



AGENDA
PUBLIC WORKS COMMITTEE
Tuesday, June 9, 2020 at 5:30PM
Live Stream Link: <https://youtu.be/fvgRjvXRvIQ>

CALL TO ORDER: By Hon. Tucker Whitman

MEMBERS: Legislators Andy Dennison, Ryan Foley, Timothy Lattimore, Hans Pecher, Paul Pinckney, and Ben Vitale (Vice Chair)

EXCUSED:

MINUTES TO APPROVE: May 12, 2020

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

- **Jeanine Wilson (CCWSA) – No updates**

- **Larry Roser (Weights and Measures) –**

In May we purchased 12 Gas samples.
3 from Circle K in Montezuma,
2 from Lakeside in Union Springs,
2 from King Ferry Corner Store in King Ferry,
3 from Pit Stop in Genoa,
2 from Kwik Fill in Moravia.

All 12 passed.

Also Note: the Fastrac in Weedsport has removed all their pumps. It looks like a rebuild of the station.

This Month we checked 3 milk tanks that were due and had not been checked in 5 years.

Ripley Farm's #1 tank is a 4,000 gallon tank, and was found to be in tolerance. No action needed.

Eldred Brothers Dairy's #2 tank is a 4,000 gallon tank, and was off against the farm to the tune of \$47.13 per day or \$17,203.63 per year. It has been recalibrated and they will get more for their milk in the future.

Fessenden Dairy LLC's #1 tank is a 6,000 gallon tank, and was off to the farms favor to the tune of \$20.66 per day or \$7,542.36 per year. It has been recalibrated as they had been overpaid in the past.

Note: I was told Byrne Dairy has reduced the number of producers from 111 to 35. Many were in Cayuga County and most have joined Finger Lakes Coop. I counted roughly 25 from Cayuga County changed. Byrne kept a couple of the larger dairy farms. In Cayuga County.

We retested the fertilizer Dump scale at Carovail in Auburn. It had failed in April and had to be rebuilt. It was recalibrated and passed -20 lbs. @ 28,150 lbs.

We tested the Truck Scale at Cayuga Milk Ingredients in Auburn.

It was reported to be off as much as 500 lbs. at a full milk truck, so it was recalibrated down by around 300 lbs. for the lighter Rochester Scale truck at the start.

It was tested and still failed from +20 to +60 lbs. on sections @ 27,000 lbs.

It was adjusted and passes +40 lbs. at 65,700 lbs.

The Herbicide Meters were tested at both Carovail and Helena Chemical. 9 out of 10 meters passed. One was giving away about 1%. It was adjusted and is off by less than ¼%. OK

- **Gary Duckett (Buildings and Grounds/Parks and Trails) –**

BUILDINGS AND GROUNDS: Crew Gary Duckett and Donna Blumrick:

1. In these difficult times I have removed my thoughts on the County Office Building.
2. Buildings and Grounds has continued to support the COVID-19 efforts as follows:
 - Emerson Park continues to receive emergency supplies for EMO.
 - Buildings and Grounds has continued to support the efforts of the Hospital at the Nursing Home.
 - Enhanced cleaning in all County Buildings is continuing.
 - In an effort to reduce exposure we continue to keep the three crews; downtown, PSB and Parks separate as much as possible.
 - One member of the team was furloughed. This combined with the fact that we are not getting help from the Inmates, the Core Crew or any other work programs will make keeping up with the work very difficult.
 - Gary hasn't figured out a way to properly oversee the highway buildings. This was never part of Buildings and Grounds but appears to be now.
 - Looking for guidance on the Cleaning Agreements.
 - A. The agreement with American Commercial Cleaning of the County Office Building and Mental Health Building can be extended for two one year periods. See attached TAB sheet from 2018.
 - B. The agreement with GDI for the Hardenberg Building and the Records Building (Old Jail) can be extended for two one year periods. See attached TAB sheet from 2018.
 - C. The agreement with GDI for the Courthouse and the HPO cannot be extended again so we will need to go out to bid for this work.
 - D. My suggestion is to extend the two agreements that we are allowed to extend (assuming the vendors will do so) and bid the Courthouse and the HPO. How would you like me to proceed?

