Equipment Operator Medium position in the Highway Department;
and

WHEREAS, this position is responsible for various tasks in the construction, repair and maintenance of roads,
in addition to other tasks as assigned; and

WHEREAS, the Motor Equipment Operator Medium; position control number 8045 has been budgeted for the
entire 2023 budget year; now therefore be it

RESOLVED, that the Highway Superintendent is hereby authorized to fill the Motor Equipment Operator
Medium position; position control number 8045 along with any backfills, in accordance with the Civil Service
Rules and Regulations and the Policies of the County of Cayuga.

RESOLUTION NO. _____

7/25/23

PT Accept Programming Grant

Resolution to accept a grant from the Fred L. Emerson Foundation in support of public programming at Emerson Park for 2023

BY: Hon Andrew Dennison, Chair, Public Works Committee
Hon Hans Pecher, Chair, Ways & Means Committee.

WHEREAS, the Cayuga County Parks & Trails Department has applied for and received a grant from the Fred L. Emerson Foundation for \$40,000 to support public programming at Emerson Park for 2023, and

WHEREAS, Cayuga County, the Parks & Trails Department and the Cayuga County Parks Commission would like to thank the Fred L. Emerson Foundation for the continued support of the efforts to enhance programming at Emerson Park, therefore be it

RESOLVED, that the Cayuga County Finance Director is directed to amend the following budget accounts to expend the grant award on public programming:

		<u>Increase</u>
Emerson Park Revenue Account	A71104-42705	\$40,000
Emerson Park Professional Services	A71104 54059	\$40,000

;and be it further

RESOLVED, that the Cayuga County Finance Director is authorized to make any further journal and accounting entries necessary to implement the intent of this resolution.

RESOLUTION NO. _____ 7/25/23

PT Auth Agreement Civic Rec rev

Authorization to enter into an addendum to the current contract with Civic Rec to provide facility reservation services for the Parks & Trails Department

BY: Hon Andrew Dennison, Chair, Public Works Committee
Hon Hans Pecher, Chair, Ways & Means Committee.

WHEREAS, the Cayuga County Parks & Trails Department provides facilities to the public for private rentals, and

WHEREAS, the existing reservation system is no longer compatible with our IT infrastructure due to obsolescence, and

WHEREAS, Civic Rec provides a system that integrates with the current Cayuga County website infrastructure, and

WHEREAS, the costs of the design, implementation, and maintenance is \$8,588.00 for Year 1 (software implementation and annual fee) and then a \$6,300.00 annual recurring cost, which can be covered by the current professional services budget, and

WHEREAS, the improved system will allow for a more secure and user friendly interface for the public to utilize Parks Department facilities; therefore be it

RESOLVED, that the Cayuga County Parks and Trails Department is authorized to implement the transition to Civic Rec, and be it further,

RESOLVED, that the Chair of the Legislature is authorized to execute an addendum or document necessary to implement the intent of this resolution, upon approval of the Cayuga County Attorney's office approval.

RESOLUTION NO. _____

7/25/23

PT Auth Fisher DOT Design

Authorization to enter into contract with Fisher Associates for design services for the Parks & Trails Department as required by the NYS DOT

BY: Hon Andrew Dennison, Chair, Public Works Committee
Hon Hans Pecher, Chair, Ways & Means Committee

WHEREAS, the Cayuga County Parks & Trails Department is establishing a new access point at Emerson Park on Whitebridge Rd in the Town of Fleming for access to rented boat slips and emergency services vessels, and

WHEREAS, the New York State Department of Transportation requires engineering documentation for access the NYS Highway 437, and

WHEREAS, Fisher Associates has provided Cayuga County with a quote for \$4,860 in additional services beyond the scope of their current contract for design of the area of the park accessed by the proposed roadway, and

WHEREAS, the costs of the required engineering documents can be covered by the current professional services budget; therefore be it

RESOLVED, that the Cayuga County Parks and Trails Department is authorized to accept the proposal from Fisher Associates in accordance with the Cayuga County Purchasing Policy, and be it further,

RESOLVED, that the Chair of the Legislature is authorized to execute any agreements necessary to implement the intent of this resolution upon approval of the Cayuga County Attorney's office.

