



AGENDA
PUBLIC WORKS COMMITTEE
Tuesday, January 14, 2020, Chambers - 5:30PM

CALL TO ORDER: By Hon. Tucker Whitman

MEMBERS: Legislators Andy Dennison, Ryan Foley, Timothy Lattimore, Hans Pecher, Paul Pinckney, and Ben Vitale

EXCUSED: Ben Vitale

OTHERS:

MINUTES TO APPROVE: December 3, 2019

APPOINTMENTS:

Ward W. O'Hara Agricultural Museum Commission:

Nancy Taylor, 339 Firelane 12A, Auburn, NY 13021, New Appointment, Four year term or until Legislature makes a new appointment per Resolution 469-05.

Water and Sewer Authority

Peter Adams, 6 Calemad Drive, Auburn, NY 13021, Term – 1/1/20 to 12/31/21 (new appt.)

Parks Commission

Lezli Parsons, 14360 Victory St., Sterling, NY 13156, Term -

DEPARTMENT UPDATES FOR COMMITTEE:

- **Jeanine Wilson (CCWSA) – No updates**

- **Larry Roser (Weights and Measures) -**

This Month we tested 16 Truck Scales.

Paul F. Vitale in Sennett passed +0 lbs. @ 77,360 lbs.

Robinson Concrete in Sennett failed -400 lbs. @ 21,000 lbs.

It was Adjusted and passed -120 lbs. @ 124,600 lbs.

Willet Dairy (Belltown) in King Ferry passed +60 lbs. @ 63,600 lbs.

Shepherd's Way in Locke passed +40 lbs. @ 63,500 lbs.

Sunnyside Farm in Venice failed +100 lbs. @ 27,000 lbs.

It was adjusted and passed -20 lbs. @ 64,060 lbs.

Aurora Ridge Dairy in Aurora failed reading 54,700 lbs. to 55,520 lbs. at the same truck weight. It was iced up.

The next day it was adjusted and passed -40 lbs. @ 63,920 lbs.

Vansridge Dairy in Scipio passed +20 lbs. @ 63,840 lbs.

Degroff Grains in Fleming passed -80 lbs. @ 63,560 lbs.

Auburn Landfill passed +0 lbs. @ 63,860 lbs.

ADM is closed. The new owner doesn't plan on using the scale at this time.

Auburn Ag. Products is no longer using the 40,000 lb. scale.

Nutri-Roast in Fleming's south scale passed -40 lbs. @ 72,720 lbs.

Nutri-Roast in Fleming's north scale passed +80 lbs. @ 72,700 lbs.

Nutri-Roast has a new third scale in process of being installed. In use soon.

Spruce Haven in Fleming failed +60 lbs. @ 27,000 lbs.

It was adjusted and passed +60 lbs. @ 65,800 lbs.

We Care Organics in Weedsport passed +20 lbs. @ 65,700 lbs.

Black Rock in Cato passed -40 lbs. @ 27,000 lbs.

Cayuga Milk Ingredients in Auburn failed +140 lbs. @ 23,000 lbs.

It was adjusted and passed +20 lbs. @ 63,500 lbs.

Bart Farms in Bethel failed +40 lbs. @ 5,000 lbs. It needs a new indicator before it can pass.

Ed and jeans in Port Byron got a new scale in the produce packing area. It has been tested and passed.

Wegman's in Auburn got 2 new scales in the meat packing area. They have been tested and passed.

I tested the scales at 20 Schools in the County. I tested 39 scales, 9 were for wrestling and only 3 total scales failed. 1 was a wrestling scale but it was repaired OK. 2 were in nurses offices and not class 3 devices.

A question was brought up as to what gas stations in Cayuga County offer Non Ethanol gas. There are 17 in all at the time I tested the pumps in 2019.

The West End in Fair Haven.

Bayside in Fair Haven.

Pit Stop in N. Victory.

Fastrac in Weedsport.

Pit Stop in Weedsport.

Pit Stop in Port Byron.

Circle K in Montezuma @ Rt. 5, 20, & 90.

Byrne Dairy in Auburn.

Fastrac on Grant.

D & L Truck Stop on Owasco.

Speedway on Clark Street.

Speedway on Whitebridge @ the circle. The pump is back by the trash dumpster,

Speedway in Moravia.

Pit Stop in Fleming.

Pit Stop in Genoa.

King Ferry Corner Store.

Wilcox General Store in Ledyard.

