



**AGENDA**  
**JUDICIAL & PUBLIC SAFETY COMMITTEE**  
**Wednesday, June 10, 2020**  
**Live Stream Link: [https://youtu.be/PB499OxII\\_c](https://youtu.be/PB499OxII_c)**

**CALL TO ORDER:** By Hon. Andy Dennison, Chair

**MEMBERS:** Legislators Keith Batman, Elane Daly, Michael Didio, Heidi Nightengale, Hans Pecher (Vice Chair), and Tucker Whitman

**MINUTES TO APPROVE:** May 13, 2020

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

- **Denise Spingler (911) –**
  - COVID-19 Update – continuing to screen all callers
  - Grant Reporting – 2<sup>nd</sup> Quarter reporting due June 30
  - Discovery Requests
    - 78 – January
    - 84 – February
    - 105 – March
    - 90 – April
    - 102 – May
  - Vacancies
    - Face-to-face interviews will be conducted June 25<sup>th</sup>
      - Temperature checks, masks, etc. will be used for the process.
      - Anticipate training to begin in August
- **Lloyd Hoskins (Assigned Counsel/Stop DWI) –**
  - There were **57** virtual (SKYPE) arraignments at the Centralized Arraignment Program for the month of May. That is an increase of 20 arraignments that we had in April. The Assigned Counsel office calendared ten attorneys to cover the 7am and 7pm arraignments. Judge DiVietro, Judge Carlson, Judge Kubarek, and Judge Davenport presided over the scheduled arraignments.
  - Weekly ZOOM meetings with Indigent Legal Services (ILS) on application for Statewide Expansion of Hurrell-Harring year two. Cayuga County’s proposed request, \$410,899.65.
  - The Deputy Director (Diane Paxhia) was brought back from furlough on Wednesday, May, 27, 2020.
  - The Courts of the 7<sup>th</sup> Judicial have commenced Phase II of the Return to In-Person Operations Plan on June 3, 2020. Two provisions of the Administrative Order continue; All vouchers submitted pursuant to County Law § 722-b(4), Judiciary Law § 35(8) and Family Court Act §§ 243(c), 245(c) are deemed approved pursuant to the Amended Order signed by the Administrative Judge of the 7th Judicial District dated April 20, 2020 and all individuals seeking legal representation pursuant to Article 18-B of the County Law shall be deemed eligible, regardless of financial ability to obtain counsel” pursuant to the Order signed by the Administrative Judge of the 7th Judicial District dated March 20, 2020.
- **Dr. Adam Duckett (Coroner) – No updates**
- **Jon Budelmann (District Attorney) – No updates**
- **Amy Russett (Fire/EMO) –**

It is with great respect that I inform you all of the tremendous response that occurred on May 26, 2020 at approximately 16:06 hours at Carpenters Falls in the Town of Niles. Cayuga County 9-11 received a report of two victims who had fallen from the top of Carpenters Falls. The two patients had fallen in excess of 50 feet down into a ravine and into shallow waters. With the coordinated efforts between various agencies, the two patients were extricated and flown to receive medical care.

The Fire, Rescue and EMS units from Sempronius, New Hope, West Niles, Moravia, Owasco, Skaneateles, Taunton, 4 Town, SAVES, Mercy Flight One & Two, Cayuga County High Angle Rescue Team, Cayuga County Rehab Unit, Cayuga County Emergency Management Coordinators and the Cayuga County Sheriff's Office all responded for a coordinated effort with great success. Thank you to all of the responders who acted selflessly during this response.

The EMO has initiated the start of updating the county All Hazards Mitigation Plan with Tetra Tech.

Lake Ontario levels have receded considerably compared to 2019 at this time. The EMO has engaged NYS as requested by the Fair Haven DPW Supervisor to demobilize the pumps and sandbag filler.

