



**AGENDA**  
**WAYS & MEANS COMMITTEE**  
**Thursday, June 16, 2022, 5:30PM**  
**Live Link: <https://youtu.be/8o6onM48jIY>**

**CALL TO ORDER:** By Hon. Hans Pecher, Chair

**MEMBERS:** Legislators James Basile, Elane Daly, Andy Dennison (Vice Chair), Aileen McNabb-Coleman, Chris Petrus, and Mark Strong

**MINUTES TO APPROVE:** May 19, 2022

**APPOINTMENTS:**

**Civil Service Commission**

Ryan Foley, 83 VanAnden Street, Auburn, NY 13021 – Term 6/1/22 to 5/31/28

**PRESENTATION:**

- Lynn Marinelli & Mary Beth Leeson, re: Fuel tax

**DEPARTMENT UPDATES FOR COMMITTEE:**

- **Jennifer Indelicato (Real Property) –**
  - Village tax bills and rolls processed for 8 villages levying \$2.03 Million
  - Board of Assessment Review hearings held for Niles, Moravia and Springport
  - BAR changes in all towns have been coming in to be entered and balanced before Final Roll
  - I completed the Fundamentals of Assessment Administration course, which is a 6-day required course for my County Director certification.
  - Transfer documents and deeds prepared for foreclosure parcels approved for sale by the Legislature
  - Online Auction started June 13 will be ending on June 27. The auction includes 41 parcels. Printed catalogs are available in our office.
- **David Dempsey (Treasurer) -**
  - Continued preparing for upcoming Foreclosure auction that is online to the public and takes place on June 13-27, 2022. Collaboration with Real property services has made preparation for this auction possible. There are about 42 properties that will be in the auction.
  - Continued collecting room occupancy tax for the first quarter of 2022 (see attached report – in DropBox).
  - Setting dates with Summerhill and Moravia for meetings to continue open conversations with town boards to help to develop communications between their Tax collection specialists and our county team. This will ensure future collaboration and good will and a county Team approach. Meetings are planned for all towns this calendar year.
  - Met with Shereen Androsko and later met with Chairman Gould regarding the Treasurer’s office transition with the Finance Department.
  - Deputy Treasurer has been reviewing office procedures and processes and updating as needed.
  - Letters for Title Search fees and Default Installment Agreements were mailed with May deadlines for delinquent taxes as well as coordinating with Vanguard Title Services and attorneys for 22-23 foreclosure process.
  - Received additional repurchase funds for foreclosed properties and updated County tax collection system with Repurchased properties from May resolution.
- **Mary Beth Leeson (Finance) –**
  - Our new claims auditor starts June 3, 2022. Our office has begun preparing training documents and will provide most of the training to this individual
  - We have begun review of budget performance, in anticipation of the upcoming budget season
  - We continue to work with the treasurer’s office on the workflow related to the segregation of the departments, in an effort to better identify responsibilities and create efficiencies
  - We have worked with EMO and Probation on grant funding, to provide assistance with budgeting and claiming
  - The audit of the Health Insurance Consortium was presented to the board, with an unmodified audit opinion.
  - We are continuing our semi monthly meetings with Purchasing, to review issues identified during the claims audit. Based on the findings, we provide training and resources to departments as necessary. This has helped reduce the number of corrections needed.
  - A report of potential sales tax cuts, and their revenue impacts will follow.

- **Diann Ferris (Human Resources/Civil Service) –**

**YEAR-TO-DATE COMBINED TRANSACTIONS:**

County Departments: 1,386  
 Total Transactions: 2,147

**COUNTY APPLICATIONS:**

	2022	2021
Male	49	26
Female	34	41
Non-Binary	0	0
No Response	17	5
White	74	65
Minorities	3	1
Hispanic	3	0
No Response	20	6

**TOWN/VLG./SCHOOL DIST. APPLICATIONS:**

	2022	2021
Male	12	19
Female	25	22
Non-Binary	1	0
No Response	28	17
White	28	37
Minorities	6	1
Hispanic	2	1
No Response	30	19

**EXAM INFORMATION: May 14, 2022**

Administrative Assistant, Child Support Enforcement Coordinator, Motor Vehicle Bureau Supervisor, Resource Assistant, Senior Support Investigator

Male 3  
 Female 21  
 No Response 0  
 White 24  
 Minorities 0  
 No Response 0

- We are working with various departments on their recruitment and hiring needs;
- We are preparing for the upcoming Union Negotiations;
- We are currently scheduling candidates for the typing portion of the Emergency Services Dispatcher Exam.
- Currently working on several employee and Union issues with Counsel;
- We are continuing to work on several job specifications for submission to NYS for approval;
- Currently working on NYSAC 2022 Salary and Employee Benefit Survey;
- Collaborating on relaunching the employee appreciation and recognition program.