- **Gary Duckett (Buildings and Grounds/Parks and Trails) –**

1. Purchasing sent out ITB2019-27 for exterior lighting and ITB2019-28 for interior lighting at the Public Safety Building per NYSEDA Grant obtained by planning. There were no bidders. We will be reevaluating how to handle this.
2. Purchasing sent out ITB2019-25 to replace the backup generator at the PSB. There were no bidders. We are going to hire an engineer to better define the scope of work for this project.
3. **The future of the County Office Building (COB) has been under consideration for over 10 years. The Public Works Committee and ultimately the full legislature needs to make a decision on how to proceed. In 2016 the County hired Wendel (Architecture, Engineering, Planning, Energy Services and Construction Management) to provide us with a Comprehensive Energy Audit. That Final Report was received on April 19, 2017. While creating that report Wendel personnel became very familiar with the County Office Building. I asked them to provide (at no charge) an estimated cost to renovate our current building and for a new facility. That report is attached, please note the following:**
 - a. **Option 1 - Existing COB Renovation Cost Estimate \$10,000,000-\$14,000,000**
 - b. **Option 2 – New Facility Cost Estimate \$22,000,000-\$26,000,000****My humble recommendation is to renovate the existing building and save the taxpayers a significant amount of money. Discussion.**
4. The low bidder on ITB2019-18 for the roofs on the log cabin, Emerson Park Admin Office and the main section of the Ag Museum was SECOR at \$57,000. PO's have been issued and the materials are on order.
5. We received the attached list of recommendations from NYMIR. We are working on the list.
6. Purchasing is reviewing the electric supply bids. It looks like we will be saving money on electric.

Committee Report Parks and Trails:

1. **Emerson Park:**
 - A. CFA Grant for the Deauville Island improvement update as of 11/25/19:
 1. The bridge has been installed.
 2. They will finish the paving, bridge and landscaping in the spring.
 - B. **The Pavilion Catering RFP2019-23 was issued by purchasing on 12/9/19. Bids are to be received by 1/22/20.**
2. **Ward W. O'Hara Ag Museum/Dr. Joseph F. Karpinski Sr. Educational Center Update (Tim Quill Director PT):**
 - A. Nothing new to report.
3. **Sterling Nature Center (Jim D'Angelo Director PT):**
 - A. Doug Dello Stritto has continued to work with planning to get the needed information on the \$1.6 million dollar REDI Grant for the Nature Center and for the \$900,000 trail project. Again the county match on these projects is only 5%.
 - B. **The Nature Center was broken into on Thursday, 12/26/19. The investigation is ongoing.**
 - C. **We have received a grant through the CFA process in the amount of \$231,525 for construction drawings for a new nature center building.**

Trail Update:

1. We have received a grant through the CFA process in the amount of \$95,500 for the Bridge north of Chase Road on the Cato Brutus Trail.
2. Funding to replace the current bridge between Ditmar and Jerolemon Roads was included in the 2020 budget.

Any Questions?

- Carl Martel (Highway) – No updates

RESOLUTIONS:

BUILDINGS:

1-20-PW-1 Amending the 2020 County Budget to allow the court “tenant” work to be completed in the Historic Post Office with the cost to be reimbursed by the State of New York

PARKS:

1-20-PW-2 Authorizing the Buildings and Grounds Department to hire a full time Assistant Park Maintenance Supervisor

HIGHWAY:

1-20-PW-3 Authorizing the establishment of Capital “H” Project 20-01 (“Weedsport Sennett Box Culvert”) and authorizing the acceptance of construction bid for the replacement of a box culvert on Weedsport Sennett Rd.

1-20-PW-4 Authorization to accept bid for County Route 43c over Owasco Inlet Bridge Replacement Project

ADJOURNMENT: Tuesday, February 11, 2020

IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS, PLEASE CALL THE CLERK OF THE LEGISLATURE’S OFFICE AT 253-1308 AT LEAST 48 HOURS BEFORE THE SCHEDULED MEETING TO ADVISE WHAT ACCOMMODATIONS WILL BE NECESSARY.

CAYUGA COUNTY LEGISLATURE
160 Genesee Street, 6th Floor
Auburn, NY 13021

Nancy Taylor
339 Fire Lane 12A
Auburn NY - 13021

COUNTY OF CAYUGA
REQUEST FOR APPOINTMENT FORM

Requested Appointment To: Ward O'Hara Museum Board

Length of Term: (Start date and End date, not just years) start date will be on my appointment approval.

New Term?

Unexpired Term?