- **Jay DeWispelaere (Probation) – No updates**

- **Brian Schenck (Sheriff)**

- We have begun to bring addiction treatment and programming back to the jail. CHAD has returned to the facility to offer in person addiction counseling and treatment. We have also begun to bring back our volunteer Narcotics and Alcohol Anonymous meeting facilitators to hold meetings throughout the facility.
- We have begun to provide Narcan training for inmates being released from the jail along with providing them Narcan upon release. The goal is to prevent fatal overdoses in this high risk population. We are also working closely with the HEALing Communities Project on this initiative and others to prevent opiate overdoses and fatalities in our community.
- The Centralized Arraignment Part (CAP) Court continues to remain busy. 57 Pre-arraignment detainees were held and arraigned during the month of May. This is an increase from 42 in April. Over 175 detainees and arraignments have been completed since the CAP Court was initiated in February.
- Overall call volume for our Road Patrol Division increased from 850 calls for service in April to 1180 in May.
- At the time of this report we are housing 142 inmates in our jail with 51 of those inmates being Federal board-ins. We are maintaining 7 open staff positions in the jail and continue to work as efficiently as possible to limit the need to fill any of these positions given our current fiscal challenges. With the Courts working on procedures to open back up we anticipate a sharp increase in transports as defendants are transported to and from court. We also anticipate a spike in warrants that will need to be executed as well as a potential increase in the number of un-sentenced inmates coming to our jail as the courts work to catch up.
- Our Court Security Division will likely need additional staff brought back as the courts open.
- As I addressed at our last Public Safety Meeting, our Black Creek system that electronically maintains cell doors and systems at the jail will soon need to be upgraded. The electronics and computer software have become outdated and will need to be replaced. We will be working with Purchasing to put this project out to bid soon. We hope to maintain the system until next year and address this need during the next budget cycle.

#### **RESOLUTIONS:**

6-20-JP-1 Authorization to fill Administrative Officer of Emergency Services due to a retirement.

6-20-JP-2 Authorize the Sheriff to fill one vacant Deputy Sheriff Sergeant Position in the Law Enforcement Division of the Cayuga County Sheriff's Office and resulting backfill position.

#### **ADJOURNMENT: Wednesday, July 8, 2020 to follow Planning**

If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

RESOLUTION NO. \_\_\_\_\_ 6/23/20 EMO FILL ADMIN OFFICER

**AUTHORIZATION TO FILL ADMINISTRATIVE OFFICER OF EMERGENCY SERVICES DUE TO A RETIREMENT.**

BY: Mr. Andrew Dennison, Chairperson, Judicial and Public Safety Committee  
Mr. Christopher Petrus, Chairperson, Ways & Means Committee

WHEREAS, the Cayuga County Emergency Management Office has a vacant Administrative Officer of Emergency Services position; and

WHEREAS, it is a critical position in the office and funded in EMO budget account A36401 51001; now therefore be it

RESOLVED, that the Emergency Management Director be authorized to fill position (#002090SYS) CSEA Grade 10 with a minimum salary of \$37,477.00; and be it further

RESOLVED, that the position be filled in accordance to the Cayuga County Civil Service Rules and Regulations and the Policies of the County of Cayuga.

**Judicial & Public Safety**

**Ways & Means Committee**

\_\_\_\_\_  
Andy Dennison, Chair

\_\_\_\_\_  
Christopher Petrus, Chair

\_\_\_\_\_  
Keith Batman

\_\_\_\_\_  
Keith Batman

\_\_\_\_\_  
Elane Daly

\_\_\_\_\_  
Elane Daly

\_\_\_\_\_  
Michael Didio

\_\_\_\_\_  
Andy Dennison

\_\_\_\_\_  
Heidi Nightengale

\_\_\_\_\_  
Ryan Foley

\_\_\_\_\_  
Hans Pecher

\_\_\_\_\_  
Benjamin Vitale

\_\_\_\_\_  
Tucker Whitman

\_\_\_\_\_  
Tucker Whitman

Co. Atty:\_\_\_\_\_

## Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

---

Date	5/19/2020
------	-----------

---

Authorization To:	Fill Only
-------------------	-----------

---

**\*\* New Position Duties Statement (NPDS) - Short Form  
REQUIRED IF the title exists within the department**

---

**\*\* New Position Duties Statement (NPDS) - Long Form  
REQUIRED IF the title does NOT exist within the department**

---

Do you anticipate this request to result in fill-behinds?	No
---	----

---

Cayuga County Department	Emergency Management
--------------------------	----------------------

---

Job Title Being Requested (Exact Civil Service Title)	Administrative Officer (Emergency Services)
---	---

---

Position Control Number	002090-SYS
-------------------------	------------

---

Position Status	Permanent
-----------------	-----------

---

Position Designation	Full-Time
----------------------	-----------

---

Budget Account Number	A36401-51001
-----------------------	--------------

---

Is a position being abolished to create the new position?	No
---	----

---

Is the salary of requested position in the current comp plan?	Yes
---	-----

---

Comp Plan Requested IS IN	CSEA
---------------------------	------

---

CSEA Grade	10
------------	----

---

Probationary Salary Amount	\$37,477.00
Step 4 Amount (CSEA)	\$41,239.00
Starting Salary for Position Requested	\$37,477.00
Justification for Salary Requested	This is the probationary salary.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	The current employee in this position has submitted their retirement package and will be leaving the position. Date of retirement is 07/31/2020, last day working in the position will be 06/29/2020.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	This salary has already been budgeted during the 2020 fiscal year and will continue to be budgeted for in subsequent fiscal years.
Department Head	Amy Russett
Date	5/19/2020
Attestation	I am the department or agency head listed above authorized to submit by the appointing authority
Approved Lhlippoldt 5/19/2020 (Section Break)	

