



**AGENDA**  
**HEALTH & HUMAN SERVICES COMMITTEE**  
**Thursday, July 9, 2020**  
**Live Stream Link: <https://youtu.be/xUoJCPiFQIs>**

**CALL TO ORDER:** By Hon. Elane Daly, Chair

**MEMBERS:** Legislators Keith Batman, Michael Didio, Tricia Kerr, Timothy Lattimore, Heidi Nightengale, and Charlie Ripley (Vice Chair)

**MINUTES TO APPROVE:** June 11, 2020

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Brenda Wiemann (Office for the Aging) –**

The Office for the Aging OFA COB office lacks sufficient space to safely accommodate clients in our small basement area. To resolve this, Chair McNabb Coleman and I did a walk-through of all potential basement space to look at expanding the OFA footprint.

Farmer's Market Coupon schedule is pending. New this year – drive through events at 8 locations throughout the county for income-eligible seniors.

Launching a virtual caregiver series called Powerful Tools for Caregivers using 8x8. Plan is to assist those in need to obtain short-term internet accessibility using CARES Act funding.

**Kathleen Cuddy (Health) – No updates**

**Ray Bizzari (Mental Health/Social Services) –**

**Highlights:**

- Will issue an RFP for the Family Finding/Foster Care Recruiting/Training contract
- Staff has returned to the MH Center
- Been several neglect removals over the past few weeks...foster care placements are increasing as families struggle to meet the needs of their kids

**Stuff to Pay Attention To:**

- \$400,000 (20%) OASAS/MH state aid reduction and its impact on agencies
- 91 overdoses/14 overdose deaths in 2020...HEALing Communities work distributed a few hundred NARCAN kits via on-line training/pop-up training sites
- Suicides up as well...treatment system starting to return to work so hopefully we can re-create the system of care work but it's a long road

**FYI:**

- Bringing a resolution in August for the Grant Avenue shelter operated by Chapel House to increase the rate, staffing and also to contract for security visits to local motels in an effort to control and monitor some of the dangerous behaviors occurring in the homeless population.
- Family First implementation work continues....a lot of local share money is at stake here
- As NYS opens up, workload increases for DSS/MH are complicated by up in the air waivers allowing telephonic interviews and automatic recertification extensions
- There is a plan to extend SNAP benefits to children who receive free or reduced lunches but whose families are not receiving assistance. Food insecurity is a local issue here.
- We've extended an offer to NAACP and Harriet Tubman Center for Peace and Justice for the leadership and staff of both departments to participate in a process where we work to reduce/eliminate implicit bias in our work
- OTDA is proposing some significant changes to Long Term Care/Medicaid that we are not staffed up for

## RESOLUTIONS:

### OFA:

7-20-HH-1 Authorization to accept additional funding from the NYS Office for Aging (NYSOFA) and the Aging and Disability Resource Center (ADRC) through the Corona Aid, Relief and Economic Security (CARES) Act

### HEALTH:

7-20-HH-2 Authorizing the Public Health Director to fill a full-time PHN vacancy

7-20-HH-3 **(TABLED by hiring committee for further information)** Authorizing the Public Health Director to set an on-call rate for non-bargaining nursing staff within the Health Department

7-20-HH-4 Authorizing the Chairman of the Legislature and the Public Health Director to Extend the Public Health Preparedness Contract with HRI (Working in Collaboration with NYSDOH) and Accept Funding for the time period of 7/1/20-6/30/21

### HUMAN SERVICES:

7-20-HH-5 Authorizing the Chairman of the Legislature and the Director of Community Services to Contract with Community Action Programs Cayuga/Seneca (CAP) for Rapid Re-housing Case Management Services

### MENTAL HEALTH:

7-20-HH-6 Authorize the Chairman of the Cayuga County Legislature and the Director of Community Services to enter into 5-Year agreements with Colleges or Universities for Social Work Interns and/or Medical Students

7-20-HH-7 Amending the Mental Health 2020 Budget to show the purchase of IT equipment for the Mental Health Center

### ADJOURNMENT: Thursday, July 9, 2020

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

RESOLUTION NO. \_\_\_\_\_

7/28/20

OFA ADRCamendbudget

**Authorization to accept additional funding from the NYS Office for Aging (NYSOFA) and the Aging and Disability Resource Center (ADRC) through the Corona Aid, Relief and Economic Security (CARES) Act**

BY: Elane Daly, Chair, Health & Human Services Committee, and  
Christopher Petrus, Chair, Ways and Means Committee

WHEREAS, NYSOFA has received funding from the ADRC through CARES; and

WHEREAS, because New York State has received a Major Disaster Declaration (MDD) from the federal government, these grants can be used for any disaster relief services for older adults; and

WHEREAS, additional funding in the total amount of \$21,605 has been allocated from NYSOFA and the ADRC to Cayuga County through the Cayuga County Office for Aging under the CARES Act; and

WHEREAS, the Office for the Aging 2020 budget needs to be amended to reflect the additional funding and services to be provided; now therefore be it

RESOLVED, that the Office for the Aging be authorized to accept additional funding from NYSOFA and the 2020 budget be modified as follows:

Increase Revenue Account A67720-43771 – State Aid – NY Connects POE	\$21,605
Increase Expense Account A67720-54074 - Department Expense	\$21,605

And be it further

RESOLVED, that the Cayuga County Treasurer be authorized to make the journal entries appropriate and necessary to implement this resolution.