DOWNTOWN: Crew Ed Eberhardt, Paul France, and Jeff King:

1. In addition to routine maintenance and the day to day efforts to keep the lawn maintenance under control and repair the grounds Ed and his team responded to over 91 maintenance requests in April.
2. Daiken has made repairs to the Chiller in the County Office Building approved by Resolution 93-20, PO#528. They will be in for startup of the equipment soon.
3. The replacement of one rooftop on the Hardenberg Building authorized by Resolution 83-20, PO526 is planned in early June.
4. The replacement of one rooftop on the Historic Post Office Building authorized by Resolution 84-20, PO527 is planned for the week of June 1.
5. Painting the County Attorney's Office area was completed as well as some moves in that space.
6. Ed and his crew has been working with various departments and purchasing on making modifications for startup.
7. Install new backflow preventer in the Courthouse.
8. Tenant work is completed for 2019-2020.

COUNTY HOUSE ROAD and TOWERS: Crew Mitch Brown, Ben McIntyre, Bruce Simmons and Greg Purcell:

1. In addition to routine maintenance and the day to day efforts to keep the snow and ice under control Mitch and his team responded to over 158 maintenance requests.
2. Gary and Mitch have been working with purchasing to issue ITB 2020-11 to replace the generator at the PSB.
3. Gary and Mitch have been working on replacing the failed Liebert unit serving the Server room at the PSB approved by Resolution 193-20. The vendor advises the unit will ship June 5th. Mitch and his crew are getting the area prepped.
4. Dealing with an increase in sewer plug ups.
5. Gary is working with the County Attorney and Doug Kierst on a proposal for the power at the facility.
6. Servicing the air handlers and the rooftop units.

Nursing Home Update:

- A. The Hospital Clinic continues to operate.
- B. The backflow preventer in the building was repaired and one shutoff replaced.
- C. I responded to a sprinkler system alarm. The system is due for a 5-year inspection.
- D. As you may know Auburn Community Hospital owns the small area we use for parking at Mental Health Building. They also own the rest of the property around the building. We are in desperate need of more parking. Perhaps a land swap could be made part of the sale of the Nursing Home to the Hospital?

PARKS AND TRAILS Crew Doug Dello Stritto, Mike Dagnesi and Jon Borsa.

Emerson Park:

1. We are down from 4 highway guys helping to 3 highway guys. We appreciate the help. Going forward please consider the following:

- a. Usage at all county parks has increased dramatically. We are very concerned about not having security on the grounds at Emerson Park. (See resolution)
 - b. Flowers are scheduled to be planted on June 2. We are only planting the beds that can be watered by soaker hoses or sprinklers. We will not be using the water truck this year.
 - c. Are we going to open restrooms? How do we keep them clean? (See resolution)
 - d. All major public events have been cancelled for the year.
 - e. Are we going to allow (or even be able to) allow private gatherings of over 10 people?
 - f. Are we really going to start charging for parking again on June 28th? (See resolution).
- We are hopeful the Governor will have made some recommendations on these topics before the June meeting.
2. VIP structures is planning a June mobilization for the Pavilion Porch repair if allowed by the state.
 3. We are rebid the Emerson Park sewer station. (See resolution). If the remaining pump fails, this will become an emergency resolution.
 4. Deauville Island construction has been delayed due delays caused by the pandemic. The contractor plans to complete the paving, grading and planting to close the project in late August.

Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):

- A. The Museum is currently closed with maintenance continuing.

Sterling Nature Center (Jim D'Angelo Director PT):

1. Sterling Nature Center: Parks and Planning staff continue to work with NYS, REDI Commission, Beardsley Design and the Town of Sterling to plan the execution of the REDI projects including all site work and construction of the new Sterling Nature Center.
2. The Nature Center property has seen a spike in attendance.

Trail Update:

1. We are continuing to support the snowmobile clubs with materials for trail maintenance projects tentatively scheduled for summer.
2. Parks have requested assistance from the Highway Department to replace failing culverts on the Hojack Trail.

Owasco Flats:

Nothing new to report.

Any Questions?

