



AGENDA
JUDICIAL & PUBLIC SAFETY COMMITTEE
Tuesday, April 11, 2023 to follow Public Works
Live Stream Link: <https://www.youtube.com/watch?v=yXHJtnqXGAE>

CALL TO ORDER: By Hon. Mark Strong, Chair

MEMBERS: Legislators Elane Daly, Andy Dennison, Michael Didio, Aileen McNabb-Coleman, Heidi Nightengale, and Chris Petrus

MINUTES TO APPROVE: March 21, 2023

APPOINTMENTS: None

DEPARTMENT UPDATES FOR COMMITTEE:

- **Denise Spingler (911) –**
 - **Policy Matters for Committee**
 - **National Telecommunicator’s Week**
 - Activities, prizes, food
 - Vendor participation
 - **Staffing update**
 - 2 vacancies - March retirement
 - **Training Update**
 - Upcoming Active Shooter Training - August
 - **Emergency Communications System**
 - Site clean up completed in March
 - August 2023 – system refresh; 1-2 week long project
- **Lloyd Hoskins (Assigned Counsel) –**
 - There were **59** arraignments at the Centralized Arraignment Program for the month of March. The Assigned Counsel office calendared fourteen attorneys to cover the 7am and 7pm arraignments. The attorney cost associated with CAP for March was \$9,690.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.* Of the 59 arraignments, **21** (36%) were for town/village courts, **38** (64%) for Auburn City Court. **33** (56%) defendants were released (ROR), and **26** (44%) defendants were held on bail or held for other reasons. Of the 59 arraignments, 25 (42%) were brought in on arrest/bench warrants. 28 Orders of Protection were issued.
 - There were **45** Counsel at First Appearance for Auburn City Court and **22** Counsel at First Appearance in town/village courts. The Assigned Counsel office calendared twelve attorneys to cover the “on-call” arraignments. The attorney cost associated with Counsel at First Appearance for March was \$9,750.00. *These expenses were paid from an ILS (Indigent Legal Services) grant.*
 - The Assigned Counsel office made attorney assignments to **64** defendants in Auburn City Court and **27** defendants in justice courts for March. A total of **52** assignments were made in Family Court.
- **Dr. Adam Duckett (Coroner) – No updates**
- **Brittany Antonacci (District Attorney) – No updates**
- **Riley Shurtleff (Fire/EMO) –**
 - Notable Events
 1. **PUBLIC SAFETY TRAINING CENTER IMPROVEMENTS** – Bergmann and Associates are in the process of providing a quote for schematic designs following adopted resolution #97-23 that authorizes the County to use them for projects needing architectural and engineering design plans. Once the quote is received the office will approach the Legislature for funding.
 2. A survey of County Departments and Ambulance Agencies was distributed on 2/23 regarding the State Real Property Tax law that was passed in December. The survey is intended to garner information on eligible volunteers and parcels as available. Additional results are being turned in and data will be made available as possible.

3. Initial Action Planning for the July 4th Fireworks at Emerson Park occurred with a meeting between the Parks Department, ES Office, and Owasco Fire Department on March 21.
4. The Office participated in a meeting on Road and Tractor/Farm Implement Safety hosted by the Sheriff's Office and Cayuga County Farm Bureau on March 23.
5. Office Staff met with the National Weather Service – Binghamton regarding new flood mapping systems that will be going into effect Fall 2023.
 - Operations
 1. County Coordinators: Responded 11 times to assist Incident Command on Emergency scenes.
 2. Fire Investigations: Responded 1 time to assist Incident Command with Cause and Origin of Fires.
 - Training
 1. A NYS Hazardous Materials First Responder Operations course was completed in Sennett on March 29th with 14 students.
 2. NYS OFPC BEFO class, or Basic Exterior Firefighting Operations course, with HAZMAT is scheduled to end on April 13th with 10 current students.
 3. A NYS OFPC Certified Pump Operator Course has been scheduled in Owasco to start on April 20th.
 4. A meeting with State Fire and assigned Instructors is scheduled for April 14th to determine Summer and Fall course offerings.
 5. Office Staff attended a 3 day offering of IS 120 Introduction to Exercise Design in Wayne County from March 28th- 30th focusing on large scale interagency exercises to enhance coordination and operations.

In addition to the above, numerous calls and meetings with the State of New York OEM, OFPC, County Coordinators, County Agencies and other organizations were attended.

Please do not hesitate to contact me with questions or to discuss any of the above in further detail.

