



AGENDA
JUDICIAL & PUBLIC SAFETY COMMITTEE
Wednesday, June 9, 2021 at 5:30PM (VIRTUAL)
Live Stream Link: <https://youtu.be/VydJQdRF0UE>

CALL TO ORDER: By Hon. Ben Vitale, Chair

MEMBERS: Legislators Keith Batman, Elane Daly (Vice Chair), Michael Didio, Timothy Lattimore, Heidi Nightengale, and Hans Pecher

MINUTES TO APPROVE: May 12, 2021

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

- **Denise Spingler (911) –**
 - **Discovery**
 - Cases coming in as high priority (7-10/day)
 - 4 applicants/ none w/minimum qualifications
 - Position placed on Indeed – 2 week period
 - **Quality Assurance**
 - 12 QA audits
 - 38 EMD reviews
 - **Grants**
 - PSAP 20 – waiting on award amount
 - SIEC 20 – grant RFA released; application submitted 6/1/21
 - **FCC ‘The Ending 9-1-1 Fee Diversion now Strike Force’**
 - New group of members whose goal is to review diversion of 9-1-1 fees collected by states w/ the goal of stopping the monies from being diverted to other funding sources
 - Group will study each states plan for use of 9-1-1 fees collected
 - Cayuga County collected approximately 300k last year
 - **Aging equipment**
 - Starting to see aging issues related to UPS / generators / radio equipment
 - 2020 - \$9018
 - 2021 - \$7308 (\$2750.00 pending)
 - All sites need new batteries for UPS systems 350k (*goal is to use grant funding*)

- **Lloyd Hoskins (Assigned Counsel/Stop DWI) –**

The Assigned Counsel office is pleased to update the committee with the following items:

- There were **64** “in person” arraignments at the Centralized Arraignment Program for the month of May. The Assigned Counsel office calendared seventeen attorneys to cover the 7am and 7pm arraignments. The attorney cost associated with CAP for May was \$8,375.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.* Of the 64 arraignments, 27 (42%) were for town/village courts, 36 (57%) were for Auburn City Court and 1 (1%) was for County Court. 41 (64%) defendants were released (ROR) and 23 (36%) defendants were held on bail or held for other reasons.
- There were **47** Counsel at First Appearance for Auburn City Court and **8** Counsel at First Appearance in town/village courts. The Assigned Counsel office calendared fourteen attorneys to cover the “on-call” arraignments. The attorney cost associated with Counsel at First Appearance for May was \$6,700.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.*
- The Assigned Counsel Program made attorney assignments to **65** defendants in Auburn City Court and **28** defendants in justice courts for May. A total of **15** assignments were made in Family Court.
- The May 2021 assigned counsel payments for legal and professional services was \$80,879.42. The assigned counsel payments for parole revocations and appeals was \$3,328.95.

- **Dr. Adam Duckett (Coroner) – No updates**

- **Jon Budelmann (District Attorney) – No updates**
- **Dale Currier (Fire/EMO) – No updates**
- **Jay DeWispelaere (Probation) – No updates**
- **Brian Schenck (Sheriff) –**
 - Members of the Sheriff’s Office participated in some of the Memorial Day Remembrances across the county and assisted with traffic safety. We were honored to help remember the fallen men and women that have served our great nation.
 - Numerous members of our Sheriff’s Office were recognized for exceptional service during National Correctional Officer’s Week (May2-8) and National Police Week (May 9-15).
 - Educational services, CHAD drug and alcohol treatment, peer services, and limited programming are currently available in the jail. In person inmate visitation remains suspended. Inmates continue to be able to visit with family virtually as well as by telephone and mail.
 - The Centralized Arraignment Part (CAP) Court was utilized for 64 pre-arraignment detainees in May.
 - At the time of this report we are housing 150 total inmates in our jail. Of those inmates, 34 are Federal board-ins, 18 NY State Parole Violators that are facing new charges, and 12 Parolees that have been detained for violating their Parole.
 - We continue to partner with Nick’s Ride for Friends, the Cayuga County Drug Free Coalition, and the HEALing Communities Study to engage the public at local events to secure and dispose of dangerous unneeded prescription medication, provide drug prevention, treatment, and peer support information, and provide the opiate overdose reversal medication Naloxone. On June 12th we will be partnering with NY State Senator Pam Helming to host one of these events at Walgreens Pharmacy on Genesee Street in Auburn from 10:00 AM – 2:00 PM.

