



AGENDA
HEALTH & HUMAN SERVICES COMMITTEE
Thursday, June 11, 2020
Live Stream Link: [https://youtu.be/ ODE2O-3Jgs](https://youtu.be/ODE2O-3Jgs)

CALL TO ORDER: By Hon. Elane Daly, Chair

MEMBERS: Legislators Michael Didio, Tricia Kerr, Timothy Lattimore, Heidi Nightengale, Hans Pecher, and Charlie Ripley (Vice Chair)

MINUTES TO APPROVE: May 14, 2020

APPOINTMENTS:

DEPARTMENT UPDATES FOR COMMITTEE:

Brenda Wiemann (Office for the Aging) –

The Office for the Aging received our walk-through from Public Health staff. We will be ordering appropriate barriers to help protect staff. Thinking ahead to an eventual COBRe- opening to clients, there is concern that the OFA COB office lacks sufficient space to safely accommodate clients **and** staff, which will impede our ability to conduct face-to-face caregiver, benefits, and insurance counseling with the public.

Farmer's Market Coupons are expected to be available on or after July 15th, 2020.

Kathleen Cuddy (Health) –

Update on COVID-19 activities
Update on other programs

Ray Bizzari (Mental Health/Social Services) –

Mental Health:

- Furloughs have been a challenge here compounded by a support staff going out on an extended medical. We've asked to call a support staff person back but have to receive a reply as of this writing.
- We currently have two social work staff openings with permission to fill one. Social workers carry between 90-150 cases and bill out for twice their salary/fringe. We are struggling to meet the community need and are no longer always able to see people same day. People are reacting to the pressures of loss of routine, loss of social support, loss of employment, fear of COVID and an unsettled society. Staff is having a hard time keeping up.
- We are working on a re-opening plan. In-person sessions are the standard. Telehealth options are helpful and useful as one tool in the bag but the experience of in person treatment is most valuable. We are waiting to see what happens with the OMH/OASAS/DOH telehealth waivers.
- The HEALING Community's work is impactful and timely. There's been a spike in overdoses and overdose deaths. Nick's Ride for Friends partnership with the county continues.

Social Services:

- Furloughs have been challenging for the Department. As of this writing, we have not received a reply to our request to return the Support Collection Staff in preparations for SC Court reopening. The docket is full of catch up cases.
- SNAP caseloads while high, have stabilized. Our guess is that job losses have leveled off: everyone that might lose their job has lost their job
- The Accounting Unit is down several positions and is looking to fill a senior level staff position. The Unit moves over \$30 million in claiming every year and is responsible for accurate and timely claiming/reporting. This has reached crisis levels
- We continue to position ourselves to manage Family First implementations and are eager to make the proposed/abled organizational changes in child welfare. The purpose of all this work is to improve out foster care work, perfect eligibility and claiming and protect the county from what is accurately millions of dollars of congregate care expenses.

- We need to know the status of the OTDA waivers to accurately craft a plan for when the public is allowed back in the building. Further complicating this work is the status and needs of other departments operating in the COB, use of shared space, etc.
- Substance Use and domestic violence continues to be a prime driver of CPS complaints.
- We've also experienced an increase in Adult Protective referrals and Article 81 guardianships. Many folks have lost their natural supports, suffered emotionally and/or physically from social isolation and even access to regular medical care.
- Case Integrity is staffed by a lone supervisor and we are unable to keep up with Front End Detections (FEDS) and fraud investigations.
- It's worth noting again how valuable Northwoods software has been during this time. We appreciate having it.

RESOLUTIONS:

HEALTH:

6-20-HH-1 Authorizing the Public Health Director to carry out a budget modification in the WIC program budget.

HUMAN SERVICES:

6-20-HH-2 Authorizing the Chairman of the Legislature to create and the Director of Community Services to fill an Accountant position in the Department of Social Services due to a retirement.

ADJOURNMENT: Thursday, July 9, 2020

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

RESOLUTION NO. _____

6/23/20

HD WIC Budget Modification

Authorizing the Public Health Director to carry out a budget modification in the WIC program budget.

BY: Elane Daly, Chairman of the Health & Human Service Committee
Christopher Petrus, Chairman of the Ways & Means Committee

WHEREAS, the WIC program had unexpected vacancies and staff changes throughout the course of the budget year; and

WHEREAS, these vacancies and staff changes created a surplus in the WIC budget salary line; and

WHEREAS, the NYSDOH WIC grant oversight office is giving us permission to utilize these grant funds to offset costs associated with program deliverables and unanticipated costs associated with COVID-19; and

WHEREAS, a resolution is required by Cayuga County to move money from a salary line to any other expense line;
NOW THEREFORE BE IT,

RESOLVED, to adjust the WIC program grant budget funds in the following ways:

Reduce: A40821-51001 \$15,000.00	Increase: A40824 54052 \$6150.00
A40821-58001 \$543.00	A40824 54049 \$6370.00
A40821-58002 \$1,203.00	A40824 54046 \$300.00
A40821-58003 \$1,008.00	A40824 54125 \$2250.00
A40821-58004 \$2.00	A40824 54055 \$1200.00
A40821-58005 <u>\$244.00</u>	A40824 54224 \$1550.00
\$18,000	A40824 54065 \$80.00
	A40824 54075 <u>\$100.00</u>
	\$18,000.00

Health & Human Services Committee

Ways & Means Committee

Elane Daly, Chair

Christopher Petrus, Chair

Michael Didio

Keith Batman

Tricia Kerr

Elane Daly

Timothy Lattimore

Andy Dennison

Heidi Nightengale

Ryan Foley

Hans Pecher

Benjamin Vitale

Charlie Ripley

Tucker Whitman

Co. Atty.: _____

RESOLUTION NO. _____

6/23/20

HS Create & Fill Accountant.rev

Authorizing the Chairman of the Legislature to create and the Director of Community Services to fill an Accountant position in the Department of Social Services due to a retirement.

BY: Elane Daly, Chair of the Health & Human Service Committee
Christopher Petrus, Chair of the Ways & Means Committee

WHEREAS, there is a need for an Accountant position in the Accounting Unit of Social Services due to the retirement of the Accounting Supervisor Grade A; and

WHEREAS, this position is responsible for supervising several staff as well as processing numerous financial claims for the Department of Social Services; and

WHEREAS, a New Position Duties Statement submitted to the Cayuga County Civil Service Commission was reviewed, and the Commission determined that the job responsibilities are in line with the job duties of an Accountant in the competitive class, and classified it as such; and

WHEREAS, funding for the newly created Accountant position exists in the 2020 Department of Social Services budget; now therefore be it

RESOLVED, that the Cayuga County Legislature hereby authorizes the creation of an Accountant position (Grade 23 of the CSEA Bargaining Unit) in the Accounting Unit of the Department of Social Services with the jurisdictional class allocation being Competitive; and be it further

RESOLVED, that the Director of Community Services is hereby authorized to fill the Accountant position and any fill behinds, in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga; and be it further

RESOLVED, that effective with the retirement of the Accounting Supervisor Grade A, that the Accounting Supervisor Grade A (PC#2258) position be abolished.

Health & Human Services Committee

Ways & Means Committee

Elane Daly, Chair

Christopher Petrus, Chair

Michael Didio

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Tucker Whitman

Co. Atty: _____

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	5/29/2020
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Authorization To:	Create and Fill **
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**** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department**

**** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department**

Do you anticipate this request to result in fill-behinds?	Yes
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Cayuga County Department	Social Services
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Job Title Being Requested (Exact Civil Service Title)	Accountant
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Position Status	Permanent
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Position Designation	Full-Time
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Budget Account Number	A60101 51001
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Is a position being abolished to create the new position?	Yes
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Position Control Number of Position Being Abolished	002258
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Civil Service Title of Position Being Abolished	Accounting Supervisor Grade A
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Comp Plan Abolished Position Was Included In	CSEA
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CSEA Grade of Abolished Position	20
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Minimum/Probationary Salary for Abolished or Vacated Position	46,695
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Maximum Salary for Abolished or Vacated Position	52,830
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Is the abolished position currently filled?	Yes
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What is the current employee's salary for the abolished position?	53,430
Is the salary of requested position in the current comp plan?	Yes
Comp Plan Requested IS IN	CSEA
CSEA Grade	23
Probationary Salary Amount	50,269
Step 4 Amount (CSEA)	56,794
Starting Salary for Position Requested	50,269
Justification for Salary Requested	This is a CSEA Union position, so starting salary is dictated by union contract. The new employee would start on the probationary step which is \$50,794 and will advance steps as directed by CBA.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	There is an opening in the Accounting Unit of the department due to the retirement of a long term employee. This position is responsible for supervising several staff as well as processing numerous financial claims for the Department of Social Services, which brings reimbursement into the county to reduce local share dollars. This position is reimbursed at approximately 70%.
How is this position funded?	Budget
Is this a reimbursed position?	Yes
How is this position reimbursed (percentage, dollar amount)?	70%
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	There will be a savings to the budget for year 2020. The current salary of the retired Accounting Supervisor Grade A is \$53,430. The newly hired Accountant would start at \$50,269. For the remaining 7 months of 2020 the minimum savings to the 2020 budget would be \$1,843.94 (difference between 53,430 and 50,269 =3161 divided by 12= 263.42x7=1,843) This is the minimum because it doesn't include fringes as well as the time it takes to hire a new employee. There will be additional savings in 2020.

Department Head	Ray Bizzari
Date	5/29/2020
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Jennifer Marshall
Title of Person Submitting on Behalf of Department or Agency Head	Staff Development Supervisor
(Section Break)	

LHLippoldt Approved 5/29/2020