RESOLUTION NO. _____ 7/25/23

PT Auth FOES Amendment

Authorizing an amendment to the Friends of Emerson Park Agreement with Cayuga County to solicit sponsorships.

BY: Hon Andrew Dennison, Chair, Public Works Committee
Hon Hans Pecher, Chair, Ways & Means Committee.

WHEREAS, the Cayuga County has entered into an agreement with The Friends of Emerson Park, a 501-c3 entity dedicated to supporting programming and further development of Emerson Park, and

WHEREAS, the Friends of Emerson Park would like to assist with the solicitation of sponsorship for further improvements to Emerson Park under the direction of and in coordination with the Parks & Trails Department staff and the Cayuga County Parks Commission, and

WHEREAS, the current agreement does not specifically include sponsorship solicitation; therefore be it,

RESOLVED, that the Cayuga County Parks & Trails Department in coordination with the Friends of Emerson Park under the advisement of the Cayuga County Attorney's office will draft the necessary amendment to the existing agreement to allow the Friends of Emerson to solicit sponsorships in support of further development of programming and facilities at Emerson Park; and be it further,

RESOLVED, that the Chair of the Legislature is authorized to execute any agreements necessary to implement the intent of this resolution upon approval of the Cayuga County Attorney's office.

RESOLUTION NO. _____ 7/25/23 BLD Upgrade HPO Fire Alarm System for Elevator

Authorizing the Cayuga County Buildings and Grounds Department to Upgrade the Fire Alarm System in the Historic Post Office (HPO) and Authorize the Chair of the Legislature to enter into a contract for said upgrade.

By: Andrew Dennison, Chair, Public Works
Hans Pecher, Chair, Ways and Means

WHEREAS, last year the County Legislature approved Resolutions 96-22 and 190-22 to authorize depositing ARPA funds in the amount of \$225,000 into Historic Post Office Budget Line A16234-54012 to upgrade the elevator in the Historic Post Office; and

WHEREAS, the latest elevator building code requires increased sensors in the proximity of the elevator so the system can communicate with the elevator preventing the door from opening on a floor that is filled with smoke; and

WHEREAS, the latest elevator building code also requires a “fire hat” light in the elevator that comes on when the system senses fire or smoke in the elevator control room or in the elevator shaft; and

WHEREAS, the current fire alarm system in the building is outdated and cannot be upgraded to allow the system to meet the current code requirements; and

WHEREAS, the Superintendent of Buildings and Grounds did not anticipate replacing the entire system at a state bid cost of \$33,121.88 (from Syracuse Time and Alarm Co. Inc.) when proposing a budget for the project; and

WHEREAS, the Superintendent of Buildings and Grounds currently only has \$9,500.00 remaining from the initial \$225,000.00 that can be used for the necessary upgrade to the fire alarm system resulting in a shortage of \$23,621.88; and

WHEREAS, Resolution 368-22 only authorizes transfers up to \$15,000 without a resolution; now therefore be it

RESOLVED, that the Cayuga County Legislature hereby authorizes the following transfers within the Building and Grounds Budget to allow the upgrade to the fire alarm system to take place:

1. Transfer \$15,000.00 From COB A16204-54012 to HPO A16234-54012
2. Transfer \$8,621.88 From COB A16204-54059 to HPO A16234-54012 and be it further,

RESOLVED, that the Budget Director and the Finance Department are hereby authorized and directed to approve the budget transfers; and be it further,

RESOLVED, that the Chair of the Legislature is hereby authorized and directed to enter into any agreement necessary with Syracuse Time and Alarm Co. Inc., to implement to the intent of this resolution; and be it further,

RESOLVED, that the Superintendent of Buildings and Grounds is hereby authorized and directed to process a purchase order to allow this project to proceed.