**Health & Human Services Committee**

**Ways & Means Committee**

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Tucker Whitman

Co. Atty:   RJG

RESOLUTION NO. \_\_\_\_\_ 7/28/20 HD Fill Full-Time PHN Vacancy

**Authorizing the Public Health Director to fill a full-time PHN vacancy**

BY: Elane Daly, Chairman of the Health & Human Service Committee  
Christopher Petrus, Chairman of the Ways & Means Committee

WHEREAS, one full-time PHN (Public Health Nurse) staff member (position control #: 2039) is set to retire in July 2020 from within the Health Department; and

WHEREAS, the Public Health Director wishes to fill the PHN vacancy with another PHN, however if after a reasonable search is unable to obtain a PHN the Public Health Director would like to fill the position with a RPN (Registered Professional Nurse) to continue to operate the department in an efficient manner; NOW THEREFORE, BE IT

RESOLVED, that the Public Health Director be authorized to fill the Full-Time PHN vacancy in a manner consistent with the rules and regulations of the County of Cayuga and the Cayuga County Civil Service Commission.

**Health & Human Services Committee**

**Ways & Means Committee**

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Co. Atty.:   RJG

## Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

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Date	6/18/2020
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Authorization To:	Fill Only
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**\*\* New Position Duties Statement (NPDS) - Short Form  
REQUIRED IF the title exists within the department**

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**\*\* New Position Duties Statement (NPDS) - Long Form  
REQUIRED IF the title does NOT exist within the department**

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Do you anticipate this request to result in fill-behinds?	No
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Cayuga County Department	Public Health
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Job Title Being Requested (Exact Civil Service Title)	Public Health Nurse
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Position Control Number	2039
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Position Status	Permanent
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Position Designation	Full Time
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Budget Account Number	A40101 51001
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Is a position being abolished to create the new position?	No
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Is the salary of requested position in the current comp plan?	Yes
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Comp Plan Requested IS IN	Part IV
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Part IV Grade	6
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Minimum Salary (Part IV)	50,313
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Base/Current Salary (Part IV)	50,313
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Starting Salary for Position Requested	50,313
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Justification for Salary Requested	As stated in the comp plan
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	to continue to operate the department in an efficient manner. Person currently in position is retiring
How is this position funded?	Budget
Is this a reimbursed position?	Yes
How is this position reimbursed (percentage, dollar amount)?	36% state aid
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	Budgeted position
Department Head	Kathleen Cuddy
Date	6/18/2020
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Megan Bell
Title of Person Submitting on Behalf of Department or Agency Head	Prinicpal Typist

(Section Break)

Email not displaying correctly? [View it in your browser.](#)

RESOLUTION NO. \_\_\_\_\_ 7/28/20 HD Set an On-Call rate for non-bargaining Nursing Staff

Authorizing the Public Health Director to set an on-call rate for non-bargaining nursing staff within the Health Department

BY: Elane Daly, Chairman of the Health & Human Services Committee  
Christopher Petrus, Chairman of the Ways & Means Committee

WHEREAS, there is a need for nursing staff periodically to be on-call during weekday evenings and weekends, during times of communicable disease outbreaks like during the current COVID-19 pandemic; and

WHEREAS, currently there exists no pay rate to compensate for remaining available to receive phone calls for non-management, non-bargaining, nursing staff who are currently receiving after hours calls on weekday evenings and over the course of the weekends; and

WHEREAS, the Public Health Director wishes to set an on-call rate for those non-bargaining nursing staff that would be responsible for answering any calls during non-business hours at a set rate plus pay based on the staff's hourly rate of pay for actual time worked in 15-minute increments; NOW, THEREFORE, BE IT

RESOLVED, that the Public Health Director be authorized to set an on-call rate for non-bargaining nursing staff within the Health Department at the following rates:

Weekday Evenings- \$29      Holidays- \$39      Weekend- \$69

**Health & Human Services Committee**

**Ways & Means Committee**

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Co. Atty:   RJG

RESOLUTION NO. \_\_\_\_\_

7/28/20

HD PHP Grant 2020-2021

**Authorizing the Chairman of the Legislature and the Public Health Director to Extend the Public Health Preparedness Contract with HRI (Working in Collaboration with NYSDOH) and Accept Funding for the time period of 7/1/20-6/30/21**

BY: Elane Daly, Chairman of the Health & Human Services Committee  
Christopher Petrus, Chairman of the Ways & Means Committee

WHEREAS, HRI (Health Research, Inc.) working in collaboration with NYSDOH wishes to contract with Cayuga County Health Department for the period of 7/1/2020 – 6/30/21 in the amount not to exceed \$76,098 for the purpose of continued development of public health preparedness in Cayuga County; NOW, THEREFORE, BE IT