RESOLUTIONS:

DISTRICT ATTORNEY:

6-21-JP-1 Authorizing the creation and filling of the position of Deputy Chief Assistant District Attorney

SHERIFF:

6-21-JP-2 Authorize the Cayuga County Sheriff to charge a rate of \$80.00 an hour for Deputy Sheriffs working pursuant to agreements entered into with municipalities, fire departments, school districts, organizations and other entities

6-21-JP-3 Authorize the Sheriff to fill five (5) vacant Sheriff Custody Officer Positions in the Custody Division of the Cayuga County Sheriff’s Office

6-21-JP-4 Authorize the Sheriff to fill one (1) vacant Registered Professional Nurse position in the Custody Division of the Cayuga County Sheriff’s Office

ADJOURNMENT: Wednesday, July 14, 2021

If you have a disability and need accommodations, please call the Clerk of the Legislature’s office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

Authorizing the creation and filling of the position of Deputy Chief Assistant District Attorney

BY: Hon. Benjamin P. Vitale, Chairman, Judicial & Public Safety; and
Hon. Keith M. Batman, Chairman, Ways and Means

WHEREAS, there is a need for a Deputy Chief Assistant District Attorney to support the District Attorney in the day to day management of Administrative Operations and Prosecution Services; and

WHEREAS, this position is responsible for prosecuting serious criminal cases, oversight and training of the Article 245 Discovery Unit as well as new/less experienced Assistant District Attorneys. Position responsible for various day to day administrative and operational management functions in furtherance of the department’s mission to protect community and ensure justice, by providing quality prosecution services, victim services, and crime prevention assistance; and

WHEREAS, a New Position Duties Statement submitted to the Cayuga County Civil Service Commission was reviewed, and the Commission determined that the job responsibilities are in line with the job duties of the Deputy Chief Assistant District Attorney, and classified the position with the jurisdictional class allocation being Exempt; and

WHEREAS, funding for the newly created Deputy Chief Assistant District Attorney exists in the 2021 County District Attorney budget line A11651; and

WHEREAS, the Cayuga County Legislature is desirous of providing the District Attorney with adequate resources as deemed necessary by the District Attorney to prosecute crime in Cayuga County and protect its Citizens; now therefore be it

RESOLVED, that the Cayuga County Legislature creates a Deputy Chief Assistant District Attorney position in the District Attorney’s Office with the jurisdictional classification allocation being Exempt; and be it further

RESOLVED, that the salary for the Deputy Chief Assistant District Attorney be set at a Grade 11 (minimum salary \$79,190) and be placed in Part IV of the Cayuga County Non-Bargaining Compensation Plan; and be it further

RESOLVED, that the District Attorney be authorized to fill the Deputy Chief Assistant District Attorney position in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga; and be it further

RESOLVED, that upon creation of Deputy Chief Assistant District Attorney, the position of a Senior Assistant District Attorney will become vacant/unfunded.

Judicial & Public Safety Committee

Ways & Means Committee

Benjamin Vitale, Chair

Keith Batman, Chair

Keith Batman

Elane Daly

Elane Daly

Ryan Foley

Michael Didio

Christopher Petrus

Timothy C. Lattimore

Paul Pinckney

Heidi A. Nightengale

Benjamin Vitale

Hans Pecher

Tucker Whitman

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 5/27/21

Authorization To: Create and Fill **

** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department

** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department

Do you anticipate this request to result in fill-behinds? No

Cayuga County Department District Attorney

Job Title Being Requested (Exact Civil Service Title) Deputy Chief Assistant District Attorney

Position Status Permanent

Position Designation Full-Time

Budget Account Number A1165 District Attorney

Is a position being abolished to create the new position? Unfunded

Is the salary of requested position in comp plan? No

Comp Plan Requested Part IV
Position WILL BE IN

Part IV Grade 11

Minimum Salary (Part IV) \$79,190

Base/Current Salary (Part IV) \$79,190

Starting Salary Requested \$79,190+5% for Exp=\$83,150(5 yrs min required for job)