- **Gary Duckett (Highway) – No updates**

RESOLUTIONS:

BUILDINGS AND PARKS:

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| 6-20-PW-1 | Resolution to authorize License Agreement with A&M Catering to provide hospitality management of the Emerson Park Pavilion |
| 6-20-PW-2 | Authorizing the hiring of limited seasonal staff for the Parks & Trails Department for the 2020 season |
| 6-20-PW-3 | Waiving fees for Emerson Park |
| 6-20-PW-4 | Authorization pursuant to NY Gen. Mun. Law § 6-d to appropriate from the Buildings Repair Reserve |

HIGHWAY:

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| 6-20-PW-5 | Authorizing the Purchasing Director and the Cayuga County Highway Superintendent to commit to purchase road salt beginning with the 2021-2022 winter season |
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ADJOURNMENT: Tuesday, June 9, 2020

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE'S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

RESOLUTION TO AUTHORIZE LICENSE AGREEMENT WITH A&M CATERING TO PROVIDE HOSPITALITY MANAGEMENT OF THE EMERSON PARK PAVILION

BY: Hon. Tucker Whitman, Chair, Public Works Committee
Hon. Christopher Petrus, Chair Ways and Means Committee

WHEREAS, Cayuga County owns and operates a public park along the shores of Owasco Lake with a pavilion that includes two ball rooms, conference space and related facilities (“Emerson Park Pavilion”); and

WHEREAS, Cayuga County issued an RFP seeking proposals to license the Emerson Park Pavilion to a qualified hospitality management firm to operate the facility under a 3 year contract commencing January 1, 2022 and ending on December 31, 2024 with the option to extend the license for 3 additional 3 year terms; and

WHEREAS, A&M Catering, LLC (“A&M Catering”) submitted the only proposal, offering to pay \$82,000 for 2022, \$84,000 for 2023 and \$86,000 for 2024; and

WHEREAS, a review committee was formed and the proposal was deemed compliant and acceptable, and

WHEREAS, the Park Commission has reviewed the A&M Catering proposal and determined that the proposal acceptable and recommended its approval; and

WHEREAS, the Cayuga County Legislature believes that the proposal should be modified to allow the A&M Catering to take reservations and such other related preparatory work deemed necessary commencing June 1, 2020, with A&M Catering taking occupancy under the License Agreement commencing January 1, 2022 through December 31, 2024; now therefore be it

RESOLVED, that the Cayuga County Legislature hereby authorizes entering into a License Agreement with A&M Catering for managing and catering the hospitality services at the Emerson Park Pavilion, with a commencement date of June 1, 2020 and continuing through December 31, 2024, as described above; and be it further

RESOLVED, that the Cayuga County Attorney is hereby authorized and directed to draft a license agreement incorporating the terms and intent of this Resolution; and be it further

RESOLVED, that the Chair of the Cayuga County Legislature is hereby authorized to execute and deliver such license agreement and such other documents as may be necessary to carry out the intent of this Resolution.

Public Works Committee

Ways & Means Committee

Tucker Whitman, Chair

Christopher Petrus, Chair

Andy Dennison

Keith Batman

Ryan Foley

Elane Daly

Timothy Lattimore

Andy Dennison

Hans Pecher

Ryan Foley

Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: _____

RESOLUTION NO. _____

6/23/20

PT Limited Seasonal Staff 6 20

AUTHORIZING THE HIRING OF LIMITED SEASONAL STAFF FOR THE PARKS & TRAILS DEPARTMENT FOR THE 2020 SEASON

By: Hon. Tucker Whitman, Chair, Public Works Committee
Hon. Christopher Petrus, Chair Ways and Means Committee

Whereas, it is necessary to hire minimal staff the summer season; and

Whereas, to provide the services and operations designated essential and approved by the Hiring Committee, which will include: four (4) Laborers (ticket booth), four (4) Lifeguards, two (2) Head Lifeguards, one (1) Maintenance Crew Leader, six (6) Park Security Guards, one (1) Supervising Park Security Guard and three (3) Cleaners as recommended by the Hiring Committee or as otherwise provided by law; now, therefore, be it

Resolved, that the Parks Maintenance Supervisor is hereby authorized to hire up to seventeen (22) seasonal positions as stated above, to be paid as follows:

Laborers (Ticket Booth)	\$11.80/hr
Lifeguards	\$12.10/hr.
Head Lifeguards	\$12.85/hr.
Maintenance Crew Leaders	\$13.35/hr.
Park Security Guards	\$13.35/hr.
Supervising Park Security Guard	\$18.35/hr.
Cleaners	\$13.35/hr.
Typist	\$14.05/hr.

and be it further

Resolved, that the funding for the above-stated positions shall be paid from appropriated funds in the 2020 Emerson Park Budget Account A71101-51005 (Seasonal Salaries) for a total not to exceed the budgeted amount of \$86,296.80.