- **Jay DeWispelaere (Probation) –**
 - **Alternatives to Incarceration Board;**
 - Application for ATI funding for 2023-2024 has been received. Members of the ATI Board reviewed the application and made updates at the quarterly meeting March 29th.
 - Finding period is July 1, 2023 to June 30, 2024; a resolution to approve funding will be required.
 - When the application is completed it will be shared with the ATI board and J&PSC
 - Next ATI meeting will be late June.
 - **Paperless Environment;**
 - The Probation Dept. is working to reduce the amount of paper supplies, printing and copying done in the office.
 - In pursuit of this, Probation is working with the DA, City & County Courts to share more documents electronically. Town & Village Courts will be added at a later date.
 - Hopefully these efforts will reduce the cost related to process reports and other required documents; the bulk of retained documents and closed files should then also be considerably reduced.
 - The department has met with county records retention staff to begin planning for transitioning into the Dreams Project for records management.
 - **Staff Vacancies;**
 - Conditional Discharge IID Monitor (Part Time Clerk); Mike Farrell, retired Sr. Probation Officer, started in the position 04/03/2023. Mike is working with Tracie Coulson to get up to speed on the Monitor's duties.
- **Brian Schenck (Sheriff) –**
 - At the time of this report we are holding 166 incarcerated individuals in the jail. This includes 21 Federal board ins, 1 Local board in, 9 NY State Parolees detained for new charges and 2 Parolees detained for a violation of parole.
 - We have partnered with the NY State Farm Bureau, Cayuga County Farm Bureau, and Cornell Cooperative Extension on a "Share the Road" campaign. The purpose of this initiative is to increase traffic safety around farm equipment and slow moving vehicles on our roadways in Cayuga County.
 - We have deployed 5 Body Worn Cameras in the Patrol Division and will have the balance in service by the end of the month.
 - Mental Health Director Walsh and Sheriff Schenck continue to explore options for meeting the growing mental health treatment needs of the incarcerated population at the jail. Director Walsh is currently working to secure an additional part time therapist to meet the need.
 - To date we have been unable to place an order for our budgeted patrol vehicles as Ford has not yet opened the window to allow for orders of law enforcement SUV's to be placed. We are exploring other options with other manufacturers as Ford has not given any indication if we will be able to place an order this year.

RESOLUTIONS:

DISTRICT ATTORNEY:

4-23-JP-1 Authorizing the District Attorney to fill FT Sr. Assistant District Attorney vacancy in the District Attorney's Office

SHERIFF:

4-23-JP-2 Authorize the Chairman of the Cayuga County Legislature and the Sheriff of Cayuga County to contract with Offender Watch to provide a digital platform for sex offender management

4-23-JP-3 Authorize the Chairman of the Cayuga County Legislature and the Sheriff of Cayuga County to contract with Rapiscan Systems to purchase, install, and maintain a metal detector and bag scanner at the Cayuga County Office Building

ADJOURNMENT: Tuesday, May 9, 2023

If you have a disability and need accommodations, please call the Clerk of the Legislature's office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary

RESOLUTION NO. _____

4/25/23

DA VACANCY SR ADA

Authorizing the District Attorney to fill FT Sr. Assistant District Attorney vacancy in the District Attorney's Office

BY: Hon. Mark D. Strong, Chairman, Judicial & Public Safety; and
Hon. Hans-Peter Pecher, Chairman, Ways and Means

WHEREAS, the District Attorney, Brittany Grome Antonacci, will have a vacancy in the position of Sr. Assistant District Attorney due to retirement; and

WHEREAS, the full-time position of Sr. Assistant District Attorney performs critical duties within the Department and is responsible for prosecuting felony level offenses, handling hearings, discovery, grand jury, motions, trials, post-conviction work, supervision of Assistant District Attorneys, Support staff and Investigative staff, and daily operation of the office; and

WHEREAS, the Legislature wishes to continue this important prosecutorial position in the District Attorney's Office; and

WHEREAS, this position has been budgeted for the entire year; now therefore be it

RESOLVED, that the Legislature hereby authorizes the filling of Sr. Assistant District Attorney position to be filled by either an outside applicant or by promotion from within the department; and be it further

RESOLVED, that the District Attorney be hereby authorized to backfill any positions created by upward promotion from within the department; and be it further

RESOLVED, that the Human Resources Administrator has reviewed this position and confirmed that this position will be placed in Part IV of the Compensation Plan at Grade Level 2 of the Legal Group; and be it further

RESOLVED, that the Authorization to Fill is valid through December 31, 2023 per Resolution No. 307-20; and be it further

RESOLVED, that the position will be filled at a salary within the hiring band determined by the Human Resources Administrator's review; and be it further

RESOLVED, that the foregoing be accomplished in accordance with Cayuga County Civil Service Rules and Regulations and the policies of the County of Cayuga.

Diann Ferris

From: noreply@cayugacounty.us
Sent: Wednesday, March 22, 2023 2:13 PM
To: Diann Ferris; Denise Prieto
Subject: Online Form Submittal: Authorization to Create/Fill

This sender is trusted.