RESOLUTION NO. \_\_\_\_\_

6/23/2020

SHR Fill Deputy Sergeant & Backfill

**AUTHORIZE THE SHERIFF TO FILL ONE VACANT DEPUTY SHERIFF SERGEANT POSITION IN THE LAW ENFORCEMENT DIVISION OF THE CAYUGA COUNTY SHERIFF'S OFFICE AND RESULTING BACKFILL POSITION**

By: Hon. Andrew Dennison, Chair, Judicial & Public Safety Committee  
Hon. Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, a vacancy in the Cayuga County Sheriff's Department Law Enforcement Division will occur due to the retirement of a Deputy Sheriff Sergeant (Position Control No. 001894-SYS); and

WHEREAS, the services provided by the position of Deputy Sheriff Sergeant are critical for smooth and efficient operations of the Sheriff's Office Law Enforcement Division and maintaining safety and well-being in Cayuga County; and

WHEREAS, this position is clearly designated and accepted in the 2020 Cayuga County Sheriff's Law Enforcement Budget Line - Salaries Full Time (A31101 51001); now therefore be it

RESOLVED, that the Sheriff be hereby authorized and directed to fill one Deputy Sheriff Sergeant position and if applicable, a Deputy Sheriff Corporal backfill, leaving any resulting Deputy Sheriff position temporarily vacant; and be it further

RESOLVED, the employees hired will be placed at the appropriate step within the Deputy Sheriff's Police Association Compensation Plan for 2020-2022; and be it further

RESOLVED, that this position be filled in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

**Judicial & Public Safety**

**Ways & Means Committee**

\_\_\_\_\_  
Andy Dennison, Chair

\_\_\_\_\_  
Christopher Petrus, Chair

\_\_\_\_\_  
Keith Batman

\_\_\_\_\_  
Keith Batman

\_\_\_\_\_  
Elane Daly

\_\_\_\_\_  
Elane Daly

\_\_\_\_\_  
Michael Didio

\_\_\_\_\_  
Andy Dennison

\_\_\_\_\_  
Heidi Nightengale

\_\_\_\_\_  
Ryan Foley

\_\_\_\_\_  
Hans Pecher

\_\_\_\_\_  
Benjamin Vitale

\_\_\_\_\_  
Tucker Whitman

\_\_\_\_\_  
Tucker Whitman

Co. Atty: \_\_\_\_\_

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

---

Date 5/20/2020

---

Authorization To: Fill Only

---

**\*\* New Position Duties Statement (NPDS) - Short Form  
REQUIRED IF the title exists within the department**

---

**\*\* New Position Duties Statement (NPDS) - Long Form  
REQUIRED IF the title does NOT exist within the department**

---

Do you anticipate this request to result in fill-behinds? Yes

---

Cayuga County Sheriff  
Department

---

Job Title Being Requested (Exact Civil Service Title) Deputy Sheriff Sergeant

---

Position Control Number 001894-SYS

---

Position Status Permanent

---

Position Designation Full-Time

---

Budget Account Number A31101 51001

---

Is a position being abolished to create the new position? No

---

Is the salary of requested position in the current comp plan? Yes

---

Comp Plan Requested IS IN DSPA

---

DSPA Grade 17ZH

---

Probationary Salary Amount 57,664 plus 12%

---

Step 3 Amount (DSPA or SEACC) 61,943 plus 12%

---

Starting Salary for Position Requested 57,664 plus 12% plus longevity

---

Justification for Salary Requested Per DSPA Contract 2020-2022

---

Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Sergeant Christopher Stephens is retiring and someone will need to resume his duties. The department wishes to fill a Corporal position as a back fill position, but will not be hiring a new deputy at this time.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	There is no fiscal impact since this position is in the current budget.
Department Head	Brian Schenck
Date	5/20/2020
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Julie Piascik
Title of Person Submitting on Behalf of Department or Agency Head	Confidential Secretary to the Sheriff
Section Break)	

Email not displaying correctly? [View it in your browser.](#)