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Benjamin Vitale

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Tucker Whitman

Co. Atty: _____

RESOLUTION NO. _____ 6/23/20 PT Emerson Park Waive Fees rev

WAIVING FEES FOR EMERSON PARK

BY: Hon. Tucker Whitman, Chair, Public Works Committee
Hon. Christopher Petrus, Chair, Ways & Means

WHEREAS, the COVID-19 pandemic has resulted in the closing of virtually all entertainment and recreational facilities within the county, including restaurants, athletic courts and fields, and playgrounds; and

WHEREAS, much of the population is being encourage to participate in social distancing in an effort to combat the COVID-19 pandemic, and the Cayuga County Legislature finds that it is in the public interest to maintain open parks where citizens can spend time outdoors while still maintaining appropriate social distances; and

WHEREAS, the Cayuga County Legislature further finds that the fees imposed for parking at Emerson Park, set by Resolution No. 331-16, are not in the public interest at the present time and under the present circumstances; now, therefore be it

RESOLVED, the Cayuga County Legislature hereby waives parking fees at Emerson Park for 60 days.

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Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty:_____

RESOLUTION NO. _____ June 23, 2020

PT Authorize Emerson Sewer Repair Reserve

AUTHORIZATION PURSUANT TO NY GEN. MUN. LAW § 6-D TO APPROPRIATE FROM THE BUILDINGS REPAIR RESERVE

BY: Hon. Tucker Whitman, Chair, Public Works Committee
Hon. Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, N.Y. General Municipal Law § 6-d requires that the governing board provide notice and a public hearing for appropriations made from a Repair Reserve; and

WHEREAS, the current sewer pump station and controls servicing the Emerson Park Pavilion and Deauville Island is no longer serviceable and therefore in need of replacement; and

WHEREAS, the project had been advertised and the lowest bid, submitted by W2 Operator Training Group, LLC, places the cost to replace these units at \$73,925.00; now, therefore be it

RESOLVED, that the Legislature has determined that this repair does not recur annually or less frequently, and that it falls within the purpose for which the Building Repair Reserve was established; and be it further

RESOLVED, that the Cayuga County Legislature finds that proper notice having been made and a public hearing held, the Cayuga County Treasurer is hereby authorized to transfer \$73,925.00 from Buildings Repair Reserve to Emerson Park Equipment – Trackable (A71102-52100).

Tucker Whitman (District 1)

Aileen McNabb-Coleman (District 6)

Elane Daly (District 11)

Andrew Dennison (District 2)

Keith Batman (District 7)

Patrick Mahunik (District 12)

Benjamin Vitale (District 3)

Joseph DeForest (District 8)

Timothy Lattimore (District 13)

Christopher Petrus (District 4)

Charlie Ripley (District 9)

Michael Didio (District 14)

Paul Pinckney (District 5)

Joseph Bennett (District 10)

Ryan Foley (District 15)

Co. Atty. _____

RESOLUTION NO. _____

6-23-20

HWY Salt Purchase

AUTHORIZING THE PURCHASING DIRECTOR AND THE CAYUGA COUNTY HIGHWAY SUPERINTENDENT TO COMMIT TO PURCHASE ROAD SALT BEGINNING WITH THE 2021-2022 WINTER SEASON

BY: Hon. Tucker Whitman, Chair, Public Works Committee
Hon. Christopher Petrus, Chair, Ways & Means Committee

WHEREAS, in 2019, Cayuga County bid out its annual road salt purchase and received a single response; and

WHEREAS, the County Purchasing Director, in conjunction with the County Highway Department are of the opinion that the most cost-effective approach to future road salt purchases would be to purchase salt in conjunction with the several municipalities cooperating through the Onondaga County Invitation to Bid; and

WHEREAS, it is imperative that Cayuga County confirms its participation now for the Onondaga County bid; now, therefore be it

RESOLVED, that the County Purchasing Director and the County Highway Superintendent are hereby directed to confirm Cayuga County’s participation in the Onondaga County Salt Bid, and be it further

RESOLVED, that the Chair of the Cayuga County Legislature, as well as the Purchasing Director and Highway Superintendent are hereby authorized to execute any documents necessary to evidence the commitment of Cayuga County to purchase road salt through Onondaga County’s winning bidder for its estimated annual salt purchases.

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Co. Atty: _____