RESOLVED, that the Chairman of the Legislature and the Public Health Director be authorized to enter into a contract with HRI in collaboration with the NYS Department of Health, to accept funding in the amount not to exceed \$76,098 for the time period of 7/1/20-6/30/21, for the purpose of continued development of public health preparedness in Cayuga County; and be it further

RESOLVED, that the Cayuga County Treasurer be authorized and directed to make all necessary journal and accounting entries to amend the Health Department’s 2020 budget in the following manner:

Increase Revenue Account #A40250 43425.....\$76,098  
Increase Appropriation Account #A40254 54000.....\$76,098

And be it also

RESOLVED, that the Chairman of the Legislature and the Public Health Director be authorized to enter into any subcontracts necessary to carry out the goals of the grant and also accept any additional funds associated with this grant.

**Health & Human Services Committee**

**Ways & Means Committee**

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Co. Atty:   RJG



RESOLUTION NO. \_\_\_\_\_

7/28/20

HS CAP Cayuga/Seneca Rapid Re-housing Case Mgmt 2020

**Authorizing the Chairman of the Legislature and the Director of Community Services to Contract with Community Action Programs Cayuga/Seneca (CAP) for Rapid Re-housing Case Management Services**

BY: Elane Daly, Chairman of the Health & Human Service Committee  
Christopher Petrus, Chairman of the Ways & Means Committee

WHEREAS, the Department has available 100% funds to assist TANF families in moving to self-sufficiency; and

WHEREAS, the focus of this contract is our TANF caseload experiencing housing emergencies; and

WHEREAS, it is our hope, with this case management contract to determine service needs to enhance employability, overcome barriers to self-sufficiency and promote family stability including rapid housing; and

WHEREAS, since we will be focusing our efforts on TANF families, we can use our flexible fund allocation to cover the cost of this contract; NOW, THEREFORE, BE IT

RESOLVED, that the Chairman of the Legislature and the Director of Community Services be authorized to contract with the Community Action Programs Cayuga/Seneca (CAP) for the period 8/1/20 – 7/31/21 for the provision of Rapid Re-Housing Case Management Services for our TANF families at an annual cost of \$66,600.00; and be it further

RESOLVED, that expenses will be paid from account #A60604 54000 of the Department of Social Services’ Budget. This contract is 100% federally funded through Flexible Funds for Family Services (FFFS)

**Health & Human Services Committee**

**Ways & Means Committee**

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Co. Atty:   RJG

RESOLUTION NO. \_\_\_\_\_

(07/28/20)

MH Colleges 20 rev

**AUTHORIZE THE CHAIRMAN OF THE CAYUGA COUNTY LEGISLATURE AND THE DIRECTOR OF COMMUNITY SERVICES TO ENTER INTO 5-YEAR AGREEMENTS WITH COLLEGES OR UNIVERSITIES FOR SOCIAL WORK INTERNS AND/OR MEDICAL STUDENTS**

By: Elane Daly, Chair, Health and Human Services Committee, and Christopher Petrus, Chair, Ways and Means Committee.

**WHEREAS**, the Cayuga County Community Mental Health Center continually gets requests to take on student interns in the medical or social work field; and

**WHEREAS**, the CCCMHC is desirous of providing direction and operation of fieldwork experience to aid in the educational experiences requisite to social work or medical graduate students of the colleges or universities; now, therefore, be it

**RESOLVED**, that the Chairman of the Cayuga County Legislature and the Director of Community Services, subject to the approval as to form of the County Attorney’s Office, be authorized to enter into such agreements beginning in the 20-21 calendar year for a term not to exceed 5 years and that such internships shall be at no cost to the County and without benefits.

**Health & Human Services Committee**

**Ways & Means Committee**

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Co. Atty:    RJG

RESOLUTIONS NO. \_\_\_\_\_

7/23/20

MH Budget Surfaces 20

**Amending the Mental Health 2020 Budget to show the purchase of IT equipment for the Mental Health Center**

By: Elane Daly, Chair, Health and Human Services Committee, and  
Christopher Petrus, Chair, Ways and Means Committee.

**WHEREAS**, during the COVID-19 pandemic, the Cayuga County Community Mental Health Center staff had to work from home providing psychiatric and therapy services to the residents of Cayuga County; and

**WHEREAS**, this could only be accomplished by Cayuga County purchasing technology equipment for Mental Health staff to use in their homes; and

**WHEREAS**, the Cayuga County Information Technology department paid for the equipment out of their 2020 budget; and

**WHEREAS**, the expense actually belongs in the 2020 Mental Health budget; now, therefore, be it

**RESOLVED**, that the 2020 Cayuga County budget be modified as follows:

Decrease line	A16102 52003	Information Technology – Computers	Expense by	\$32,930
Increase line	A43102 52014	PC Replacements	Expense by	\$32,930

and be it further

**RESOLVED**, that the Cayuga County Treasurer be authorized to make the journal entries appropriate and necessary to implement this resolution.

**Health & Human Services Committee**

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Co. Atty:   RJG