Authorization to Create/Fill

A copy of this completed form **MUST** be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 3/22/2023

Authorization To: Fill Only

**** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department**

**** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department**

Do you anticipate this request to result in fill-behinds? No

Cayuga County Department District Attorney

Job Title Being Requested Senior Assistant District Attorney
(Exact Civil Service Title)

Position Control Number 7994

Position Status Permanent

Position Designation Full-Time

Budget Account Number A1165 District Attorney

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? Yes

Comp Plan Requested IS IN	Part IV
Part IV Grade	Other
Enter Other Grade	Grade Level 2 (Legal Group)
Minimum Salary (Part IV)	81,921 78,846
Base/Current Salary (Part IV)	93,754
Starting Salary for Position Requested	90,672 90,674 (Range * 78,846 - * 90,674)
Justification for Salary Requested	To seek and hire experienced prosecutorial attorneys who have courtroom and criminal trial experience.
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	The position is critical to the District Attorney's Office. The Sr. ADA is responsible for prosecution of felony level offenses, handling hearings, discovery, grand jury, motions, trials, and post-conviction work. The Sr. ADA is also responsible for supervision of Assistant District Attorneys, Support staff, and Investigative staff.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	There is no fiscal impact. Funding is in the District Attorney's Budget. Future funding is expected to continue.
Department Head	Brittany Grome Antonacci
Date	3/22/2023
Attestation	I have been directed to submit on behalf of the authorized department or agency head
Name of Person Submitting on Behalf of Department or Agency Head	Jeannette McCormick

Title of Person Submitting Executive Assistant to the District Attorney
on Behalf of Department or
Agency Head

(Section Break)

Email not displaying correctly? [View it in your browser.](#)

Approved 03/22/2023
Diana Ferris
Human Resources Administrator

RESOLUTION NO. _____ 04/25/23 SHR-CONTRACT OFFENDER WATCH

Authorize the Chairman of the Cayuga County Legislature and the Sheriff of Cayuga County to contract with Offender Watch to provide a digital platform for sex offender management

By: Hon. Mark Strong, Chairman, Judicial & Public Safety Committee
Hon. Hans Pecher, Chairman, Ways & Means Committee

WHEREAS, the Cayuga County Sheriff's Office is responsible for tracking and managing registered sex offenders in Cayuga County under the NY State Sex Offender Registration Act; and

WHEREAS, the Cayuga County Sheriff's Office would like to utilize a digital platform to manage and track sex offenders in Cayuga County that would streamline the process and allow the public immediate access to public information related to these offenders via online apps and notifications; and

WHEREAS, OffenderWatch provides a digital platform that would allow the Sheriff's Office to more efficiently track and manage offenders while providing online tools and apps accessible to the public to track offenders and provide information to parents and members of our community that will help make our community a safer place; and

WHEREAS, OffenderWatch can provide said platform to the Sheriff's Office to track offenders and provide related public information to the residents of Cayuga County at a cost of \$3,059.00 per year; now therefore be it

RESOLVED, that the Chairman of the Legislature and the Sheriff are hereby authorized to execute the necessary documents to enter into a contract with OffenderWatch to provide a digital platform to the Sheriff's Office for sex offender management and public access for a five year period and upon approval as to form by the Cayuga County Attorney's Office; and be it further

RESOLVED, that the Sheriff utilize funds from the Custody Telephone Revenue Account to pay for said services with OffenderWatch; and be it further

RESOLVED, that the Cayuga County Finance Department is hereby authorized and directed to make payment pursuant to the terms of the Agreement and to make the journal and accounting entries necessary to accomplish the same.

RESOLUTION NO. _____ 04/25/23 SHR-METAL DETECTOR & SCANNER

Authorize the Chairman of the Cayuga County Legislature and the Sheriff of Cayuga County to contract with Rapiscan Systems to purchase, install, and maintain a metal detector and bag scanner at the Cayuga County Office Building

By: Hon. Mark Strong, Chairman, Judicial & Public Safety Committee
 Hon. Hans Pecher, Chairman, Ways & Means Committee

WHEREAS, the Cayuga County Office Building (COB) is open to the public and visited by thousands of people seeking various services throughout the course of the year; and

WHEREAS, the Cayuga County Legislature (Legislature) and Cayuga County Sheriff (Sheriff) are primarily responsible for providing public safety services for visitors of the COB and the staff that work there; and

WHEREAS, the Legislature and Sheriff wish to further enhance security and public safety at the COB by installing a metal detector and bag scanner at the entrance of the COB to identify and secure any weapons and/or contraband that could be brought into the building and potentially cause harm to those that visit or work there; and

WHEREAS, RAPISCAN SYSTEMS can provide a metal detector, bag scanner, and five (5) years of required maintenance, including delivery and setup, at a total cost of \$54,279.06; now therefore be it

RESOLVED that the Legislature approves the use of ARPA funds to cover the cost of the above project; and be it further

RESOLVED that ARPA funds are transferred to the following accounts in order to proceed with the above project:

	<u>Revenue</u>	<u>Expense</u>
Increase A10130 44200 ARPA	\$54,279.06	
Increase A10134 54000 Contractual		\$54,279.06

And be it further,

RESOLVED, that the Chairman of the Legislature and the Sheriff are hereby authorized to execute the necessary documents to enter into a contract with RAPISCAN to provide a metal detector, bag scanner, five (5) years of required maintenance, including delivery and setup at the COB; and be it further

RESOLVED that the Cayuga County purchasing policy shall be followed for the above project; and be it further

RESOLVED, that the Cayuga County Finance Department is hereby authorized and directed to make payment pursuant to the terms of the Agreement and to make the journal and accounting entries necessary to accomplish the same.