Justification for Salary Hire/Promote experienced attorney with ten years' experience

Are fringe benefits included? Yes

What is the justification for filling this position AND why The District Attorney has a demonstrated need for experienced legal professionals. The creation of a Deputy

is it important for your department?	Chief Assistant District Attorney position in this class to help manage and direct the operations of the District Attorney's Office. Incumbent will serve as a member of the management team, assisting District Attorney with long range planning and setting policies and procedures. This class serves as an Assistant Department Head and acts for the District Attorney as required. Together with the District Attorney, the Deputy Chief District Attorney is responsible for the overall administration, direction, and management of department operations. The Deputy Chief District Attorney is responsible for planning, directing, implementing, and achieving department strategic goals and objectives related to the department's mission of providing quality prosecution, victim services, and crime prevention in order to ensure that Cayuga County remains a safe community to live in. Will handle the day to day employee related issues, as well.
How is this position funded?	Current Budget & Discovery Reform Grant
Is this a reimbursed position?	A portion of Salary & Fringe can be reimbursed from Discovery Reform Grant (1/4 planned at present)
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	There is no fiscal impact in 2021 due to vacancy in Sr. ADA Position and 5-21-JP4 added funds. Future funding may require budget consideration (depending on Discovery Reform Grant award)
Department Head	Jon Budelmann
Date	5/27/21
Attestation	I have been directed to submit on behalf of the authorized department or agency head District Attorney Budelmann.
Name of Person Submitting	Jeannette McCormick
Title of Person Submitting on Behalf of Department Head	Executive Assistant to the District Attorney

L.hlippoldt Approved with salary changes 5/28/2021

RESOLUTION NO. _____

06/22/21

SHR Deputy Contract Rate

Authorize the Cayuga County Sheriff to charge a rate of \$80.00 an hour for Deputy Sheriffs working pursuant to agreements entered into with municipalities, fire departments, school districts, organizations and other entities

By: Hon. Benjamin Vitale, Chairman, Judicial & Public Safety and
Hon. Keith Batman, Chairman Ways & Means

WHEREAS, The Cayuga County Sheriff has been authorized by the Cayuga County Legislature to contract with municipalities, fire departments, school districts, organizations, and other entities to provide services through Resolutions 178-03 and 216-03; and

WHEREAS, the rate of pay for these services will be set at \$80.00 per hour; now there be it

RESOLVED, that the Cayuga County Sheriff shall be authorized to enter into contract agreements with municipalities, fire departments, school districts, organizations, and other entities to provide police services for a charge of \$80.00 per hour for the years of 2021-2025; and be it further

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to make the journal and accounting entries necessary to accomplish the terms of any said Agreement.

Judicial & Public Safety

Ways & Means Committee

Benjamin Vitale, Chair

Keith Batman, Chair

Keith Batman

Elane Daly

Elane Daly

Ryan Foley

Michael Didio

Chris Petrus

Tim Lattimore

Paul Pinckney

Heidi Nightengale

Benjamin Vitale

Hans Pecher

Tucker Whitman

Co. Atty: RJG

RESOLUTION NO. _____

06/22/21

SHR Fill Custody Vacancies

Authorize the Sheriff to fill five (5) vacant Sheriff Custody Officer Positions in the Custody Division of the Cayuga County Sheriff's Office

By: Hon. Benjamin Vitale, Chairman, Judicial & Public Safety and
Hon. Keith Batman, Chairman Ways & Means

WHEREAS, five vacancies in the Cayuga County Sheriff's Department Custody Division exist due to resignations (Position Control No.'s 001957-SYS, Position Control No.'s 004707-SYS, Position Control No.'s 007225-SYS, Position Control No.'s 006308-SYS, Position Control No.'s 004717-SYS); and

WHEREAS, the services provided by these Sheriff Custody Officer positions are critical for smooth and efficient operations of the Sheriff's Office Custody Division and maintaining safety and well-being in Cayuga County Jail; and

