



**AGENDA**  
**GOVERNMENT OPERATIONS COMMITTEE**  
**Thursday, February 11, 2021 – 5:30PM**  
**Live Stream Link - <https://youtu.be/h127ljDVG6k>**

**CALL TO ORDER:** By Hon. Ryan Foley, Chair

**MEMBERS:** Legislators, Tricia Kerr, Heidi Nightengale, Hans Pecher, (Vice Chair)-Chris Petrus, Mark Strong and Tucker Whitman

**MINUTES TO APPROVE:** January 14, 2021

**APPOINTMENTS:** None

**DEPARTMENT UPDATES FOR COMMITTEE:**

**Cherl Heary and Katie Lacey (Board of Elections) – no updates**

**Sheila Smith (Clerk of the Legislature) –**

**Office update:**

- Virtual meetings are going pretty well, Jodie from IT is setting up pre-meetings for any Legislator that wishes to attend to help any potential issues before the meeting starts.
- Amanda continues to work remotely 2 to 3 days a week and is always available by phone or e-mail. Please copy both me and Amanda in on all questions or concerns.

**Christopher Palermo (County Attorney) – no updates**

**Susan Dwyer (County Clerk) – no updates**

**Paul Bornemann (Information Technology) –**

- **Staff update**
- **Communications with Department Heads / Management**
  - IT is developing meeting schedule to improve regular communications with department leadership
    - Assigned IT staff as department liaisons in 2020 – but rollout / communications of this was disrupted by move to remote-workforce and deployment efforts.
    - Regular meetings to plan out future department needs allowing IT to be more proactive – some of these first meetings are scheduled for February
    - Bornemann has scheduled monthly video call meetings in JAN, FEB and MARCH with department leadership to exchange information and feedback.
    - IT is updating our tips and training information for both MFP printing/scanning/faxing, 8x8 phone system, 8x8 faxing, 8x8 video meetings and will be using this when working with staff in each department based on requests or in coordination with regular department engagement
- **Legislative Support**
  - Jodie Nickerson from IT will be reaching out to legislators to help with any concerns, identify the best solution for each legislator based on their needs
  - Jodie will be providing 1:1 or small group review of best practices and tips for connecting to meetings and overcoming challenges.
  - Daniel Lovell will be onsite in Legislative Chambers prior to scheduled meetings to provide any testing or configuration support, he is also available by cell phone as a resource during a meeting if needed.
- **CGR recommendations**
  - Some items have already been addressed: new website, phone system replaced
  - Other key points included: create a task force to perform a county wide technology needs assessment to improve county efficiencies, increase IT to 10+ resources so there were sufficient capabilities to help the county leverage technology, provide core IT skills training for county staff, training staff on shared county systems (e.g. Munis) the Treasurer's office is improving how the system is used and training staff, increased implementation of online services for the community, compliance, etc...

- The CGR report is several years old, I expect if it were done again today --it would include privacy and cybersecurity directives from the state.
- How does this committee want to prioritize implementing the CGR recommendations?

- **Other Recommendations**

- Recommend that Cayuga County engage a 3<sup>rd</sup> party consultant to provide a NIST 800-171 gap assessment.
- Recommend that Cayuga County support an initiative to update county policies in alignment with NIST 800-171 Framework and compliance requirements.

- **Active projects**

- Tyler Munis upgrade – open items continue to be resolved with Tyler after escalation to their leadership. The training environment has been upgraded and issues addressed. We continue to work with Tyler to learn how to support the new version.
- Mental Health Building improvements planned for February, provide dedicated internet service and replace aging network hardware with new devices supporting 10x throughput to accommodate increased reliance on Telehealth services.
- March we will be updating county fail-over systems between county office building and public safety building

- **Other Planned Projects for 2021**

- BOE cyber security project – funding by NYS BOE.
  - IT will be starting on this effort in February
- Network Infrastructure upgrades for County office Building, Public Safety Building and Vitale building. Replace site switches and core network switches. Increase connections from 1gb to 10gb between sites.
- Annual Munis upgrades
- 911 Phone System upgrade (per approved resolution)
- Jail system upgrade (per approved resolution)
- Sheriff Vehicle Systems/Cellular Services

**Jessica Strassle (Veterans) – Deputy Lindsey Wilkinson: no updates**

### **RESOLUTIONS:**

**CAYUGA COUNTY COLLEGE:**

2-21-GO-1 Approval of updated SUNY Capital Request/Plan Resolution

**CHAIR/ADMINISTRATOR:**

2-21-GO-2 Authorization to fill Chief Information Officer

**ADJOURNMENT: Thursday, March 11, 2021 at 5:30PM**

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at 253-1308 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

RESOLUTION NO. \_\_\_\_\_ 2-23-21

**Approval of Updated SUNY Capital Request/Plan Resolution**

By: Hon. Ryan Foley, Chair Government Operations  
Hon. Keith Batman, Chair Ways & Means

**WHEREAS** Cayuga Community College submitted an annual listing of Capital Projects to SUNY for consideration in their annual budget appropriation; and