Name of person previously in this position: Martha Shaw

Is this a compensated position? NO

Is this a new appointment? Yes Reappointment?

Describe briefly the duties required of the proposed appointee. To help with decision making for the Ward O'Hara museum.

Name of Recommended Appointee: Nancy R. Taylor
Address: 339 Fire Lane 12A
Auburn, NY 13021

This appointment is recommended by: Tim Quill and Jackie Komaneck
(I am a volunteer at the museum at the present time.)
Vocation of Prospective Appointee: Retired High School teacher

Please provide a brief sketch of the proposed appointee(s) background (education, outside interests, etc.)

5 years of college plus yearly workshops to keep updated in my field of math and computers.

33 years at Skaneateles High School.
Interests include outdoor activities, swimming, canoeing, reading, camping, etc.
I volunteer at the Sts Peter and John soup kitchen and the St. James Episcopal church thrift shop in Skaneateles.

Revised 1-1-16

CAYUGA COUNTY LEGISLATURE
160 Genesee Street, 6th Floor
Auburn, NY 13021
COUNTY OF CAYUGA
REQUEST FOR APPOINTMENT FORM

November 2019

Requested Appointment To: **CAYUGA COUNTY WATER AND SEWER AUTHORITY**

Length of Term: (Start date and End date, not just years)

2 yrs Jan 1, 2020 - Dec 31, 2021

New Term? Unexpired Term? **Yes**

Name of person previously in this position: **ROBERT REOHR**

Is this a compensated position? **No**

Is this a new appointment? **YES** Reappointment? **NO**

Describe briefly the duties required of the proposed appointee: **Attend all meetings – regular monthly and special) of the Board of Directors; serve on committees; serve as a liaison to the community.**

Name of Recommended Appointee: **PETER ADAMS**

Address: **6 Calemad Drive, Auburn, NY 13021**

This appointment is recommended by:

Cayuga County Water and Sewer Authority Board of Directors

Vocation of Prospective Appointee: **Owner: Adams & Sons Inc.**

Please provide a brief sketch of the proposed appointee(s) background (education, outside interests, etc.)

Professional and previous political experience: **Underwriter with Chubb Insurance Co - New York City area, Assistant Director at The Hartford Insurance Co, Hartford CT. , Vice President of Adams & Son Insurance Co - Auburn NY. Former Member of the Sennett ZBA, Past President Skaneateles Rotary, Past Board Member Auburn Public Theater. Board member of Cayuga Lake National Bank. Ski Patroller at Song Mountain, Volunteer with Habit for Humanity.**

Supervisor, Town of Sennett since 2016-2019

Education: Syracuse University BA in Economics. Graduate Chubb School of insurance. Chartered Property Casualty Underwriter (CPCU) designation 2007.

**COUNTY OF CAYUGA
REQUEST FOR APPOINTMENT FORM**

Requested Appointment To: Cayuga County Parks Commission

Name of Recommended Appointee: Lezli Parsons
Address: 14360 Victory St., Sterling
NY 13156

This appointment is recommended by: Brian Soper

Length of Term: (Start date and End date, not just years)

New Term or Unexpired Term? New Term Unexpired Term

Name of person previously in this position: Brian Soper

Is this a compensated position? Yes No

Is this a new appointment or reappointment? New appt. Re-appt.

If it is a reappointment, how long have they served?

Describe briefly the duties required of the proposed appointee.

To review policy, operations and planning functions presented to the commission and make recommendations to the legislature.

Please provide a brief sketch of the proposed appointee(s) background (education, outside interests, etc.)

I am the Sole Appointed Assessor for the Towns of Sterling, Ira and Victory. From 2010 - 2015, I served as the Town of Sterling Zoning Commissioner. My committee and I completely rewrote the Town of Sterling Land Use Regulations. I have been a Code Enforcement Clerk, Planning Board and Zoning Board of Appeals Clerk, as well as the Deputy Clerk for the Village of Fair Haven. I served on the committee to chose an architectural company to submit designs for the new Sterling Nature Center Building. On a personal side, I enjoy camping, knitting and spending time with my husband, Chris and our Goldendoodle, Finley.