**RESOLUTIONS:**

**WAYS & MEANS:**

- 6-22-WM-1 Authorize Consent to Assignment of Contract - RDS Services, LLC to Assured Partners Global Insurance Services LLC
- 6-22-WM-2 Authorizing the Purchase of Tax-Delinquent Property Owned by Cayuga County
- 6-22-WM-3 **(DRAFT)** Legislature of the County of Cayuga, electing a cents per gallon rate of sales and compensating use taxes on motor fuel and diesel motor fuel, in lieu of the percentage rate of such taxes, pursuant to the authority of Article 29 of the Tax Law of the State of New York.

**HEALTH & HUMAN SERVICES:**

- 6-22-HH-1 Authorizing the Chairman of the Legislature and the Public Health Director to Contract with CiTi BOCES for provision of Audiological Services for Children Eligible for 3-5 Services (SED-4410 pre-school special education services).
- 6-22-HH-2 Authorizing the Chairperson of the Legislature and the Public Health Director to extend the Contract with Multiple Service Agencies and Individuals for the Provision of Services for Children Eligible for 3-5 Services (SED-4410 pre-school special education services) and set the rates for provision of such services.
- 6-22-HH-3 Authorize the Chair of the Cayuga County Legislature and the Director of Community Services to enter into contract for part time psychiatric duties at the Community Mental Health Center
- 6-22-HH-4 Authorizing the Commissioner of Social Services to fill a FT Caseworker Position in the Child Welfare Services Unit of the Department of Social Services.
- 6-22-HH-5 Authorization to fill one (1) full-time Account/Clerical Support Staff Position in the Office for the Aging due to pending retirement.

6-22-HH-6 Authorizing to Fill Director of the Cayuga County Youth Bureau

**GOVERNMENT OPERATIONS:**

6-22-GO-1 Authorizing the Chief Information Officer to create and fill a Senior Computer Systems Technician position in the Cayuga county Information Technology Department

6-22-GO-2 Authorizing the Chief Information Officer to fill a Systems Administrator position in the Cayuga County Information Technology Department

6-22-GO-3 Authorizing the Chief Information Officer to create and fill a Computer Systems Technician position in the Cayuga County Information Technology Department

6-22-GO-4 **(Added 6/16/22)** Authorization to fill a PT driver position in the Veterans Service Agency

**PLANNING:**

6-22-PL-1 Authorizing the signing of a Professional Services Memorandum of Agreement with Anna Feldman to assist the Cayuga County Planning Department in its work to enhance, update and utilize the Soil & Water Assessment Tool (SWAT) Model for the Owasco Lake Watershed Nine Element Plan Implementation Phase

6-22-PL-2 Authorizing the submittal of a grant application funding request to the New York State Department of State to make improvements to the Cayuga County Lake Blueway Trail with installation of an ADA-Compliant Kayak Launch at Frontenac Park in Union Springs

6-22-PL-3 Authorizing Cayuga County submission of a 2022 CFA Grant application for Emerson Park Priority Projects and Authorizing matching funds allocation and acceptance of grant funds and project activities pending award of New York State CFA Grant funds

6-22-PL-4 Authorizing the submittal of a grant application funding request to the New York State Department of State for the Sterling-Fair Haven Community Connection Trail Feasibility Study and Authorizing County ARPA funds for partial grant matching funds

**PUBLIC WORKS:**

6-22-PW-1 Authorizing the Chair of the Cayuga County Legislature to sign a one-year extension to the agreement for the cleaning of two county buildings the Cayuga County Courthouse and the Historic Post Office

6-22-PW-2 Authorizing the Buildings and Grounds Department to hire a Mobile Work Crew Supervisor to fill a vacancy

6-22-PW-3 Authorizing the hiring of two (2) PT Laborers to assist with mowing, trimming, snow removal and other labor-intensive functions around county buildings and communication towers

6-22-PW-4 Authorization to fill Highway Supervisor position in the County Highway Department

6-22-PW-5 Authorization for the Highway to purchase highway equipment #3

6-22-PW-6 Resolution to accept a grant from the Fred L. Emerson Foundation in support of public programming at Emerson Park for 2022

**JUDICIAL & PUBLIC SAFETY:**

6-22-JP-1 Authorization to enter into a contract with Northeast Site and Tower Inc. to remove surplus 911 tower in the Village of Cato. (2/3 Vote)

6-22-JP-2 Authorizing the Chairperson of the Legislature to sign a three-year contract renewal with Falso Heating and Air Conditioning for the HVAC system at the back up E-911 center

6-22-JP-3 Authorization to fill four full-time vacant Emergency Services Dispatcher Positions and one part-time Emergency Services Dispatcher Position due to resignations.