WHEREAS, these positions are clearly designated and accepted in the 2021 Cayuga County Sheriff's Custody Salaries Operating Budget Line - Salaries Full Time (A31501 51001); now therefore be it

WHEREAS, The County Administrator and Human Resources Department have reviewed and approved the Authorization to Fill required for legislative action on the requested vacancies; now therefore be it

RESOLVED, that the Sheriff be hereby authorized and directed to fill five Sheriff Custody Officer positions; and be it further

RESOLVED, the employees hired will be placed at the appropriate step within the Sheriff's Employee Association of Cayuga County (SEACC) Compensation Plan for 2021; and be it further

RESOLVED, that this position be filled in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

RESOLVED, that the Authorization to Fill is valid through December 22, 2021; and be it further

RESOLVED. That this resolution shall take effect immediately.

Judicial & Public Safety

Ways & Means Committee

Benjamin Vitale, Chair

Keith Batman, Chair

Keith Batman

Elane Daly

Elane Daly

Ryan Foley

Michael Didio

Chris Petrus

Tim Lattimore

Paul Pinckney

Heidi Nightengale

Benjamin Vitale

Hans Pecher

Tucker Whitman

Co. Atty: __RJG__

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	5/7/2021
Authorization To:	Fill Only
** New Position Duties Statement (NPDS) - Short Form REQUIRED IF the title exists within the department	
** New Position Duties Statement (NPDS) - Long Form REQUIRED IF the title does NOT exist within the department	
Do you anticipate this request to result in fill-behinds?	Yes
Cayuga County Department	Sheriff
Job Title Being Requested (Exact Civil Service Title)	Sheriff Custody Officer
Position Control Number	004707-SYS
Position Status	Permanent
Position Designation	Full-Time
Budget Account Number	A31501 51001
Is a position being abolished to create the new position?	No
Is the salary of requested position in the current comp plan?	No
Comp Plan Requested Position WILL BE IN	SEACC
SEACC Grade	9LH
Probationary Salary Amount	\$45,468.00 + 12% in lieu of holidays
Step 3 Amount (DSPA or SEACC)	\$48,206.00 + 12% in lieu of holidays
Starting Salary for Position Requested	\$45,468.00
Justification for Salary Requested	Accepted in the 2021 Cayuga County Sheriff's Custody Salaries Operating Budget Line.

Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Services provided by the Sheriff Custody Officer positions are critical for smooth and efficient operations of the Sheriff's Office Custody Division and maintaining the safety and well-being in the Cayuga County Jail.
How is this position funded?	Budget
Is this a reimbursed position?	Yes
How is this position reimbursed (percentage, dollar amount)?	Budget
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	As budgeted.
Department Head	Brian Schenck
Date	5/7/2021
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Kristen Foster
Title of Person Submitting on Behalf of Department or Agency Head	Confidential Secretary to the Sheriff

(Section Break)

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	4/28/2021
Authorization To:	Fill Only
** New Position Duties Statement (NPDS) - Short Form REQUIRED IF the title exists within the department	
** New Position Duties Statement (NPDS) - Long Form REQUIRED IF the title does NOT exist within the department	
Do you anticipate this request to result in fill-behinds?	Yes
Cayuga County Department	Sheriff
Job Title Being Requested (Exact Civil Service Title)	Sheriff Custody Officer
Position Control Number	001957-SYS
Position Status	Permanent
Position Designation	Full-Time
Budget Account Number	A31501 51001
Is a position being abolished to create the new position?	No
Is the salary of requested position in the current comp plan?	No
Comp Plan Requested Position WILL BE IN	SEACC
SEACC Grade	9LH
Probationary Salary Amount	\$45,468.00 + 12% in lieu of holidays
Step 3 Amount (DSPA or SEACC)	\$48,206.00 + 12% in lieu of holidays
Starting Salary for Position Requested	\$45,468.00
Justification for Salary Requested	Accepted in the 2021 Cayuga County Sheriff's Custody Salaries Operating Budget Line.

Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Services provided by Sheriff Custody Officer positions are critical for smooth and efficient operations of the Sheriff's Office Custody Division and maintaining the safety and well-being in the Cayuga County Jail.
How is this position funded?	Budget
Is this a reimbursed position?	Yes
How is this position reimbursed (percentage, dollar amount)?	Budget
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	As budgeted.
Department Head	Brian Schenck
Date	4/28/2021
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Kristen Foster
Title of Person Submitting on Behalf of Department or Agency Head	Confidential Secretary to the Sheriff
(Section Break)	

Lhippoldt Approved 5/26/2021

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 5/26/2021

Authorization To: Fill Only

**** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department**

**** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department**

Do you anticipate this request to result in fill-behinds? Yes

Cayuga County Department Sheriff

Job Title Being Requested (Exact Civil Service Title) Sheriff Custody Officer

Position Control Number 004717-SYS

Position Status Permanent

Position Designation Full-Time

Budget Account Number A31501 51001

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? No

Comp Plan Requested SEACC
Position WILL BE IN

SEACC Grade 9LH

Probationary Salary Amount \$45,468.00 + 12% in lieu of holidays

Step 3 Amount (DSPA or SEACC) \$48,206.00 + 12% in lieu of holidays

Starting Salary for Position Requested \$45,468.00

Justification for Salary Requested	Accepted in the 2021 Cayuga County Sheriff's Custody Salaries Operating Budget Line.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Services provided by the Sheriff Custody Officer positions are critical for smooth and efficient operations of the Sheriff's Office Custody Division and maintaining safety and well-being in the Cayuga County Jail.
How is this position funded?	Budget
Is this a reimbursed position?	Yes
How is this position reimbursed (percentage, dollar amount)?	Budget
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	As budgeted.
Department Head	Brian Schenck
Date	5/26/2021
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Kristen Foster
Title of Person Submitting on Behalf of Department or Agency Head	Confidential Secretary to the Sheriff

(Section Break)

LHLippoldt Approved 5/26/2021

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date	5/26/2021
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Authorization To:	Fill Only
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**** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department**

**** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department**

Do you anticipate this request to result in fill-behinds?	Yes
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Cayuga County Department	Sheriff
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Job Title Being Requested (Exact Civil Service Title)	Sheriff Custody Officer
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Position Control Number	006308-SYS
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Position Status	Permanent
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Position Designation	Full-Time
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Budget Account Number	A31501 51001
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Is a position being abolished to create the new position?	No
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Is the salary of requested position in the current comp plan?	No
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Comp Plan Requested Position WILL BE IN	SEACC
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SEACC Grade	9LH
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Probationary Salary Amount	\$45,468.00 + 12% in lieu of holidays
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Step 3 Amount (DSPA or SEACC)	\$48,206.00 + 12% in lieu of holidays
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Starting Salary for Position Requested	\$45,468.00
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Justification for Salary Requested	Accepted in the 2021 Cayuga County Sheriff's Custody Salaries Operating Budget Line.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Services provided by the Sheriff Custody Officer positions are critical for smooth and efficient operations of the Sheriff's Office Custody Division and maintaining the safety and well-being in the Cayuga County Jail.
How is this position funded?	Budget
Is this a reimbursed position?	Yes
How is this position reimbursed (percentage, dollar amount)?	Budget
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	As budgeted.
Department Head	Brian Schenck
Date	5/26/2021
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Kristen Foster
Title of Person Submitting on Behalf of Department or Agency Head	Confidential Secretary to the Sheriff

(Section Break)

LHLippoldt Approved 5/26/2021

Authorization to Create/Fill

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Date	5/7/2021
Authorization To:	Fill Only
** New Position Duties Statement (NPDS) - Short Form REQUIRED IF the title exists within the department	
** New Position Duties Statement (NPDS) - Long Form REQUIRED IF the title does NOT exist within the department	
Do you anticipate this request to result in fill-behinds?	Yes
Cayuga County Department	Sheriff
Job Title Being Requested (Exact Civil Service Title)	Sheriff Custody Officer
Position Control Number	007225-SYS
Position Status	Permanent
Position Designation	Full-Time
Budget Account Number	A31501 51001
Is a position being abolished to create the new position?	No
Is the salary of requested position in the current comp plan?	No
Comp Plan Requested Position WILL BE IN	SEACC
SEACC Grade	9LH
Probationary Salary Amount	\$45,468.00 + 12% in lieu of holidays
Step 3 Amount (DSPA or SEACC)	\$48,206.00 + 12% in lieu of holidays
Starting Salary for Position Requested	\$45,468.00
Justification for Salary Requested	Accepted in the 2021 Cayuga County Sheriff's Custody Salaries Operating Budget Line.

Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Services provided by the Sheriff Custody Officer positions are critical for smooth and efficient operations of the Sheriff's Office Custody Division and maintaining the safety and well-being in the Cayuga County Jail.
How is this position funded?	Budget
Is this a reimbursed position?	Yes
How is this position reimbursed (percentage, dollar amount)?	Budget
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	As budgeted.
Department Head	Brian Schenck
Date	5/7/2021
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Kristen Foster
Title of Person Submitting on Behalf of Department or Agency Head	Confidential Secretary to the Sheriff

(Section Break)

LHLippoldt Approved 5/7/2021

RESOLUTION NO. _____

06/22/21

SHR Fill Custody RN Vacancy

Authorize the Sheriff to fill one (1) vacant Registered Professional Nurse position in the Custody Division of the Cayuga County Sheriff’s Office

By: Hon. Benjamin Vitale, Chairman, Judicial & Public Safety and
Hon. Keith Batman, Chairman Ways & Means

WHEREAS, one vacancy in the Cayuga County Sheriff’s Department Custody Division exists due to a resignation. (Position Control No.’s 007664-SYS); and

WHEREAS, this position is mandated by the NYS Commission of Corrections and is clearly designated and accepted in the 2021 Cayuga County Sheriff’s Custody Salaries Operating Budget Line - Salaries Full Time (A31501 51001); now therefore be it

RESOLVED, that the Sheriff be hereby authorized and directed to fill one Registered Professional Nurse position; and be it further

RESOLVED, the employee hired will be placed at the appropriate step within the Sheriff’s Employee Association of Cayuga County (SEACC) Compensation Plan for 2021; and be it further

RESOLVED, that this position be filled in accordance with the Civil Service Rules and Regulations and the Policies of the County of Cayuga.

Judicial & Public Safety

Ways & Means Committee

Benjamin Vitale, Chair

Keith Batman, Chair

Keith Batman

Elane Daly

Elane Daly

Ryan Foley

Michael Didio

Chris Petrus

Tim Lattimore

Paul Pinckney

Heidi Nightengale

Benjamin Vitale

Hans Pecher

Tucker Whitman

Co. Atty: __RJG__

Authorization to Create/Fill

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 5/25/2021

Authorization To: Fill Only

**** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department**

**** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department**

Do you anticipate this request to result in fill-behinds? Yes

Cayuga County Department Sheriff

Job Title Being Requested (Exact Civil Service Title) Professional Registered Nurse

Position Control Number 007664-SYS

Position Status Permanent

Position Designation Full-Time

Budget Account Number A31501 51001

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? No

Comp Plan Requested Position WILL BE IN	SEACC
SEACC Grade	17L**
Probationary Salary Amount	\$57,547 +10% differential if working overnights
Step 1 Amount (DSPA or SEACC)	\$57,897 + 10% differential if working overnights
Starting Salary for Position Requested	\$57,547.00
Justification for Salary Requested	Accepted in the 2021 Cayuga County Sheriff's Custody Salaries Operating Budget Line.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	Services provided the Professional Registered Nurse positions are critical for maintaining the health and well-being of the inmates in the Cayuga County Jail.
How is this position funded?	Budget
Is this a reimbursed position?	Yes
How is this position reimbursed (percentage, dollar amount)?	Budget
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	As budgeted.
Department Head	Brian Schenck
Date	5/25/2021

Attestation

I have been directed to submit on behalf of the authorized
department or agency head

Name of Person Submitting
on Behalf of Department or
Agency Head

Kristen Foster

Title of Person Submitting
on Behalf of Department or
Agency Head

Confidential Secretary to the Sheriff

(Section Break)

LHLippoldt Approved with changes to Grade and Salary