1-20-PW-1

RESOLUTION NO. _____

1/30/20

BLD Budget Court Tenant Work 1 20

AMENDING THE 2020 COUNTY BUDGET TO ALLOW THE COURT "TENANT" WORK TO BE COMPLETED IN THE HISTORIC POST OFFICE WITH THE COST TO BE REIMBURSED BY THE STATE OF NEW YORK

By: Tucker Whitman, Chair, Public Works
By: Chris Petrus, Chair, Ways & Means Committee

WHEREAS, each year the court system requests certain improvements to the court facilities owned by Cayuga County; and

WHEREAS, New York State reimburses Cayuga County for these "Tenant Work" improvements; and

WHEREAS, for 2019-2020 Court Tenant Requests total \$3,700 for improvements to the Historic Post Office in the amount of \$3,700 that must be completed before 3/31/20; and

WHEREAS, in order to allow these improvements to be made the Construction/Renovation Account #A16234-54178 for the Historic Post Office would need to be increased by \$3,700; and

WHEREAS, to offset this increased cost the Court Reimbursement Revenue Line Account #A16230-43021 will also need to be increased by \$3,700; now therefore be it

RESOLVED, that the Cayuga County Treasurer is hereby authorized and directed to increase the Construction/Renovation Account A16234-54178 for the Historic Post Office by \$3,700 and to increase the Court Reimbursement Revenue Line Account #A16230-43021 by \$3,700.

Public Works Committee

Ways & Means Committee

Tucker Whitman, Chair

Christopher Petrus, Chair

Andy Dennison

Keith Batman

Ryan Foley

Elane Daly

Timothy Lattimore

Andy Dennison

Hans Pecher

Ryan Foley

Paul Pinckney

Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: _____

1-20-PW-2

RESOLUTION NO. _____

1/30/20

PT Authorize Hire Asst Park Maint Supv

Authorizing the Buildings and Grounds Department to hire a full time Assistant Park Maintenance Supervisor

By: Tucker Whitman, Chair, Public Works
Chris Petrus, Chair, Ways & Means Committee

Whereas, there is a vacant Assistant Park Maintenance Supervisor position within the Parks and Trails Department; and

Whereas, the full time Assistant Park Maintenance Supervisor position was included in the 2020 Parks & Trails Department budget; and

Whereas, the position was previously filled at a 6 hour per day position and the department requests we align this position with 8 hour day to be consistent with the Parks & Trails department, and

Whereas, it is vital to the current operations and planned growth of the Parks & Trails Department to be fully staffed; and

Whereas, the salary for the Assistant Park Maintenance Supervisor is set at \$50,313, therefore be it

Resolved, the Superintendent of Buildings and Grounds is hereby authorized and directed to fill the vacant full time Assistant Park Maintenance Supervisor position; and be it further

Resolved, that the position be filled in accordance with the Civil Service Rules and Regulations and the Policies of Cayuga County.

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Benjamin Vitale

Benjamin Vitale

Tucker Whitman

Co. Atty: _____

A copy of this completed form MUST be attached to ALL Civil Service MSD-426 forms when filling a position.

Date 12/19/2019

Authorization To: Fill Only

**** New Position Duties Statement (NPDS) - Short Form
REQUIRED IF the title exists within the department**

**** New Position Duties Statement (NPDS) - Long Form
REQUIRED IF the title does NOT exist within the department**

Do you anticipate this request to result in fill-behinds? No

Cayuga County Department Buildings & Grounds

Job Title Being Requested (Exact Civil Service Title) Assistant Parks Maintenance Supervisor

Position Control Number 03367

Position Status Permanent

Position Designation Full-Time

Budget Account Number A71101 51001

Is a position being abolished to create the new position? No

Is the salary of requested position in the current comp plan? Yes

Comp Plan Requested IS IN Part IV Managerial Titles Non-Bargaining

CSEA Grade 6

Probationary Salary Amount

Step 4 Amount (CSEA)

Starting Salary for Position Requested \$50,313

Justification for Salary Requested	Current salary amount budgeted for 2020
Does position include fringe benefits?	Yes
What is the justification for filling this position AND why is it important for your department?	This is one of two full time administrative personnel in the Parks & Trails department. Fulfillment of department processes such as purchasing, hiring, supervision, payroll processing, parks reservations and management are vital to Parks operation, customer service and growth.
How is this position funded?	Budget
Is this a reimbursed position?	No
What will the fiscal impact of filling this position in your budget this year and in future fiscal years?	It will allow us to properly manage Parks Department operations and support increased public and programming usage of the Parks department.
Department Head	Gary Duckett
Date	12/19/2019
Attestation	I have been directed to submit on behalf of the authorized department or agency head.
Name of Person Submitting on Behalf of Department or Agency Head	Doug Dello Stritto
Title of Person Submitting on Behalf of Department or Agency Head	Parks Maintenance Supervisor

LHLippoldt HR Admin Approved

Authorizing the establishment of Capital "H" Project 20-01 ("Weedsport Sennett Box Culvert") and authorizing the acceptance of construction bid for the replacement of a box culvert on Weedsport Sennett Rd.