6-22-JP-4 Authorizing the Chair of the Cayuga County Legislature and Cayuga County Sheriff to enter into a contract with FARO Technologies Inc. to purchase a laser 3d crime scene scanner.

- 6-22-JP-5 Authorizing a transfer from the DSS Medicaid account to the Cayuga County Sheriff's Office's Doctors and Hospitals Line to cover inmate medical care
- 6-22-JP-6 **(DEFEATED @ Judicial)** Resolution calling for Repeal of NYS Humane Alternatives to Long-Term Solitary Confinement Act ("HALT Act")
- 6-22-JP-7 Authorize the use of ARPA funds for the Concept Development of the Public Safety Training Center
- 6-22-JP-8 Authorizing the filling of the Director of Emergency Management Services
- 6-22-JP-9 **(Added 6/13/22)** Authorize the use of ARPA funds for the purchase of a Scene Support/Rehab Vehicle

**ADJOURNMENT: Thursday, July 21, 2022**

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

**RESOLUTION NO. \_\_\_\_\_ 06-21-2022 FIN Authorize Assignment of Contract RDS Services, LLC.v2**

**Authorize Consent to Assignment of Contract - RDS Services, LLC to Assured Partners Global Insurance Services LLC**

BY: Mr. Hans Pecher, Chair, Ways and Means Committee

WHEREAS, Cayuga County (“County”) currently participates in the Retiree Drug Subsidy program with the Centers for Medicare and Medicaid Services through an arrangement with USI Insurance Services, as part of our Benefits Consulting arrangement; and

WHEREAS, the County has contracted with RDS Services, LLC for the period November 1, 2021 through October 31, 2024 to examine our previous subsidy applications and determine if we are eligible for additional rebates (“Contract”); and

WHEREAS, the County will pay, on a contingency basis, RDS Services, LLC 25% of any additional Retiree Drug Subsidy recovered through the arrangement; and

WHEREAS, RDS Services LLC is a sole source solution that can identify these costs; and

WHEREAS, certain assets of RDS Services LLC including the Contract are being acquired by Assured Partners Global Insurance Services, LLC and RDS is requesting that the County consent to the Assignment of the Contract; now, therefore be it

RESOLVED, that the Chair of the Legislature is hereby authorized to sign the Consent to Assignment of Contract to Assured Partners Global Insurance Services, LLC, and any related documentation, subject to County Attorney approval.

**Authorizing the Purchase of Tax-Delinquent Property Owned by Cayuga County**

By: Hans-Peter Pecher, Chair, Ways & Means Committee

**WHEREAS**, Policies and procedures have been established for the sale, disposition and use of certain real property owned by Cayuga County, as approved in Resolution 109-18 and Policy No. 80; and,

**WHEREAS**, The Director of Real Property Tax Services has received a request to purchase tax foreclosed property and, in accordance with said policies and procedures, is presenting the same for consideration by the Ways and Means Committee of the Cayuga County Legislature; and,

**WHEREAS**, As required by policy, certified funds are being held in trust with the County Treasurer; all title search documentation has been updated; and, items listed under mortgages, judgments and liens have been satisfied or reinstated where applicable; and,

**WHEREAS**, the Director of Real Property Tax Services recommends approval of the following purchase requests:

<b>Muni</b>	<b>Map #</b>	<b>Location</b>	<b>Amount</b>	<b>Name of Purchaser</b>
Cato	65.00-1-2.2	10249 Slab City Rd	\$2,530.90	Todd Fenchel
Mentz	75.00-1-1.-13	1409 Haiti Rd	\$6,331.59	Frank J. Mazzuca Jr.

And

**WHEREAS**, The Ways and Means Committee approves the recommendations of the Director of Real Property Services as set forth above; NOW, THEREFORE BE IT,

**RESOLVED**, That the Cayuga County Legislature hereby approves the recommendations as set forth above to take whatever steps necessary to fully execute the sale of real property; and be it further

**RESOLVED**, That the Office of Real Property Tax Services and Chair of the County Legislature are authorized and directed to take whatever steps are necessary to fully execute the sale of real property, and the Chair of the County Legislature is authorized and directed to execute any and all documents required to implement this Resolution as set forth above.