**WHEREAS** the SUNY Facilities Group has provided guidance in the creation of the Community College Capital Request/Plan so that Cayuga Community College could capture the maximum dollar-for-dollar match based on a local contribution; and

**WHEREAS** the Cayuga Community College Board approved a project for the Fulton Advanced Manufacturing Institute and general improvements to the campus in the last capital plan; and

**WHEREAS** the submission of the Community College Capital Request Plan to SUNY does not bind the administration of Cayuga Community College into any particular listed project, but is a required mechanism to request state funding; and

**WHEREAS** the Cayuga Community College Foundation has agreed to provide an additional \$90,000 towards the project; and

**WHEREAS** SUNY has agreed to provide a match based upon the Foundation funding and an available flexible appropriation which increases the project allocation to \$610,000; now therefore let it be

**RESOLVED** that the Cayuga Community College Board of Trustees acknowledges the submission of the additional funding for the Fulton Advanced Manufacturing Institute and improvements through an addendum to SUNY.

**Government Operations Committee**

**Ways & Means Committee**

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Ryan Foley, Chair

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Keith Batman, Chair

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Tricia Kerr

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Elane Daly

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Heidi Nightengale

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Ryan Foley

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Hans Pecher

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Chris Petrus

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Chris Petrus

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Paul Pinckney

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Mark Strong

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Ben Vitale

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Tucker Whitman

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Tucker Whitman

Co. Atty. \_\_\_\_\_

**ACKNOWLEDGEMENT OF THE CAYUGA COMMUNITY COLLEGE 2020-2021 CAPITAL PROJECT SUBMISSION TO SUNY.**

BY: Hon. Joseph DeForest, Chair, Government Operations  
Hon. Patrick Mahunik, Chair, Ways & Means

WHEREAS, Cayuga Community College submits an annual listing of Capital Projects to SUNY for consideration in their annual budget appropriation; and

WHEREAS, the SUNY Facilities Group has provided guidance in the creation of the Community College Capital Request/Plan so that Cayuga Community College could capture the maximum dollar-for-dollar match based on a local contribution; and

WHEREAS, the following three projects have been identified by College Executive leadership as priority initiatives for workforce development, childcare phase two enhancements:

1. \$430,000.00 to renovate an existing storefront to create an Advanced Manufacturing Institute on the Fulton Campus to be support by the transfer of \$215,000.00 from the Cayuga Community College Foundation;
2. \$350,000.00 for a phase two project to support enhancements and increase parking at the College childcare program located at 81 Wall Street, Auburn, NY to be supported by the transfer of \$175,000.00 from the Faculty Student Association; and

WHEREAS, all appraisals, letters of commitment, and supporting resolutions have been secured for said projects; and

WHEREAS, the Board of Trustees of the Cayuga Community College has adopted the foregoing capital projects on November 21, 2019; and

WHEREAS, the submission of the Community College Capital Request Plan to SUNY does not bind Cayuga County nor the administration of Cayuga Community College into any particular listed project, but is a required mechanism to request state funding; now therefore, let it be

RESOLVED, that the Cayuga County Legislature acknowledges the above-listed projects as the 2020-2021 Capital Request/Plan submission to SUNY by Cayuga Community College.

I HEREBY CERTIFY, THAT I HAVE COMPARED THE FOREGOING COPY OF A RESOLUTION DULY PASSED AND ADOPTED BY THE LEGISLATURE OF CAYUGA COUNTY AT A MEETING HELD ON THE 26th DAY OF NOVEMBER 2019 WITH THE ORIGINAL RESOLUTION, AND THAT THE SAME IS A TRUE AND CORRECT COPY AND TRANSCRIPT THEREOF, AND THE WHOLE THEREOF.

11-27-19 - 7:30AM

  
CLERK, CAYUGA COUNTY LEGISLATURE

2-21-60-2

RESOLUTION NO. \_\_\_\_\_ 2/23/21

IT Authorization to Fill Chief Information

**Authorization to fill Chief Information Officer**

BY: Mr. Ryan Foley, Chair, Government Operations Committee  
Mr. Keith Batman, Chair, Ways and Means

WHEREAS, Local Law 2 of 2015 created the Department of Information Technology and vested appointment authority for the CIO position in the County Legislature; and

WHEREAS, the position of Chief Information Officer became vacant on January 11, 2019; and

WHEREAS, the County Legislature has determined that it is in the County's best interest to fill this position with a County employee; and

WHEREAS, the Chair of the Cayuga County Legislature will appoint a search Committee to fill the Chief Information Officer position; now therefore be it

RESOLVED, that the HR Director, or designee, is authorized to advertise for and screen potential candidates for the position of Chief Information Officer, and thereafter to work with the search committee to interview and recommend a candidate or candidates for the position of CIO to the county oversight committees and County Legislature.

**Government Operations Committee**

**Ways & Means Committee**

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Ryan Foley, Chair

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Keith Batman, Chair

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Co. Atty: \_\_\_\_\_