By: Tucker Whitman, Chair, Public Works
Chris Petrus, Chair, Ways & Means Committee

WHEREAS, a box culvert on Weedsport Sennett Rd, just north of Turnpike Rd in the Town of Sennett, is in need of replacement; and

WHEREAS, the bridge can be replaced with a multi plate box structure; and

WHEREAS, the proposed project meets the criteria established for a N.Y. State Environmental Quality Review Act ("SEQRA") Type II Action per 6 NYCRR Section 617.5, Subdivision (c), Item 2, "replacement, rehabilitation of a structure or facility in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any thresholds in Section 617.4 of this part" which permits the project to be classified as Type II since the project does not meet or exceed any of the criteria contained in Section 617.4; and

WHEREAS, funds have been budgeted for the construction of the bridge in 2020; Account D51134 54107 Bridge; and

WHEREAS, Orchard Earth and Pipe Corp. was the lowest bidder for construction in the amount of \$180,911.00; and

WHEREAS, the County of Cayuga desires to create Capital "H" Project No., 20-01 ("Weedsport Sennett Box Culvert") in an amount not to exceed \$180,911.00, now therefore be it;

RESOLVED, to accept the bid from Orchard Earth and Pipe Corp. in the amount of \$180,911 for the replacement of the box culvert on Weedsport Sennett Road; and let it be further

RESOLVED, that the Cayuga County Treasurer is authorized and directed to establish that Capital "H" Project No. 20-01 ("Weedsport Sennett Box Culvert"), in an amount not to exceed \$180,911.00 with the source of funding for the project to be expenditure account D51204 54107 Bridge Repairs; and be it further

RESOLOVED, that no further action be required under the SEQRA; and

RESOLVED, that the Chairman of the Legislature and Highway Superintendent are authorized and directed to execute any contracts or agreements required to implement the intent of this resolution; and be it further

RESOLVED, that the County Treasurer is hereby authorized and directed to make the journal and accounting entries required to implement the intent of this resolution.

Public Works Committee

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Benjamin Vitale
Co. Atty: _____

Tucker Whitman

Authorization to accept bid for County Route 43c over Owasco Inlet Bridge Replacement Project

By: Tucker Whitman, Chair, Public Works
Chris Petrus, Chair, Ways & Means Committee

WHEREAS, resolution #156-12 authorized the implementation and funding in the first instance 100% of the federal-aid and state Marchiselli program-aid eligible cost for CR 43C Long Hill over Owasco Inlet Bridge Replacement, BIN 3311680, (PIN 375475, D034208) project; and

WHEREAS, resolution #368-13 established a Capital H project (13-03) in the amount of up to \$71,000;

WHEREAS; resolution #222-17 authorized Supplemental Agreement No. 1 with NYSDOT for reimbursement on up to \$106,000 in PE Phase and ROW Acquisition phase costs; and

WHEREAS, resolution #133-18 authorized Supplemental Agreement No. 2 with NYSDOT for reimbursement on up to \$196,000 in PE Phase and ROW Acquisition phase costs; and

WHEREAS, resolution #175-18 authorized funding to an amount not to exceed \$2,006,000 by an inter-fund loan from the general fund (A fund) until Federal and State reimbursement is received; and

WHEREAS, resolution #325-18 authorized Supplemental Agreement No.3 with NYSDOT to extend the contract from 2021 to 2022 and add the construction phase; including construction, construction inspection and construction support; and

WHEREAS, resolution #330-19 authorized the procurement of bids for construction and Silverline Construction Inc. was the lowest bidder in the amount of \$1,440,141.00; now therefore be it

RESOLVED, to accept the bid from Silverline Construction Inc. in the amount of \$1,440,141.00 for the construction of CR 43C Long Hill over Owasco Inlet Bridge Replacement; and let it be further

RESOLVED, that the Chairman of the Legislature and Highway Superintendent are authorized and directed to execute any contracts or agreements required to implement the intent of this resolution; and be it further

RESOLVED, the County Attorney is to review agreements before signing; and be it further

RESOLVED, that the County Treasurer is hereby authorized and directed to make the journal and accounting entries required to implement the intent of this resolution.

Public Works Committee

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Co. Atty: _____