RESOLUTION NO. \_\_\_\_\_

6/21/22

WM Cents per gallon legislation rev

**Legislature of the County of Cayuga, electing a cents per gallon rate of sales and compensating use taxes on motor fuel and diesel motor fuel, in lieu of the percentage rate of such taxes, pursuant to the authority of Article 29 of the Tax Law of the State of New York.**

Be it enacted by the Legislature of the County of Cayuga as follows:

SECTION 1. Resolution No. 40, of 1968, is amended by adding a new section 4-B to read as follows:

Section 4-B. Cents per gallon rate of sales and compensating use taxes on motor fuel and diesel motor fuel.

Notwithstanding any provision of this enactment to the contrary, in lieu of the percentage rate of sales and compensating use taxes imposed on receipts from the retail sale of and consideration given or contracted to be given for, or for the use of, motor fuel and diesel motor fuel, such taxes shall be imposed at a rate of cents per gallon of such motor fuel or diesel motor fuel, in the manner prescribed by subdivision (m) of section 1111 of the New York Tax Law, provided that, for purposes of calculating the cents per gallon rate of tax, such receipts or consideration shall be limited *to 2 or 3 or 4 pick one* \_\_\_\_\_ dollars per gallon of either such fuel. Provided that, if the average price of such fuels changes as described in such subdivision (m) of section 1111 of the Tax Law, the Commissioner of Taxation and Finance shall adjust the cents per gallon tax rate on such fuels in the manner prescribed in such subdivision (m) of section 1111 of the Tax Law.

SECTION 2. This resolution shall take effect *September 1, 2022 and shall expire and be deemed repealed on \*\*\* dec 31, 2022.*

RESOLUTION NO. \_\_\_\_\_

6/21/22

VET PT DRIVER rev 2

**Authorization to fill a PT driver position in the Veterans Service Agency.**

**BY:** Mr. Christopher Petrus, Chairperson, Government Operations Committee  
Mr. Hans Pecher, Chairperson, Ways and Means Committee

**WHEREAS,** The Veteran Service Agency is currently in need of a PT Driver due to the unexpected medical leave of a current PT driver; and,

**WHEREAS,** This service is needed in the community to provide the continuity of safe and reliable transportation services to the Veterans of Cayuga County; and,

**WHEREAS,** The funding for the part time position is budgeted in the A65101-51002 line of the 2022 Veterans budget; now therefore be it

**RESOLVED,** That the Director of Veterans Service Agency be hereby authorized to fill behind a PT Driver position (PC No. 6737) due to a medical leave; and be further

**RESOLVED,** That the Authorization to Fill is valid through December 31, 2022, per Resolution No. 307-20; and be it further

**RESOLVED,** That the position be filled in accordance with the Civil Service Rules and Regulations and the policies of the County of Cayuga.



RESOLUTION NO. \_\_\_\_\_ 06/21/2022 EMO Scene Support /Rehab Vehicle ARPA

**Authorize the use of ARPA funds for the purchase of a Scene Support/Rehab Vehicle**

By: Mark Strong, Chairman Judicial and Public Safety  
Hans Pecher, Chairman Ways & Means

WHEREAS, The American Rescue Plan Act has allocated funding to Counties in order to help with the recovery from COVID-19, which includes the authorization to spend these funds on government services, up to a total amount of \$10 Million; and

WHEREAS, Cayuga County has been allocated \$14,873,990 thru the ARPA, of which a portion of these funds can be used to provide government services, such as investments in infrastructure; and

WHEREAS, the current scene support/rehab vehicle is 20 years old and is facing increasing maintenance costs in order to keep the vehicle operational; and

WHEREAS, this vehicle is used by 26 fire departments within Cayuga County and responds to fires, motor vehicle accidents, mass casualty incidents, rope rescues, and ice rescues; and

WHEREAS, the new vehicle will provide a space for emergency personnel to seek shelter in the summer and winter months when they are at the scene of an incident; and

WHEREAS, the estimated cost for the replacement of the current vehicle is \$205,000; now therefore be it

RESOLVED, that the County Legislature approves the use of ARPA funds to cover the costs of the above project; and be it further

RESOLVED, that ARPA funds are transferred to the following accounts in order proceed with the above projects:

	<u>Revenue</u>	<u>Expense</u>
Increase A10130 44200 ARPA	\$205,000	
Increase A10134 54000 Contractual		\$205,000

And be it further,

RESOLVED, that if the actual costs of the above project is less than the amount of ARPA funds transferred, then the remaining funds will be transferred back to the original ARPA account for future allocation to qualifying ARPA projects; and be it further

RESOLVED, that the Cayuga County purchasing policy shall be followed for the above project, which may require RFPs, bids, and quotes, and all contracts shall follow the County's contract policy requiring approval by the Cayuga County Legislature and signature by the Chair of the Legislature; and be it further

RESOLVED, the Finance Department is authorized to make all journal entries necessary to implement the intent of this resolution.